ENGINEERING SERVICES
POLICY STATEMENT

For

Plans and Maps Check-out

Date: January, 2009

Edward N. Domingue
Director of Engineering Services
Policy for Checking Out City Plans and Maps

City Improvement Plans or other record drawings and maps may only be checked out by a bonded blueprint company (or as approved by the Engineering Services Director) and returned within one working day. The blueprint company is responsible for the safe keeping and protection of the improvement drawings. These drawings are a property of the City of Escondido and they are constantly used for public records. Improvement plans or other record drawings checked out to an engineering firm shall be returned within 5 calendar days.