



Council Meeting Agenda

MARCH 3, 2021

VIDEO CONFERENCE

4:30 P.M. Special Meeting; 6:00 P.M. Regular Session
201 N. Broadway, Escondido, CA 92025

| | |
|-----------------------------------|---|
| MAYOR | Paul McNamara |
| DEPUTY MAYOR | Michael Morasco |
| COUNCIL MEMBERS | Consuelo Martinez Tina Inscoe Joe Garcia |
| CITY MANAGER | Jeffrey Epp |
| CITY CLERK | Zack Beck |
| CITY ATTORNEY | Michael McGuinness |
| DIRECTOR OF COMMUNITY DEVELOPMENT | Mike Strong |
| DIRECTOR OF ENGINEERING SERVICES | Julie Procopio |

COVID-19 PUBLIC SERVICE ANNOUNCEMENT

Pursuant to Governor Newsom's Executive Orders, including N-25-20 and N-29-20: Certain Brown Act requirements for the holding of a public meeting have been temporarily suspended and members of the Escondido City Council and staff will participate in this meeting via teleconference. In the interest of reducing the spread of COVID-19, members of the public are encouraged to submit their agenda and non-agenda comments online at the following link: <https://www.escondido.org/agenda-position.aspx>. Council Chambers will be closed.

Public Comment: To submit comments in writing, please do so at the following link: <https://www.escondido.org/agenda-position.aspx>. If you would like to have the comment read out loud at the meeting (not to exceed three minutes), please write "Read Out Loud" in the subject line.

Depending on the volume and/or similarity of public comments, and pursuant to the City Council Rules of Procedure, the Mayor or Presiding Councilmember may limit the number of comments to be read and/or limit the amount of time each comment may be read. It is in the interests of members of the public who desire that their statement be read out loud to be mindful of this potential limitation when drafting their comment. The entirety of all comments received from the public will be made a part of the record of the meeting.

The meeting will be available for viewing via public television on Cox Communications Channel 19 (Escondido only). The meeting will also be live streamed online at the following link: <https://www.escondido.org/meeting-broadcasts.aspx>

In the event a quorum of the City Council loses electrical power or suffers an internet connection outage not corrected within 15 minutes, the meeting will be adjourned. Any items noticed as public hearings will be continued to the next regularly scheduled meeting of the City Council. Any other agenda items the Council has not taken action on will be placed on a future agenda.

ELECTRONIC MEDIA:

Electronic media which members of the public wish to be used during any public comment period should be submitted to the City Clerk's Office at least 24 hours prior to the Council meeting at which it is to be shown.

The electronic media will be subject to a virus scan and must be compatible with the City's existing system. The media must be labeled with the name of the speaker, the comment period during which the media is to be played and contact information for the person presenting the media.

The time necessary to present any electronic media is considered part of the maximum time limit provided to speakers. City staff will queue the electronic information when the public member is called upon to speak. Materials shown to the Council during the meeting are part of the public record and may be retained by the Clerk.

The City of Escondido is not responsible for the content of any material presented, and the presentation and content of electronic media shall be subject to the same responsibilities regarding decorum and presentation as are applicable to live presentations.



Council Meeting Agenda

March 3, 2021
4:30 p.m. Special Meeting
Mitchell Room
Escondido City Council

CALL TO ORDER

ROLL CALL: Garcia, Inscoc, Martinez, Morasco, McNamara

ORAL COMMUNICATIONS

In addition to speaking during particular agenda items, the public may address the Council on any item which is not on the agenda provided the item is within the subject matter jurisdiction of the City Council. State law prohibits the Council from discussing or taking action on such items, but the matter may be referred to the City Manager/staff or scheduled on a subsequent agenda. (Please refer to the back page of the agenda for instructions.) Speakers are limited to only one opportunity to address the Council under Oral Communications.

CLOSED SESSION: (COUNCIL/RRB)

- I. CONFERENCE WITH LEGAL COUNSEL-- EXISTING LITIGATION (Government Code 54956.9(d)(1))**
 - a. North Coast Environmental Resources Project
Decision of San Diego County Planning Commission
- II. CONFERENCE WITH REAL PROPERTY NEGOTIATOR (Government Code §54956.8)**
 - a. **Property:** 1050 N. Broadway, Escondido
City Negotiator: Jeffrey Epp, City Manager, or designee
Negotiating Parties: YMCA representatives
Under Negotiation: Price and Terms of Purchase and/or Lease
- III. PUBLIC EMPLOYEE APPOINTMENT (Government Code §54957)**
 - a. City Manager

ADJOURNMENT



Council Meeting Agenda

**March 3, 2021
6:00 P.M. Meeting**

Escondido City Council

CALL TO ORDER

MOMENT OF REFLECTION:

City Council agendas allow an opportunity for a moment of silence and reflection at the beginning of the evening meeting. The City does not participate in the selection of speakers for this portion of the agenda, and does not endorse or sanction any remarks made by individuals during this time. If you wish to be recognized during this portion of the agenda, please notify the City Clerk in advance.

FLAG SALUTE

ROLL CALL: Garcia, Inscoc, Martinez, Morasco, McNamara

PRESENTATIONS: State of the City

CLOSED SESSION REPORT

ORAL COMMUNICATIONS

The public may address the Council on any item that is not on the agenda and that is within the subject matter jurisdiction of the legislative body. State law prohibits the Council from discussing or taking action on such items, but the matter may be referred to the City Manager/staff or scheduled on a subsequent agenda. (Please refer to the back page of the agenda for instructions.) NOTE: Depending on the number of requests, comments may be reduced to less than 3 minutes per speaker and limited to a total of 15 minutes. Any remaining speakers will be heard during Oral Communications at the end of the meeting.

CONSENT CALENDAR

Items on the Consent Calendar are not discussed individually and are approved in a single motion. However, Council members always have the option to have an item considered separately, either on their own request or at the request of staff or a member of the public.

1. AFFIDAVITS OF PUBLICATION, MAILING AND POSTING (COUNCIL/RRB)

2. APPROVAL OF WARRANT REGISTER (Council)

Request the City Council approve the City Council and Housing Successor Agency warrant numbers:

- 349827 – 349827 dated January 28, 2021
- 349828 – 349847 dated January 29, 2021
- 349848 – 350056 dated February 3, 2021
- 350057 – 350225 dated February 10, 2021
- 350226 – 350265 dated February 11, 2021
- 350266 – 350456 dated February 17, 2021

Staff Recommendation: **Approval (Finance Department: Christina Holmes)**

3. APPROVAL OF MINUTES: Regular Meetings of February 3, 2021 and February 10, 2021

4. BID AWARD FOR THE 2021 STREET REHABILITATION AND MAINTENANCE PROJECT - PHASE I -

Request the City Council deem L.C. Paving and Sealing, Inc. as the lowest responsive and responsible bidder and authorize the Mayor to execute a Public Improvement Agreement in the amount of \$933,306.90 for the 2021 Street Rehabilitation and Maintenance Project - Phase I.

Staff Recommendation: **Approval (Engineering Services Department: Julie Procopio)**

RESOLUTION NO. 2021-31

5. RESOLUTION DECLARING A VACANT CITY-OWNED PARCEL, ASSESSOR PARCEL NUMBER 234-240-05, ON SOUTH CITRUS AVENUE AS SURPLUS LAND -

Request the City Council declare the vacant City-owned parcel (APN 234-240-05) on South Citrus Avenue as surplus land and allow for the disposal of the parcel.

Staff Recommendation: **Approval (Engineering Services Department: Julie Procopio)**

RESOLUTION NO. 2021-33

6. ECONOMIC DEVELOPMENT SUBCOMMITTEE APPOINTMENT -

Request the City Council ratify Councilmember Garcia to serve on the Economic Development subcommittee.

Staff Recommendation: **Approval (City Clerk's Office: Zack Beck)**

CONSENT RESOLUTIONS AND ORDINANCES (COUNCIL/RRB)

The following Resolutions and Ordinances were heard and acted upon by the City Council/RRB at a previous City Council/Mobilehome Rent Review meeting. (The title of Ordinances listed on the Consent Calendar are deemed to have been read and further reading waived.)

WORKSHOP

7. ESCONDIDO HOMELESSNESS AND TRANSIENCY WORKSHOP -

Request the City Council review a presentation outlining Escondido's homelessness and transiency strategy and efforts and provide policy endorsement and/or direction.

Staff Recommendation: **Receive and File (City Manager's Office: Rob Van De Hey)**

PUBLIC HEARINGS

8. **APPROVAL TO AMEND FISCAL YEAR 2019-2020 HUD ANNUAL ACTION PLAN (FOURTH AMENDMENT) AND BUDGET ADJUSTMENT TO ACCEPT AND ALLOCATE CDBG-CV AND ESG-CV FUNDS -**

Request the City Council adopt Resolution No. 2021-32 to amend the Fiscal Year 2019-2020 Housing and Urban Development ("HUD") Annual Action Plan to accept \$1,324,858 in new Community Development Block Grant-Coronavirus ("CDBG-CV") funds and to create new or expand existing CDBG-CV and Emergency Solutions Grant-Coronavirus ("ESG-CV") projects. It is also requested that the City Council approve the budget adjustment to accept the funding and authorize the Director of Community Development to execute subrecipient contracts.

Staff Recommendation: **Approval (Community Development Department: Mike Strong & Housing and Neighborhood Services: Karen Youel)**

RESOLUTION NO. 2021-32

9. **REVIEW AND REAFFIRM COMMUNITY DEVELOPMENT AND HOMELESS PRIORITIES OF THE FISCAL YEAR 2020-2024 CONSOLIDATED PLAN AND APPROVE ALLOCATION PROCESS FOR FISCAL YEAR 2021-2022 CDBG AND ESG FUNDING -**

Request the City Council review and re-affirm the community development priorities adopted in the Fiscal Year ("FY") 2020-2024 Five-Year Consolidated Plan ("2020 Con Plan") for Community Development Block Grant ("CDBG") funds; approve an allocation process for FY 2021-2022 CDBG funds to utilize the maximum 15 percent allowable for public service activities to address the priorities of the Consolidated Plan, and the maximum 20 percent allowable for administration of the CDBG program; authorize the release of a Request for Proposals for public services and community development activities; review and re-affirm the homelessness priorities adopted in the 2020 Con Plan for Emergency Solutions Grant ("ESG") funds; approve an allocation process for FY 2021-2022 ESG funds to utilize the maximum 7.5 percent allowable for administration of the ESG program; and authorize the release of a Notice of Funding Availability for organizations assisting persons experiencing homelessness or at-risk of homelessness within the City of Escondido.

Staff Recommendation: **Approval (Community Development Department: Mike Strong & Housing and Neighborhood Services: Karen Youel)**

CURRENT BUSINESS

10. **ADOPTION OF ORDINANCE AMENDING CAMPAIGN CONTROL ORDINANCE -**

Request the City Council consider the adoption and introduction of Ordinance No. 2021-04 amending Article 7 of Chapter 2 of the Escondido Municipal Code to (1) strike section 2-107(b), and (2) exclude from the definition of "person" a Political Party Committee as defined.

Staff Recommendation: **None (City Attorney's Office: Michael R. McGuinness)**

ORDINANCE NO. 2021-04 (First Reading and Introduction)

FUTURE AGENDA

11. FUTURE AGENDA -

The purpose of this item is to identify issues presently known to staff or which members of the City Council wish to place on an upcoming City Council agenda. Council comment on these future agenda items is limited by California Government Code Section 54954.2 to clarifying questions, brief announcements, or requests for factual information in connection with an item when it is discussed.

Staff Recommendation: **None (City Clerk's Office: Zack Beck)**

COUNCIL MEMBERS SUBCOMMITTEE REPORTS AND OTHER REPORTS

CITY MANAGER'S WEEKLY ACTIVITY REPORT

The most current information from the City Manager regarding Economic Development, Capital Improvement Projects, Public Safety and Community Development. This report is also available on the City's website, www.escondido.org.

- [WEEKLY ACTIVITY REPORT -](#)

ORAL COMMUNICATIONS

The public may address the Council on any item that is not on the agenda and that is within the subject matter jurisdiction of the legislative body. State law prohibits the Council from discussing or taking action on such items, but the matter may be referred to the City Manager/staff or scheduled on a subsequent agenda. Speakers are limited to only one opportunity to address the Council under Oral Communications.

ADJOURNMENT

| UPCOMING MEETING SCHEDULE | | | | |
|---------------------------|-----------|------------------|-----------------|------------------|
| Date | Day | Time | Meeting Type | Location |
| March 10 | Wednesday | 5:00 & 6:00 p.m. | Regular Meeting | Council Chambers |
| March 17 | - | - | No Meeting | - |
| March 24 | Wednesday | 4:00 & 5:00 p.m. | Regular Meeting | Council Chambers |
| March 31 | - | - | No Meeting | - |

TO ADDRESS THE COUNCIL

The public may address the City Council on any agenda item. Please complete a Speaker's form and give it to the City Clerk. Submission of Speaker forms prior to the discussion of an item is highly encouraged. Comments are generally limited to 3 minutes.

If you wish to speak concerning an item not on the agenda, you may do so under "Oral Communications." Please complete a Speaker's form as noted above.

Nomination forms for Community Awards are available at the Escondido City Clerk's Office or at <http://www.escondido.org/city-clerks-office.aspx>

Handouts for the City Council should be given to the City Clerk. To address the Council, use the podium in the center of the Chambers, STATE YOUR NAME FOR THE RECORD and speak directly into the microphone.

AGENDA, STAFF REPORTS AND BACK-UP MATERIALS ARE AVAILABLE:

- Online at <http://www.escondido.org/meeting-agendas.aspx>
- In the City Clerk's Office at City Hall
- Placed in the Council Chambers (See: City Clerk/Minutes Clerk) immediately before and during the Council meeting.

AVAILABILITY OF SUPPLEMENTAL MATERIALS AFTER AGENDA POSTING: Any supplemental writings or documents provided to the City Council regarding any item on this agenda will be made available for public inspection in the City Clerk's Office located at 201 N. Broadway during normal business hours, or in the Council Chambers while the meeting is in session.

LIVE BROADCAST

Council meetings are broadcast live on Cox Cable Channel 19 and U-verse Channel 99 – Escondido Gov TV. They can also be viewed the following Sunday and Monday evenings at 6:00 p.m. on those same channels. The Council meetings are also available live via the Internet by accessing the City's website at www.escondido.org, and clicking the "Live Streaming –City Council Meeting now in progress" button on the home page.

Please turn off all cellular phones and pagers while the meeting is in session.

**The City Council is scheduled to meet the first four Wednesdays
of the month at 5:00 in Closed Session and 6:00 in Open Session.
(Verify schedule with City Clerk's Office)**

**Members of the Council also sit as the Successor Agency to the Community Development
Commission, Escondido Joint Powers Financing Authority,
and the Mobilehome Rent Review Board.**

**CITY HALL HOURS OF OPERATION
Monday-Friday 8:00 a.m. to 5:00 p.m.**



If you need special assistance to participate in this meeting, please contact our ADA Coordinator at 839-4643. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility.

Listening devices are available for the hearing impaired – please see the City Clerk.



AFFIDAVITS

OF

ITEM

POSTING

CITY COUNCIL STAFF REPORT

Consent Item No. 2

March 3, 2021

File No. 0400-40

SUBJECT: Approval of Warrants

DEPARTMENT: Finance Department

RECOMMENDATION:

Request approval for City Council and Housing Successor Agency warrant numbers:

349827 – 349827 dated January 28, 2021
349828 – 349847 dated January 29, 2021
349848 – 350056 dated February 3, 2021
350057 – 350225 dated February 10, 2021
350226 – 350265 dated February 11, 2021
350266 – 350456 dated February 17, 2021

FISCAL ANALYSIS:

The total amount of the warrants for the following periods are as follows:

January 28, 2021 – February 3, 2021, is \$ 1,921,612.69
February 4 – February 10, 2021, is \$ 1,549,506.57
February 11 – February 17, 2021, is \$ 2,531,849.56

BACKGROUND:

The Escondido Municipal Code Section 10-49 states that warrants or checks may be issued and paid prior to audit by the City Council, provided the warrants or checks are certified and approved by the Director of Finance as conforming to the current budget. These warrants or checks must then be ratified and approved by the City Council at the next regular Council meeting.

February 3, 2021
5:00 p.m. Meeting
Mitchell Room
Escondido City Council

CALL TO ORDER

The Regular Meeting of the Escondido City Council was called to order at 5:00 p.m. on February 3, 2021 in the Mitchell Room at City Hall with Mayor McNamara presiding.

ATTENDANCE

The following members were present: Councilmember Joe Garcia, Councilmember Tina Inscoe, Councilmember Consuelo Martinez, Deputy Mayor Michael Morasco, and Mayor Paul McNamara. Quorum present.

ORAL COMMUNICATIONS

None.

CLOSED SESSION: (COUNCIL/RRB)

- I. CONFERENCE WITH REAL PROPERTY NEGOTIATOR (Government Code §54956.8)**
 - a. **Property:** 272 E. Via Rancho Pkwy, APN: 2710301400, 2710301600
City Negotiator: Jeffrey Epp, City Manager, or designee
Negotiating Parties: Transform SR Holdings, LLC. or affiliates
Under Negotiation: Price and Terms of Lease

- II. CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION (Government Code § 54956.9(d)(2))**
 - a. Significant exposure to litigation (unknown number of potential cases)

ADJOURNMENT

Mayor McNamara adjourned the meeting at 5:50 p.m.

**February 3, 2021
6:00 P.M. Meeting**

Escondido City Council

CALL TO ORDER

The Regular Meeting of the Escondido City Council was called to order at 6:00 p.m. on February 3, 2021 via video conference and in the City Council Chambers with Mayor McNamara presiding.

MOMENT OF REFLECTION

Zack Beck, City Clerk led the Moment of Reflection

FLAG SALUTE

Michael McGuinness, City Attorney, led the Flag Salute

ATTENDANCE

The following members were present: Councilmember Joe Garcia, Councilmember Tina Inscoe, Councilmember Consuelo Martinez, Deputy Mayor Michael Morasco, and Mayor Paul McNamara. Quorum present.

Also present were: Jeffrey Epp, City Manager; Michael McGuinness, City Attorney; Mike Strong, Director of Community Development; Julie Procopio, Director of Engineering Services; and Zack Beck, City Clerk.

CLOSED SESSION REPORT

None.

ORAL COMMUNICATIONS

Alex Galenes - Thanked the City Council for approving the Palomar Heights project.

Timothy Swift - Requested that the Escondido Community Climate Advisory Group provide a presentation regarding the Climate Action Plan.

Aisha Wallace-Palomares - Requested that the Escondido Community Climate Advisory Group provide a presentation regarding the Climate Action Plan

CONSENT CALENDAR

MOTION: Moved by Councilmember Martinez and seconded by Inscoe to approve all consent calendar items except items. Approved unanimously.

1. AFFIDAVITS OF PUBLICATION, MAILING AND POSTING (COUNCIL/RRB)

2. APPROVAL OF WARRANT REGISTER (Council)

Request the City Council approve the City Council and Housing Successor Agency warrant numbers:

- 349454 – 349621 dated January 20, 2021

Staff Recommendation: **Approval (Finance Department: Christina Holmes)**

3. APPROVAL OF MINUTES: Special Meeting of December 9, 2020

CONSENT RESOLUTIONS AND ORDINANCES (COUNCIL/RRB)

The following Resolutions and Ordinances were heard and acted upon by the City Council/RRB at a previous City Council/Mobilehome Rent Review meeting. (The title of Ordinances listed on the Consent Calendar are deemed to have been read and further reading waived.)

4. **AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ESCONDIDO, CALIFORNIA, APPROVING AN AMENDMENT TO THE CITYWIDE ZONING MAP TO CHANGE THE DESIGNATION OF THE 1.14-ACRE PROJECT SITE FROM M-1 to CG AT 900 W. MISSION AVENUE -**

Approved on January 13, 2021 with a vote of 5/0

ORDINANCE NO. 2021-01 (Second Reading and Adoption)

CURRENT BUSINESS

5. **REPORT ON PUBLIC COMMENT PRACTICES AT CITY COUNCIL MEETINGS -**

Request the City Council department reports and give direction to staff regarding the City's current practices adopted pursuant to the Governor's Executive Orders regarding public participation in City Council meetings during the COVID stay at home orders. (File No. 0610-90)

Staff Recommendation: **None (City Attorney's Office: Michael McGuinness)**

Aisha Wallace Palomares - Expressed support for having members of the public call into Council Meetings to provide public comments.

Maria Wallace - Expressed support for having members of the public call into Council Meetings to provide public comments.

COUNCIL ACTION: Request that Staff return with public communication options on March 3, 2021.

6. **FINANCIAL REPORT FOR THE QUARTER ENDED DECEMBER 31, 2020 AND BUDGET ADJUSTMENT REQUEST -**

Request the City Council receive and file the second quarter financial report and approve a budget adjustment to amend the fiscal year 2020/21 operating budget. (File No. 0430-80)

Staff Recommendation: **Approval (Finance Department: Christina Holmes)**

MOTION: Moved by Councilmember Martinez and seconded by Mayor McNamara to bifurcate the budget adjustment. Approved unanimously.

MOTION: Moved by Councilmember Garcia and seconded by Councilmember Inscoe to receive and file the second quarter financial report. Approved unanimously.

MOTION: Moved by Deputy Mayor Morasco and seconded by Councilmember Inscoe to approve a budget adjustment to amend the fiscal year 2020/21 operating budget without the public safety grant. Approved unanimously.

MOTION: Moved by Deputy Mayor Morasco and seconded by Councilmember Garcia to approve the public safety grant. Approved 4-1 (Martinez - No)

WORKSHOP

7. ORGANICS RECYCLING PROGRAM WORKSHOP -

Request the City Council receive and file a presentation outlining plans – in cooperation with Escondido Disposal – to expand the City’s green waste recycling program to include food waste. Information will be presented on SB 1383, which is the law requiring jurisdictions to reduce organic waste by 75%. Escondido Disposal’s Anaerobic Digester Facility is nearing completion and projected to be accepting materials on February 1, 2021. (File No. 1340-02)

Staff Recommendation: **Receive and File (Utilities Department: Christopher McKinney)**

FUTURE AGENDA

8. FUTURE AGENDA -

The purpose of this item is to identify issues presently known to staff or which members of the City Council wish to place on an upcoming City Council agenda. Council comment on these future agenda items is limited by California Government Code Section 54954.2 to clarifying questions, brief announcements, or requests for factual information in connection with an item when it is discussed.

Staff Recommendation: **None (City Clerk's Office: Zack Beck)**

COUNCIL MEMBERS SUBCOMMITTEE REPORTS AND OTHER REPORTS

CITY MANAGER'S WEEKLY ACTIVITY REPORT

The most current information from the City Manager regarding Economic Development, Capital Improvement Projects, Public Safety and Community Development. This report is also available on the City’s website, www.escondido.org.

- **WEEKLY ACTIVITY REPORT –**

ORAL COMMUNICATIONS

None.

ADJOURNMENT

Mayor McNamara adjourned the meeting at 7:38 p.m.

**February 10, 2021
6:00 P.M. Meeting**

Escondido City Council

CALL TO ORDER

The Regular Meeting of the Escondido City Council was called to order at 6:00 p.m. on February 10, 2021 via video conference and in the City Council Chambers with Mayor McNamara presiding.

MOMENT OF REFLECTION

Zack Beck, City Clerk led the Moment of Reflection

FLAG SALUTE

Michael McGuinness, City Attorney, led the Flag Salute

ATTENDANCE

The following members were present: Councilmember Joe Garcia, Councilmember Tina Inscoe, Councilmember Consuelo Martinez, Deputy Mayor Michael Morasco, and Mayor Paul McNamara. Quorum present.

Also present were: Jeffrey Epp, City Manager; Michael McGuinness, City Attorney; Mike Strong, Director of Community Development; Julie Procopio, Director of Engineering Services; and Zack Beck, City Clerk.

ORAL COMMUNICATIONS

None.

CONSENT CALENDAR

MOTION: Moved by Councilmember Garcia and seconded by Councilmember Inscoe to approve all consent calendar items except items 11 and 12. Approved unanimously.

1. AFFIDAVITS OF PUBLICATION, MAILING AND POSTING (COUNCIL/RRB)

2. APPROVAL OF WARRANT REGISTER (Council)

Request the City Council approve the City Council and Housing Successor Agency warrant numbers:

- 349622 349826 dated January 27, 2021

Staff Recommendation: **Approval (Finance Department: Christina Holmes)**

3. APPROVAL OF MINUTES: Regular Meeting of January 27, 2021

4. TREASURER'S INVESTMENT REPORT FOR THE QUARTER ENDED DECEMBER 31, 2020 -

Request the City Council receive and file the October through December 2020 Treasurer's Report. (File No. 0490-55)

Staff Recommendation: **Receive and File (City Treasurer's Office: Douglas W. Shultz)**

5. VIA ROBLES & ORANGE PLACE APARTMENTS AFFORDABLE HOUSING LOAN SUBORDINATIONS -

Request the City Council approve authorizing the subordination of affordable housing agreements for Via Robles Apartments to allow refinancing. (File No. 0600-10)

Staff Recommendation: **Approval (Community Development Department: Mike Strong)**

RESOLUTION NO. 2021-10

6. ACCEPTANCE OF \$25,000 GRANT FOR WATER BOTTLE FILLING STATIONS -

Request the City Council approve a) accepting \$25,000 in grant funding from The Metropolitan Water District and San Diego County Water Authority to fund water bottle filling stations, b) authorizing the Deputy City Manager/Director of Communications and Community Services or her designee to execute all documents necessary for the management and completion of the grant scope; and c) authorizing the necessary budget adjustment needed to establish a new project number for tracking and spending of grant funds. (File No. 0480-70)

Staff Recommendation: **Approval (Communications and Community Services Department: Joanna Axelrod)**

7. COST SHARING AGREEMENT WITH THE VISTA IRRIGATION DISTRICT FOR ALGAL BLOOM MITIGATION IN THE SAN LUIS REY LOCAL WATER SYSTEM -

Request the City Council approve equally sharing the cost of a consulting agreement for treatment of algal blooms in Lake Henshaw and the San Diego Luis Rey Local Water System. The cost will be shared with the Vista Irrigation District (VID). Escondido's share of the cost is not exceed \$220,000 over the next two years. Treatment of algae in Lake Henshaw, in particular, will protect water quality in this important source of local water supply for the City of Escondido. (File No. 0600-10, A-2250)

Staff Recommendation: **Approval (Utilities Department: Christopher McKinney)**

RESOLUTION NO. 2021-26

8. NOTICE OF COMPLETION FOR THE SPRUCE STREET CHANNEL IMPROVEMENT AND ESCONDIDO TRANSIT CENTER ACTIVE TRANSPORTATION CONNECTIONS PROJECT -

Request the City Council approve and accept the public improvements and authorize staff to file a Notice of Completion for the Escondido Transit Center Active Transportation Connections Project ("ETC ATC") and completed portions of the Spruce Street Channel Improvement Project ("Spruce"). It is also requested that City Council authorize the City Engineer to approve and accept the remaining planting improvements and file a Notice of Completion for the Spruce Project upon completion. (File No. 0600-95)

Staff Recommendation: **Approval (Engineering Services Department: Julie Procopio)**

RESOLUTION NO. 2021-24

9. AMEND ENGINEERING AND TRAFFIC SURVEY (SPEED ZONE) ON VIA RANCHO PARKWAY AND WASHINGTON AVENUE -

Request the City Council approve to amend Engineering and Traffic Surveys (speed surveys) on Via Rancho Parkway and Washington Avenue. (File No. 1050-45)

Staff Recommendation: **Approval (Engineering Services Department: Julie Procopio)**

RESOLUTION NO. 2021-23

10. CONSULTING SERVICES AMENDMENT FOR THE CITRACADO PARKWAY IMPROVEMENT PROJECT -

Request the City Council approve authorizing the Ninth (9) Amendment to the Consultant Agreement with AECOM in the amount of \$118,371.25 for design of the Citracado Parkway Extension Project. (File No. 0600-11, A-3059)

Staff Recommendation: **Approval (Engineering Services Department: Julie Procopio)**

RESOLUTION NO. 2021-25

CONSENT RESOLUTIONS AND ORDINANCES (COUNCIL/RRB)

The following Resolutions and Ordinances were heard and acted upon by the City Council/RRB at a previous City Council/Mobilehome Rent Review meeting. (The title of Ordinances listed on the Consent Calendar are deemed to have been read and further reading waived.)

11. ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ESCONDIDO, CALIFORNIA, APPROVING AN AMENDMENT TO THE DOWNTOWN SPECIFIC PLAN AND PLANNED DEVELOPMENT PERMIT FOR THE PALOMAR HEIGHTS PROJECT -

Approved on January 27, 2021 with a vote of 3/2 (Martinez, McNamara - No)

ORDINANCE NO. 2021-02R (Second Reading and Adoption)

MOTION: Moved by Deputy Mayor Morasco and seconded by Councilmember Inscoe to adopt Ordinance No. 2021-02R. Approved 3-2 (McNamara, Martinez – No).

12. ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ESCONDIDO, CALIFORNIA, AMENDING ARTICLE 2, CHAPTER 2 OF THE ESCONDIDO MUNICIPAL CODE TO MOVE THE CLOSED SESSION MEETING TO 4:00 P.M. AND THE REGULAR CITY COUNCIL MEETING TIME TO 5:00 P.M. -

Approved on January 27, 2021 with a vote of 3/2 (Martinez, McNamara - No)

ORDINANCE NO. 2021-03 (Second Reading and Adoption)

MOTION: Moved by Deputy Mayor Morasco and seconded by Councilmember Inscoe to adopt Ordinance No. 2021-03. Approved 3-2 (McNamara, Martinez – No).

CURRENT BUSINESS

13. COUNTY WIDE NEXT GENERATION REGIONAL INTEROPERABILITY PROGRAM (NGRCIP) COMPUTER AIDED DISPATCH TO COMPUTER AIDED DISPATCH -

Request the City Council approve authorizing the Fire Chief to sign the San Diego County Next Generation Regional Interoperability Program (NGRCIP) agreement to cost share the annual maintenance fees for the technology to support computer aided dispatch communication (CAD TO CAD). RCIP allows the five major regional emergency dispatch computer systems to seamlessly communicate needs and requests. Nearly 8,000 aid requests per year are processed through RCIP to automatically request and dispatch units to emergencies across all jurisdictions in the county. This ensures that the closest appropriate resource is sent where it is needed as quickly as possible. Due to grant funding for the project, Escondido's apportioned share for RCIP maintenance in the amount of \$20,000 will begin in FY 2022-23. (File No. 0600-10)

Staff Recommendation: **Approval (Fire Department: Rick Vogt)**

RESOLUTION NO. 2021-14

MOTION: Moved by Councilmember Garcia and seconded by Councilmember Inscoe to approve authorizing the Fire Chief to sign the San Diego County Next Generation Regional Interoperability Program (NGRCIP) agreement to cost share the annual maintenance fees for the technology to support computer aided dispatch communication (CAD TO CAD). RCIP allows the five major regional emergency dispatch computer systems to seamlessly communicate needs and requests. Nearly 8,000 aid requests per year are processed through RCIP to automatically request and dispatch units to emergencies across all jurisdictions in the county. This ensures that the closest appropriate resource is sent where it is needed as quickly as possible. Due to grant funding for the project, Escondido's apportioned share for RCIP maintenance in the amount of \$20,000 will begin in FY 2022-23. Approved unanimously.

14. BUILDING PERMIT PLAN CHECK AND INSPECTION SERVICES CONTRACT AWARD -

Request the City Council approve authorizing the City Manager to enter into a contract for professional services related to building permit plan check services. (File No. 0600-10, A-3349)

Staff Recommendation: **Approval (Community Development Department: Mike Strong)**

RESOLUTION NO. 2021-27

MOTION: Moved by Councilmember Martinez and seconded by Deputy Mayor Morasco to approve authorizing the City Manager to enter into a contract for professional services related to building permit plan check services. Approved unanimously.

15. CLIMATE ACTION PLAN UPDATE INFORMATIONAL REPORT AND STATUS UPDATE (PHG18-0009) -

Request the City Council provide direction and review Planning Commission and staff recommendations on the Climate Action Plan and Climate Action Plan Consistency Review Checklist. Additionally, have discussion on the overall approach to updating the Climate Action Plan and then return for a public hearing and adoption at a future meeting date. (File No. 0670-70)

Staff Recommendation: **Provide Direction (Community Development Department: Mike Strong)**

Aisha Wallace-Palomares – Expressed support for a robust Climate Action Plan.

Alexander Han – Expressed support for a robust Climate Action Plan.

Ana Marie Velasco – Expressed support for a robust Climate Action Plan.

Danielle Polson – Expressed support for a robust Climate Action Plan.

Heather Roberts – Expressed support for a robust Climate Action Plan.

Laura Hunter – Expressed support for a robust Climate Action Plan.

Maria Wallace – Expressed support for a robust Climate Action Plan.

Patricia Borchmann – Expressed support for a robust Climate Action Plan.

Penn Diehl – Expressed support for a robust Climate Action Plan.

Timothy Swift – Expressed support for a robust Climate Action Plan.

Wendy Medina Herrera – Expressed support for a robust Climate Action Plan.

COUNCIL DIRECTION: Proceed with Option 1

16. GRAND AVENUE VISION PLAN - PHASE I PROJECT UPDATE -

Request the City Council receive a presentation on the status of the Grand Avenue Vision Plan - Phase I project. (File No. 0670-70)

Staff Recommendation: **None (Engineering Services Department: Julie Procopio)**

FUTURE AGENDA

17. FUTURE AGENDA -

The purpose of this item is to identify issues presently known to staff or which members of the City Council wish to place on an upcoming City Council agenda. Council comment on these future agenda items is limited by California Government Code Section 54954.2 to clarifying questions, brief announcements, or requests for factual information in connection with an item when it is discussed.

Staff Recommendation: **None (City Clerk's Office: Zack Beck)**

Deputy Mayor Morasco – Mitigation bank credits.

COUNCIL MEMBERS SUBCOMMITTEE REPORTS AND OTHER REPORTS

Councilmember Martinez – Attended a League of CA Cities meeting.

Councilmember Inscoe – Participated in the League of CA Cities academy.

Councilmember Garcia – Participated in the League of CA Cities academy.

Deputy Mayor Morasco – Met with the Consulate General of Mexico.

CITY MANAGER'S WEEKLY ACTIVITY REPORT

The most current information from the City Manager regarding Economic Development, Capital Improvement Projects, Public Safety and Community Development. This report is also available on the City's website, www.escondido.org.

- **WEEKLY ACTIVITY REPORT -**

ORAL COMMUNICATIONS

None.

ADJOURNMENT

Mayor McNamara adjourned the meeting at 8:30 p.m.



CITY COUNCIL STAFF REPORT

Consent Item No. 4

March 3, 2021

File No. 0600-10, A-3348

SUBJECT: Bid Award for the 2021 Street Rehabilitation and Maintenance Project – Phase I

DEPARTMENT: Engineering Services

RECOMMENDATION:

It is requested that the City Council adopt Resolution No. 2021-31 deeming L.C. Paving and Sealing, Inc. as the lowest responsive and responsible bidder and authorizing the Mayor to execute a Public Improvement Agreement in the amount of \$933,306.90 for the 2021 Street Rehabilitation and Maintenance Project – Phase I (“Project”)

FISCAL ANALYSIS:

There are adequate funds in the FY20-21 Annual Street Management Program Project budget, which includes Gas Tax, General Street Project, TransNet, and Road Maintenance and Rehabilitation Account (“RMRA”) funds, to pay for this project.

BACKGROUND:

This first phase of the City of Escondido’s (“City”) Annual Street Maintenance Program will include replacement of damaged concrete improvements, including curb and gutter, sidewalk, and cross gutters, located within Maintenance Zone NW, the area west of North Broadway and north of State Route 78. The Phase 2 project will be bid this summer and will rehabilitate the pavement and re-stripe local streets within the NW zone, and major and collector streets Citywide. Splitting the project into two phases will result in better pricing, based on the larger than typical needs for concrete repair and upgrades in Zone NW.

The Project will replace 0.9 miles of sidewalk, install 53 pedestrian ramps, and remove and replace 104 street-trees that are damaging these improvements. On February 11, 2021, three sealed bids were received in response to the advertised request for bids for the Project. The totals for the base bid and two additive alternate items are listed below:

| | |
|-------------------------------|----------------|
| Eagle Paving Company | \$879,150.00 |
| L.C. Paving and Sealing, Inc. | \$933,306.90 |
| Just Construction | \$1,392,651.20 |

The bid submitted by Eagle Paving Company was deemed non-responsive because they failed to demonstrate that fifty-one percent (51%) of the scheduled work would be completed using their own employees, as required in the “Notice Inviting Sealed Bids” of the contract documents.

Bid Award for the 2021 Street Rehabilitation and Maintenance Project – Phase I
March 3, 2021
Page 2

Therefore, staff recommends that the bid submitted by L.C. Paving and Sealing, Inc. be considered the lowest responsive and responsible bid, and that the contract be awarded in the amount of \$933,306.90. L.C. Paving and Sealing's bid fell within the Engineer's Estimate range of \$890,000 to \$970,000.

APPROVED AND ACKNOWLEDGED ELECTRONICALLY BY:

Julie Procopio, Director of Engineering Services
2/25/21 12:52 p.m.

ATTACHMENTS:

Resolution No. 2021-31
Resolution No. 2021-31 Exhibit "A"

RESOLUTION NO. 2021-31

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ESCONDIDO, CALIFORNIA, AWARDING A BID FOR THE 2021 STREET MAINTENANCE AND REHABILITATION PROJECT PHASE I; AND AUTHORIZING THE MAYOR TO EXECUTE, ON BEHALF OF THE CITY, A PUBLIC IMPROVEMENT AGREEMENT WITH L.C. PAVING AND SEALING, INC.

WHEREAS, the City Council has allocated funding in the adopted Capital Improvement Program Budget for the City's Annual Street Management Program; and

WHEREAS, a notice inviting bids for said improvements was duly published; and

WHEREAS, pursuant to said notice, three (3) sealed bids for the project were opened and evaluated on February 11, 2021; and

WHEREAS, L.C. Paving and Sealing, Inc. was determined to be the lowest responsive and responsible bidder; and

WHEREAS, this City Council desires at this time and deems it to be in the best public interest to award this contract to L.C. Paving and Sealing, Inc. in the amount of \$933,306.90.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Escondido, California, as follows:

1. That the above recitations are true.

2. That the bid submitted by Eagle Paving is deemed non-responsive due to its failure to demonstrate that 51% of the work would be performed with its own employees.

3. That the Mayor is authorized to execute, on behalf of the City, a Public Improvement Agreement with L.C. Paving and Sealing, Inc., in a substantially similar form to that which is attached and incorporated to this Resolution as Exhibit "A", and subject to final approval as to form by the City Attorney.

PUBLIC IMPROVEMENT AGREEMENT

This Public Improvement Agreement ("Agreement") is made and entered into as of this _____ day of _____, 20____ ("Effective Date"), in the County of SAN DIEGO, State of California, by and between **THE CITY OF ESCONDIDO**, a California municipal corporation ("CITY"), and **L.C. Paving and Sealing, Inc.** ("CONTRACTOR").

NOW, THEREFORE, the CITY and the CONTRACTOR, for the consideration stated herein, mutually agree as follows:

1. The complete Agreement includes all of the Project Documents described in the General Conditions, which are incorporated herein by this reference as if fully set forth herein. The Project Documents are complementary, and what is called for by any one shall be as binding as if called for by all.
2. CONTRACTOR shall perform, within the time set forth in Paragraph 4 of this Agreement, everything required and reasonably inferred to be performed, and shall provide and furnish all the labor, materials, necessary tools, expendable equipment, and all utility and transportation services as described in the complete contract and required for construction of

2021 STREET REHABILITATION AND MAINTENANCE PROJECT – PHASE I

All of said work to be performed and materials to be furnished shall be completed in a good workmanlike manner, free from defects, in strict accordance with the plans, drawings, specifications and all provisions of the complete Agreement. The CONTRACTOR shall be liable to the CITY for any damages and resulting costs, including consultants' costs, arising as a result of a failure to fully comply with this obligation, and the CONTRACTOR shall not be excused with respect to any failure to so comply by any act or omission of the Architect, Engineer, Inspector, or representative of any of them, unless such act or omission actually prevents the CONTRACTOR from fully complying with the requirements of the Project Documents, and unless the CONTRACTOR protests at the time of such alleged prevention that the act or omission is preventing the CONTRACTOR from fully complying with the Project documents. Such protest shall not be effective unless reduced to writing and filed with the CITY within **three (3) working days** of the date of occurrence of the act or omission preventing the CONTRACTOR from fully complying with the Project documents.

3. CITY shall pay to the CONTRACTOR, as full consideration for the faithful performance of the Agreement, subject to any additions or deductions as provided in the Project documents, the sum of **Nine Hundred Thirty-Three Thousand Three Hundred and Six Dollars and Ninety Cents (\$933,306.90)**.
4. The work shall be commenced on or before the twenty-first (21st) day after receiving the CITY'S Notice to Proceed and shall be completed within **Fifty (50) working days** from the date specified in the Notice to Proceed.
5. Time is of the essence. If the work is not completed in accordance with Paragraph 4 above, it is understood that the CITY will suffer damage. It being impractical and infeasible to determine the

amount of actual damage(s), in accordance with Government Code section 53069.85, it is agreed that CONTRACTOR shall pay to CITY as fixed and liquidated damages, and not as a penalty, the sum(s) indicated in the LIQUIDATED DAMAGES SCHEDULE below for each calendar day of delay until work is completed and accepted. This amount shall be deducted from any payments due to or to become due to CONTRACTOR. CONTRACTOR and CONTRACTOR'S surety shall be liable for the amount thereof. Time extensions may be granted by the CITY as provided in the General Conditions.

Liquidated damages schedule:

If the overall project is delayed **one (1) calendar day or more**, the rate shall be \$500/day.

Acknowledged: _____
Initials of Principal

- In the event CONTRACTOR, for a period of **ten (10) calendar days** after receipt of written demand from CITY to do so, fails to furnish tools, equipment, or labor in the necessary quantity or quality, or to prosecute said work and all parts thereof in a diligent and workmanlike manner, or after commencing to do so within said **ten (10) calendar days**, fails to continue to do so, then the CITY may exclude the CONTRACTOR from the premises, or any portion thereof, and take possession of said premises or any portion thereof, together with all material and equipment thereon, and may complete the work contemplated by this Agreement or any portion of said work, either by furnishing the tools, equipment, labor or material necessary, or by letting the unfinished portion of said work, or the portion taken over by the CITY to another contractor, or demanding the surety hire another contractor, or by any combination of such methods. In any event, the procuring of the completion of said work, or the portion thereof taken over by the CITY, shall be a charge against the CONTRACTOR, and may be deducted from any money due or to become due to CONTRACTOR from the CITY, or the CONTRACTOR shall pay the CITY the amount of said charge, or the portion thereof unsatisfied. The sureties provided for under this Agreement shall become liable for payment should CONTRACTOR fail to pay in full any said cost incurred by the CITY. The permissible charges for any such procurement of the completion of said work should include actual costs and fees incurred to third party individuals and entities (including, but not limited to consultants, attorneys, inspectors, and designers) and actual costs incurred by CITY for the increased dedication of time of CITY employees to the Project.
- CONTRACTOR (including CONTRACTOR's agents, employees, and subcontractors, if any) shall hold harmless, defend, and indemnify the CITY, its officials, officers, agents, employees, and volunteers from and against any and all claims, demands, actions, causes of action, proceedings (including but not limited to legal and administrative proceedings of any kind), suits, fines, penalties, judgments, orders, levies, costs, expenses, liabilities, losses, damages, or injuries, in law or equity, including without limitation the payment of all consequential damages and attorney's fees and other related litigation costs and expenses (collectively, "Claims"), of every nature caused by, arising out of, or in connection with CONTRACTOR's (including CONTRACTOR's agents, employees, and subcontractors, if any) performance under this Agreement or its failure to comply with any of its obligations contained in this Agreement, except where caused by the active negligence, sole negligence, or willful misconduct of the CITY, which may be incurred by reason of:

- (a) Asserted and/or actual liability arises from Claims for:
 - (1) Death or bodily injury to persons.
 - (2) Injury to, loss, or theft of tangible and/or intangible property, including economic loss.
 - (3) Any other loss, damage or expense arising under either (1) or (2) above, sustained by the CONTRACTOR upon or in connection with the work called for in this Project, except for liability resulting from the sole active negligence, or willful misconduct of the CITY.
- (b) Any injury to or death of any person(s) or damage to, or loss or theft of, any property caused by any act, neglect, default, or omission of the CONTRACTOR, or any person, firm, or corporation employed by the CONTRACTOR, either directly or by independent contract, arising out of, or in any way connected with the work covered by this Agreement, whether said injury or damage occurs on or off City property.
- (c) Any and all Claims caused by, arising under, or resulting from any violation, or claim of violation, of the San Diego Municipal Storm Water Permit (Order No. R9-2013-0001, as amended) of the California Regional Water Quality Control Board, Region 9, San Diego, that the CITY might suffer, incur, or become subject to by reason of, or occurring as a result of, or allegedly caused by, any work performed pursuant to this Agreement.

The CONTRACTOR, at CONTRACTOR's own expense, cost, and risk shall defend any and all actions, suit, or other proceedings that may be brought or instituted against the CITY, its governing board, officers, agents or employees, on any such Claims and shall pay or satisfy any judgment that may be rendered against the CITY, its governing board, officers, agents or employees in any action, suit or other proceedings as a result thereof.

- 8. CONTRACTOR shall procure and maintain, at its own cost, during the entire term of this Agreement, insurance against claims for injuries to persons or damages to property that may arise from or in connection with the performance of the work under this Agreement, and the results of such work, by CONTRACTOR, its agents, representatives, employees, or subcontractors. Insurance coverage shall be at least as broad as the following:
 - (a) Commercial General Liability and Property Damage. Insurance Services Office ("ISO") Form CG 00 01 covering Commercial General Liability on an "occurrence" basis, including products and completed operations, property damage, bodily injury, and personal & advertising injury, and as further defined in the General Conditions, with limits no less than **\$3,000,000 per occurrence**.
 - (b) Course of Construction / Builder's Risk Insurance. See Article 5.2 of General Conditions.
 - (c) Insurance Covering Special Hazards. The following special hazards shall be covered by rider or riders to the above-mentioned public liability insurance or property damage insurance policy or policies of insurance, or by special policies of insurance in amounts as follows:
 - (1) Automotive and truck where operated in amounts as above
 - (2) Material hoist where used in amounts as above

- (d) Automobile Liability. ISO Form CA 00 01 covering any auto (Code 1), or if CONTRACTOR has no owned autos, hired (Code 8) and non-owned autos (Code 9), with limits no less than \$1,000,000 per accident for bodily injury and property damage, unless waived by the CITY and approved in writing by the CITY's Risk and Safety Division.
- (e) Workers' Compensation. Workers' Compensation as required by the State of California, with Statutory Limits, and Employer's Liability Insurance with limits of no less than \$1,000,000 per accident for bodily injury or disease.
- (f) If CONTRACTOR maintains broader coverage and/or higher limits than the minimums otherwise required by this Agreement, the CITY requires and shall be entitled to the broader coverage and/or the higher limits maintained by CONTRACTOR.
- (g) Each insurance policy required by this Agreement must be acceptable to the City Attorney and shall meet the following requirements:
 - (1) Acceptability of Insurers. Insurance coverage must be provided by an insurer authorized to conduct business in the State of California with a current A.M. Best's rating of no less than A-:VII, or as approved by the CITY.
 - (2) Additional Insured Status. Each policy must name the CITY (including its officials, officers, agents, employees, and volunteers) specifically as an additional insured under the policy on a separate endorsement page. The Commercial General Liability additional insured endorsement shall be at least as broad as ISO Form CG 20 10 11 85, or if not available, through the addition of *both* CG 20 10, CG 20 26, CG 20 33, or CG 20 38, *and* CG 20 37 if a later edition is used. The Automobile Liability additional insured endorsement shall be at least as broad as ISO Form CA 20 01.
 - (3) Primary Coverage. CONTRACTOR's insurance coverage shall be primary coverage at least as broad as ISO CG 20 01 04 13 with respect to the CITY, its officials, officers, agents, employees, and volunteers. Any insurance or self-insurance maintained by the CITY, its officials, officers, agents, employees, or volunteers shall be in excess of CONTRACTOR's insurance and shall not contribute with it.
 - (4) Notice of Cancellation. Each insurance policy shall provide that coverage shall not be canceled, except with prior written notice to the CITY.
 - (5) Subcontractors. If applicable, CONTRACTOR shall require and verify that all subcontractors maintain insurance meeting all the requirements stated within this Agreement, and CONTRACTOR shall ensure that the CITY (including its officials, officers, agents, employees, and volunteers) is an additional insured on any insurance required from a subcontractor.
 - (6) Waiver of Subrogation. CONTRACTOR hereby grants to the CITY a waiver of any right to subrogation that any insurer of CONTRACTOR may acquire against the CITY by virtue of the payment of any loss under such insurance. CONTRACTOR agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this subsection shall apply regardless of whether or not the CITY has received a waiver of subrogation endorsement from the insurer. Any Workers' Compensation policy required by this Agreement

shall be endorsed with a waiver of subrogation in favor of the CITY for all work performed by the CONTRACTOR, its agents, representatives, employees, and subcontractors.

- (7) Self-Insurance. CONTRACTOR may, with the CITY's prior written consent, fulfill some or all of the insurance requirements contained in this Agreement under a plan of self-insurance. CONTRACTOR shall only be permitted to utilize such self-insurance if, in the opinion of the CITY, CONTRACTOR's (i) net worth and (ii) reserves for payment of claims of liability against CONTRACTOR are sufficient to adequately compensate for the lack of other insurance coverage required by this Agreement. CONTRACTOR's utilization of self-insurance shall not in any way limit the liabilities assumed by CONTRACTOR pursuant to this Agreement.
 - (8) Self-Insured Retentions. Self-insured retentions must be declared to and approved by the CITY.
 - (h) Verification of Coverage. At the time CONTRACTOR executes this Agreement, CONTRACTOR shall provide the CITY with original Certificates of Insurance including all required amendatory endorsements (or copies of the applicable policy language effecting the insurance coverage required by this Agreement), which shall meet all requirements under this Agreement. The CITY reserves the right to require complete, certified copies of all required insurance policies, including endorsements required by this Agreement, at any time.
 - (i) Special Risks or Circumstances. The CITY reserves the right, at any point during the term of this Agreement, to modify the insurance requirements in this Agreement, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.
 - (j) No Limitation of Obligations. The insurance requirements in this Agreement, including the types and limits of insurance coverage CONTRACTOR must maintain, and any approval of such insurance by the CITY, are not intended to and shall not in any manner limit or qualify the liabilities and obligations otherwise assumed by CONTRACTOR pursuant to this Agreement, including but not limited to any provisions in this Agreement concerning indemnification.
 - (k) Failure to comply with any of the insurance requirements in this Agreement, including but not limited to a lapse in any required insurance coverage during the term of this Agreement, shall be a material breach of this Agreement. In the event that CONTRACTOR fails to comply with any such insurance requirements in this Agreement, in addition to any other remedies the CITY may have, the CITY may, at its sole option, (i) immediately terminate this Agreement; or (ii) order CONTRACTOR to stop work under this Agreement and/or withhold any payment that becomes due to CONTRACTOR until CONTRACTOR demonstrates compliance with the insurance requirements in this Agreement.
9. This Agreement is subject to California Public Contract Code section 22300, which permits the substitution of securities for any monies withheld by the CITY under this Agreement, and permits the CONTRACTOR to have all payments of earned retentions by the CITY paid to an escrow agent at the expense of the CONTRACTOR.

10. Each and every provision of law and clause required by law to be inserted in this Agreement or its attachments shall be deemed to be inserted herein, and the Agreement shall be read and enforced as though it were included herein, and if through mistake or otherwise any such provision is not inserted, or is not currently inserted, then upon application of either party the Agreement shall forthwith be physically amended to make such insertion or correction, without further changes to the remainder of the Agreement.
11. Merger Clause. This Agreement, together with its attachments or other documents described or incorporated herein, if any, constitutes the entire agreement and understanding of the CITY and CONTRACTOR concerning the subject of this Agreement and supersedes and replaces all prior negotiations, understandings, or proposed agreements, written or oral, except as otherwise provided herein. In the event of any conflict between the provisions of this Agreement and any of its attachments or related documents, if any, the provisions of this Agreement shall prevail.
12. Independent Contractor. CONTRACTOR is an independent contractor, and no agency or employment relationship is created by the execution of this Agreement.
13. Amendment. This Agreement shall not be amended except in a writing signed by the CITY and CONTRACTOR, and pursuant to action of the Escondido City Council.
14. Anti-Waiver Clause. None of the provisions of this Agreement shall be waived by the CITY because of previous failure to insist upon strict performance, nor shall any provision be waived because any other provision has been waived by CITY, in whole or in part.
15. Severability. This Agreement shall be performed and shall be enforceable to the full extent allowed by applicable law, and the illegality, invalidity, waiver, or unenforceability of any provision of this Agreement shall not affect the legality, validity, applicability, or enforceability of the remaining provisions of this Agreement.
16. Governing Law. This Agreement and all rights and obligations arising out of it shall be construed in accordance with the laws of the State of California. Venue for any action arising from this Agreement shall be conducted only in the state or federal courts of San Diego County, California.
17. Multiple Copies of Agreement/Counterparts. This Agreement may be executed on separate counterparts, each of which shall be an original and all of which taken together shall constitute one and the same instrument. The Agreement on file in the office of the Escondido City Clerk is the copy of the Agreement that shall take precedence if any differences exist among copies or counterparts of the Agreement.
18. Provisions Cumulative. The foregoing provisions are cumulative to, in addition to, and not in limitation of any other rights or remedies available to the CITY.
19. Business License. CONTRACTOR shall obtain a City of Escondido Business License prior to execution of this Agreement and shall maintain such Business License throughout the term of this Agreement.
20. Compliance with Laws, Permits, and Licenses. CONTRACTOR shall keep itself informed of and comply with all applicable federal, state, and local laws, statutes, codes, ordinances, regulations, rules, and other legal requirements in effect during the term of this Agreement. This shall include, but shall not be limited to, all California Labor Code laws regarding payment of

prevailing wages and all OSHA regulations. CONTRACTOR shall obtain any and all permits, licenses, and other authorizations necessary to perform the work under this Agreement. Neither CITY, nor any elected or appointed boards, officers, officials, employees, or agents of CITY, shall be liable, at law or in equity, as a result of any failure of CONTRACTOR to comply with this section.

21. Prevailing Wages and Department of Industrial Relations Compliance. Pursuant to California Labor Code section 1770 et seq., CONTRACTOR agrees that a prevailing rate and scale of wages, in accordance with applicable laws, shall be paid in performing this Agreement. CONTRACTOR shall keep itself informed of and comply with all applicable federal, state, and local laws, statutes, codes, ordinances, regulations, rules, and other legal requirements pertaining to the payment of prevailing wages, including but not limited to the keeping of certified payroll records, overtime pay, employment of apprentices, and workers' compensation coverage, as further set forth in the General Conditions. CONTRACTOR shall file the required workers' compensation certificate before commencing work under this Agreement. This project is subject to compliance monitoring and enforcement by the Department of Industrial Relations. CONTRACTOR shall post any job site notices required by regulation.
22. Effective Date. Unless a different date is provided in this Agreement, the effective date of this Agreement shall be the latest date of execution set forth by the names of the signators below.

(SIGNATURE PAGE FOLLOWS)

IN WITNESS WHEREOF, this Agreement has been executed on behalf of CITY by its officers thereunto authorized and by CONTRACTOR, the date and year first above written.

CITY OF ESCONDIDO

By: _____
Paul McNamara, Mayor

CONTRACTOR

By: _____
Signature

Print Name

Title

(CORPORATE SEAL OF CONTRACTOR, if
corporation)

By: _____
Signature*

Print Name

Title

(Second signature required only for corporation)

By: _____
Signature**

Print Name

Title

Contractor's License No.

Tax ID/Social Security No.

*If CONTRACTOR is a corporation, the first signature must be by one of the following officers of the corporation: Chairman of the Board, President, or any Vice President.

**If CONTRACTOR is a corporation, the second signature must be by a different person from the first signature and must be by one of the following officers of the corporation: Secretary, any Assistant Secretary, the Chief Financial Officer, or any Assistant Treasurer.

APPROVED AS TO FORM:

OFFICE OF THE CITY ATTORNEY
MICHAEL R. MCGUINNESS, City Attorney
By: _____

SECTION A-00610 - FAITHFUL PERFORMANCE BOND

KNOW ALL MEN BY THESE PRESENTS,

That _____, hereinafter referred to as "Contractor," and _____, hereinafter referred to as "Surety," are held and firmly bound unto the CITY OF ESCONDIDO, a California municipal corporation, hereinafter referred to as "Owner," in the sum of _____, lawful money of the United States of America, for the payment of which sum well and truly to be made, the Contractor and Surety bind themselves and their heirs, executors, administrators, successors, and assigns, jointly and severally, firmly by these presents.

WHEREAS, Contractor has been awarded and is about to enter into a written contract with Owner to perform all work required under the Bid Schedule(s) of Owner's specifications entitled, _____ (collectively, the "Contract").

WHEREAS, this instant Faithful Performance Bond is made pursuant to, and subject to the terms of, the Contract, and the provisions of the Contract are incorporated by reference into this Faithful Performance Bond and shall be part of Surety's obligation hereunder.

NOW, THEREFORE, if Contractor promptly and faithfully observes, abides by, and performs each and every covenant, condition, and part of the Contract, including but not limited to its warranty provisions, in the time and manner prescribed in the Contract, and pays Owner all losses, damages (liquidated or actual, including but not limited to damages caused by delays in the performance of the Contract), expenses, costs, and attorney's fees, that Owner sustains resulting from any breach or default by Contractor under the Contract, then this Faithful Performance Bond shall be null and void; otherwise, it shall remain in full force and effect.

PROVIDED THAT,

- (1) Any alterations in the work to be done or the materials to be furnished, that may be made pursuant to the terms of the Contract, shall not in any way release Contractor or Surety thereunder;
- (2) Any extensions of time granted under the provisions of the Contract shall not release either Contractor or Surety from their respective obligations to Owner;
- (3) Notice of any such alterations or extensions of the Contract is hereby waived by Surety;
- (4) Any payments (including progress payments) made on behalf of Owner to Contractor after the scheduled completion of the work to be performed pursuant to the Contract shall not release either Contractor or Surety from any obligations under the Contract or this

Faithful Performance Bond, or both, including any obligation to pay liquidated damages to Owner; and

- (5) To the extent Owner exercises its rights pursuant to this Faithful Performance Bond, Owner shall be entitled to demand performance by the Surety and be further entitled to recover, in addition to all other remedies afforded by law, its reasonably incurred costs to complete the work, attorney's fees and consultant costs, as well as actual costs incurred by Owner for the increased dedication/commitment of time expended by Owner's employees in relation to the Project. These costs shall be in addition to the penal sum of this Faithful Performance Bond.

IN WITNESS WHEREOF, the Contractor and Surety have executed these presents as of this _____ day of _____, 20__.

[CONTRACTOR]

By: _____

Its: _____

[SURETY]

By: _____

Address: _____

Phone: _____

(SEAL AND NOTARIAL ACKNOWLEDGEMENT OF SURETY)

APPROVED AS TO FORM:

OFFICE OF THE CITY ATTORNEY
MICHAEL R. MCGUINNESS, City Attorney

By: _____

SECTION A-00620 - LABOR AND MATERIAL BOND

KNOW ALL MEN BY THESE PRESENTS,

That _____, hereinafter referred to as "Contractor," and _____, hereinafter referred to as "Surety," are held and firmly bound unto the CITY OF ESCONDIDO, a California municipal corporation, hereinafter referred to as "Owner," in the sum of _____, lawful money of the United States of America, for the payment of which sum well and truly to be made, the Contractor and Surety bind themselves and their heirs, executors, administrators, successors, and assigns, jointly and severally, firmly by these presents.

WHEREAS, Contractor has been awarded and is about to enter into a written contract with Owner to perform all work required under the Bid Schedule(s) of Owner's specifications entitled, _____ (collectively, the "Contract").

WHEREAS, this instant Labor and Material Bond is made pursuant to, and subject to the terms of, the Contract, and the provisions of the Contract are incorporated by reference into this Labor and Material Bond and shall be part of Surety's obligation hereunder.

NOW, THEREFORE, if Contractor, or subcontractor, fails to pay for any materials, equipment, or other supplies, or for rental of same, used in connection with the performance of work contracted to be done pursuant to the Contract, or for amounts due under applicable state law for any work or labor thereon, or for amounts due under the Unemployment Insurance Code, or for any amounts required to be deducted, withheld, and paid over to the Employment Development Department from the wages of employees of the Contractor and its subcontractors pursuant to Section 13020 of the Unemployment Insurance Code with respect to such labor, Surety shall pay for the same in an amount not exceeding the sum specified above, and, in the event suit is brought upon this bond, a reasonable attorney's fee to be fixed by the court. This Labor and Material Bond shall inure to the benefit of any persons, companies, or corporations entitled to file claims under applicable state law.

PROVIDED FURTHER, that any alterations in the work to be done or the materials to be furnished pursuant to the Contract, shall not in any way release either the Contractor or the Surety thereunder, nor shall any extensions of the time granted under the provisions of the Contract release either the Contractor or the Surety from their respective obligations to Owner. Notice of such alterations or extensions of the Contract is hereby waived by the Surety.

IN WITNESS WHEREOF, the Contractor and Surety have executed these presents as of
this _____ day of _____, 2020.

[CONTRACTOR]

By: _____

Its: _____

[SURETY]

By: _____

Address: _____

Phone: _____

(SEAL AND NOTARIAL ACKNOWLEDGEMENT OF SURETY)

APPROVED AS TO FORM:

OFFICE OF THE CITY ATTORNEY
MICHAEL R. MCGUINNESS, City Attorney

By: _____

SECTION A-00630 - CITY OF ESCONDIDO BUSINESS LICENSE

In accordance with Municipal Code Section 16, the successful bidder is required to obtain a City of Escondido Business License prior to execution of contract.

The following information must be submitted to the City Clerk prior to execution of contract:

City of Escondido Business License No. _____

Expiration Date _____

Name of Licensee _____

SECTION A-00660 - WORKERS' COMPENSATION INSURANCE CERTIFICATE

If self-insured for Workers' Compensation, the Contractor shall execute the following form as required by the California Labor Code, Sections 1860 and 1861:

I am aware of the provisions of Section 3700 of the Labor Code which requires every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of the Labor Code, Sections 1860 and 1861, and I will comply with such provisions before commencing the performance of the work of the contract.

Dated: _____

Contractor

By: _____

Signature

CITY COUNCIL STAFF REPORT

Consent Item No. 5

March 3, 2021

File No. 0690-20

SUBJECT: Resolution Declaring a Vacant City-Owned Parcel, Assessor Parcel Number 234-240-05), on South Citrus Avenue as Surplus Land

DEPARTMENT: Engineering Services Department, Real Property

RECOMMENDATION:

It is requested that the City Council adopt Resolution No. 2021-33 declaring the vacant City-owned parcel (APN 234-240-05) on South Citrus Avenue as surplus land and allow for the disposal of the parcel.

FISCAL ANALYSIS:

Once disposed, sale proceeds will be allocated into the City of Escondido's ("City") Water Fund.

BACKGROUND:

The parcel is 3.5 acres, located at the Southwest corner of South Citrus Avenue and Sunny Slope Drive, within the County of San Diego. The City acquired the subject parcel as part of the overall acquisition of parcels that were part of the Escondido Mutual Water Company. It has been undeveloped except for a single water well that has since been capped. It has been determined that the parcel, APN 234-240-05, is no longer required for the City's use and can be disposed of as surplus property.

Under the Surplus Land Act (the "Act"), Government Code section 54200 et seq., "surplus land" is defined as "land owned in fee simple by any local agency for which the local agency's governing body takes formal action in a regular public meeting declaring that the land is surplus and is not necessary for the agency's use." Surplus land must be declared as such and supported by written findings by the local agency's governing body at a regular public meeting before a local agency may take any action to dispose of the land. The City is a "local agency" as defined by the Act and desires to dispose of the surplus land that is not necessary for the City's use.

Prior to disposing of surplus land, a written notice of availability shall be sent to any local public entity within whose jurisdiction the surplus land is located, for the purpose of developing low and moderate-income housing. A written notice of availability must also be sent for open space purposes, land suitable for school district uses, and for the purpose of developing property located within an infill opportunity zone. Nothing in the Act prevents the City from obtaining fair market value for the disposition of surplus land.

CALIFORNIA ENVIRONMENTAL QUALITY ACT

A sale of surplus government property is categorically exempt from environmental review under the California Environmental Quality Act ("CEQA") pursuant to Title 14, Section 15312 of the California Code of Regulations ("CEQA Guidelines"), so long as certain criteria are met and no exceptions apply. Here, the subject property is not located in an area of statewide, regional, or area-wide concern as defined in CEQA Guidelines section 15206(b)(4). Moreover, none of the exceptions listed in CEQA Guidelines Section 15300.2 apply to the subject property. Therefore, the sale of the subject property is categorically exempt from further environmental review under CEQA pursuant to CEQA Guidelines section 15312.

APPROVED AND ACKNOWLEDGED ELECTRONICALLY BY:

Julie Procopio, Director of Engineering Services
2/25/21 12:52 p.m.

ATTACHMENTS:

1. Resolution No. 2021-33

RESOLUTION NO. 2021-33

A RESOLUTION OF THE CITY COUNCIL OF
THE CITY OF ESCONDIDO, CALIFORNIA,
DECLARING A VACANT CITY OWNED
PARCEL (APN 234-240-05) LOCATED ON
SOUTH CITRUS AVENUE AS SURPLUS LAND

WHEREAS, the City of Escondido (“City”) owns certain real property of approximately 3.5 acres, located on South Citrus Avenue. This vacant parcel is situated at the southwest corner of South Citrus Avenue and Sunny Slope Drive, within the County of San Diego, identified by Assessor Parcel Number 225-270-54; and

WHEREAS, the City acquired the subject parcel as part of the acquisition of the Escondido Mutual Water Company, which consisted of multiple parcels; and

WHEREAS, it has been determined that the parcel is no longer required for the City’s use and the Surplus Land Act (Gov. Code Section 54220, *et seq.*) (the “Act”) requires local agencies, prior to disposing of surplus real property, to provide a notice of availability of that property to certain entities for specified uses, including affordable housing, parks and recreation, or open space; and

WHEREAS, the Act defines “surplus land” as “land owned in fee simple by any local agency for which the local agency’s governing body takes formal action in a regular public meeting declaring that the land is surplus and is not necessary for the agency’s use;” and

WHEREAS, the City is a “local agency” as defined by the Act and desires to dispose of the surplus land that is not necessary for the City’s use; and

WHEREAS, this City Council desires at this time and deems it to be in the best public interest to declare the parcel as surplus land and to dispose of the identified parcel.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Escondido, California, as follows:

1. That the above recitations are true.

2. The Real Property Manager is authorized to provide notice of availability required under the Act and negotiate, on behalf of the City, to reach agreeable terms in the disposal of the surplus land.

CITY COUNCIL STAFF REPORT

Consent Item No. 6

March 3, 2021

File No. 0610-55

SUBJECT: Economic Development Subcommittee Appointment

DEPARTMENT: City Clerk's Office

RECOMMENDATION:

It is requested that the City Council ratify Councilmember Garcia to serve on the Economic Development subcommittee.

PREVIOUS ACTION:

On December 16, 2020 the City Council ratified members to serve on the Council/Mayoral appointed subcommittees. At that time, Mayor McNamara was appointed to serve on the Economic Development Subcommittee.

BACKGROUND:

Following the passing of Councilmember Masson, a vacancy occurred on the Economic Development Subcommittee. The vacancy was not filled on December 16, 2020 due to an administrative oversight by the City Clerk. The last Economic Development Subcommittee meeting occurred on August 9, 2018.

APPROVED AND ACKNOWLEDGED ELECTRONICALLY BY:

Zack Beck, City Clerk
2/25/21 10:16 a.m.

ATTACHMENTS:

CITY COUNCIL STAFF REPORT

Workshop Item No. 7

March 3, 2021

File No. 0260-45

SUBJECT: Escondido Homelessness and Transiency Workshop

DEPARTMENT: City Manager

RECOMMENDATION:

It is requested that the City Council review a presentation outlining Escondido's homelessness and transiency strategy and efforts and provide policy endorsement and/or direction.

PREVIOUS ACTIONS:

None.

BACKGROUND:

At the management and operational levels of the City, a great deal of thought, effort, and work has been placed into grappling with the effects of homelessness and transiency in our community. The goal of this workshop is to convey these efforts to the City Council and the public, set the stage for ongoing discussion and work, and make the efforts and resources more widely known to the public.

A copy of the Strategic Plan is attached to this staff report for review, study, and discussion.

Our mission at the City of Escondido is to work with our property owners, businesses, residents, and professional partners to manage and reduce homelessness. We must all work together to make meaningful, long-term progress.

APPROVED AND ACKNOWLEDGED ELECTRONICALLY BY:

Rob Van De Hey, Deputy City Manager/Director of Information Systems
2/25/21 2:41 p.m.

ATTACHMENTS:

1. Attachment 1 – Strategy for Addressing Homelessness.docx
2. Website Link – [Https://homelessness.escondido.org](https://homelessness.escondido.org)

Attachment 1



CITY OF ESCONDIDO
STRATEGY FOR ADDRESSING HOMELESSNESS & TRANSIENCY
UPDATED – FEBRUARY 2021

FOR ADDITIONAL INFORMATION, GO TO:

(ADD LINK HERE)

Attachment 1

TABLE OF CONTENTS

- I. Statement of our Challenge
 - II. Background
 - III. Cost of Homelessness
 - IV. Components of a Solution
 - A. Policy Support
 - 1. City Council/City Manager's Office
 - B. Public Safety
 - 1. Police Department
 - 2. Fire Department
 - 3. Downtown Park Rangers
 - C. Cleanup and Conditions
 - 1. Public Works
 - 2. Code Enforcement
 - 3. Caltrans
 - D. Targeted Geographic Areas
 - E. Partnerships
 - 1. Non-Profits and Churches
 - 2. Private Business and Commercial Sector
 - F. Traditional Solutions
 - V. Summary
- Appendix A – Partnership Entities
- Appendix B – Contacts and Resources

Attachment 1

I. STATEMENT OF OUR CHALLENGE

To eliminate the negative impact of homelessness and transiency on our community.

II. BACKGROUND

Homelessness is defined most simply as “the state of no home.” A home provides security, control, belonging, identity, and privacy, among other things. Most of all, it’s a place that provides us with a centering – a place from which we leave but also to which we return.

Homelessness is a national, statewide, regional, and local challenge. No single organization or siloed strategy will solve the myriad issues that contribute to homelessness. This “Strategy” is the City of Escondido’s endeavor to articulate and implement the best approaches for eliminating community impacts. We do so with sensitivity to the importance of tackling underlying causes and helping people. Our challenge is intentionally stated very narrowly; addressing the greater human condition would be commendable, but we must start with an achievable objective.

According to 2019 data, Escondido’s unsheltered homeless population is estimated at 241 individuals, a reduction from the prior year estimate of 263 individuals. Unsheltered is defined as “individuals who are living on the streets or in abandoned buildings, storage structures, vehicles, encampments, or any other place unfit for human habitation”.

Varied circumstances lead one to becoming homeless. Common reasons include one or several of the following:

- Drug, alcohol, or other addiction;
- Family and relationship breakdown/Domestic violence/Physical and/or Sexual abuse;
- Mental health issues and lack of affordable treatment;
- State law changes such as AB109, Prop. 47 and Prop. 57 which have resulted in individuals with mental illnesses, criminal histories, and substance abuse disorders on the streets rather than hospitalized or incarcerated in some fashion;
- Life decisions or choices – individuals who *choose* to be homeless as a lifestyle;
- Unemployment;
- Poverty;
- Aging out of the Foster Care system; and
- Lack of affordable housing in both sales and rental.

Attachment 1

III. THE COST OF HOMELESSNESS

Homelessness has a measurable and significant community impact. Daily calls for service involve Escondido Police and Fire Departments, Public Works, Park Rangers, Building Maintenance, Code Enforcement, and the City Attorney's Office. Problems involve drug use, erratic behavior, aggressive pan handling, illegal encampments, littering and accumulation of trash, junk, debris, and human waste.

In addition to the cost of response, homelessness and transiency lead to a less safe, less clean, and less healthy environment. The same issues bring additional costs to business and private property owners in the form of loss of business, higher operating costs, vandalism, and lower property values.

Recent studies throughout Southern California have estimated the annual cost per homeless individual can range from \$40,000 to over \$60,000. Costs include, emergency medical and police response, incarceration costs due to chronic law violations, encampment and trash cleanup, power washing of sidewalks and storefronts due to public health risks, uninsured medical treatment, and social services such as temporary housing and counseling.

Public health can also suffer. A recent 2017 outbreak of Hepatitis A in San Diego County spread through the homeless community, impacting all cities. While Escondido was aggressive in addressing the Hepatitis A outbreak, these efforts cost money, including for items such as repairing and equipping public restrooms with effective soaps and cleansers; frequently cleaning and disinfecting public restrooms, sidewalks, and store fronts; providing free hygiene kits; and police officers teaming with county nurses through Health and Human Services to locate and provide free vaccinations to the homeless.

And finally, there is the human cost, which is difficult to quantify, but very real. On February 12, 2021, two homeless men sleeping in a landscaped area at Mission Avenue and Ash Street were killed when a car left the roadway in an accident.

IV. COMPONENTS OF A SOLUTION

A. Policy Support

1. City Council/City Manager's Office

The City Council provides policy direction and allocates necessary financial resources for proposed strategies, including approval of grant application requests. The City Manager's Office implements policy direction from City Council, provides oversight on all departmental efforts, coordinates City resources with other agencies, and manages this "Strategy."

Attachment 1

B. Public Safety

1. The Police Department

The Escondido Police Department approaches homelessness and transiency primarily with a “COPPS” unit. This specifically trained team of four officers, one sergeant and one lieutenant focus on “community-oriented policing and problem solving” (COPPS). The COPPS Unit strategy and goals are to contact, educate, and connect the homeless with services in an effort to find long-term solutions. The Unit has had success in arranging to reunite many homeless individuals with their families across the nation. The Unit regularly participates in community and County committees and meets with community groups to share information and address concerns.

Officers work in cooperation with social service and non-profit agencies to find a suitable program for dealing with drug addiction. Dealing with the addiction will often lead to a higher rate of success in sustaining long-term shelter and housing.

The COPPS Unit also utilizes three PERT (Psychological Emergency Response Team) clinician team members who partner with the police officers. Together the team spends time building the rapport and trust necessary to lead the homeless individual towards assistance in receiving the proper medications in an effort to stabilize and improve the level of cooperation for a long-term solution.

For individuals who have made homelessness a lifestyle choice, refuse the assistance offered to them, and choose to commit crimes, Escondido police officers will enforce all laws. Simultaneously, these individuals are offered an opportunity to remain compliant with the law and receive assistance in shelter. The goal is not to criminalize homelessness but to ensure individuals do not create a negative impact on the health and safety of the community.

Consequently, the COPPS unit has a primary direct approach that involves helping individuals and families who have fallen on hard times that desire to get back into a home and lead a healthy and productive life. Initially, police officers contact people experiencing homelessness and identify individual life circumstances and needs. Understanding that each homeless individual’s circumstances are unique, officers take the information that they learn and reach out to organizations, such as Interfaith, McAlister Institute, Traveler’s Aid Society of San Diego, St. Vincent De Paul, and Salvation Army. Through a collaborative effort, police officers, social services providers, and members of the faith community are able to protect our community while assisting the individual in obtaining emergency shelter, transitional housing, and finally into permanent housing.

Attachment 1

2. Fire

The Fire Department experiences the impact of homelessness and transiency in two primary ways. Calls for medical assistance are handled by the Fire Department, and the homeless community often interacts with the medical system for the first time as the result of a 911 call and the actions of first responders. In addition, living on the streets, in undeveloped areas, and on vacant and abandoned property also creates additional fire risks through open cooking and heating. In 2020 alone, the Department responded to more than 54 separate incidents of fire caused by homeless or transient activity, at a cost in excess of \$20,000 for hourly personnel alone.

3. Downtown Park Rangers

Escondido's Rangers have traditionally been responsible for typical Ranger duties at the City's recreation spaces such as Lake Dixon, Lake Wohlford and Daley Ranch. However, a focus has now been added for the Escondido Creek Trail, and the eleven urban parks within the City. Rangers receive training in Penal Code section 832 powers of arrest, report writing, defensive tactics, radio procedures, proper use of pepper spray, and advanced training in first aid.

Since becoming involved, Park Rangers have commenced twice-a-day patrols of the entire length of the Escondido Creek Trail during which they look out for graffiti, trash, and other conditions that need attention. They contact Public Works for follow up and keep this corridor safe and clean throughout the week. Additionally, Park Rangers, in cooperation with the Public Works Department, keep the City's historic Grape Day Park safe and clean.

C. Clean Up and Improve Conditions

1. Public Works

A significant and visible impact of homelessness on a community is the litter and debris associated with transient living, including discarded shopping carts, clothes, broken bicycles and parts, human waste, and cardboard and other material used for shelters. Particularly sad is the frequent existence of goods and materials donated as an attempt to help others through generous acts of compassion. Such items are often discarded on City streets and open spaces, particularly if the individual finds shelter or assistance. In such cases, an active and engaged Public Works team, with appropriate health and safety training, gear and equipment, becomes a key part of keeping the community clean.

There are also full-scale homeless encampments within open space and habitat preserves, and around public facilities. Drainage channels and open spaces are a common choice, and the effort it takes to locate, remove, and clean up these encampments represents a significant cost to the City and taxpayers. In each circumstance, every effort is made to establish the owner of the encampment, and provide the owner a reasonable amount of time to remove their encampment structure and its

Attachment 1

related trash, as well as to introduce them to and offer services. Personal belongings of homeless individuals are stored at the Public Works yard so the individual can claim their personal property if they choose.

The Public Works Department has also established a two-person “encampment crew” responsible for the removal of illegal encampments and the associated trash left behind. In addition to proactively patrolling over 70 known areas for encampments, this crew responds to calls for service from police officers, other City employees, and reports from the public. By removing encampments as soon as discovered, the team has successfully prevented these encampments from expanding, encourages individuals to seek help, and prevents an unhealthy living environment from existing.

2. Code Enforcement

The Code Enforcement Division works to address homelessness throughout the City in conjunction with the other departments listed above that collectively make up the Quality of Life Team. Working primarily with private property owners, Code Enforcement identifies primary issues and root causes, and collaborates with property owners and business management to correct situations of illegal encampments, trespass, transiency, and vandalism. One of their main focuses is to address the blight that homeless activity brings to the City.

3. Caltrans

Escondido is intersected by two major transportation routes under the jurisdiction of Caltrans. These are the Interstate 15, running north to south, and State Route 78, running east to west, and transitioning from a full-scale freeway to surface streets just to the east of its intersection with I-15. Both routes have ample rights of way, which are in turn, landscaped with trees and shrubbery, and fenced throughout with chain link. The chain link is easily breached, and without adjacent business owners to complain, and no other pedestrian traffic, as well as side-hills and trees for shelter and structures, the Caltrans rights of way are popular camping spots for homeless and transient individuals.

Caltrans generally insists on serving as the entity to address such problems. Unfortunately, Caltrans lacks the constituency or management structure to prioritize prompt enforcement. As a larger, statewide bureaucracy, they are less quick to respond, and less likely to use a tailored approach, or to develop innovative ways to solve a particular problem. When possible, the City simply handles Caltrans issues on its own.

D. Targeted Geographic Areas

From a geographic perspective, the visible impacts of homelessness can be seen on a somewhat logical basis. For example, homeless impacts are most likely found in places close to where services are offered, places which are “out of sight” and offer some degree of privacy, and places which offer protection from the elements or easy accessibility.

Attachment 1

Efficiency in addressing homelessness will acknowledge the existence of these locations, provide for patrolling them regularly, and thereby allow an “up-front” means of confronting the problem and being proactive rather than simply waiting for complaints. Areas of targeted patrol in Escondido include:

- All 11 urban parks
- Reidy Creek
- Harmony Grove
- Escondido Creek Trail
- Downtown businesses
- Escondido Public Library

E. Partnerships

Homelessness cannot be reduced, managed, or eliminated without the active involvement of our community members. Escondido enjoys a great working relationship with:

- Residents and Business Owners
- Community Stakeholders
- Faith-Based Organizations
- Federal and State Agencies
- Social Service Agencies
- Non-Profits
- School Districts

1. Non-Profits and Faith-Based Organizations

Other than the occasional community clean up, few non-profit entities and faith-based organizations are eager to address the impacts of the homeless and transient population on the community. Fortunately, there are many such organizations which have the resources to impact this population more directly rather than dealing with the secondary effects. Such entities are important partners. Indeed, Appendix A to this Strategy is a list of the non-profits that provide one form or another of services to assist this vulnerable population.

One of the greater challenges facing the City as it deals with impacts concerns education on proper strategies for these groups. A second challenge is coordination of activities. The location of volunteer activities can be critical with non-profits engaging in the occasional volunteer activity (i.e. a soup kitchen or clothing distribution). Educating on what works and what doesn't, who needs help and who won't accept it, and similar types of briefings for the non-profits help in getting the maximum return on the volunteer investment.

Similarly, coordination of effort is more critical to the non-profits that provide ongoing services. In this respect, a network can be created to provide maximum benefit, not only

Attachment 1

to the non-profit attempting to help with limited resources, but to the targeted individuals in getting the help they need.

2. Private Business & Commercial Sector

At the local level, the City is usually the recipient of citizen complaints about the impacts of homelessness and transiency. Likewise, the City is looked to as the focal point for solutions, whether providing solutions directly, or coordinating with other entities in providing solutions.

Private businesses and the commercial sector generally are important partners in addressing impacts and need to be encouraged to communicate the issues becoming an important part of the solution. However, there are four key ways in which private businesses can contribute to the solution. These include cooperation, coordinating and using private security, alterations to their property, and exercising their property rights. Each is discussed briefly below:

- Cooperation is generally the easiest means of assisting the City with the impacts of homelessness because it often requires nothing more than using the City's Report It! App or making a phone call to report problems that can be addressed by the City team. However, sometimes it requires persistence and enlisting the support of other property owners. If no one cares and no one reports the issue, the burden then falls solely on the City to spot and rectify problems. Serving as the eyes and ears of the City, the private sector can provide critical cooperation in addressing impacts.
- Use of private security. The City is currently engaged in a process to invite the management of security companies in our most impacted areas to existing meetings with area businesses in a targeted geographic area. The goal will be to boost communication among all interested parties and the private security industry to take a more coordinated approach to the criminal transient problems plaguing much of our city. Education on techniques and reporting is an important part of this communication.
- Private property owners can also make alterations to their property to deal with the impacts of transiency. Indeed, this form of solution has an acronym (CPTED) and has developed into somewhat of a mini-field of study and expertise. Specialized training in Crime Prevention through Environmental Design (CPTED) allows Police Officers to evaluate properties and identify improvements such as lighting type, vegetation, fencing, and limiting access to water and power that will reduce the likelihood of crime taking place.
- Private property owners can exercise their property rights, primarily through forbidding trespass, by allowing law enforcement to intervene and move individuals from sites causing problems. In Escondido, the use of "602" letters, referring to

Attachment 1

Penal Code Section 602 forbidding trespass, is a well-utilized, technologically efficient means of addressing the trespass problem.

These four concrete mechanisms for addressing impacts can be the subject of education and forums through local business associations such as the Chamber of Commerce, the Downtown Business Association, and local equivalents of homeowner's associations in industrial parks.

Finally, the City of Escondido Economic Development Department is an important liaison in furthering these private solutions. The Economic Development Department works closely with the business community and other groups to implement a consistently proven method to address the negative elements of homelessness on their property and to provide information to the homeless population on where they can get assistance that will lead to a permanent solution.

F. TRADITIONAL SOLUTIONS

The City's Housing and Neighborhood Services Division is charged with improving living conditions for low to moderate income communities and individuals in Escondido. The Division administers four separate, but complementary, funding sources:

1. Federal Community Development Block Grant (CDBG) funds can be used to create a suitable living environment for low-moderate ("low-mod") income persons. In recent years, the City has funded homeless shelter programs at Interfaith Community Services through the Alliance for Regional Solutions, a homeless youth program at Escondido Education COMPACT, and repairs at the Center for Community Solutions (a domestic violence shelter) and Interfaith Community Services.
2. Federal Emergency Solutions Grant (ESG) funds are restricted to assisting homeless persons or those at imminent risk of homelessness. The City has received these funds since 2016 and has funded homeless shelter operations, outreach, rapid rehousing programs and homelessness prevention programs through Interfaith Community Services as well as a homeless youth program at Escondido Education COMPACT.
3. Federal Home Investment Partnership (HOME) funds can be used to build and rehabilitate affordable housing. In 2018, City Council approved an allocation to assist Community Housing Works in rehabilitating Las Casitas Apartments, 6 transitional apartments for homeless families.
4. Low-Moderate Income Set-Aside (SHA) funds were funds generated by the City of Escondido's Redevelopment Agency. This was historically the largest source of funding for affordable housing in Escondido. The State dissolved the redevelopment agencies in 2012. The City continues to receive payments on developer loans and first-time homebuyer loans and works to develop new affordable housing as funds accumulate.

Attachment 1

As of the end of 2018, the City assisted 24 deed restricted, affordable rental developments (totaling 1,165 apartment units) and eight homeowner projects (totaling 70 homes). In recent years, most rental developments have included some units to be set aside for homeless households. Housing & Neighborhood Services oversees these affordable complexes, ensuring compliance with health and safety standards and deed restrictions (including Housing First standards where appropriate).

Housing & Neighborhood Services staff coordinates with outside organizations working to respond to the homeless crisis, including the Regional Taskforce on the Homeless, the Continuum of Care organization for the County of San Diego, and the Alliance for Regional Solutions, a coalition of nine cities and more than 50 non-profit service providers and funders. The Alliance was first assembled to develop a winter homeless shelter system. This was accomplished 12 years ago and has evolved into a “Bridge to Housing” program to move chronically homeless individuals and families into permanent housing. The Alliance has taken the lead in North County to implement the Coordinated Entry System, a centralized data system used by agencies to ensure that services are being coordinated in order to maximize resources and alleviate duplication of homeless services.

Housing & Neighborhood Services is responsible for searching for appropriate grants to help homeless and low-mod income households and for writing grant submissions, implementing, and administering those grants.

SUMMARY

The City of Escondido is actively engaged in addressing the impacts of homelessness and transiency with both empathy for those seeking help and with low tolerance for those engaged in criminal activity and bringing blight upon the City. This Strategy can continually evolve to meet the needs by outlining the City’s plan to fulfill our role by providing policy, pursuing funding (federal, state and county, as well as the use local tax dollars), engaging with our partners, and providing the resources of the departments within the City. It is a very complex issue and we strive to be consistent and vigilant in our efforts to keep Escondido safe and clean in an efficient manner.

APPENDIX A

PARTNERSHIP ENTITIES

- Interfaith Community Services – addresses the needs of low-income, homeless and under-served people in North San Diego County by providing tools and resources in the following areas: nutrition and basic needs; employment; self-sufficiency and supportive services; behavioral health and recovery; and housing.

Attachment 1

- McAlister Institute – provides high-quality, low-cost substance abuse treatment, drug intervention, and recovery support services to more than 10,000 men, women, teens and children throughout San Diego County.
- Alpha Project – provides work, recovery and support services to people who are motivated to change their lives and achieve self-sufficiency. Programs require successful completion and permanent independence through education, employment, sobriety and stability.
- Palomar Health – focuses on building a coordinated system of healthcare that concentrates technology, expertise and volume in specific locations where high competency can be maintained. Their North County delivery system is anchored by three hospitals, two which provide an array of acute care services and one specialty hospital focused on Obstetrics, Rehabilitation, Behavioral Health, Pediatrics and Neonatal Intensive Care.
- North County Lifeline – builds self-reliance among youth, individuals and families through problem solving, skill-building and accessible community-based services. They also provide youth development, housing and stability, child abuse prevention and intervention as well as behavior health services.
- San Diego County Health and Human Services Agency – provides a broad range of health and social services to promote wellness, self-sufficiency, and a better quality of life for individuals and families in San Diego County. The Agency integrates health and social services through a unified service-delivery system that is family focused and community based.
- Psychological Emergency Response Team – consists of a licensed mental health clinician and a dedicated Escondido Police Officer that work together to assess mentally ill individuals. Assessed individuals are generally referred to a community-based mental health facility that can provide crisis intervention, outpatient care and case management services.
- Veteran’s Village of San Diego – serves homeless military veterans with housing, homeless court, employment, training, rehabilitation and mental health services.
- North County Veterans Stand Down – enables homeless veterans from across San Diego County to receive much-needed services in a safe, friendly, drug free and secure environment. They also provide food, lodging, clothing and a variety of services to help them both physically and mentally.
- Center for Community Solutions – Hidden Valley House – provides temporary, emergency shelter for survivors of intimate partner violence and their children. They offer safety planning, crisis counseling, advocacy services and assistance with obtaining long-term safe housing.

Attachment 1

- Mental Health Systems – provides an integrated approach to specialized services and is uniquely qualified to offer mental health, corrections, and alcohol and drug services through a network of statewide programs. They maintain an empathetic, ethical and responsive attitude in all phases of care.
- Victory Outreach – a Christian ministry which evangelizes and disciplines the hurting people of Escondido. They are dedicated to instilling within men the qualities that transform them into Godly men needed in the home, community or church.
- Escondido Family Services Salvation Army – a social services provider delivering assistance to those in need by providing the following services: drug and alcohol rehabilitation, homeless services, senior programs, youth programs, disaster services and spiritual services.
- Community Housing Works – provides and builds life-changing affordable apartment communities with resident-centered services for working families, seniors and people with disabilities to forge stronger futures. They also provide programs, services and connections to resources to help people attain financial stability, improve their health and overall well-being, and set school-age children up for success in the classroom and beyond.
- Solutions for Change – transforms lives and communities by permanently solving family homelessness by using the transformational housing model. They equip parents with the skills, knowledge and resources to completely transform themselves and their families. They provide counseling services, parenting classes, employment training and work experience to create solid foundations that support meaningful futures.
- Escondido Education COMPACT – provides innovative academic support, leadership development, workforce development, prevention/intervention, health and wellness programs that achieves the vision of having safe communities comprised of contributing, healthy, educated and empowered individuals.
- Regional Taskforce on the Homeless – provides comprehensive data and trusted analysis that enables the community to identify, implement and support efforts that most effectively prevent and alleviate homelessness.
- Esperanza Crisis Center – a community research foundation that offers short term care (14-30 days) for those that are experiencing a crisis.
- Exodus Recovery – offers services for those that are homeless and need assistance with mental health.
- Veterans Community Services – offers services for homeless and in-crisis veterans.

Attachment 1

APPENDIX B

CONTACTS AND RESOURCES

RTFH – San Diego Regional Task Force on the Homelessness

HUD – U.S. Department of Housing and Urban Development

Using the RTFH Data Dashboards

The RTFH has three data dashboards available to the public. It is important for users to understand the different data dashboards and intended uses. We encourage you to watch [this video](#) prior to using any of the dashboards. For questions on how to use the dashboards or which one is best suited to help with your specific interests please email support@rtfhdsd.org.

Community Performance Dashboard

The [Community Performance Dashboard](#) provides a broad overview of populations and programs. It allows for customizable date ranges, sub-population filtering, and insights into various performance metrics. The data uses de-duplicated client records. See dashboard dictionary [here](#).

System Performance Dashboard

The [System Performance Dashboard](#) provides a year-over-year trend analysis of San Diego's performance on HUD's System Performance Measures. Data is only available for the most recent available reporting period to HUD. For more information please see [HUD's System Performance Measures](#).

Project Performance Dashboard

The [Project Performance Dashboard](#) is based on data calculated in HUD's standard Annual Performance Reports (APR). This dashboard allows the user to choose date ranges for which APR reports have been run and dig into the performance of specific projects, although the names of projects are anonymous and only known by the organization providing the service. The data is not de-duplicated. Clients may be enrolled in one or more projects. For more information please see [HUD's APR specifications](#).

[2020 We All Count Report](#)

[2019 Regional Task Force on the Homeless Annual Report on Homelessness in the San Diego Region](#)

CITY COUNCIL STAFF REPORT

Public Hearing Item No. 8

March 3, 2021

File No. 0870-11

SUBJECT: Approval to Amend Fiscal Year 2019-2020 HUD Annual Action Plan (Fourth Amendment) and Budget Adjustment to Accept and Allocate CDBG-CV and ESG-CV Funds

DEPARTMENT: Community Development Department/Housing & Neighborhood Services

RECOMMENDATION:

It is requested that City Council adopt Resolution No. 2021-32 to amend the FY 2019-2020 Housing and Urban Development (“HUD”) Annual Action Plan to accept \$1,324,858 in new Community Development Block Grant-Coronavirus (“CDBG-CV”) funds and to create new or expand existing CDBG-CV and Emergency Solutions Grant-Coronavirus (“ESG-CV”) projects. It is also requested that the City Council approve a budget adjustment (Attachment 1) to accept the funding and authorize the Director of Community Development to execute subrecipient contracts.

HUD has indicated its expectation that ESG-CV and CDBG-CV funding should be allocated and released into the community as quickly as possible to respond to the novel coronavirus (“COVID-19”) pandemic and has expressly waived the Notice of Funding Availability (“NOFA”) requirement to expedite this process. To address HUD expectations and expedite the distribution of funds, City of Escondido (“City”) staff has brought the recommended plan amendments directly to the City Council without the NOFA and without the typical application and selection process for many of the proposed allocations. As an alternative, the City Council could direct staff to issue a NOFA to community and non-profit organizations to solicit proposals for expenditure of all the CDBG-CV and ESG-CV funds. Although this is the typical process used for HUD-related funding, staff recommends against this process for this emergency situation, in an effort to expedite the distribution of needed funds into the community. City staff proposes a two-phased approach, which would allow the City to quickly move forward with much needed support for existing services, while allowing time to work through the process for developing new or expanding programs.

FISCAL ANALYSIS:

On March 27, 2020, the President of the United States signed the Coronavirus Aid, Relief, and Economic Security Act (“CARES Act”), Public Law 116-136 into law, providing \$2.2 trillion in federal funds to respond to the COVID-19 pandemic. The CARES Act included \$5 billion for the CDBG-CV and \$4 billion for the ESG-CV program to prevent, prepare for and respond to the COVID-19 pandemic. HUD allocated CDBG-CV funds to entitlement jurisdictions in three rounds and ESG-CV funds in two rounds. The City initially received \$1,070,024 in CDBG-CV funds through the first round of funding, none in the second, and \$1,324,858 in the third round. The City received \$552,803 in ESG-CV funds through the first round of funding and \$3,934,624 in the second round. (This funding, authorized under the CARES Act, is in addition to the City's annual allocations of Community Development Block Grant

(“CDBG”), HOME Investment Partnerships (“HOME”), and Emergency Solutions Grant (“ESG”) funds from HUD.)

| | Round 1 | Round 2 | Round 3 | Total |
|---------|-------------|-------------|-------------|--------------------|
| CDBG-CV | \$1,070,024 | \$0 | \$1,324,858 | \$2,394,882 |
| ESG-CV | \$552,803 | \$3,934,624 | N/A | \$4,487,427 |
| | | | | \$6,882,309 |

The City received \$2,394,882 in CDBG-CV funds and \$4,487,427 in ESG-CV funds. A total of \$48,267 in CDBG-CV funds and \$444,624 in ESG-CV funds will be allocated to program administration to offset City costs necessary to administer the additional funding.

PREVIOUS ACTION:

The City’s [2015-2019 Five Year Consolidated Plan](#) was adopted in 2015 and was amended in 2017 to include the ESG funds. The Plan established priorities for the use of these federal funds over the five-year period. CDBG funds must be used to develop programs and projects which principally serve low- and moderate-income persons. ESG funds must be used to serve the homeless or people at-risk of homelessness.

On May 20, 2020, the City Council amended the City’s [Citizen Participation Plan](#) and confirmed policy priorities for both CDBG-CV and ESG-CV funding. Council reaffirmed existing priorities in the Consolidated Plan and directed staff to work with current subrecipients to allocate additional funds as efficiently as possible.

The City Council approved on June 24, 2020, a second amendment to its FY 2019-2020 Annual Action Plan in order to receive Round 1 allocations, including \$1,070,025 in CDBG-CV funds and \$552,803 in ESG-CV funds. At HUD’s direction, all activities associated with all rounds of coronavirus funding will amend the FY 2019-2020 Annual Action Plan.

On December 16, 2020, the City Council approved a third amendment to its FY 2019-2020 Annual Action Plan to accept Round 2 ESG-CV funds and create a new Emergency Shelter Quarantined Entry Program with \$20,000.

BACKGROUND:

The CARES Act made \$5 billion available in CDBG-CV funds and \$4 billion available in ESG-CV funds to HUD. HUD allocated CDBG-CV funds to entitlement jurisdictions in three rounds and ESG-CV funds in two rounds.

- The City received \$1,070,024 in CDBG-CV funds through the first round of funding and 1,324,858 in the third round (shown above). On June 24, 2020, the City Council created and allocated funds to: 1) Senior Nutrition Program Coronavirus Response (\$205,000); 2) Legal Aid

Society of San Diego County Eviction Prevention program (\$89,780); 3) Meals on Wheels Coronavirus Response (\$16,835); 4) Neighborhood Improvements Program (\$80,000); and 5) Homeless Case Management program (\$678,409). There is currently a \$1,324,858 balance of CDBG-CV funding to be allocated.

- The City received \$552,803 in ESG-CV funds through the first round of funding and \$3,934,624 in the second round of funding (shown above). The City Council has created three programs: 1) a Homelessness Prevention program to give rental assistance to very low income residents to help them stay in their current apartments (\$267,648); 2) a Rapid Rehousing program to help homeless residents find permanent housing through rental assistance and continued case management (\$285,155); and 3) an emergency shelter quarantined entry program to allow homeless individuals to safely enter Haven House (\$20,000). All three of these programs are being administered by Interfaith Community Services. There is currently a \$3,914,624 balance of ESG-CV funding to be allocated.

The purpose of this item is to allocate the remaining ESG-CV and Round 3 CDBG-CV funding. Over the past several months, City staff has been working closely with HUD to determine options for the use of the funds. Staff has identified emergency short-term rental assistance, utility assistance, homeless street outreach, and emergency shelter operations as eligible new activities under the CDBG-CV/ESG-CV programs. These new activities have been incorporated into the Draft Fourth Substantial Amendment to the FY 2019-2020 Annual Action Plan (Attachment 2). These activities are also shown on Exhibit A of Resolution 2022-32 as “Rental Assistance Program” (\$1,300,000) and “Utility Assistance Program” (\$360,000) and on Exhibit B of Resolution 2022-32 as “Homeless Outreach Program” (\$250,000) and “Emergency Shelter” (\$220,000) without program numbers. A fourth amendment to the FY 2019-2020 Action Plan and a budget adjustment are necessary to allocate funding. Staff is requesting City Council approval of these proposed activities, in addition to other existing and expanded programs, and provide authorization to submit the plan amendments to HUD. After City Council approval and submittal of plan amendments to HUD, staff will execute agreements with the non-profit organizations and provide a notice to proceed to allow these organizations to begin submitting reimbursement requests for their CARES Act funding allocation.

ANALYSIS:

Activities funded with CDBG-CV or ESG-CV funds must: 1) be consistent with a jurisdiction’s Consolidated Plan, 2) must assist low- and moderate-income individuals (CDBG-CV) or individuals and families who are homeless or are at risk of homelessness (ESG-CV), and 3) must prevent, prepare for, or respond to COVID-19 (CDBG-CV/ESG-CV). HUD requires a formal Action Plan Amendment when substantial changes are made to an existing Plan. Substantial amendments include an addition of a new activity not previously identified in the Annual Plan; or a budget change of more than 25 percent. According to the City’s Citizen Participation Plan for HUD funds, substantial changes must be authorized by the City Council and must be made available on the City’s website and through public notices in the newspaper. A 2020 waiver was authorized allowing the public comment period to be reduced to five days for pandemic response. This substantial amendment accepts approximately \$1.3

million of new federal funding, creates four new programs, and adds funding to four existing programs (see Attachment 2: Draft Fourth Substantial Amendment to the FY 2019-2020 Annual Action Plan).

1. CDBG-CV Programs

In addition to the \$1,324,858 in new Round 3 CDBG-CV funds, staff recommends adjusting the current CDBG-CV budget. By modifying the Homeless Case Management program and funding this project with ESG-CV funds (as Homeless Outreach), Council can reallocate \$678,409 to projects serving low- and moderate-income residents. Staff recommends using \$48,267 in CDBG-CV funds for administrative purposes, including a part-time, temporary administrative position to ensure that evolving HUD regulations are met. This will leave \$1,955,000 in CDBG-CV funds to be allocated to the following programs:

Senior Nutrition Program Coronavirus Response (\$205,000) Traditionally, the City offers a congregate setting senior nutrition program at the Park Avenue Community Center. In accordance with County health directives, the Senior Nutrition Program closed to the public in March 2020. City staff retooled the program in order to continue to serve seniors dependent upon the program. Meals are packaged for pick up or home delivery, depending on the mobility of the participant. Costs for the modified program greatly exceed the normal budget due to increased costs of the meals, delivery supplies and labor. Additionally, demand for the program expanded considerably and the program now serves an additional 60 people per day. City Council funded the expanded program for six months, from July 2020 to December 2020. Staff recommends allocating an additional \$205,000 to the Senior Nutrition Program (for a total of \$410,000) to continue the program through June 30, 2021.

Legal Aid Society of San Diego (“LASSD”) – Eviction Prevention (\$90,000) LASSD currently acts as the City’s Fair Housing provider, and also provides low-income clients with free civil legal advice and counsel, referrals, and legal representation. Legal Aid has reported a marked increase in contacts due to COVID-19, from people with questions about local eviction moratoriums and other landlord-tenant issues. LASSD understands that both landlords and tenants have been affected by this pandemic and has been working to minimize the economic harms caused by COVID-19. LASSD anticipates a large backlog of eviction cases once the courts fully open, and there is incentive for both landlords and tenants to work together to ensure some level of stability and prevention of a large number of evictions and foreclosures. The recommended funding will allow Legal Aid to continue to monitor the shifting legal frameworks; continue to produce and distribute educational and outreach materials responding to the eviction moratorium and future COVID evictions; and conduct investigations to provide eligible Escondido residents with legal assistance, representation and/or mediation with the goal of preventing evictions. Staff recommends allocating an additional \$90,000 to the Eviction Prevention Program (for a total of \$179,780) to continue and expand the program through June 30, 2022.

Rental Assistance Program (\$1,300,000) The Escondido unemployment rate as of December 31, 2020 remains high at 7.7%, disproportionately effecting renters and landlords. Staff is

proposing a rental assistance program for low income renters (earning up to 80% of the Area Medium Income, currently \$92,400 for a family of four) who have been financially impacted by COVID-19. This program would not require that landlords had begun an eviction process and could be available to renters before the state eviction moratorium is lifted. Payments would cover rental arrears of up to three months with a \$7,500 assistance cap per household. Back rent would be verified by and paid directly to the landlord. The City will release a Request for Proposals (“RFP”) to identify an agency that will administer the program. Operating a local program will not make Escondido residents ineligible for a County-wide rental program which is operated using Emergency Rental Assistance Program funds established by the federal government December 27, 2020 and scheduled to open for applications on March 2, 2021.

Utility Assistance Program (\$360,000) Staff is proposing a utility assistance program for renters and homeowners who have fallen behind in utility payments due to the financial impacts of COVID-19. Utility assistance would be available to households earning up to 80% of the Area Median Income. Utility arrears would be confirmed by and paid directly to the utility company. Payments would be capped at \$2,000 and could be paired with relief offered by the Rental Assistance Program. The City will release an RFP to identify an agency that will administer the program.

2. ESG-CV Programs

Homeless individuals are at greater risk of the spread of COVID-19 due to a lack of ability to quarantine and reduced access to hygienic facilities. The City’s response must therefore include a range of activities to prevent new individuals from entering homelessness due to the economic distress that has accompanied the pandemic - reaching out to homeless individuals to reduce harm, and creating a safe and effective system to shelter people temporarily while helping them to find permanent homes. ESG-CV funds need to be fully expended by September 30, 2022. Because all funds need to be programmed at the same time, Staff recommends allocating \$444,624 in ESG-CV funds to ESG Administration. A portion of this funding would be used for immediate administrative purposes, but the bulk could be reallocated at a future City Council meeting to meet evolving needs as the community’s needs shift to deal with changes due to the pandemic.

Homelessness Prevention (\$2,500,000) Interfaith is currently a recipient of \$267,648 of Round 1 ESG-CV funds to provide homelessness prevention services. In addition to up to six months of rental assistance (rental arrears or ongoing rental assistance), Interfaith provides the necessary supportive services for housing stabilization, such as employment services and case management, and other individualized services as needed. These funds must be reserved for Escondido households who do not have income higher than HUD’s Very Low-Income Limit (50% of the Area Medium Income), have been effected by COVID-19, and meet the criteria of “at risk of homelessness” definition. Staff recommends allocating an additional \$2,500,000 to the Homelessness Prevention program (for a total of \$2,767,648) to continue and expand the program through August 31, 2022.

Rapid Rehousing (\$500,000) Interfaith is currently a recipient of \$285,155 of Round 1 ESG-CV funds to provide rapid rehousing services assisting individuals to move from homelessness to permanent housing. In addition to up to 12 months of rental assistance (and required deposits), Interfaith engages with landlords to find apartments and offers to both landlords and clients support through a transition period. Interfaith provides intensive case management and housing counseling to each participant. Staff recommends allocating an additional \$500,000 to the Rapid Rehousing program (for a total of \$785,155) to continue the program through August 31, 2022.

Homeless Outreach Program (\$250,000) In 2019, the City received Homeless Emergency Aid Program (“HEAP”) funds from the Regional Taskforce for the Homeless (“RTFH”) to develop a Homeless Case Management program to reach out to unsheltered homeless individuals. Through this program, currently operated by Interfaith Community Services (“Interfaith”), 18 individuals have entered permanent housing. Funding for the program expires at the end of May, 2021; there are no additional HEAP funding cycles. A new ESG-CV Homeless Outreach Program will expand upon this program with street outreach, case management, and the use of flexible funds to help people into emergency shelters, appropriate treatment programs, temporary housing, and permanent housing through August 2022. The City will release a new RFP to identify an agency which will hire a designated social worker in Escondido, who will conduct street outreach, work with agency and community resources, and coordinate with the City’s Community Oriented Policing and Problem Solving (“COPPS”) unit.

Emergency Shelter (\$220,000) The 2020 Point-in-Time Count identified 389 unsheltered homeless in the North County Inland region (264 in Escondido) and the pandemic has made it more difficult to shelter people in emergency shelters. Staff recommends using \$220,000 in ESG-CV funds to fund emergency shelter operations through September 2022. These funds will be combined with the City’s entitlement ESG funds for the next two NOFA cycles (FY 2021-2022 and FY 2022-2023) to streamline distribution.

Typically, this type of funding allocation request would be predicated by a need to cover program requirements, scoring criteria used for awarding funding, and examples of prioritization and selection factors which could be used to make fund awards. However, the proposed funding strategy for remaining CDBG-CV and ESG-CV funds takes into consideration funding prioritizations which were endorsed by the City Council in May of 2020, as well as City Council feedback in response to the programming of CARES Act funding. Given the significance of the CDBG-CV and ESG-CV funding amounts, the need to move rapidly to begin expending funding, and the long-term impact it could have on City residents, City staff is recommending that City Council authorize a two-phased approach for awarding CDBG-CV and ESG-CV funding. In some cases, it may make sense to simply amend an existing contract. In other cases, the City would have to send out an RFP or a Notice of Funding Availability (“NOFA”), establishing a more formal selection process to identify a service provider. This proposed, two-phased approach would allow the City to quickly move forward with much needed support for existing services, while allowing time to work through the process for developing new or

expanding programs. The table below summarizes all of the proposed funding allocations and if an RFP or NOFA would be required.

Programs Recommended for CDBG-CV and ESG-CV Funding (Round 1, Round 2, and Round 3)

| Program | Funding Source | Total Budget | RFP | Comments on Award Process |
|---|-----------------------|---------------------|------------|--|
| Senior Nutrition Program Coronavirus Response | CDBG-CV | \$410,000 | No | Amend current MOU (\$205,000) with the City's Older Adult Services Division |
| Legal Aid Society – Eviction Prevention | CDBG-CV | \$179,780 | No | Amend current contract (\$89,780) with Legal Aid |
| Rental Assistance Program | CDBG-CV | \$1,300,000 | Yes | RFP/NOFA – competitive process |
| Utility Assistance Program | CDBG-CV | \$360,000 | Yes | RFP/NOFA – competitive process |
| Administration | CDBG-CV | \$48,267 | No | N/A |
| Homelessness Prevention | ESG-CV | \$2,767,348 | No | Modify current contract (\$267,688) with Interfaith |
| Rapid Rehousing | ESG-CV | \$785,238 | No | Modify current contract (\$285,155) with Interfaith |
| Administration | ESG-CV | \$444,624 | No | N/A in part for actual administrative costs. Bulk of this amount would be retained to meet future community needs and re-allocated at a future meeting |
| Homeless Outreach Program | ESG-CV | \$250,000 | Yes | RFP/NOFA – competitive process |
| Emergency Shelter | ESG-CV | \$220,000 | Yes | Wrap into entitlement ESG RFPs for the next 2 years |

After City Council approval of the ESG-CV and CDBG-CV funding allocations, City staff will submit the Amendment to the 2019-2020 Action Plan to HUD for approval. Staff will immediately begin finalizing and executing ESG-CV and CDBG-CV funding agreements with the non-profit organizations as outlined in this staff report. Once the agreements are executed, staff will provide a notice to proceed to allow these organizations to begin submitting reimbursement requests for their CARES Act funding allocation. With respect to the emergency short-term rent, utility assistance, and homeless outreach programs, City staff would issue a RFP/NOFA to community and non-profit organizations to solicit proposals for expenditure of the ESG-CV and CDBG-CV funds. City staff would review all proposals submitted and make recommendations to the Council for contract award.

Approval to Amend Fiscal Year 2019-2020 HUD Annual Action Plan (Fourth Amendment)
March 3, 2021
Page 8

APPROVED AND ACKNOWLEDGED ELECTRONICALLY BY:

Mike Strong, Director of Community Development
2/25/21 11:15 a.m.

Karen Youel, Housing & Neighborhood Services Manager
2/25/21 11:41 a.m.

ATTACHMENTS:

1. Attachment 1 - Budget Adjustment
2. Attachment 2 - Draft Fourth Substantial Amendment to the FY 2019-2020 Annual Action Plan
3. Resolution No. 2021-32
4. Resolution No. 2021-32 – Exhibit A (CDBG-CV Budget)
5. Resolution No. 2021-32 – Exhibit B (ESG-CV Budget)



CITY OF ESCONDIDO
BUDGET ADJUSTMENT REQUEST

Date of Request: 3/3/2021
 Department: Community Development
 Division: Housing & Neighborhood Services
 Project/Budget Manager: Karen Youel 4518
 Name Extension
 Council Date (if applicable): March 3, 2021
 (attach copy of staff report)

| For Finance Use Only | |
|----------------------|---------------------|
| Log # | _____ |
| Fiscal Year | _____ |
| _____ | Budget Balances |
| _____ | General Fund Accts |
| _____ | Revenue |
| _____ | Interfund Transfers |
| _____ | Fund Balance |

| Project/Account Description | Account Number | Amount of Increase | Amount of Decrease |
|-------------------------------|----------------|--------------------|--------------------|
| CDBG-CV | 4128-115 | \$1,324,858 | |
| Senior Nutrion Program - CV | 3CV489-115 | \$205,000 | |
| Legal Aid Soc - Eviction Prev | 3CV259-115 | \$90,000 | |
| Esc Homeless Case Mgmt CV | 3CV479-115 | | \$678,409 |
| Rental Assistance Prog - CV | new-115 | \$1,300,000 | |
| Utility Assistance Prog - CV | new-115 | \$360,000 | |
| CDBG-CV Admin | new-115 | \$48,267 | |
| Homelessness Prevention CV | ESGCV1-115 | \$2,500,000 | |
| Rapid Rehousing CV | ESGCV2-115 | \$500,000 | |
| Homeless Outreach CV | new-115 | \$250,000 | |
| Emergency Shelter CV | new-115 | \$220,000 | |
| ESG-CV Admin | new-115 | \$444,624 | |

Explanation of Request:

Budget Adjustment to accept new CDBG-CV grant funds and allocate these new CDBG-CV and unallocated ESG-CV funds (accepted on 12/16/2020) to existing and new projects. Remaining \$3,914,624 ESG-CV funds accepted on 12/16/2020.

APPROVALS

| | | | | |
|-----------------|--------------------|-----------|--------------|------|
| | DocuSigned by: | 2/23/2021 | | |
| Department Head | DocuSigned by: | Date | City Manager | Date |
| Finance | DocuSigned by: | Date | City Clerk | Date |

Distribution (after approval): Original: Finance

Attachment 2

Fourth Substantial Amendment to the FY 2019-2020 Annual Action Plan



On March 27, 2020, the President of the United States signed the Coronavirus Aid, Relief, and Economic Security (CARES) Act into law, providing \$2.2 trillion in federal funds to respond to the COVID-19 emergency, including \$5 billion to HUD for the Community Development Block Grant (CDBG-CV) program and \$4 billion for the Emergency Solutions Grant (ESG-CV) program to prevent, prepare for and respond to the coronavirus pandemic (COVID-19). On June 9, 2020, HUD allocated \$3,934,624 in ESG-CV funds to the City of Escondido (Round 2). On September 11, 2020, HUD allocated \$1,324,858 in CDBG-CD funds to the City of Escondido (Round 3). This substantial amendment accepts the new federal funding, creates new programs and expands existing programs to prevent, prepare for and respond to the coronavirus pandemic (COVID-19).

Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

On March 27, 2020, the President of the United States signed the Coronavirus Aid, Relief, and Economic Security (“CARES”) Act into law, providing \$2.2 trillion in federal funds to respond to the COVID-19 emergency, including \$5 billion to HUD for the Community Development Block Grant (“CDBG-CV”) program and \$4 billion for the Emergency Solutions Grant (“ESG-CV”) program to “prevent, prepare for and respond to the coronavirus pandemic (“COVID-19”).”

Attachment 2

On June 9, 2020, HUD allocated \$3,934,624 in ESG-CV funds to the City of Escondido (Round 2). This substantial amendment accepts the new federal funding and creates one new program to prevent, prepare for and respond to the coronavirus pandemic (COVID-19).

Previously, the City accepted Round 1 funding (\$1,070,024 in CDBG-CV and \$552,803 in ESG-CV funds) creating three new programs and expanding three existing programs to prevent, prepare for and respond to the coronavirus pandemic (“COVID-19”).

As a recipient of federal funds from the U.S. Department of Housing and Urban Development (HUD), the City of Escondido is required to prepare and submit a Consolidated Plan every five years. The City’s current Consolidated Plan was approved in 2015 and amended in 2016. It covers the five-year period from 2015 through 2019 and applies to the following three federal grant programs:

- Community Development Block Grant (CDBG)
- HOME Investment Partnerships Grant (HOME)
- Emergency Solutions Grant (ESG)

The Consolidated Plan is a document developed through a collaborative process whereby Escondido stakeholders have helped identify community improvement needs and priorities to address federal grant funds and other available resources. To ensure the maximum participation of the community’s residents and to comply with the City’s HUD approved Citizen Participation Plan the City implemented an extensive process that included surveys, community meetings, and public hearings. Through this process, the residents of Escondido participated in a multitude of opportunities to shape the priorities and strategies of the Consolidated Plan and the Substantial Amendment to the Consolidated Plan.

The Annual Action Plan for Fiscal Year (FY) 2019-2020 (the fifth year of the Consolidated Planning period) includes activities the City will undertake to address its priority needs and objectives as outlined in the 2015-2019 Amended Five Year Consolidated Plan. These activities will be undertaken with the FY 19-20 CDBG, HOME, and ESG program funds. The amounts are \$1,824,482, \$596,821 and \$152,010 respectively. All activities proposed for FY 2019-2020 meet one of the following three national objectives:

- Activities which benefit low and moderate income persons;
- Activities which aid in the prevention or elimination of slums or blight; and
- Activities that are designated as having a particular urgency.

Attachment 2

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The city has extensive housing and community development needs, and CDBG, HOME and ESG funds are not sufficient to address all the needs of the city. The City will use CDBG, HOME and ESG funds, in conjunction with other funding as it becomes available, to coordinate projects and services to meet the objectives of all programs. The identified needs are increasing homeownership opportunities; conserving the supply of existing owner housing; expanding the stock of affordable rental housing; increasing the length of stay in rental housing; providing youth educational and recreational programs; increasing livability of neighborhoods; assisting homeless persons, supporting senior services, economic development, and implementing ADA improvements where feasible.

The associated goals and priorities identified include:

CDBG Priority: Youth **Goal:** Providing educational and recreational programs

CDBG Priority: Neighborhood revitalization **Goal:** Improve the livability of neighborhoods

CDBG Priority: Homeless services **Goal:** Support homeless shelter and other services when feasible

CDBG Priority: ADA improvements **Goal:** Incorporate ADA assessable features in all CDBG public improvement projects and address public facility needs as they are identified

CDBG Priority: Economic Development **Goal:** Support adult education and training

CDBG Priority: Senior Assistance **Goal:** Support Senior Services

HOME Priority: Increasing homeownership opportunities. **Goal:** Increase number of homeowners

HOME Priority: Conserving the supply of existing owner housing. **Goal:** Assist with rehabilitation of existing units.

HOME priority: Expanding the stock of affordable rental housing. **Goal:** Provide additional affordable rental units.

HOME priority: Increasing the length of stay in rental housing. **Goal:** Assist quality affordable rental units.

Attachment 2

ESG Priority: Engagement of homeless persons including homeless prevention, rapid rehousing, emergency shelter, and homeless youth. **Goal:** *Housing relocation and stabilization services.*

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

As the fourth year of the Consolidated Plan period (2015-2019) draws to an end, the City of Escondido anticipates meeting most of the housing-related goals established for increasing homeownership opportunities, expanding the stock of rental housing, conserving the supply of existing owner housing, and increasing the stay in rental housing. For the Consolidated Plan period the City projected that we would assist 180 persons with rental assistance. 122 were assisted in the first three years of the plan. We estimated that we would assist 11 homeowners with new housing during the Plan period and we assisted all 11 in the first three years. We estimated that we would assist 5 first-time homebuyers with downpayment assistance and assisted 4 in the first three years. We projected that we would construct 23 affordable rental units and rehabilitate 53 affordable rental unit in five years. In the first three years we constructed 32 new units (using redevelopment funds) and rehabilitated 58 rental units (43 using HOME funds). Lastly, we estimated that we would assist 45 homeowners with rehabilitation, when we actually assisted four in the first three years using state grant funds.

The City anticipates meeting the goals established for providing educational and recreational activities, improving the livability of neighborhoods, supporting adult education and training, and supporting senior services. The city has increased support of homeless services using both federal and local funds, and anticipates meeting established goals. The City plans to diligently continue working towards meeting or exceeding its Five Year Consolidated Plan goals of providing affordable housing, public service activities, and neighborhood revitalization projects to lower income residents.

The City's Annual Action Plans and Consolidated Annual Performance and Evaluation Reports (CAPERs) have provided many details about the innovations, projects and programs completed by the City over the past several years (documents may be viewed and/or downloaded from the City's website).

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

The City of Escondido follows the Citizen Participation Plan included as part of the 2015-2019 Consolidated Plan, and amended in 2017. Community based organizations and residents were notified of the meetings and were encouraged to participate in the development/review of the FY 2019-2020 One Year Action Plan. Two public hearings were held, one on March 20, 2019, to discuss priorities and the allocation process, and the other on May 22, 2019, to discuss specific programs. Additional community meetings were held on March 7 and April 25. Notices were published in English and Spanish

Attachment 2

two weeks in advance of the hearings and the Draft Action Plan was available for public review and comment for a 30 day period prior to the second meeting. A community meeting was held on October 24, 2019 and a public hearing was held on December 18, 2019 to discuss the amendment to the Action Plan. Notices were published in English and Spanish two weeks in advance of the hearings and the Draft Action Plan Amendment was available for public review and comment for a 30 day period prior to the December 18 meeting.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

There were 12 attendees at the Community Meeting held on March 7, 2019. Comments included wanting additional pocket parks in residential areas and addressing homelessness/public health throughout the City. Residents also spoke in favor of infrastructure improvements. There were 20 attendees at the community meeting held on April 25, 2019.

At the first public hearing held on March 20, 2019, there were no speakers from the public. At the second public hearing, held on May 22, 2019 and continued on June 5, 2019, there were several speakers related to the proposed CDBG/ESG allocation, including a representative from each of the outside services proposed to be funded (excluding the Legal Aid Society of San Diego). The speakers discussed the benefits of the requests and none of the speakers objected to the City's allocation plan or process.

No public comments were received during the 2019-2020 Action Plan process relating to the HOME program or the HOME allocation.

Twenty-two people attended the Community meeting held on October 22, 2019. Attendees affirmed that they wanted the Old Escondido Street Sign Replacement Project to go forward and the Ballfield Light LED Retrofit Program to be completed with additional funds. At the public hearing held on December 18, 2019, there were no speakers from the public. No public comments were received during the 2019-2020 Action Plan Amendment review period.

A public hearing was held on May 20, 2020 to reaffirm Con Plan priorities for the allocation of CDBG-CV and ESG-CV funds. Additionally discussed was using HUD Waiver 8 (Consolidated Planning Requirements – HOME, CDBG, and ESG Programs – Citizen Participation Public Comment Period for Consolidated Plan Amendment) and HUD Waiver 9 (Consolidated Planning Requirements – HOME, CDBG, and ESG Programs – Citizen Participation Reasonable Notice and Opportunity to Comment). No public comments were received. City Council discussed how to balance the public's right to review and comment on plans and the need to efficiently allocate funds to meet community needs. The use of these waivers were approved.

Attachment 2

A public hearing was held on June 24, 2020 to allocate \$1.5 million in Round 1 CDBG-CV and ESG-CV funds.

A public hearing was held on December 16, 2020 to allocate \$20,000 in Round 2 ESG-CV funds.

A public hearing was held on March 3, 2021 to allocate \$3,914,624 in Round 2 ESG-CV funds, reallocate \$678,409 in CDBG-CV Round 1 funds and allocate \$1,324,585 in CDBG-CV Round 3 funds.

6. Summary of comments or views not accepted and the reasons for not accepting them

All comments or views from the public are accepted, reviewed, and incorporated into the FY 19-20 Action Plan Amendment.

7. Summary

Each year, the City of Escondido is required to prepare an Action Plan specifying how resources will be allocated to address the priorities established in the Consolidated Plan. The FY 2019-2020 One-Year Action Plan specifies how CDBG, HOME and ESG funds will be allocated to achieve the community development and affordable housing priorities of the 2015-2019 Consolidated Plan. This Amendment is consistent with the Consolidated Plan, adds one new CDBG activity and allocates additional funds to an existing CDBG activity to achieve these goals as a result of a project completing under budget.

The FY 2019-2020 Amended Action Plan covers the fifth year in the City's FY 2015-2019 Consolidated Plan period. The Five-Year Consolidated Plan and the One-Year Action Plan are required as part of the application and planning processes for the three formula-based federal housing and community development programs: Community Development Block Grant (CDBG), HOME Investment Partnerships Program (HOME), and Emergency Solutions Grants (ESG).

Attachment 2

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

| Agency Role | Name | Department/Agency |
|-----------------------|-----------|--|
| Lead Agency | Escondido | |
| CDBG Administrator | Escondido | Housing and Neighborhood Services Division |
| HOPWA Administrator | | |
| HOME Administrator | Escondido | Housing and Neighborhood Services Division |
| ESG Administrator | Escondido | Housing and Neighborhood Services Division |
| HOPWA-C Administrator | | |

Table 1 – Responsible Agencies

Narrative (optional)

The Housing and Neighborhood Services Division of the Community Development Department is responsible for administering the City of Escondido's CDBG, HOME, and ESG programs, allocations and budgets.

Consolidated Plan Public Contact Information

Karen Youel kyouel@escondido.org (760) 839-4518 CDBG and ESG

Kristina Owens kowens@escondido.org (760) 839-4519 HOME

Attachment 2

AP-10 Consultation – 91.100, 91.200(b), 91.215(I)

1. Introduction

The City's outreach and consultation strategies included the formation of community outreach partnerships with housing services and mental health providers, workforce developers, community advocates, and others over the past few years.

In the development of the FY 2019-2020 Action Plan the City conducted two public hearings: March 20, to review and reaffirm priorities of the Consolidated Plan and approve an allocation process; and May 22, to approve the CDBG/ESG/HOME allocations and approve the budget for submittal. In addition to the two public hearings the City outreached to the neighborhoods and their leaders, notified community based organizations and local agencies, and posted the draft Action Plan on its website. A Community Meeting was held on March 7 to describe the process, solicit input from the community at large, and share in the Action Plan developments. A second Community Meeting was held on April 25 to review the applications that had been received as part of the CDBG and ESG RFP process. Additional public meetings were held to discuss and allocate CDBG-CV & ESG-CV funds in 2020 and 2021.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))

The City of Escondido has long been committed to fostering relationships with local community groups. Several nonprofit organizations in the community have been working with the City to manage projects and programs that assist lower income residents. A variety of support services in the areas of education, job-training, homeless and senior and youth services augment the City's efforts in these areas.

Results of the community forums and surveys were published and reported publicly to the City of Escondido City Council. Each segment of the community outreach and planning process was transparent to ensure the public knew their input was being collected, reviewed, and considered.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

Attachment 2

HUD charges communities that receive funds under the Homeless Continuum of Care (CoC) Program of the Homeless Emergency Assistance and Rapid Transition to Housing Act (HEARTH) with specific responsibilities.

The Regional CoC (the Regional Task Force for the Homeless- RTFH) includes all of the geography within the County of San Diego, including 18 incorporated cities and all unincorporated areas. This area also includes several Public Housing Authorities and the ESG, CDBG, HOPWA, HOME and Veteran Administration service areas.

The RTFH meets periodically to identify gaps in homeless services, establish funding priorities, and to pursue an overall systematic approach to address homelessness. These are public meetings in which the community of providers and stakeholders are welcome to attend and provide comment. The City is represented on the RTFH general membership by staff of the Housing and Neighborhood Services Division. Through regular attendance and participation in the RTFH general meetings and quarterly specialized meetings, the City consults with the RTFH to develop cooperative plans and strategies to leverage resources to provide homeless services, and is informed of changes in local goals, objectives and performance measures.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

Consultations with the Regional CoC, the Regional Task Force for the Homeless (RTFH), help allocate ESG funds by assisting the City with coordinating the prioritization and use of resources with local needs. Through this process, the City is able to design programs that are consistent with applicable federal and local standards while distributing funds in an efficient manner and responding to specific conditions in the jurisdiction. Further, ESG jurisdictions inclusive of the City, created a Regional CoC ESG Policy and Operations Guide which lays out federal, state and local standards, policies and regulations for ESG, along with local jurisdictions' standards and policies.

The RTFH assists in setting standards for what outcomes homeless programs should accomplish during their contract period. Consultations with the Regional CoC allow for an open dialog to discuss how to establish performance measures that benefit the broader goals of the region. In doing so, the City is informed of the standards that ESG funds demand, as well as other best practice outcomes and is able to incorporate these goals when negotiating contracts with sub-recipients.

A Homeless Management Information System (HMIS) is essential to efforts to coordinate client services and inform community planning and public policy. Analysis of information gathered through HMIS is

Attachment 2

critical to the preparation of periodic accounting of homelessness in the San Diego region. The CoC implemented a new HMIS system in FY 2018-2019, including training of subrecipients of City ESG funds.

In January 2017, the RTFH formally merged with the regional Continuum of Care (CoC) to strengthen the collective impact. Leveraging the comprehensive resources of the CoC, the new RTFH has become a singular organization, which administers the HMIS and CES systems for the region and sets a uniform standard for all agencies to gather information for HUD reporting and local homeless strategies. All ESG funded organizations enter information to the HMIS system.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

Attachment 2

Table 2 – Agencies, groups, organizations who participated

| | | |
|---|--|--|
| 1 | Agency/Group/Organization | ESCONDIDO EDUCATION COMPACT |
| | Agency/Group/Organization Type | Services-Children Services-homeless Services-Education Services-Employment |
| | What section of the Plan was addressed by Consultation? | Homelessness Needs - Unaccompanied youth |
| | Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination? | Housing and Neighborhood Services staff continually keep an open dialogue with Escondido Education COMPACT. Stakeholder meetings are held throughout the year to discuss community needs, areas for improved coordination, and how to further increase youth advocacy. |
| 2 | Agency/Group/Organization | Alliance for Regional Solutions |
| | Agency/Group/Organization Type | Services - Housing Services-Elderly Persons Services-homeless Services-Employment Regional organization |
| | What section of the Plan was addressed by Consultation? | Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy |
| | Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination? | The Alliance for Regional Solutions meets on a regular basis to share resources and news around the region. The City of Escondido participates in the Alliance as a Board Member and also attends general meetings as part of the consultation process. |

Attachment 2

| | | |
|---|--|---|
| 3 | Agency/Group/Organization | INTERFAITH COMMUNITY SERVICES |
| | Agency/Group/Organization Type | Services-homeless |
| | What section of the Plan was addressed by Consultation? | Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy |
| | Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination? | The City of Escondido continually reaches out to Interfaith Community Services through monthly progress reports, formal and informal dialogue, and email correspondence regarding the homeless priority and areas in need of improvement. |
| 4 | Agency/Group/Organization | City of Escondido |
| | Agency/Group/Organization Type | Services-Children Services-Elderly Persons Services-Education Other government - Local |
| | What section of the Plan was addressed by Consultation? | Senior Services and Youth |
| | Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination? | There is on-going discussion with the Older Adult Services Division and the Community Services Department staff to determine senior assistance and youth needs throughout the year. As a result of these discussions, the City has increased funding for the seniors programs, specifically Senior Transportation and Senior Nutrition, due to rising costs and raising demand. |
| 5 | Agency/Group/Organization | LEGAL AID SOCIETY OF SAN DIEGO INC |
| | Agency/Group/Organization Type | Service-Fair Housing |

Attachment 2

| | |
|--|---|
| What section of the Plan was addressed by Consultation? | Housing Need Assessment |
| Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination? | There is on-going discussion with Legal Aid Society of San Diego to determine the need for fair housing services and how to address those needs through the Action Plan as well as the Analysis of Impediments. The City continually works with Legal Aid Society throughout the year to coordinate multiple events such as Fair Housing Month, Fair Housing workshops within the City, and the Annual Fair Housing Conference. |

Identify any Agency Types not consulted and provide rationale for not consulting

The City aims at reaching out to all agency types.

Other local/regional/state/federal planning efforts considered when preparing the Plan

| Name of Plan | Lead Organization | How do the goals of your Strategic Plan overlap with the goals of each plan? |
|-------------------|---|--|
| Continuum of Care | Regional Taskforce on the Homeless (San Diego Regional CoC) | The City aligns its Action Plan goals as it relates to homelessness and housing needs with the RTFH. |

Table 3 – Other local / regional / federal planning efforts

Narrative (optional)

In addition to consulting with the CoC, the City of Escondido also participates in the Alliance for Regional Solutions. This group brings together local governments, providers, non-profits and funders to discuss issues surrounding homelessness and hunger in North County.

Attachment 2

AP-12 Participation – 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

The City of Escondido began its citizen participation and consultation process for the 19-20 Action Plan on March 6, 2019, with the public notice and availability of the FY 2019-2020 Action Plan proposed funding strategy. On March 7, 2019, a Community Meeting was held at City Hall to obtain information about the community's needs. A second Community Meeting was held on April 25. Public hearings were held on March 20 and May 22, 2019 (continued on June 5, 2019), at City Council chambers to allow public involvement in the plan development process and comments on the proposed budget. In compliance with Federal regulations, the proposed FY 2019-2020 Annual Action Plan and Budget was available for citizen review and comment for 30 days prior to the City Council public hearing. Information regarding the dates, times, and locations for the public hearings as well as anticipated program resources were published in the San Diego Daily Transcript, the local paper of general circulation, a minimum of two weeks prior to the scheduled public hearings. All public notices included information regarding the location and instructions on obtaining interpreters for the deaf. A bilingual staff person was also in attendance to provide translating services. Additional information about upcoming meetings was published via press releases on the City website and announcements in the Neighborhood News e-newsletter. Throughout the citizen participation process, public and private agencies were consulted and given opportunities to provide input and apply for funding.

Community based organizations, neighborhood groups, and local agencies were notified via-email of the upcoming FY 19-20 Action Plan and were invited to participate in its development. Additional notifications and latest information regarding the Action Plan were posted on the City website.

The citizen participation process allowed the City to receive feedback and comments on its current and future Action Plan. All comments and questions received allowed staff to improve the overall process and keep citizen concerns in mind when making decisions.

A public hearing was held in the City Council chambers on December 18, 2019 to solicit public involvement and consider a substantial amendment to the Action Plan. In compliance with Federal regulations, the proposed FY 2019-20 Amended Action Plan was available for citizen review and comments a minimum of 30 days prior to the City Council public hearing.

Attachment 2

Citizen Participation Outreach

| Sort Order | Mode of Outreach | Target of Outreach | Summary of response/attendance | Summary of comments received | Summary of comments not accepted and reasons | URL (If applicable) |
|------------|------------------|---|--|--|--|---------------------|
| 1 | Public Meeting | Non-targeted/broad community Low-Mod populations | (March 7, 2019) 12 members of the public attended the Community Meeting. Concerns included the need for additional pocket parks, community safety and homelessness, and support for infrastructure projects. | No Comments or responses given by the general public | n/a | |
| 2 | Newspaper Ad | Non-targeted/broad community | N/A (14 day notice March 6) | No comments or responses given by the general public | n/a | |
| 3 | Public Hearing | Non-targeted/broad community | There were no speakers from the public. | (March 20 Public Hearing) The City Council discussed the existing Con-Plan priorities and current needs. | n/a | |

Attachment 2

| Sort Order | Mode of Outreach | Target of Outreach | Summary of response/attendance | Summary of comments received | Summary of comments not accepted and reasons | URL (If applicable) |
|------------|-------------------------------|---|---|--|--|---|
| 4 | Internet Outreach | Non-targeted/broad community | N/A | No comments or responses given by the general public | n/a | https://www.escondido.org |
| 5 | Neighborhood Leadership Forum | Neighborhood Groups within the CDBG eligible areas | Leadership of the neighborhood groups within CDBG eligible areas (April 26) | no comments were received | n/a | |
| 6 | Newspaper Ad | Non-English Speaking - Specify other language: printed in English and Spanish Non-targeted/broad community | N/A (30 day notice April 22) | No comments received. | N/A | |
| 7 | Public Hearing | Non-targeted/broad community | May 22 Public Hearing (continued to June 5) | No comments received | N/A | |
| 9 | Public Hearing | Non-targeted/broad community | June 5 Public Hearing | | | |

Attachment 2

| Sort Order | Mode of Outreach | Target of Outreach | Summary of response/attendance | Summary of comments received | Summary of comments not accepted and reasons | URL (If applicable) |
|------------|-------------------------------|--|---|--|--|---------------------|
| 10 | Neighborhood Leadership Forum | Neighborhood Groups within the CDBG eligible areas | Leadership of the neighborhood groups within CDBG eligible areas (October 24) | No comments were received | N/A | |
| 11 | Newspaper Ad | Non-English Speaking - Specify other language: Spanish Non-targeted/broad community | N/A (30 day notice November 14) | No comments or responses given by the general public | | |
| 12 | Public Meeting | Non-targeted/broad community | December 18, 2019 Public Hearing | No comments received | | |
| 13 | Newspaper Ad | Non-English Speaking - Specify other language: Spanish Non-targeted/broad community | | No comments received | | |

Attachment 2

| Sort Order | Mode of Outreach | Target of Outreach | Summary of response/attendance | Summary of comments received | Summary of comments not accepted and reasons | URL (If applicable) |
|------------|------------------|--|---|--|--|---------------------|
| 14 | Public Hearing | Non-targeted/broad community | May 20, 2020 2020 City Council meeting, public hearing held virtually | | | |
| 15 | Newspaper Ad | Non-English Speaking - Specify other language: Spanish Non-targeted/broad community | | No comments of responses given by the general public | | |
| 16 | Public Hearing | Non-targeted/broad community | June 24, 2020 City Council meeting, public hearing held virtually | | | |

Attachment 2

| Sort Order | Mode of Outreach | Target of Outreach | Summary of response/attendance | Summary of comments received | Summary of comments not accepted and reasons | URL (If applicable) |
|------------|------------------|--|---|--|--|---------------------|
| 17 | Newspaper Ad | Non-English Speaking - Specify other language: Spanish Non-targeted/broad community | | No comments or responses given by the general public | | |
| 18 | Public Hearing | Non-targeted/broad community | December 16, 2020 City Council meeting, public hearing held virtually | | | |
| 19 | Newspaper Ad | Non-English Speaking - Specify other language: Spanish Non-targeted/broad community | | No comments or responses given by the general public | | |

Attachment 2

| Sort Order | Mode of Outreach | Target of Outreach | Summary of response/attendance | Summary of comments received | Summary of comments not accepted and reasons | URL (if applicable) |
|------------|------------------|------------------------------|--|------------------------------|--|---------------------|
| 20 | Public Hearing | Non-targeted/broad community | March 3,2021 City Council meeting, public hearing held virtually | | | |

Table 4 – Citizen Participation Outreach

Attachment 2

Attachment 2

Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

The City of Escondido is a CDBG entitlement jurisdiction and a HOME participating jurisdiction. Escondido received an annual allocation of \$1,824,482 in CDBG funds, \$596,821 in HOME funds and \$152,010 in Emergency Solutions Grant (ESG) funds for FY 2019-2020.

The City received \$1,070,024 in CDBG-CV funds and \$552,803 in ESG-CV funds in Round 1. The City received \$3,934,624 in ESG-CV funds in Round 2 and \$1,324,858 in CDBG-CV Round 3. The funds will be spent for eligible projects as listed in the Action Plan.

Program income received from the repayment of Rehabilitation (CDBG) loans will automatically be re-programmed for activities for programs from which the funds were originally provided to the extent possible. If additional program income funds are received that are not automatically reprogrammed, specific projects will be identified during the Action Plan process. HOME program income will be used for HOME-eligible activities.

Anticipated Resources

| Program | Source of Funds | Uses of Funds | Expected Amount Available Year 1 | | | | Expected Amount Available Remainder of ConPlan \$ | Narrative Description |
|---------|-----------------|---------------|----------------------------------|--------------------|--------------------------|-----------|---|-----------------------|
| | | | Annual Allocation: \$ | Program Income: \$ | Prior Year Resources: \$ | Total: \$ | | |
| | | | | | | | | |

Attachment 2

| Program | Source of Funds | Uses of Funds | Expected Amount Available Year 1 | | | | Expected Amount Available Remainder of ConPlan \$ | Narrative Description |
|---------|------------------|--|----------------------------------|--------------------|--------------------------|-----------|---|---|
| | | | Annual Allocation: \$ | Program Income: \$ | Prior Year Resources: \$ | Total: \$ | | |
| CDBG | public - federal | Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services | 1,824,482 | 0 | 0 | 1,824,482 | 0 | CDBG allocations will be received and spent for eligible projects as listed in the Action Plan and Consolidated Plan. The City does not expect to receive program income nor does it anticipate using prior year resources. |

Attachment 2

| Program | Source of Funds | Uses of Funds | Expected Amount Available Year 1 | | | | Expected Amount Available Remainder of ConPlan \$ | Narrative Description |
|---------|------------------|---|----------------------------------|--------------------|--------------------------|-----------|---|--|
| | | | Annual Allocation: \$ | Program Income: \$ | Prior Year Resources: \$ | Total: \$ | | |
| HOME | public - federal | Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA | 596,821 | 100,000 | 0 | 696,821 | 0 | HOME allocations will be received and spent for eligible projects and programs as listed in the Action Plan and Consolidated Plan. |

Attachment 2

| Program | Source of Funds | Uses of Funds | Expected Amount Available Year 1 | | | | Expected Amount Available Remainder of ConPlan \$ | Narrative Description |
|---------|------------------|---|----------------------------------|--------------------|--------------------------|-----------|---|--|
| | | | Annual Allocation: \$ | Program Income: \$ | Prior Year Resources: \$ | Total: \$ | | |
| ESG | public - federal | Conversion and rehab for transitional housing Financial Assistance Overnight shelter Rapid re-housing (rental assistance) Rental Assistance Services Transitional housing | 152,010 | 0 | 0 | 152,010 | 0 | ESG allocations will be received and spent for eligible projects as listed in the Action Plan and Consolidated Plan. The City does not expect to receive program income nor does it anticipate using prior year resources. |

Attachment 2

| Program | Source of Funds | Uses of Funds | Expected Amount Available Year 1 | | | | Expected Amount Available Remainder of ConPlan \$ | Narrative Description |
|---------|------------------|---|----------------------------------|--------------------|--------------------------|-----------|---|--|
| | | | Annual Allocation: \$ | Program Income: \$ | Prior Year Resources: \$ | Total: \$ | | |
| Other | public - federal | Overnight shelter Rapid re-housing (rental assistance) Rental Assistance Other | 4,487,427 | 0 | 0 | 4,487,427 | 0 | ESG-CV funds will be used to offer services to homeless individuals and those at imminent risk of homelessness to prevent, prepare for and respond to coronavirus. |
| Other | public - federal | Public Improvements Public Services Other | 1,070,024 | 0 | 0 | 2,394,882 | 0 | CDBG-CV funds to be used to prevent, prepare for and respond to coronavirus. Public services and Public improvements. |

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

The housing needs in Escondido far exceed available HOME funding. Many of the housing

Attachment 2

programs/projects to be undertaken by the City will be leveraged with a variety of funding sources, including State grants, Successor Housing Agency repayments, and other available funding sources. The HOME program requires that for every HOME dollar spent, the City must provide a 25 percent match with non-federal funds. The City has no current match obligation since we have been oversubscribed in our match obligation for several years. The City is currently matched over \$2,000,000 over the requirement. The City still strives to obtain as much additional funding for housing projects as possible.

The City of Escondido became the Successor Housing Agency when redevelopment agencies were dissolved by the State of California in 2012. No new funds will become available, but the City has responsibility for any assets and the housing loan portfolio, which may generate income as loans are paid. Currently it is anticipated that the City's rental subsidy program for very-low income seniors and disabled persons will continue to be funded with these funds. Future funding of the program is uncertain. Additional SHA funds will be leveraged for affordable housing purposes.

The City was awarded two CalHome grants, totaling \$1.9M, to establish an owner-occupied rehabilitation program beginning in FY 15-16. The program was successful and the City anticipated funding this program for a total of three years. However, the program was ended by the State in September 2017.

The City encourages and supports the use of Low Income Housing Tax Credits for developers of affordable housing utilizing new construction or acquisition/rehabilitation. Tax credits remain a substantial source of local affordable housing funding.

Emergency Solutions Grant (ESG)

Interfaith will continue to satisfy its match requirements by providing the services of its Housing Services Coordinator through private agency funds and through HUD COC funds. Interfaith is currently under contract with the County of San Diego to operate State ESG programs and is in its first year of operating HOME NOW, a HUD-funded Rapid Re-housing project. Interfaith will leverage the City ESG funds for shelter operations and homeless prevention with non-federal shelter and rapid rehousing funds. The City will match ESG administration funds using Successor Housing Agency funds to address homeless issues in our community.

ESG-CV funds have no match requirement.

Attachment 2

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

The City does not own any land or property that will be used to address housing-related needs during the term of the Plan.

Discussion

See above for discussion.

Attachment 2

Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information

| Sort Order | Goal Name | Start Year | End Year | Category | Geographic Area | Needs Addressed | Funding | Goal Outcome Indicator |
|------------|--|------------|----------|-----------------------------------|-------------------|---|-----------------|---|
| 1 | Increase number of homeowners | 2015 | 2019 | Affordable Housing | City of Escondido | Increasing homeownership opportunities | HOME: \$25,000 | Homeowner Housing Added: 0 Household Housing Unit Direct Financial Assistance to Homebuyers: 1 Households Assisted |
| 2 | Provide additional affordable rental units | 2015 | 2019 | Affordable Housing | City of Escondido | Expand stock of affordable rental housing | HOME: \$512,616 | Rental units rehabilitated: 6 Household Housing Unit |
| 3 | Assist with rehabilitation of existing owner units | 2015 | 2017 | Affordable Housing | City of Escondido | Conserve the supply of existing owner housing | HOME: \$0 | Homeowner Housing Rehabilitated: 0 Household Housing Unit |
| 4 | Homeless prevention via rental assistance | 2015 | 2019 | Affordable Housing | City of Escondido | Increase length of stay in rental housing | HOME: \$0 | Tenant-based rental assistance / Rapid Rehousing: 0 Households Assisted |
| 5 | Support education and recreation opportunities | 2015 | 2019 | Non-Housing Community Development | City of Escondido | Youth | CDBG: \$55,000 | Public service activities for Low/Moderate Income Housing Benefit: 1603 Households Assisted |

Attachment 2

| Sort Order | Goal Name | Start Year | End Year | Category | Geographic Area | Needs Addressed | Funding | Goal Outcome Indicator |
|------------|--|------------|----------|--|----------------------|--------------------------------|--|---|
| 6 | Support adult education and job training | 2015 | 2019 | Non-Housing Community Development | City of Escondido | Economic Development | CDBG: \$0 | Jobs created/retained: 0 Jobs Other: 0 Other |
| 7 | Support senior services | 2015 | 2022 | Non-Homeless Special Needs Non-Housing Community Development | City of Escondido | Senior Assistance | CDBG: \$128,720 CDBG-CV: \$426,835 | Public service activities other than Low/Moderate Income Housing Benefit: 1300 Persons Assisted |
| 8 | Improve the livability of neighborhoods | 2015 | 2022 | Non-Housing Community Development | City of Escondido | Neighborhood Revitalization | CDBG: \$1,230,867 CDBG-CV: \$80,000 | Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit: 20000 Households Assisted Public service activities for Low/Moderate Income Housing Benefit: 6200 Households Assisted |
| 9 | Support homeless services | 2015 | 2022 | Homeless Non-Homeless Special Needs | City of Escondido | Homelessness | CDBG: \$45,000 ESG-CV: \$490,000 | Homeless Person Overnight Shelter: 300 Persons Assisted Street Outreach: 150 Persons Assisted |
| 10 | Incorporate ADA assessable features | 2015 | 2019 | Non-Housing Community Development | City of Escondido | ADA Improvements | CDBG: \$0 | Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 0 Persons Assisted Other: 0 Other |

Attachment 2

| Sort Order | Goal Name | Start Year | End Year | Category | Geographic Area | Needs Addressed | Funding | Goal Outcome Indicator |
|------------|---|------------|----------|----------|-------------------|--|---|--|
| 11 | Homeless Prevention and Rapid Rehousing | 2016 | 2022 | Homeless | City of Escondido | Homelessness Youth Homeless Prevention and Rapid Rehousing | ESG: \$140,610 ESG-CV: \$3,552,803 | Tenant-based rental assistance / Rapid Rehousing: 40 Households Assisted Homelessness Prevention: 300 Households Assisted |
| 12 | Emergency Rental/Utility Assistance | | 2022 | | City of Escondido | Assist households effected by COVID-19 to make rent and utility payments | CDBG-CV: \$1,660,000 | Tenant based rental assistance: 200 Households assisted |

Table 6 – Goals Summary

Goal Descriptions

| | | |
|---|-------------------------|---|
| 1 | Goal Name | Increase number of homeowners |
| | Goal Description | Provide direct assistance to first-time, low-income homebuyers for down payment or closing cost assistance. Provide new, affordable ownership housing for low-income homebuyers. |
| 2 | Goal Name | Provide additional affordable rental units |
| | Goal Description | Provide additional rental units, including for families, through new construction or acquisition/rehabilitation of existing residential units. Units are affordable to extremely-low, very-low and low-income households. |
| 3 | Goal Name | Assist with rehabilitation of existing owner units |
| | Goal Description | Assist in rehabilitation of owner-occupied single-family residences and mobilehomes for low-income households. |

Attachment 2

| | | |
|-----------|-------------------------|---|
| 4 | Goal Name | Homeless prevention via rental assistance |
| | Goal Description | Rental assistance payments to very low income seniors and disabled persons in apartments and mobilehomes. |
| 5 | Goal Name | Support education and recreation opportunities |
| | Goal Description | Develop subsidized and related youth education/recreational opportunities. This year this includes Learn to Swim, San Diego Children's Museum, Voices for Children and the Boys and Girls Club. |
| 6 | Goal Name | Support adult education and job training |
| | Goal Description | Develop and implement business and leadership training programs for area residents to increase family income. Explore and develop programs for employers and/or employees to increase residents' access to livable wage jobs in Escondido. |
| 7 | Goal Name | Support senior services |
| | Goal Description | Develop and implement a flexible, integrated transportation system in Escondido to support the individual needs of frail, low-income seniors. Provide core services such as in-home care and meal delivery, to reduce transportation needs. |
| 8 | Goal Name | Improve the livability of neighborhoods |
| | Goal Description | Prioritize needs and complete phased infrastructure based on input from residents, property owners, and business owners. Respond and complete minor neighborhood revitalization projects based on resident requests. Increase resident participation and education in property enhancement and beautification strategies. |
| 9 | Goal Name | Support homeless services |
| | Goal Description | Develop and maintain active partnerships with public and private agencies, and other local policy makers to explore options for expanding/improving homeless services and other related essential services in the region. And focusing on homeless youth as this population continues to rise within the City and region. |
| 10 | Goal Name | Incorporate ADA assessible features |
| | Goal Description | Incorporate ADA accessible features in all CDBG public improvement projects and address public facility needs as they are identified. |

Attachment 2

| | | |
|-----------|-------------------------|---|
| 11 | Goal Name | Homeless Prevention and Rapid Rehousing |
| | Goal Description | Assistance to homeless youth, individuals, and families through street outreach, homeless prevention, rapid re-housing, emergency shelter, and HMIS services. |

Attachment 2

Projects

AP-35 Projects – 91.220(d)

Introduction

The City of Escondido Housing and Neighborhood Services Division will serve as the lead agency in the administration of all CDBG, HOME and ESG projects and funds proposed in this plan. The City will contract with local nonprofit agencies and organizations to administer public services and fair housing activities in addition to administering some projects directly. Contract agencies (subrecipients) will be responsible for program implementation while contract performance will be monitored by the City of Escondido staff. The majority of projects and programs will be administered by City staff directly.

Projects

| # | Project Name |
|----|-----------------------------------|
| 1 | Homebuyer Entry Loan Program |
| 2 | Housing Development |
| 3 | HOME administration |
| 4 | CHDO set-aside and administration |
| 6 | CDBG Admin |
| 7 | Public Services |
| 8 | Street Improvements |
| 9 | Fair Housing |
| 10 | Neighborhood Revitalization |
| 11 | HESG19 Escondido |
| 12 | HESG 2020 |
| 13 | CV-Public Services |
| 14 | CV-Neighborhood Revitalization |

Table 7 - Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

Allocation priorities for HOME, CDBG and ESG funds are made based on the Housing Needs Assessment and Market Analysis and the Community Needs Assessment process in the 2015-2019 Consolidated Plan. The main obstacle to addressing underserved housing needs is the high cost of housing and reduced funding sources. Community needs identified at the Community Meeting and at the City Council hearing to affirm priorities also will be considered.

AP-38 Project Summary

Project Summary Information

| | | |
|---|--|---|
| 1 | Project Name | Homebuyer Entry Loan Program |
| | Target Area | City of Escondido |
| | Goals Supported | Increase number of homeowners |
| | Needs Addressed | Increasing homeownership opportunities |
| | Funding | HOME: \$25,000 |
| | Description | Provide a low interest loan which can be used toward the down payment or closing costs for first time homebuyers. |
| | Target Date | 6/30/2020 |
| | Estimate the number and type of families that will benefit from the proposed activities | One low income household assisted to purchase a home. |
| | Location Description | Citywide. |
| | Planned Activities | Provide down payment or closing cost assistance to low income first time homebuyers. |
| 2 | Project Name | Housing Development |
| | Target Area | City of Escondido |
| | Goals Supported | Increase number of homeowners Provide additional affordable rental units |
| | Needs Addressed | Increasing homeownership opportunities Expand stock of affordable rental housing |
| | Funding | HOME: \$512,616 |
| | Description | Provide affordable rental and owner housing development through new construction or acquisition/development. |
| | Target Date | 6/30/2020 |
| | Estimate the number and type of families that will benefit from the proposed activities | Assist to rehabilitate a 6-unit affordable residential structure to ensure long-term affordability. |

| | | |
|----------|--|---|
| | Location Description | Citywide |
| | Planned Activities | Affordable rental housing development consisting of new construction or acquisition/development to be determined through the review of an RFP process. Rehab 6 residential units. |
| 3 | Project Name | HOME administration |
| | Target Area | City of Escondido |
| | Goals Supported | Increase number of homeowners Provide additional affordable rental units |
| | Needs Addressed | Increasing homeownership opportunities Expand stock of affordable rental housing |
| | Funding | HOME: \$69,680 |
| | Description | HOME administration costs. |
| | Target Date | 6/30/2020 |
| | Estimate the number and type of families that will benefit from the proposed activities | N/A |
| | Location Description | Citywide |
| | Planned Activities | Administrative support of HOME program funds. |
| 4 | Project Name | CHDO set-aside and administration |
| | Target Area | City of Escondido |
| | Goals Supported | Increase number of homeowners Provide additional affordable rental units |
| | Needs Addressed | Increasing homeownership opportunities Expand stock of affordable rental housing |
| | Funding | HOME: \$89,525 |
| | Description | Mandatory CHDO set-aside and administrative costs associated with potential new project development. |
| | Target Date | 6/30/2020 |

| | | |
|----------|--|--|
| | Estimate the number and type of families that will benefit from the proposed activities | N/A |
| | Location Description | Citywide |
| | Planned Activities | Mandatory CHDO set-aside and administrative costs associated with potential new project development. Projects to be determined through review of an RFP process. |
| 5 | Project Name | CDBG Admin |
| | Target Area | City of Escondido |
| | Goals Supported | Support education and recreation opportunities Support adult education and job training Support senior services Improve the livability of neighborhoods Support homeless services Homeless Prevention and Rapid Rehousing |
| | Needs Addressed | Youth Neighborhood Revitalization Senior Assistance Homelessness Homeless Prevention and Rapid Rehousing |
| | Funding | CDBG: \$330,850 |
| | Description | General administration of the CDBG program. Staff costs for compliance, reporting, financial management, and program monitoring. |
| | Target Date | 6/30/2020 |
| | Estimate the number and type of families that will benefit from the proposed activities | N/A |
| | Location Description | Citywide |
| | Planned Activities | Staff time, administration, compliance, reporting, financial management, and program monitoring. |
| 6 | Project Name | Public Services |
| | Target Area | City of Escondido |

| | |
|--|--|
| Goals Supported | Support education and recreation opportunities Support senior services Improve the livability of neighborhoods Support homeless services |
| Needs Addressed | Youth Neighborhood Revitalization Senior Assistance Homelessness |
| Funding | CDBG: \$273,670 |
| Description | It is estimated that the city will use CDBG funds for public services that will provide a new service or a quantifiable increase in the level of a service. The City will contract with local non-profit agencies and organizations to administer public services in low-income areas in addition to administering some projects directly. |
| Target Date | 6/30/2020 |
| Estimate the number and type of families that will benefit from the proposed activities | These activities are anticipated to assist 2,256 households and 180 homeless individuals. |
| Location Description | Citywide |

| | |
|----------------------------------|---|
| <p>Planned Activities</p> | <p>Youth:</p> <ol style="list-style-type: none"> 1. Learn to Swim, \$15,000. This activity is sponsored by the City of Escondido, Parks and Recreation Division. Lessons are available at Washington Park Pool, 501 N Rose St, Escondido, CA 92027 and James A. Stone Pool, 131 Woodward Ave, Escondido, CA 92025 2. San Diego Children's Discovery Museum, \$5,000. The museum will provide memberships, school field trip workshops, mobile museum workshops, and after school enrichment services. 320 N Broadway 92025 3. Voices for Children, \$10,000. Advocacy services are provided to Escondido foster youth through individual assessment and case liaison programs. <p>Seniors:</p> <ol style="list-style-type: none"> 4. Senior Transportation, \$34,610. This activity is sponsored by the City of Escondido, Adult Services Division. The Senior Transportation Program, which provides transportation service to and from the Escondido Senior Center allows seniors access to not only healthy meals, but to free educational workshops, social activities and exercise programs also offered by the Senior Nutrition Program. 210 East Park Ave, Escondido, 92025 5. Senior Nutrition, \$56,110. This activity is sponsored by the City of Escondido, Adult Services Division. This program provides lunch time meals to seniors Monday through Friday from 11:30 am to 12:15 pm at the Park Avenue Cafe at a discounted price. 210 East Park Ave., Escondido, 92025. 6. Senior Care, \$ 13,000. This activity is sponsored by the City of Escondido, Adult Services Division. This program supports the independence of seniors by assisting them with resources and by encouraging them to resolve their issues themselves. The Senior Care program provides client services including legal, counseling, and financial. 210 East Park Ave., Escondido, 92025. 7. Meals-on-Wheels, \$25,000. This activity is sponsored by the Meals on Wheels, Greater San Diego, Inc. This program provides in home meal delivery to extremely low and low income seniors in Escondido <p>Homeless:</p> <ol style="list-style-type: none"> 8. Alliance for Regional Solutions (Bridge Housing), \$ 45,000. The Bridge Housing network services homeless men and women year round. Funds |
|----------------------------------|---|

| | | |
|-----------------------------|--|--|
| | | <p>will be used for shelter operations. 550 W. Washington Ave., Escondido, 92025</p> <p>Neighborhood Revitalization:</p> <p>9. Neighbor to Neighbor, \$44,950. This activity supports the City's most vulnerable neighborhoods through neighborhood clean-ups, block parties, leadership trainings, neighborhood group meetings, and other neighborhood organization efforts in low-income neighborhoods.</p> <p>10. Neighborhood Improvement Planning Program, \$25,000. This program will plan future CDBG Neighborhood Revitalization projects to determine if the projects are feasible and the beneficiaries are eligible, and will include cost estimates and project milestones.</p> |
| 7 | Project Name | Street Improvements |
| | Target Area | Neighborhood Groups City of Escondido |
| | Goals Supported | Improve the livability of neighborhoods |
| | Needs Addressed | Neighborhood Revitalization |
| | Funding | CDBG: \$760,917 |
| | Description | Street improvement projects include new curbs, gutters, retaining walls, sidewalks, street lights, and new surfacing of the streets. |
| | Target Date | 6/30/2020 |
| | Estimate the number and type of families that will benefit from the proposed activities | These activities are anticipated to benefit approximately 20,000 households. |
| Location Description | Citywide | |

| | | |
|---------------------------|---|--|
| | Planned Activities | <p>1. Old Escondido Lighting Project, \$380,917. The first phase of a project to install historic style pedestrian lighting in the Old Escondido Neighborhood. The first phase focuses on Juniper St between 2nd Avenue and 10th Avenue.</p> <p>2. Street Light LED Retrofit Program, \$100,000. Continuation of the Street Light LED retrofit program in CDBG-eligible areas to provide better lighting quality.</p> <p>3. Sidewalk Infill Program, \$150,000. Provide safe pedestrian travel and improve walkability in CDBG-eligible areas.</p> <p>4. Ballfield Light Retrofit Program, \$370,000. Conversion of existing baseball field lighting at Jesmond Dene Park to improve lighting quality.</p> |
| 8 | Project Name | Fair Housing |
| | Target Area | City of Escondido |
| | Goals Supported | Improve the livability of neighborhoods |
| | Needs Addressed | Neighborhood Revitalization |
| | Funding | CDBG: \$34,045 |
| | Description | Fair housing outreach, education, testing, counseling, mediation, referrals, investigation, and litigation services. |
| | Target Date | 6/30/2020 |
| | Estimate the number and type of families that will benefit from the proposed activities | This activity is anticipated to provide assistance and education to 320 individuals. |
| | Location Description | Citywide |
| Planned Activities | Legal Aid Society of San Diego. LASSD will provide fair housing testing within the City's CDBG eligible areas, conduct an annual fair housing workshop at the City, and assist the City with its goals and objectives resulting from the Analysis of Impediments (Assessment of Fair Housing). In addition to those services, LASSD will also provide outreach, counseling, mediation, referrals, investigation, and litigation services involving fair housing concerns. | |
| 9 | Project Name | Neighborhood Revitalization |

| | |
|--|---|
| Target Area | Neighborhood Groups City of Escondido |
| Goals Supported | Improve the livability of neighborhoods |
| Needs Addressed | Neighborhood Revitalization |
| Funding | CDBG: \$425,000 |
| Description | Improve the livability of Neighborhoods through education, outreach, and the beautification/enhancement of neighborhoods. |
| Target Date | 6/30/2020 |
| Estimate the number and type of families that will benefit from the proposed activities | These activities are anticipated to benefit 60,000 persons and 800 households. |
| Location Description | Citywide |

| | | |
|-----------|---------------------------|---|
| | Planned Activities | <p>Code Enforcement, \$115,000. Code enforcement in commercial areas of CDBG-eligible census tracts to address code issues relating to business licensing, illegal signage and other appearance and compliance issues generally associated with commercial areas.</p> <p>Grants to Blocks, \$60,000. Small grant program focused on neighborhood beautification/right-of-way enhancement mini grants associated with street improvement projects.</p> <p>Project Neat, \$50,000. Improves the appearance and safety of neighborhoods through mediation, education and fostering relationships with neighbors. Staff works with Escondido residents to resolve potential code compliance issues, mostly with regard to yard maintenance and other appearance-related issues before they reach the level of code enforcement cases.</p> <p>Graffiti Removal, \$115,000. Graffiti removal, on private property, in qualifying low income census tracts. CDBG funds can be used to remove graffiti from private homes, garages, fences and exterior surfaces or privately owned businesses.</p> <p>Boys and Girls Club, \$25,000. Boys and Girls Club of Greater San Diego serves primarily low-income youth in the Escondido community. Installing new ceiling panels, fixing electrical system in the ceiling of the gym.</p> <p>Old Escondido Street Sign Replacement Project, \$60,000. This project will install new street sign poles throughout the Old Escondido neighborhood, standardizing street sign appearance and installing street toppers throughout the historic district (identifying the unique neighborhood within a low-mod census block).</p> |
| 10 | Project Name | HESG19 Escondido |
| | Target Area | City of Escondido |
| | Goals Supported | Support homeless services Homeless Prevention and Rapid Rehousing |
| | Needs Addressed | Homelessness |
| | Funding | ESG: \$152,010 |
| | Description | Funds for emergency shelter, homeless prevention and program administration. |
| | Target Date | 6/30/2020 |

| | | |
|---------------------------|---|--|
| | Estimate the number and type of families that will benefit from the proposed activities | 275 homeless persons with a priority of seniors and youth. 25 served through homelessness prevention, via rental assistance and referrals to resources. |
| | Location Description | Citywide |
| | Planned Activities | Emergency shelter operations funding. Homeless prevention via rental assistance and referrals to resources. |
| 11 | Project Name | HESG 2020 |
| | Target Area | City of Escondido |
| | Goals Supported | Support homeless services Street outreach Homeless Prevention and Rapid Rehousing |
| | Needs Addressed | Homelessness |
| | Funding | ESG-CV: \$4,497,427 |
| | Description | Funds for emergency shelter, street outreach, homeless prevention, rapid re-housing, and administration. |
| | Target Date | 9/30/2021 |
| | Estimate the number and type of families that will benefit from the proposed activities | We anticipate 300 households to be served through homelessness prevention, via rental assistance and referrals to resources. Also, 40 served through rapid re-housing and case management. Through the Emergency Shelter Quarantined Entry program, approximately 20 individuals will be able to enter the emergency shelter system safely. |
| | Location Description | Citywide |
| Planned Activities | ESG-CV funds will be used for emergency shelter (\$220,000), homeless prevention (\$2,767,648), rapid re-housing (\$785,155), street outreach (\$250,000) and administration (\$444,624). | |
| 12 | Project Name | CV-Public Services |
| | Target Area | City of Escondido |
| | Goals Supported | Support education and recreation opportunities Support senior services Improve the livability of neighborhoods Support homeless services |

| | | |
|-----------|--|---|
| | Needs Addressed | Youth Neighborhood Revitalization Senior Assistance Homelessness |
| | Funding | CDBG-CV: \$2,206,615 |
| | Description | The City will use CDBG-CV funds for public services that will provide a new service or a quantifiable increase in the level of a service, while preventing, preparing for and responding to COVID-19. |
| | Target Date | 12/30/2030 |
| | Estimate the number and type of families that will benefit from the proposed activities | The City anticipates assisting approximately 1300 residents with public services and approximately 150 homeless individuals with street outreach and case management with these CDBG-CV funds. |
| | Location Description | Citywide in eligible areas. |
| | Planned Activities | \$16,835 for Meals on Wheels, providing home delivery to extremely low and low income seniors in Escondido. \$410,000 for the City's Senior nutrition program to allow for home delivery of meals and additional recipients in reaction to COVID-19 needs. \$179,780 to the Legal Aid Society of San Diego to provide legal assistance and landlord mediation with the goal of preventing evictions. \$1,300,000 Emergency Rental Assistance to pay for up to 3 months rent for households suffering economic loss due to the pandemic \$360,000 Utility Assistance to pay for up to 3 months rent for households suffering economic loss due to the pandemic |
| 13 | Project Name | CV-Neighborhood Revitalization |
| | Target Area | Neighborhood Groups |
| | Goals Supported | Improve the livability of neighborhoods |
| | Needs Addressed | Neighborhood Revitalization |
| | Funding | CDBG-CV: \$80,000 |
| | Description | Temporary and permanent improvements to prevent, prepare for and respond to the COVID-19 pandemic, including encouragement of social distancing, by supporting neighborhood improvement projects. |

| | | |
|-----------|--|--|
| | Target Date | 6/30/2030 |
| | Estimate the number and type of families that will benefit from the proposed activities | 50 low/mod families |
| | Location Description | Citywide in eligible areas. |
| | Planned Activities | Improve the livability of neighborhoods through education, outreach, and the beautification/enhancement of neighborhoods. |
| 13 | Project Name | CDBG-CV Admin |
| | Target Area | City of Escondido |
| | Goals Supported | Support senior services Improve the livability of neighborhoods Support homeless services Support basic needs |
| | Needs Addressed | Neighborhood Revitalization Senior Assistance Homelessness |
| | Funding | CDBG-CV: \$48,267 |
| | Description | General administration of the CDBG-CV program. Staff costs for compliance, reporting, financial management, and program monitoring |
| | Target Date | 6/30/2030 |
| | Estimate the number and type of families that will benefit from the proposed activities | n/a |
| | Location Description | Citywide |
| | Planned Activities | Staff time, administration, compliance, reporting, financial management, and program monitoring. |

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

HOME. The City of Escondido does not distribute HOME allocations for housing programs and projects geographically. Available allocations are spent citywide and geography generally does not play a part. There are areas of focus, including areas in the older, central core of the City, although no specific target areas have been established to focus the spending of HOME funds, and they are available throughout the City.

CDBG. The City of Escondido currently has 18 priority Neighborhood Groups that are low-to-moderate income, are older, and are located either in-or-around the central core of the City. Assistance is directed to these 18 Neighborhood Groups and to other CDBG eligible areas within the City.

ESG. The City of Escondido does not distribute ESG allocations for programs and projects geographically. Funds are spent on clients within the City that are homeless or at risk of homelessness.

Geographic Distribution

| Target Area | Percentage of Funds |
|---------------------|---------------------|
| Neighborhood Groups | |
| City of Escondido | 100 |

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

Available CDBG allocations are spent citywide in CDBG eligible areas, on neighborhood groups, and on low-to-moderate income persons. There are areas of focus, including areas in the older, central core of the City such as the neighborhood groups, although no specific target areas have been established to focus the spending of CDBG funds.

Available ESG allocations are spent within the City of Escondido assisting homeless individuals and families based on evaluations in accordance with the CoC's centralized and coordinated assessment requirements.

Discussion

See above discussion.

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

| One Year Goals for the Number of Households to be Supported | |
|---|-----|
| Homeless | 480 |
| Non-Homeless | 7 |
| Special-Needs | 0 |
| Total | 487 |

Table 9 - One Year Goals for Affordable Housing by Support Requirement

| One Year Goals for the Number of Households Supported Through | |
|---|---|
| Rental Assistance | 0 |
| The Production of New Units | 0 |
| Rehab of Existing Units | 6 |
| Acquisition of Existing Units | 1 |
| Total | 7 |

Table 10 - One Year Goals for Affordable Housing by Support Type

Discussion

It is anticipated that 180 homeless individuals will be assisted through CDBG-funded assistance to a bridge shelter.

Additional households effected by COVID-19 will be served with ESG-CV rental assistance (300) and CDBG-CV assistance (180) to keep people in their homes and prevent evictions resulting in homelessness.

In the 5th year of the Consolidated Plan, the City plans to extend the long-term affordability of 6 rental units, through rehabilitation. The City also plans to provide an amount of rental assistance to 34 very-low income seniors/disabled persons, and provide down payment assistance to 1 first-time homebuyer. Funding for these accomplishments will be a combination of HOME funds and other available, affordable housing funding.

AP-60 Public Housing – 91.220(h)

Introduction

There is no public housing located in the City of Escondido and the City of Escondido is not a Public Housing Authority. The Housing Authority of the County of San Diego (HACSD) is the Housing Authority which administers public housing and the Housing Choice Voucher Program for Escondido residents.

Actions planned during the next year to address the needs to public housing

The public housing needs in the City of Escondido are addressed by the Housing Authority of the County of San Diego (HACSD). The City supports the HACSD in their efforts to address the needs of low-income households in Escondido.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

Although the City of Escondido is not a Public Housing Authority, the HACSD represents residents of Escondido. The HACSD has established a public housing resident advisory board for county public housing developments and the Section 8 Housing Choice Voucher Program participants. The board meets regularly to discuss program issues and recommendations.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

N/A - The HACSD is not designated as troubled.

Discussion

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

Homeless and homeless prevention services are identified as a high priority need in the FY 2015 - FY 2019 Consolidated Plan. The City anticipates expending approximately \$45,000 of its CDBG annual allocation on homeless and homeless prevention services during FY 19-20. Additional CDBG funds may also be used to support further homeless opportunities for the at-risk homeless through the Regional Continuum of Care.

The City also anticipates expending approximately \$152,010 of its Emergency Solutions Grant funds during FY 19-20 to assist in homeless activities within the City. For FY 19-20 the City has prioritized the engagement of youth, individuals, and families through essential services, rapid re-housing, homeless prevention, and emergency shelter.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

Although the majority of homeless individuals in Escondido lived in Escondido before becoming homeless, a number of homeless individuals come to the City Escondido because of the public services offered within the city. As a service hub in the North County area, Escondido participates in the Regional Continuum of Care (now known as the Regional Task Force for the Homeless), comprising of many other San Diego cities and the County of San Diego, non-profit service providers, and stakeholders. The RTFH coordinates and oversees the application process, and develops and vets programs to address issues regarding homelessness in the region. The RTFH also oversees the collection of regional homeless data, identifies gaps in services, and leads strategic planning initiatives to move people from homelessness to permanent housing. The City will continue to work with the RTFH as staffing and resources allow to support services and apply for funding to address (and end) homelessness in our region.

Addressing the emergency shelter and transitional housing needs of homeless persons

For FY 2019-2020, the City plans to allocate CDBG funding to the Bridge Housing Network. Through a regional collaboration (Alliance for Regional Solutions), the Bridge Housing Network provides safe shelter, working with community members to secure safe, sustainable housing, while simultaneously offering a comprehensive array of support services to pave a concrete pathway towards self-sufficiency and stable housing. To accomplish such goals the Bridge Housing Network will provide:

- A safe environment for homeless individuals
- Access to a Case Manager to work on housing and income goals

- Access to support services to enhance the ability to be self sufficient
- Participant referrals to the CoC Coordinated Entry System which connects the most vulnerable to available rapid re-housing and permanent housing resources.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The City's one year goal and actions for ending homelessness include expending Emergency Solutions Grant Funds towards helping homeless persons transition to permanent housing and independent living.

Further discussion provided above.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

Key elements to homeless prevention is employment development and mental health. The goal is enhance a person's ability to obtain and keep a job so that they are able to make an adequate income to be self-sufficient while sustaining their mental health. The City works diligently to expand and conserve its affordable housing inventory, especially affordable rental housing that benefits the extremely low and low income households who are most at risk of becoming homeless.

Discussion

AP-75 Barriers to affordable housing – 91.220(j)

Introduction:

In Escondido, as in much of the rest of the State, the greatest barriers to affordable housing continue to be cost and supply. Although the drop in home prices ten years ago opened up some owner and rental opportunities, rising prices of ownership housing and rising rents over the past few years have again impacted the affordability of housing in Escondido and the surrounding area. San Diego County saw annual rent increases averaging 4% between 2010 and 2016 with an increase of 8% between 2015-2016. The increase was 5.74% between 2017-2018. The homeownership rate and the rate of housing cost burden identified in the 2015-2019 Consolidated Plan demonstrate the need for affordable housing opportunities in Escondido. The city plans to use available funding to provide assistance to first-time homebuyers and provide additional affordable housing to help mitigate some of the barriers to affordable housing. In addition, the Zoning Code will continue to be evaluated to determine if amendments are needed to implement state law or facilitate affordable and special needs housing.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

The City of Escondido continues to experience barriers to affordable housing as identified in the Consolidated Plan, including governmental constraints, and especially market conditions, lack of funding sources, and land and construction costs. Many barriers to affordable housing are not controlled by the City, including land and construction costs, state/federal government constraints and available funding sources. The City does have the ability to introduce actions to minimize the influence of local governmental constraints on affordable housing, however. During the upcoming Action Plan period the City of Escondido plans to continue review of the Zoning Code to see if there are any additional changes that need to be made to implement goals established in the 2013 Housing Element, be consistent with State law, or remove a barrier to affordable housing. Many amendments to the Zoning Code have already been completed during the current Consolidated Plan period. These include an amendment that permits year round homeless shelters by right without discretionary review in at least one zoning designation; an amendment that facilitates senior housing by permitting senior housing by right where housing is permitted; and an amendment that defines transitional/supportive housing units as required by state law and permits them where residential units are otherwise permitted. The Accessory Dwelling Unit ordinance of the Zoning Code was amended to make it easier to construct ADUs, and the density bonus regulations were amended to be in conformance with state law, providing additional opportunities for low and moderate income households.

The City also completed work on an area plan, the South Centre City Area Plan, in the central portion of the City to better facilitate higher density and transit-oriented residential development, potentially including affordable residential development, multi-family and mixed-use development.

The City plans to use its HOME allocation to provide for more accessible, affordable housing, through assistance to first-time homebuyers and provision of additional affordable units, leveraging it when possible with additional sources of funding. The City continues to review the development process, including environmental requirements, fees, and development standards/processes to discover any ways to further streamline the process, particularly for residential developments.

Discussion:

The city plans to use available funding to provide assistance to first-time homebuyers and provide additional affordable housing to help mitigate some of the barriers to affordable housing, as described above.

AP-85 Other Actions – 91.220(k)

Introduction:

Priority needs established in the FY 2015-2019 Amended Five-year Consolidated Plan, which establishes the objectives and outcomes in the FY 2019-2020 One-Year Action Plan, are:

- Support youth education and recreation opportunities
- Neighborhood revitalization
- Homeless services
- ADA improvements
- Support senior services
- Economic development
- Increasing homeownership opportunities
- Conserving the supply of existing owner housing
- Expanding the stock of affordable rental housing
- Increasing the length of stay in rental housing

Actions planned to address obstacles to meeting underserved needs

The City plans to provide affordable housing to low income residents of the community while overcoming any obstacles that can be addressed.

The major obstacle to meeting the underserved housing needs in Escondido is funding. Since the loss of the City's main affordable housing funding source, redevelopment funds, in 2011/2012, the number of beneficiaries of the City's housing programs has been reduced. To meet the goal of assisting as many low-income households as possible, the City will continue to seek alternative funding sources where possible to replace those lost or reduced, and continue as many as many programs as possible.

The City's first-time homebuyer program is an important tool in increasing homeownership among lower income households. Response to the program by lenders and homebuyers has generally been good in the past, although the ability of homebuyers to qualify has decreased in recent years.

Requirements of the program are periodically reviewed to ensure participation and responsible use of the funds. The HUD maximum purchase price of a single-family residence in the area was recently adjusted, which impacts the ability to qualify. However, the maximum is still typically lower than the price of available housing stock. Obstacles exist in the ongoing success of this program, including the price of housing in the City, the amount of available housing stock, and the income levels of those able to qualify for a mortgage. City staff recently met with real estate industry representatives to gather information about how the program is working and changes they suggest making to the program for

better success. Staff evaluated the comments and ideas presented to determine which, if any, can be incorporated into the program, without putting the funding or the program at risk. We will continue to evaluate the program and any changes that can be made to make it more successful.

Other actions the City plans to address obstacles to meeting underserved needs include:

Program Development, Directing Investment and Influencing Outcomes: In an effort to proactively direct critical HUD resources and make demonstrable progress toward achieving the Consolidated Plan Goals, the City has outlined the allocation of CDBG funds for fiscal years 2015– 2019.

Leverage and Geographic Targeting: Within the context of the City’s three HUD Programs, leverage refers to combining entitlement funds with other local, state, and federal financial resources together in order to maximize the yield and benefits of the City’s HUD Programs.

Increasing Administrative Efficiencies: The Housing and Neighborhood Services Division of the City ensures that the City is in compliance with all rules and regulations associated with all HUD entitlement grants: CDBG, HOME, and ESG. During the current Consolidated Plan period, the City is focused on developing and implementing ways to increase operational efficiencies of HUD Programs through enhanced coordination, technical assistance, and effective oversight.

Actions planned to foster and maintain affordable housing

When the affordability period of an existing affordable housing project is nearing the end, the City works with the owners of the project to try to extend the regulatory agreements and affordability period, maintaining the City’s affordable housing stock. The city has several options available to try to help preserve affordability, including refinancing an existing mortgage and providing incentives to the owner. In addition, the City will encourage owners completing their Section 236 loan to convert project-based voucher assistance to tenant-based voucher assistance. During FY 19-20 the City will continue efforts to assist Las Casitas I, a six-unit affordable residential project, to maintain affordability with loans to rehabilitate the structures.

Actions planned to reduce lead-based paint hazards

HUD requires all CDBG and HOME funded activities be in compliance with HUD’s lead-based paint regulations. The City of Escondido is committed to addressing lead-based paint hazards. Federal law requires lead-based paint disclosure and education prior to leasing, renting, selling or purchasing most pre-1978 housing. The City will follow disclosure and warning requirements about lead-based paint, including incorporation of the “Protect Your Family from Lead in Your Home” pamphlet in all applicable housing programs. The City will conduct required lead-based paint related activities for all HOME funded activities under Title X regulations, such as notification, paint testing, risk assessment, hazard reduction or abatement and clearance. All abatement activities will be performed by a certified professional. The City also will send staff to EPA-compliant lead-based paint hazard training.

Actions planned to reduce the number of poverty-level families

The City will continue to implement its five-year strategy to help reduce the number of poverty-level families. The anti-poverty strategy utilizes existing job training and social service programs to increase employment marketability, household income, and housing options. In the past, the City's anti-poverty strategy also included direct economic development activities that focus on job creation and retention, particularly in the downtown area. In addition to implementing the five-year strategy and focusing development activities in the urban core, the City of Escondido will continue its efforts to coordinate a unified effort with other agencies and non-profits to reduce the number of poverty-level families through economic development and job training programs.

Actions planned to develop institutional structure

Housing and community development programs in the City of Escondido will be implemented by an institutional structure that includes public institutions, nonprofit organizations, and private industry. The institutional capacity of these agencies include people and resources to assist in the development, implementation and monitoring of housing and community development programs. The City's Housing and Neighborhood Services Division has the primary responsibilities of carrying out affordable housing programs, implementing HOME program requirements, administering the CDBG programs, and administering the ESG program. Although City staffing levels have been reduced, staff continues to work hard to coordinate applications and reviews to make the best use of all available federal funding.

The Community Development Department offers applicants of development proposals an opportunity to meet with members of City staff to review the development process, prior to application submittal. Necessary information and technical assistance is offered prior to application submittal. These "pre-application" meetings are free of charge. Additionally, representatives of several City departments meet weekly to review both submitted applications and those that an applicant has not yet submitted, to offer comments on use, design and code compliance. This Staff Development Committee assists applicants processing projects by offering comments and requests for modifications in a timely and cohesive manner.

Actions planned to enhance coordination between public and private housing and social service agencies

In order to enhance coordination between all parties, staff have been working on updating a current list of public agencies, non-profit groups, housing providers, community and neighborhood groups, and affordable housing advocates. After completion of the most recent Consolidated Plan, staff continues to periodically consult with the various providers, groups and other stakeholders to discuss needs, activities, and progress. Staff currently participates in the following regional committees: SANDAG Regional Housing Workforce Group, Regional Task Force on the Homeless, San Diego Regional Alliance for Fair Housing (SDRAFFH), Alliance for Regional Solutions, and the Community Development Block

Grant Administrators meeting. Staff will continue to be involved in various community groups involved in all aspects of community development, services and housing. Staff will also continue to assist developers and community organizations that assist the City in the provision of affordable housing and services, and encourage collaboration between non-profit agencies, housing providers and government agencies to help achieve the goals of the Consolidated Plan.

The City of Escondido is a general/board member with the Alliance for Regional Solutions - North County which collaborates with public / private housing and social service agencies with the goal of working together to ensure that current and emerging human needs are met for the greater good of the region.

The City benefits from a strong jurisdiction and region-wide network of housing and community development partners, such as the County, RTFH, and the Alliance for Regional Solutions.

Discussion:

Please see the above for further discussion.

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

Introduction:

Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

| | |
|--|----------|
| 1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed | 0 |
| 2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan. | 0 |
| 3. The amount of surplus funds from urban renewal settlements | 0 |
| 4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan | 0 |
| 5. The amount of income from float-funded activities | 0 |
| Total Program Income: | 0 |

Other CDBG Requirements

| | |
|---|---------|
| 1. The amount of urgent need activities | 0 |
| 2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan. | 100.00% |

**HOME Investment Partnership Program (HOME)
Reference 24 CFR 91.220(l)(2)**

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:

None.

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

The City does not currently have any projects with recapture restrictions. The City of Escondido would impose recapture requirements that comply with the HOME Final Rule, 24 CFR 92.254. If a property that is assisted with HOME funds is no longer owner-occupied, is refinanced or is sold, the HOME loan becomes due. Recapture provisions limit the amount to be recaptured to the net proceeds of the sale (sales price minus loan repayment -other than HOME funds - and closing costs). This applies to all units regardless of nature of sale. Recapture funds are re-invested by the City into HOME-eligible activities.

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

The City of Escondido imposes recapture requirements that comply with the HOME Final Rule, 24 CFR 92.254. If a property that is assisted with HOME funds is no longer owner-occupied, is refinanced or is sold during the first ten years, the homeowner is responsible for repaying the entire principal amount plus interest to the City. Since the maximum amount loaned in the first-time homebuyers program is the lesser of \$25,000 or 5 percent of the purchase price, the required affordability period of 24 CFR 92.254(a)(4) is ensured. Interest is forgiven after ten years, but repayment of principal is still required. Recapture funds are re-invested by the City into the HELP first-time homebuyer program, housing development or other HOME-eligible activities.

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

None

**Emergency Solutions Grant (ESG)
Reference 91.220(l)(4)**

1. Include written standards for providing ESG assistance (may include as attachment)

Written standards for providing ESG assistance is provided as an attachment in the "Unique Appendices" section.

2. If the Continuum of Care has established centralized or coordinated assessment system that meets HUD requirements, describe that centralized or coordinated assessment system.

The San Diego Continuum of Care, known as the Regional Task Force on the Homeless (RTFH), uses a coordinated assessment system as directed by HUD. The system uses an assessment tool that scores individuals based on their needs and vulnerability to ensure that regional programs give priority to chronically homeless individuals and families who are at-risk by remaining un-housed.

3. Identify the process for making sub-awards and describe how the ESG allocation available to private nonprofit organizations (including community and faith-based organizations).

The City conducts an open and competitive Request for Proposal (RFP) process for making awards. RFPs are publically announced on the City website and through email to members of its mailing list.

4. If the jurisdiction is unable to meet the homeless participation requirement in 24 CFR 576.405(a), the jurisdiction must specify its plan for reaching out to and consulting with homeless or formerly homeless individuals in considering policies and funding decisions regarding facilities and services funded under ESG.

The City does not have homeless or formerly homeless people on its City Council which is the final approval authority for the City. However, the City does consult with the Regional Continuum of Care which has formerly homeless individuals as members. Subcontractors who administer the shelters and the homeless prevention programs have formerly homeless individuals in their organizations who help shape policies and make decisions about services and programs that receive ESG funding.

5. Describe performance standards for evaluating ESG.

The City has adopted performance standards for Homeless Prevention and Rapid Re-housing that are in line with the Continuum of Care. These standards include: rapidly re-housing clients into permanent housing within 30 days after determination of eligibility; retaining this housing for at least six months; attaining or maintaining income while in permanent housing.

RESOLUTION NO. 2021-32

A RESOLUTION OF THE CITY COUNCIL OF
THE CITY OF ESCONDIDO, CALIFORNIA,
AMENDING THE CITY OF ESCONDIDO FY
2019-2020 ONE-YEAR ACTION PLAN AND
APPROVING SUBMITTAL OF FOURTH
AMENDED PLAN FOR CDBG AND ESG TO
THE DEPARTMENT OF HOUSING AND
URBAN DEVELOPMENT

WHEREAS, the City of Escondido (“City”) is a recipient of Community Development Block Grant (“CDBG”) and Emergency Solutions Grant (“ESG”) from the United States Department of Housing and Urban Development (“HUD”); and

WHEREAS, the City must submit an approved Annual Action Plan listing all CDBG and ESG projects and their budgets before the beginning of each program year; and

WHEREAS, HUD allocated \$1,070,024 in Round 1 Community Development Block Grant (“CDBG-CV”) funds and a total of \$4,487,437 in Emergency Solutions Grant (“ESG-CV”) Program funds to the City, as authorized by the Coronavirus Aid, Relief, and Economic Security Act (“CARES Act”), Public Law 116-136 to prevent, prepare for, and respond to the coronavirus pandemic; and

WHEREAS, on September 11, 2020, HUD notified the City of a second allocation (Round 3) of CDBG-CV Program funds in the amount of \$1,324,858, as authorized by the CARES Act to prevent, prepare for, and respond to the coronavirus pandemic; and

WHEREAS, the City must file an Action Plan Amendment to make a substantial change to the Annual Action Plan including an addition, modification, or elimination of a

Consolidated Plan goal; an addition of a new activity not previously identified in the Annual Plan; or a change that affects the funding level of more than \$25,000 for projects budgeted at \$100,000 or less, or greater than 25 percent of projects budgeted at more than \$100,000; and

WHEREAS, the City wishes to create and fund four new programs: Rental Assistance Program (\$1,300,000, CDBG-CV), Utility Assistance Program (\$360,000, CDBG-CV), Homeless Outreach Program (\$250,000, ESG-CV) and Emergency Shelter (\$220,000, ESG-CV); and allocate additional funds to four existing programs: Senior Nutrition Program Coronavirus Response (\$205,000, CDBG-CV), Legal Aid Society Eviction Prevention (\$90,000 CDBG-CV), Homeless Prevention (\$2,500,000, ESG-CV) and Rapid Rehousing (\$500,000); and

WHEREAS, the City desires at this time and deems it to be in the best public interest to amend the FY 2019-2020 One-Year Action Plan for the fourth time to allow for the allocation of CDBG-CV and ESG-CV funds.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Escondido, California, as follows:

1. That the above recitations are true.
2. That the City Council approves the amendment of the FY 2019-2020 One-Year Action Plan, and accepting the new CDBG-CV funds and allocating all rounds of funds to the projects as shown in Exhibit "A" and allocating all rounds of ESG-CV funds to projects shown in Exhibit "B"; and Exhibit "A" and "B" are incorporated by this reference.

3. That the City Council approves the submittal of the amended FY 2019-2020 One-Year Action Plan to the Department of Housing and Urban Development, including modifications to Sections AD-26, AP-05, AP-12, AP-15, AP-20, and AP-38.

**City of Escondido, Fiscal Year 2019-2020
 CDBG-CV Allocations
 Round 1 CARES Act Funds (\$1,070,024)
 Round 3 CARES Act Funds (\$1,324,858)
 HUD Allocation: \$2,394,882**

| | | |
|--|---|--------------------|
| Administration - 20% cap of allocation (\$478,976 max.) | | |
| | CDBG-CV Administration | \$48,267 |
| | Total | \$48,267 |
| CDBG-CV Activities | | |
| 3CV489 | Senior Nutrition Program – Coronavirus Response | \$410,000 |
| 3CV259 | Legal Aid Society– Eviction Prevention | \$179,780 |
| 3CV479 | Meals on Wheels – Coronavirus Response | \$16,835 |
| 3CV359 | Neighborhood Improvements | \$80,000 |
| | Rental Assistance Program | \$1,300,000 |
| | Utility Assistance Program | \$360,000 |
| | Total | \$2,346,615 |
| | Total CDBG-CV Allocations | \$2,394,882 |
| | | |
| | | |

Exhibit A

City of Escondido, Fiscal Year 2019-2020
ESG-CV Allocations
Round 1 CARES Act Funds
Round 2 CARES Act Funds
HUD Allocation: \$4,487,427

| | | |
|--------|--|--------------------|
| | Administration - 10% cap of allocation (\$448,742 max.) | |
| | | |
| | ESG Administration | \$444,624 |
| | Total | \$444,624 |
| | | |
| | ESG-CV Activities | |
| | | |
| ESGCV1 | Interfaith Community Services, Homelessness Prevention | \$2,767,648 |
| ESGCV2 | Interfaith Community Services, Rapid Rehousing | \$785,155 |
| ESGCV3 | Interfaith Community Services, Quarantined Entry | \$20,000 |
| | Homeless Outreach Program | \$250,000 |
| | Emergency Shelter | \$220,000 |
| | | |
| | Total | \$4,042,586 |
| | | |
| | Total CDBG-CV Allocations | \$4,487,427 |
| | | |
| | | |

Exhibit B

CITY COUNCIL STAFF REPORT

Public Hearing No. 9

March 3, 2021

File No. 0870-11

SUBJECT: Review and Reaffirm Community Development and Homeless Priorities of the Fiscal Year 2020-2024 Consolidated Plan and Approve Allocation Process for Fiscal Year 2021-2022 CDBG and ESG Funding.

DEPARTMENT: Community Development Department, Housing & Neighborhood Services Division

RECOMMENDATION:

It is requested that the City Council conduct a public hearing and complete the following tasks to begin allocating federal Housing and Urban Development (“HUD”) funds for FY 2021-2022:

1. Review and re-affirm the community development priorities adopted in the FY 2020-2024 Five-Year Consolidated Plan (“2020 Con Plan”) for Community Development Block Grant (“CDBG”) funds.
2. Approve an allocation process for FY 2021-2022 CDBG funds to utilize the maximum 15% allowable for public service activities to address the priorities of the Consolidated Plan, and the maximum 20% allowable for administration of the CDBG program.
3. Authorize the release of a Request for Proposals (“RFP”) for public services and community development activities.
4. Review and re-affirm the homelessness priorities adopted in the 2020 Con Plan for Emergency Solutions Grant (“ESG”) funds.
5. Approve an allocation process for FY 2021-2022 ESG funds to utilize the maximum 7.5% percent allowable for administration of the ESG program.
6. Authorize the release of a Notice of Funding Availability (“NOFA”) for organizations assisting persons experiencing homelessness or at-risk of homelessness within the City of Escondido (“City”).

FISCAL ANALYSIS:

CDBG activities and related administrative costs will be funded solely by grant funds and will not impact the General Fund. Required ESG matching funds for administration will be provided by Successor Housing Agency funds.

Review and Reaffirm Community Development and Homeless Priorities for the Use of FY 2021-2022 CDBG and ESG Funding

March 3, 2021

Page 2

PREVIOUS ACTION:

On May 20, 2020, the City Council approved the [2020-2024 Five Year Consolidated Plan](#) ("2020 Con Plan"), which included five Community Development, five homeless, and two housing priorities. The 2020 Con Plan established priorities for the use of these federal funds over the five-year period, ending June 30, 2025, to benefit low-income residents and neighborhoods in the City.

On November 18, 2020, the City Council amended the 2020 Con Plan by incorporating new activities into the first year Annual Action Plan.

BACKGROUND AND ANALYSIS:

The City receives an annual federal entitlement grant from HUD for community development, homeless and housing activities. The purpose of the March 3, 2021 meeting is to confirm the guidelines for allocating FY 2021-2022 entitlement funds. In 2020, the City also received additional special allocations of CDBG-CV and ESG-CV funds to prevent, prepare for and respond to the COVID-19 pandemic. Spending allocations for these funds will be considered as a separate item on March 3, 2021. Although FY 2021-2022 entitlement projects and programs will continue to respond to the community's pandemic needs, considerations for the CDBG and ESG and for the CDBG-CV and ESG-CV funds are conducted separately.

As part of the process to receive funding, the City must undertake development of a Five-Year Consolidated Plan and One-Year Annual Action Plan. The 2020 Con Plan helps bring community needs and resources together to achieve statutory goals and addresses decent housing, homelessness prevention, and expands economic opportunities for City residents, particularly for low-income persons, etc. Based on community needs assessments and public participation, five community development priorities and five priorities for assisting persons experiencing homelessness or at-risk of homelessness were identified and adopted as part of the 2020 Con Plan for CDBG and ESG. Each year, an Annual Action Plan is developed to determine exactly how funds will be spent in order to meet the goals of the Con Plan.

Annual CDBG and ESG funds can be used to fund capital and public services projects sponsored by either the City or by non-profit organizations. Federal funds may not be used to supplant current spending; new projects must add services in the community. While Congress has allocated funds to HUD, HUD has not yet announced allocations for local jurisdictions. In the past, the City Council confirmed priorities, and then completed the allocation once the final numbers were received from HUD. Staff anticipates funding levels to be similar to the current funding levels, with the City receiving approximately \$1.8 million in CDBG entitlement funds and \$165,000 in ESG funds. (These fund estimates are based on the federal budget information and last year's awards.)

Review and Reaffirm Community Development and Homeless Priorities for the Use of FY 2021-2022 CDBG and ESG Funding

March 3, 2021

Page 3

Despite not having final allocation amounts, unless HUD waives its deadline, the FY 2021-2022 Action Plan is due in mid-May. As such, the City Council will need to begin making its decisions regarding the adoption of the One-Year Action Plan for FY 2021-2022. Staff anticipates presenting specific recommendations for allocations of CDBG and ESG funds to the City Council on April 21, 2021, for adoption into the FY 2021-2022 One-Year Action Plan. HUD has issued guidance instructing grantees not to submit their Action Plan until after HUD has announced allocations. If final allocations are delayed, staff recommendations may also be delayed.

1. CDBG Priorities and Anticipated Allocation Process:

HUD Regulations for CDBG

CDBG regulations place limitations on the amount of funding grantees may use for administration and public services. No more than 15% of a grantee's annual CDBG allocation may be used for public service activities and no more than 20% of a grantee's annual CDBG allocation may be used for program administration (which may include fair housing counseling). There is no cap on the percentage of a grantee's annual CDBG allocation that may be used for capital and other special activities in low and moderate-income neighborhoods. These CDBG-eligible low and moderate-income neighborhoods, as of April 1, 2019, are highlighted in the map included as Attachment 1.

CDBG-funded activities must meet at least one of three national objectives set forth by HUD: 1) benefit low and moderate-income persons; 2) aid in the elimination of slum and blight; or 3) meet a particular urgent community need because existing conditions pose a serious threat and no other source of funds is available. Historically, all CDBG funded activities in the City have focused on the first national objective of benefitting low and moderate-income persons.

City of Escondido's Community Development Priorities

The community development priorities approved for the 2020 Con Plan are:

1. Homeless services: Support homeless shelter and other services.
2. Basic Needs: Provide access to food, water, shelter, and sanitation.
3. Health and Human Development: Provide access to recreation, education, and healthcare (including mental health).
4. Neighborhood Revitalization: Improve the livability of neighborhoods.
5. Economic Development: Provide economic development opportunities to low-mod income residents and business.

CDBG Funded Activities in Escondido

Progress is being made towards addressing the community development priorities of the 2020 Consolidated Plan. Additional efforts are still required to improve the quality of life for Escondido's low and moderate-income residents. There are several active CDBG projects, funded over a number of years and currently underway, listed in Attachment 2.

Each year, the City must report to HUD how funding was spent and what goals were achieved. This comprehensive review of Fiscal Year 2019-2020 CDBG, ESG and HOME activities, or [Consolidated Annual Performance and Evaluation Report \("CAPER"\)](#), was submitted to HUD in December 2020 reviewing activities from the final year of the 2015-2019 Con Plan.

Staff recommends that the City Council re-affirm the community development priorities for the second year of the 2020 Con Plan. The City's and the community's efforts in addressing these priorities, to date, support the continuation of services directed toward targeted low and moderate income neighborhoods. At its March 3, 2021 meeting, the City Council may direct staff to focus on one or more of the approved priorities for FY 2021-2022 funding, or in the alternative, the City Council may amend the Consolidated Plan to include new or additional priorities.

Allocation Process for Fiscal Year 2021-2022 CDBG-Funded Activities

In keeping with HUD regulation, the City has used the allowable 15% public service allocation to provide services in targeted low and moderate-income neighborhoods to address the 2020 Con Plan priorities. The City conducts two public hearings in accordance with its Consolidated Plan policy, and utilizes a streamlined allocation process for CDBG. Staff has prepared the draft CDBG Program Guidelines (included as Attachment 3) and Request for Proposals ("RFP") (included as Attachment 4) for the use of Fiscal Year 2021-2022 CDBG funds. Upon authorization of the City Council, staff will distribute the RFP to prospective applicants immediately.

2. ESG Priorities and Anticipated Allocation Process:

HUD Regulations for ESG

The ESG program provides a first response to people with a housing crisis and engages people living on the streets with a focus to assist people to quickly regain stability in permanent housing after experiencing a housing crisis and/or homelessness. ESG regulations limit the amount of funding grantees may use for administration and program

delivery to 7.5% of a grantee's annual ESG allocation. No more than 60% of the total fiscal year grant may be used for street outreach and emergency shelter activities combined.

City of Escondido's Homelessness and Homelessness Prevention Priorities

Based on community needs assessments and public participation, eligible ESG objectives were prioritized to meet the greatest needs in the City:

1. Homelessness Prevention: To keep households at imminent risk of homelessness from becoming homeless.
2. Emergency shelters: To temporarily house homeless residents.
3. Essential services to shelter residents: To provide basic needs and case management to homeless residents living in an emergency shelter.
4. Engagement of homeless individuals and families: To conduct outreach to unsheltered people.
5. Rapid Rehousing: To provide permanent housing to homeless households.

ESG Funded Activities in Escondido

Progress is being made towards addressing the homeless priorities of the 2020 Consolidated Plan. Additional efforts are still required to reach and assist this segment of the population. ESG projects are funded for a single year. Current projects are listed in Attachment 5. Attachment 6 includes a list of programs which provide emergency shelter and transitional housing for homeless families and individuals in North County. Although emergency shelter is an eligible ESG activity, transitional housing cannot be funded with ESG funds.

Staff recommends that the City Council re-affirm the homelessness priorities for the second year of the 2020 Con Plan. The City's and the community's efforts in addressing these priorities, to date, support the continuation of services directed towards various activities to address homelessness as authorized under the federal Homeless Emergency Assistance and Rapid Transition to Housing Act of 2009 and State program requirements. At its March 3, 2021 meeting, the City Council may direct that the objectives be re-prioritized or that FY 2021-2022 focus on one or more of the existing priorities.

Allocation Process for Fiscal Year 2021-2022 ESG-Funded Activities

In accordance with HUD regulations, and to ensure sufficient capacity to carry out critical tasks, maximum 7.5% allowable allocation is proposed to be set aside for administering the ESG program. The remaining funds would be allocated by the City Council through

Review and Reaffirm Community Development and Homeless Priorities for the Use of FY 2021-2022
CDBG and ESG Funding

March 3, 2021

Page 6

the proposed application and bid-selection process. Staff has prepared the draft ESG NOFA (included as Attachment 7) for the use of Fiscal Year 2021-2022 ESG funds. Upon authorization of the City Council, staff will distribute the RFP to prospective applicants immediately.

APPROVED AND ACKNOWLEDGED ELECTRONICALLY BY:

Mike Strong, Director of Community Development
2/25/21 11:15 a.m.

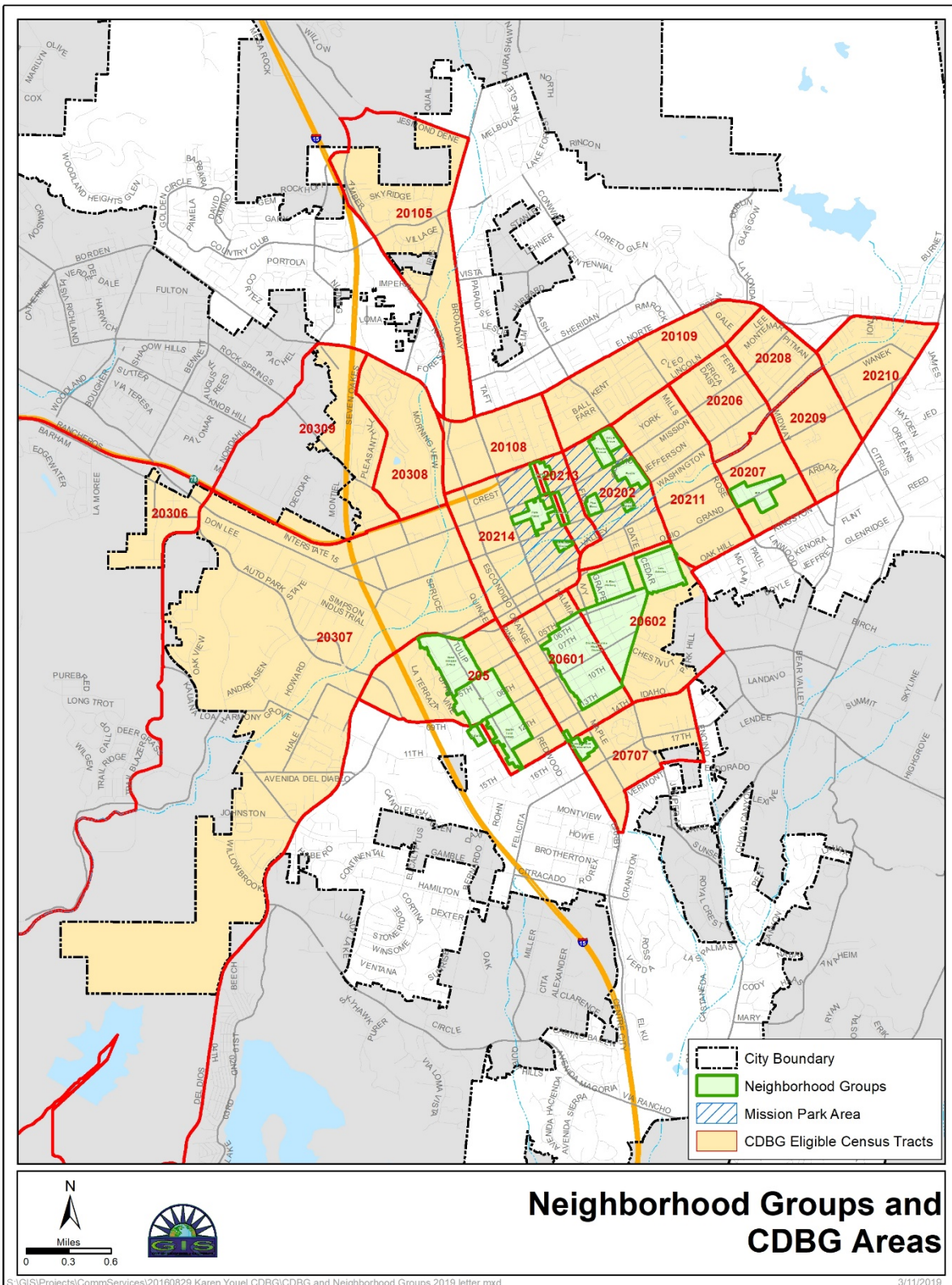
Karen Youel, Housing & Neighborhood Services Manager
2/25/21 11:41 a.m.

ATTACHMENTS:

1. Attachment 1 – Map of CDBG-Eligible Census Blocks
2. Attachment 2 – Active CDBG Programs and Projects
3. Attachment 3 – Draft CDBG Program Guidelines
4. Attachment 4 – Draft CDBG RFP
5. Attachment 5 – Active ESG Programs and Project
6. Attachment 6 – Shelter Programs in North County
7. Attachment 7 – Draft ESG NOFA

Attachment 1

Map of CDBG Eligible Census Blocks



Attachment 2

| Administration - (one-year projects) | | |
|--|---|--------------|
| 116-109 | CDBG Administration | \$ 328,733 |
| 346259 | Fair Housing | \$ 35,000 |
| | Subtotal | \$ 363,733 |
| | | |
| Public Service – (one-year projects) | | |
| 346469 | Learn to Swim | \$ 15,000 |
| 346429 | Senior Transportation | \$ 34,610 |
| 346489 | Senior Nutrition | \$ 56,110 |
| 346419 | Senior CARE | \$ 16,000 |
| 346640 | Neighbor to Neighbor | \$ 45,000 |
| 346663 | Neighborhood Improvement Planning Program | \$ 50,000 |
| 346379 | Meals on Wheels In Home Meal Delivery | \$ 25,000 |
| 346439 | The Alliance for Regional Solutions | \$ 45,000 |
| 346661 | San Diego Children’s Museum | \$ 5,000 |
| 346662 | Voices for Children | \$ 10,000 |
| 346668 | PFCS Project Up | \$ 17,900 |
| | Subtotal | \$ 319,620 |
| | | |
| Uncapped Capital Improvement & Other Neighborhood Revitalization Activities - (Multi-year projects) | | |
| 342650 | Street Light LED | \$ 335,320 |
| 344901 | Creek Trail Fencing | \$ 309,950 |
| 344902 | Old Escondido Lighting | \$ 589,632 |
| 345664 | Sidewalk Infill | \$ 150,000 |
| 345665 | Jesmond Dene Ballfield Light LED Retrofit | \$ 370,000 |
| 345667 | Old Escondido Street Sign Replace | \$ 60,000 |
| 346669 | Homeless Day Center Site Purchase | \$ 160,000 |
| 346674 | Urban Corps Facility Improvements | \$ 100,000 |
| 346671 | Jesmond Dene Parking Lot Lighting | \$ 150,000 |
| 346670 | Playground Equipment Replacement | \$ 775,000 |
| 346673 | PACC Courtyard Improvements | \$ 200,000 |
| 346672 | Hoffman Victorian Preservation | \$ 50,000 |
| 346580 | Code | \$ 115,000 |
| 346359 | Grants to Blocks | \$ 75,000 |
| 346500 | NEAT | \$ 45,000 |
| 346610 | Graffiti Removal | \$ 157,500 |
| | Subtotal | \$ 3,642,402 |
| | | |
| Total Active CDBG Projects & Programs | | \$ 4,325,755 |
| | City Sponsored Project | |
| | Non-Profit Sponsored Project | |

FY 2020-2021 Active CDBG Programs and Projects



Housing & Neighborhood Services Division

FY 2021-2022 Community Development Block Grant (CDBG) Program Guidelines

CFDA 14.218

(FOR PUBLIC SERVICES AND PUBLIC FACILITIES APPLICATIONS AND PROPOSALS)

Submission Deadline:
Wednesday, March 31, 2021, 3:00 p.m.

201 N Broadway
Escondido, CA 92025

Attachment 3

Introduction & Community Development Block Grant Program Overview

Funding for the federal Community Development Block Grant (CDBG) Program is authorized under Title I of the Housing and Community Development Act. The US Department of Housing and Urban Development (HUD) provides grants on a formula basis to entitled cities and counties, including the City of Escondido, to develop viable urban communities through the provision of decent housing, a suitable living environment, and by expanding economic opportunities for lower income persons.

These Guidelines are for projects seeking funding during the fiscal year beginning on July 1, 2021. In FY 2021-2022, the City is expected to receive approximately \$1,818,00. A maximum of 15% of the total allocation (approximately \$272,700) may be made available for public service programs to be administered by the City or by subrecipients. Another 20% of the CDBG allocation is reserved for administration and mandatory fair housing requirements; the remainder will be available for public facilities and infrastructure projects, to be administered by the City or by subrecipients. The City may choose to reserve funding for City administered programs including senior and youth services, graffiti remediation and code enforcement activities.

For FY 2021-2022, two types of activities will be considered for funding through this application process: 1) Public Services programs; and 2) Public Facilities/ Capital Improvement projects.

APPLICANT ELIGIBILITY

The following organizations are eligible to apply for this funding:

- Non-profit organizations, City departments, neighborhood organizations, schools, and faith-based organizations may apply for this funding. Non-profit organizations must be granted non-profit status under the internal Revenue Code (Section 501(c)(3), (c)(4) or (c)(5)), and must be incorporated for at least one (1) year by the application submittal date.

Faith-based organizations cannot use CDBG funds to support worship, religious instruction or proselytization. Religious activities must be offered separately from the CDBG supported activity. Faith-based organizations that participate in the CDBG program will retain independence from federal, state, and local governments and may carry out its mission provided CDBG funds are not used to support religious activities. Faith-based organizations that participate in the CDBG program shall not discriminate against a program beneficiary on the basis of religion or religious belief.

NOTE: The City of Escondido does not directly fund individuals through this program.

PROJECT ELIGIBILITY

In order to qualify for CDBG funding, federal regulations require that all programs and projects must (A) meet one of three national Objectives; (B) address one or more of the local Consolidated Plan Goals and Priorities; (C) be an eligible activity as set forth in 24 CFR §570.201; and D) not be

Attachment 3

ineligible as set forth in 24 CFR §570.207, among other requirements. **Projects that fail to meet these applicable tests will NOT BE considered for CDBG funding.**

A. **National Objectives.** CDBG projects must meet one of the National Objectives:

- 1) **Benefit a majority of low and moderate-income (LMI) residents.** "Low and moderate-income" is defined as those persons and households who earn at or below 80% of the Area Median Income (AMI) adjusted for family size for the San Diego Metropolitan Service Area (MSA) as defined in Section 102 of the Housing and Community Development Act of 1974, as amended. Income limits are adjusted annually by HUD. (See Attachment A of these Guidelines for current AMI limits.) Documentation of benefit to LMI persons is required for all CDBG-funded projects; or
- 2) Meet a community need having a particular urgency because existing conditions pose a serious and immediate threat to the health and/or welfare of the community and no other financial resources are available to meet the need; or
- 3) Aid in the prevention or elimination of conditions of slum and blight.

The City of Escondido has typically funded projects filling the first National Objective.

B. **Consolidated Plan Goals and Priorities.** In addition, the City has adopted local Goals and Priorities for allocation of CDBG funding. The Goals and Priorities, summarized below, are more fully described in the FY 2020-2024 Five-Year Consolidated Plan which is available for review at the Housing & Neighborhood Services public counter, located at 201 N Broadway, Escondido, CA 92025. The Draft FY 2020-2025 Consolidated Plan is also available for review on the City's website at https://www.escondido.org/Data/Sites/1/media/pdfs/Neighborhood/FY_2020-2024_Five-Year_Consolidated_Plan.pdf. CDBG projects must address one or more of the local Goals/Priorities to qualify for funding:

Goal 1: Homeless services

Priority Need: Support homeless shelter and other services

Goal 2: Basic Needs

Priority Need: Provide access to food, water, shelter, and sanitation

Goal 3: Health and Human Development

Priority Need: Provide access to recreation, education, and healthcare (including mental health)

Goal 4: Neighborhood Revitalization

Priority Need: Improve the livability of neighborhoods

Goal 5: Economic Development

Priority Need: Provide economic development opportunities to low-mod income residents and businesses.

Attachment 3

C. Eligible Activities. Further, CDBG Projects and activities must be eligible as set forth in 24 CFR §570.201:

Public Service Activities: Eligible programs under the Public Services category include services concerned with nutrition, child care, mental health, drug abuse, education, fair housing counseling, energy conservation and others.

Examples of services and programs potentially eligible under this category include:

- Programs serving low-income youth in Escondido
- Programs providing services to homeless and non-homeless special needs persons, such as disabled persons, the elderly and other persons with special needs
- Neighborhood revitalization services - programs that support neighborhood revitalization efforts in targeted areas including home repairs or community face-lifts

Public Facilities/Capital Improvement Activities: Eligible projects under this category include public facilities, community facilities, parks, and public improvement projects, including but not limited to all facilities that are publicly-owned or privately-owned (by a non-profit organization or school) and open to the general public, and provide a benefit to low income residents or low income areas that are primarily residential. CDBG funds should not be considered as a primary funding source for large non-profit sponsored projects.

Examples of projects potentially eligible under this category include:

- Acquisition, construction, reconstruction, rehabilitation or installation of public facilities and improvements, including Americans with Disabilities Act (ADA) improvements
- Infrastructure improvements (construction or installation) including but not limited to streets, curbs, and water and sewer lines
- Neighborhood facilities including libraries, recreational facilities, community centers, parks, playgrounds
- Facilities for persons with special needs such as senior centers, facilities for the homeless, or group homes for the disabled

D. Ineligible Activities. CDBG projects must not be ineligible as set forth in 24 CFR §570.207.

Examples of activities that will render a project ineligible include:

- Programs or services that primarily serve non-Escondido residents
- Projects or programs that do not serve primarily LMI persons
- New housing construction
- Political activities
- Income payments, stipends, marketing and fundraising
- Purchase of equipment, furnishings or personal property
- Services that promote religious activities
- Payment of debt or pre-award expenses
- Entertainment, furnishings and personal property

Attachment 3

DOCUMENTATION OF BENEFIT TO LOW AND MODERATE-INCOME BENEFICIARIES

As noted above, all programs and projects funded with CDBG funds must benefit primarily LMI individuals and families (the primary national objective). In order to determine whether and how a project benefits LMI persons, the applicant must clearly define who will be served by the project or service (the “target population”). Documentation of benefit to LMI persons is required for all CDBG-funded projects.

Once the target population is determined, the proposed project will be categorized as either Area Benefit or Limited Clientele. Housing & Neighborhood Services staff will make the final determination of which category a project or program will fall into and the level of documentation required.

- A. **Area Benefit.** If the program or project serves all residents of a particular area that contains primarily LMI persons, the project may qualify as an Area Benefit activity. For these activities:
1. The boundaries of the service area must be clearly defined. Applicants must attach a map showing the project location and draw lines on the map outlining the boundaries of the geographic area served; and
 2. At least 51% of the residents in the service area must be LMI.
- A map of Escondido’s low-mod census blocks is included as Attachment B for reference.
- B. **Limited Clientele.** If the project serves a particular clientele that is primarily LMI (but serves the whole city), the project may qualify as a Limited Clientele activity. For these activities:
1. Intake and/or qualification procedures must be in place (or be developed) that capture demographic information from each participant, including race, ethnicity, household size and the income levels of all persons being served; AND
 2. At least 51% of the persons served by the proposed program must be LMI (see Attachment A – Area Median Income Limits); OR
 3. Presumed benefit: If the program exclusively serves clientele that are “presumed” to be LMI, information about income does not need to be collected; however, information about race, ethnicity, etc. must still be collected. “Presumed benefit” populations include abused children, battered spouses, elderly persons (age 62 and older), severely disabled adults, homeless persons, illiterate adults, persons living with AIDS, and migrant farm workers.

Attachment 3

HUD DEFINITION OF DISABLED PERSON:

A person who is determined to:

- A. Have a physical, mental, or emotional impairment that:
 - Is expected to be of long-continued and indefinite duration;
 - Substantially impedes his or her ability to live independently; and
 - Is of such a nature that the ability could be improved by more suitable housing conditions; or
- B. Have a developmental disability, as defined in section 102(7) of the Developmental Disabilities Assistance and Bill of Rights Act (42 U.S.C. 6001-6007); or
- C. Be the surviving member or members of any family that had been living in an assisted unit with the deceased member of the family who had a disability at the time of his or her death.

HUD DEFINITION OF ELDERLY PERSON / HOUSEHOLD:

A household where either the head of the household, or spouse/co-head, is age 62 or older.

ENVIRONMENTAL REVIEW REQUIREMENTS

An Environmental Review is required for each project or program that receives CDBG funding. Premature commitment or expenditures of any funds prior to completion of the environmental review will jeopardize the eligibility of the project. This includes use of an agency's matching funds from other sources. Environmental reviews are required to comply with National Environmental Policy Act (NEPA) and HUD's enforcement measures. The review includes analysis of 13 federal laws designed to protect certain environmental areas. If the Application is funded, City staff will initiate the review and the agency will be kept informed about the estimated length of time to clear the project.

The environmental review process for Public Service programs usually (but not always) requires a lower level review, normally can be completed at no cost, and can usually be cleared quickly so as not delay the program start up. However, especially for Public Facilities projects, if an Environmental Assessment or higher level of review is required, the project applicant may be required to engage a qualified professional from an outside environmental consulting organization whose qualifications must be approved by the City prior to engagement, at its own cost. Depending upon the project location and environmental conditions, projects involving construction, rehabilitation and demolition can take up to 120 days to obtain an environmental clearance.

Attachment 3

ADA ACCESSIBILITY FOR PERSONS WITH DISABILITIES

The Americans with Disabilities Act (ADA), State Title 24, and the Fair Housing Act prohibit discrimination based on disability. Please be advised that your project will be reviewed for compliance with federal and state laws as they relate to accessibility. Accessibility includes such things as: entrance ramps, parking with universal logo signage, grab bars around commodes and showers, required height for toilet seats, space for wheelchair maneuverability, accessible water fountains and counters, and other improvements needed to assure full access for the disabled, including the blind and deaf. Additional information can be found at www.ada.gov.

FINGERPRINTING

CDBG-funded staff working with children, persons with disabilities, and the elderly must be fingerprinted, via live scan fingerprinting. This is an eligible CDBG cost and should be reflected in the budget.

CONFLICT OF INTEREST

Conflicts of interest (or appearance thereof) can plague activities supported with federal funds. The general rule is that no employee, board member, officer, agent, consultant, elected official, or appointed official of the recipients or sub-recipients that are receiving funds under a CDBG-assisted program who have responsibilities with respect to the CDBG activities or are in a position to participate in decision making processes or have access to inside information with regard to the activities can obtain a financial interest or benefit from a CDBG assisted activity during their tenure or for one year thereafter (Federal Regulation 24 CFR 570.611). Agencies should maintain a written code of standards of conduct governing the purchase of materials, product, supplies, and services and awarding and administering sub-recipient contracts. Personnel involved in the procurement process must be trained to recognize situations that create conflicts of interest, or the appearance of a conflict of interest.

The agency personnel should:

- Be familiar with the agency's code of ethics and potential conflict of interest issues.
- Not take gifts or gratuities from persons or organizations associated with the procurement process.

DAVIS-BACON LABOR STANDARDS

Attachment 3

Construction work that is financed in whole or in part with CDBG funds is most likely subject to the Federal labor standards requirements, including the Davis-Bacon and Related Acts, for payment of prevailing wages. Additional information is available in the publication [Making Davis Bacon Work: A Contractor's Guide to Prevailing Wage Requirements for Federally-Assisted Construction Projects \(hudexchange.info\)](#), which contains additional labor compliance resources that may be of assistance. Triggering of Davis-Bacon and Related Acts may increase the project costs.

If construction work is proposed, contact CDBG Program staff at (760) 839-4057 for assistance in determining whether your project is subject to Davis-Bacon requirements.

LEAD-BASED PAINT REGULATIONS

HUD has issued final regulations on notification, evaluation, and reduction of lead-based paint hazards in some facilities receiving federal assistance. Rehabilitation of facilities where children are served may be affected by this regulation resulting in testing the painted surfaces that will be disturbed to determine the presence of lead-based paint. If paint surfaces are not lead-free, safe work practices will be required along with possible methods of removal.

ASBESTOS TESTING

An asbestos survey (AHERA) will be required on all renovation projects to determine the presence of asbestos. The agency should include the cost of the survey and provide for contingency funds for remediation if asbestos is present. The survey will visually review all suspect asbestos containing materials (ACMs) associated with the building's interior and will collect samples for laboratory analysis prior to the Public Facilities renovation project. The survey will identify whether asbestos containing materials were found and what classification.

SECTION 3 REQUIREMENTS

All housing construction, demolition, rehabilitation and other public construction projects funded with CDBG funds must comply with Section 3 requirements to the greatest extent feasible. The City is committed to improving economic conditions in our community. The City will actively implement Section 3 regulations to direct work paid for by federal funds to Section 3 Residents and to Section 3 Business Concerns. Under the federal regulations, Contractors will satisfy the "greatest extent feasible" requirements by meeting the following numerical goals:

- 1) 30% of all New Hires shall be Section 3 Residents. A New Hire is defined as a new, full-time employee hired on a permanent, temporary or seasonal basis for a position that is generated from the expenditure of HUD funds covered by the Section 3 regulations. New Hire refers to a

Attachment 3

person who is not on the Contractor's payroll at the time of award of a Section 3 Covered Contract or at the time of receipt of Section 3 Covered Assistance.

- 2) 10% of the total dollar amount of all covered construction contracts and subcontracts shall be awarded to Section 3 Business Concerns; and
- 3) 3% of the total dollar amount of all covered non-construction contracts shall be awarded to Section 3 Business Concerns. This includes professional service agreements provided that the work to be performed by the professional is for work generated by the expenditure of the Section 3 Covered Assistance or for work arising in connection with a Section 3 Covered Project.

VOLUNTEERS

The use of volunteers on a Public Facilities project, who are not otherwise employed by the agency or contractor, requires City approval. Depending on the work the volunteers will perform, state-licensing requirements will apply. For example, volunteers performing trade work (electrical, plumbing) must be licensed. To determine in-kind volunteer contributions requested in the budget, use the estimated amount of what a paid worker would earn doing the same type of work.

MATCHING OR LEVERAGED FUNDS (COST SHARING)

Matching or leveraged funds are those other agency resources (non-CDBG) immediately accessible and firmly committed that are to be applied to the program or project. Leveraged funds can include a combination of cash, grants, loans, or in-kind resources available to finance the program costs. Program costs can be shared among all leveraged funding sources. In-kind contributions must have a specific dollar value established in accordance with generally accepted accounting principles. The basis of determining the value for personal services and donated materials and supplies must be identified and documented in the Application. Volunteer services may be counted if the service is an integral and necessary part of an approved CDBG-funded program. Rates for hours should be consistent with those paid for similar work in the labor market in which the applicant competes for the services involved. The value assigned to donated materials and supplies should be reasonable and should not exceed market value at the time of donation.

CDBG APPLICATION REVIEW PROCESS

The City of Escondido's CDBG funds will be allocated annually through an Application process to the maximum extent practicable within the City of Escondido. To encourage public participation in the development of the CDBG program, the City has adopted a Citizen Participation Plan

Attachment 3

which outlines the procedures to be followed by public officials and private citizens to establish projects to be funded for a given program year that address identified needs in the Five Year Consolidated Plan. The complete Citizen Participation Plan is available for review in the City of Escondido's Housing & Neighborhood Services Division, 201 N Broadway, Escondido, CA 92025.

A summary of the Application Review Process is provided below for applicants and/or private citizens who wish to participate in the City's CDBG program:

- Upon receipt of an Application received prior to the deadline, Housing & Neighborhood Services staff will log the Application and mark it with the date and time received.
- Staff will initially review all Applications for completeness, conformance with technical criteria as listed in these Guidelines and the Application itself, and if appropriate, will transmit a copy of the Application submittal to appropriate City departments for additional review. Criteria for review will include, but not be limited to:
 - Eligibility of the activity under CDBG regulations;
 - Compliance with a CDBG national objective;
 - Consistency with the priorities and specific Goals established in the Five-Year Consolidated Plan;
 - Prior experience with CDBG and/or other grant programs;
 - Prior experience in the community;
 - Agency administrative and financial capacity to carry out the proposed activity;
 - Pre-award risk analysis based on a variety of criteria including but not limited to funding, subrecipient history, complexity of the project;
 - Feasibility and appropriateness of the project budget; and
 - Appropriateness of the design of the proposed project or program delivery approach.
- Staff may request additional information from applicants for further clarification as required. This review summarizes the project and notes any concerns with the proposal.
- An internal review committee may be utilized. If utilized, review committee members will be provided with the Applications, the technical review summaries, and any agency response, if additional information was requested.
- Staff (and the review committee, if any) will review each eligible Application, and will forward recommendations to City Council at a Public hearing. Staff will make copies of all eligible Applications available for City Council and public review 72 hours prior to the Public hearing(s).
- The City Council will review and adopt final allocations to projects and programs at a Public Hearing (typically held in April/May). These final allocations will be included in the One Year Action Plan that will be submitted to HUD on or before May 16, 2021 (or a later date if justified by a CPD Notice).
- Once the One Year Action Plan is approved by HUD and all other stated conditions are met (including completion of the required Environmental Review), project activities may begin (but no earlier than July 1, 2021).

Attachment 3

TECHNICAL ASSISTANCE AVAILABLE

The CDBG program staff are available to provide technical assistance in determining project/program eligibility and to ensure proposed projects are in compliance with the CDBG National Objectives and other regulations established by HUD. Staff cannot provide assistance in developing a program or writing the Application.

Technical assistance is available from 8:00 a.m. to 3:00 p.m. Monday through Friday. Please call Housing and Neighborhood Services staff at (760) 839-4057 for assistance by telephone or to make an appointment in the office.

SUMMARY OF ADDITIONAL CDBG PROGRAM REQUIREMENTS

- Congress created the CDBG program and numerous federal regulations apply. Agencies that are funded (subrecipients) will be required to execute a contract with the City listing their responsibilities for meeting all federal requirements along with the City.
- Affirmative action, nondiscrimination in services and employment practices and ADA requirements apply; certification of a Drug Free Work Place is required.
- Subrecipients and contractors must not be de-barred.
- Funded agencies cannot be indebted to the IRS or to the City of Escondido nor have judgments or liens.
- The City's Section 3 and MBE/WBE goals must be met to the greatest extent feasible.
- Subrecipients and contractors must have a verifiable DUNS number.
- City and HUD shall have access to the project records and payroll records as set forth in the funding agreement.
- Subrecipients are responsible for Worker's Compensation benefits, or claims by employees and must indemnify and hold the City harmless against any and all claims.
- CDBG funds are reimbursed monthly and based upon required source documentation, i.e. timecards, cancelled checks, receipts, bank statements, etc.
- Quarterly and Annual performance reports are required (see Attachment C for additional information).
- Proof of Insurance is required if funding is awarded (see Attachment D for additional information).
- Subrecipients will be subject to desk and/or on-site monitoring throughout their contract period.
- Organizations are strongly discouraged from applying for funds unless they are ready to implement the activity proposed for funding. If contracts are not signed within 6 months of the start of the fiscal year (December 31, 2021), funds are subject to cancellation. CDBG Public Service projects must be implemented by July 1, 2021 and must start providing services effective July 1, 2021.

Attachment 3

- Subrecipients will be subject to timeliness of funds. Subrecipient should design their program with an eye to minimize the amount of CDBG funds that will sit idle for a long period of time. The City will require that the subrecipient submit reimbursements on a monthly or quarterly basis in order to meet this criteria.

PREMATURE COMMITMENT OR EXPENDITURE OF FUNDS PROHIBITED

IMPORTANT: Program expenses that have been committed or expended prior to HUD approval of the One Year Action Plan, City Council approval of the project allocation, NEPA environmental clearance, and execution of the CDBG contract are not eligible for reimbursement.

DRAFT

Attachment 3

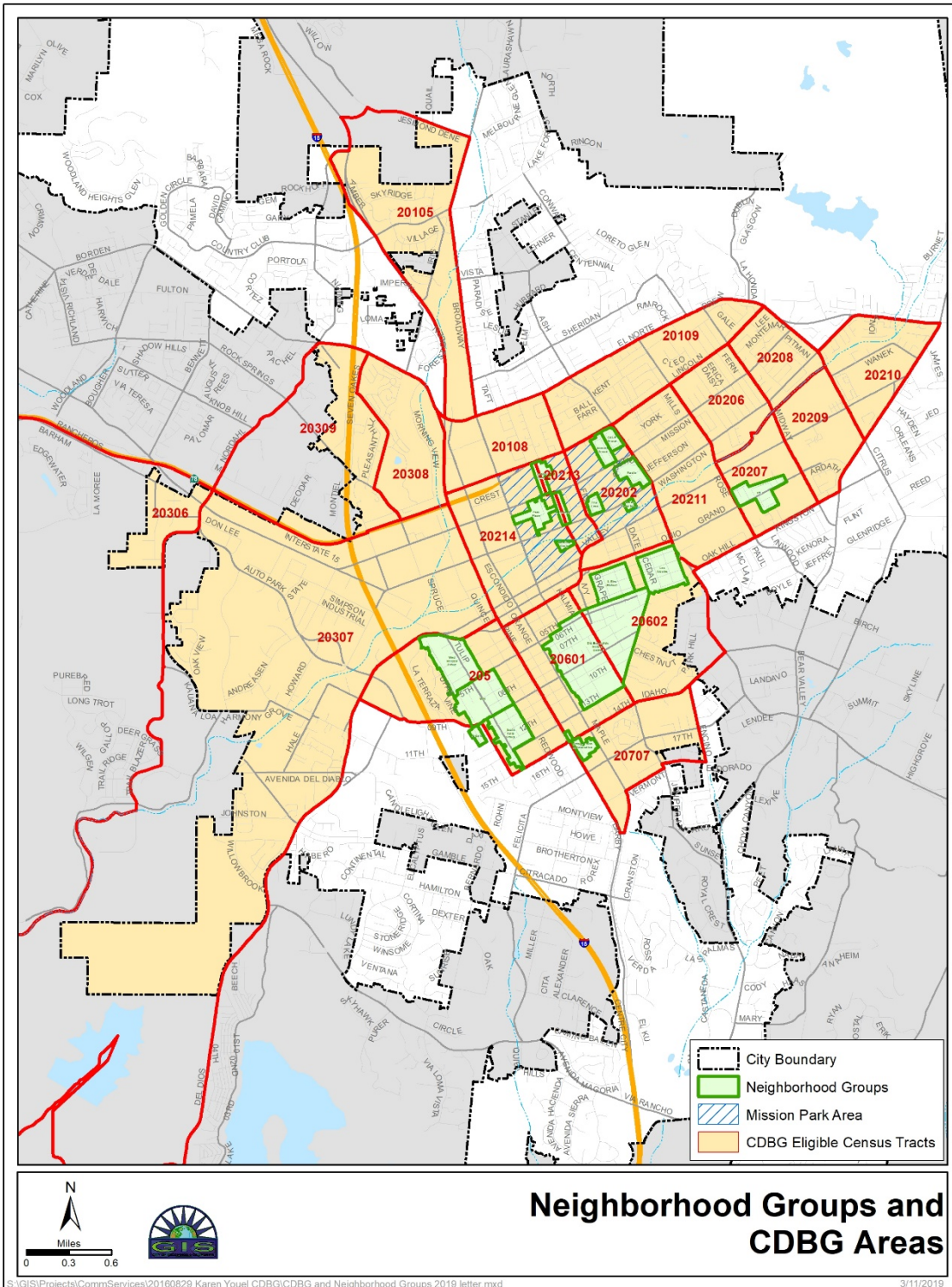
Attachment A – Area Median Income Limits for San Diego County

(subject to annual revisions)

| ELIGIBLE INCOME LIMITS CHART 2020 | | | | | | | | | |
|---|----------------------|----------|----------|----------|----------|----------|-----------|-----------|-----------|
| San Diego-Carlsbad-San Marcos | | | | | | | | | |
| HOUSEHOLD SIZE | | | | | | | | | |
| | | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| 30% | Extremely low | \$24,300 | \$27,750 | \$31,200 | \$34,650 | \$37,450 | \$40,200 | \$43,000 | \$45,750 |
| 50% | Low | \$40,450 | \$46,200 | \$52,000 | \$57,750 | \$62,400 | \$67,000 | \$71,650 | \$76,250 |
| 80% | Moderate | \$64,700 | \$73,950 | \$83,200 | \$92,400 | \$99,800 | \$107,200 | \$114,600 | \$122,000 |
| Income Limits effective June 1, 2020 | | | | | | | | | |

Attachment 3

Attachment B – Map of Low-Mod Census Tracts



Attachment 3

Attachment C – Reporting Requirements for Funded Agencies

Applicants receiving FY 2020-2021 City of Escondido Community Development Block Grant (CDBG) funding must be aware of the following additional reporting requirements.

Why Accurate Reports are Necessary:

CDBG funds are allocated to projects and programs throughout the City of Escondido; however the funds originate at the federal level, through the U.S. Department of Housing and Urban Development (HUD). The City of Escondido is required to report to HUD the accomplishments of each grant given to agencies.

How long will CDBG-Funded Agencies be required to report:

Agencies funded for Public Services programs: Agencies will be required to submit Quarterly and Annual performance reports on forms provided by the City **for the entire fiscal year in which the program is funded.**

Agencies funded for Public Facility improvement projects: Pursuant to the CDBG regulations, any real property acquired or improved in whole or in part with CDBG funds in excess of \$25,000 shall be used to meet one of the national objectives (benefit low/moderate income persons) **until five years after expiration of the contract with the City.** Therefore, agencies receiving this category of funding will be required to submit Quarterly and Annual performance reports on forms provided by the City for the duration of the contract and **for five years after completion of the project.**

Additionally, agencies must provide a copy of financial audits for any year in which CDBG funds were used. Typically, this will mean that agencies funded for Public Service programs will be required to provide an audit for FY 2020-2021. Construction projects which are not completed in a single fiscal year will be require multiple audits to be submitted. Failure to provide appropriate financial statements will make an agency ineligible in future years.

What reports will be required of CDBG-Funded Agencies:

All projects that provide benefit to LMI residents (except those providing an Area Benefit) will be required to collect, and keep records of specific demographic data about their program participants, and to report that data quarterly and annually on forms provided by the City (the Periodic Program Report). Intake and/or qualification procedures must be in place (or be developed) to capture demographic data and other information from **each participant.** Required report measures include:

- The number of persons assisted;
- Income levels of all persons assisted (30, 50, or 80% of the median income, adjusted for household size; see Attachment A – Area Median Income Limits table);

Attachment 3

- Race and ethnicity of the persons assisted;
- The number of persons assisted that are homeless;
- The number that are disabled; and
- The number that female heads-of-household.

In addition, a narrative report must accompany each Periodic Program Report and can be tailored to report progress on the objectives of the contract with the City, as well as analyze the benefits of the program to the community. Report measures will be negotiated and may include:

- The progress of the activity (include at least one performance measurement: progress of construction, % of completion, etc.);
- Amount of Other funds leveraged for the program (how and to what extent CDBG funds were helpful in attracting other grant or donor funds);
- Additional measures of success that were volunteered in the original project Application to attract CDBG funding (number of parents attending meetings, number of new jobs created, etc.)

Additional monthly reporting may be required for projects meeting Goal 1 – homeless services.

Reimbursement Claims:

This is a cost reimbursement program. No funds will be provided to grantees upfront. Back-up documentation will be required for all costs submitted for reimbursement. Only those items included in the approved budget, or through an approved budget amendment, will be eligible for reimbursement.

Attachment 3

CITY OF ESCONDIDO CDBG PROGRAM PERIODIC PROGRAM REPORT

FY Period Reported: FY 16-17

Quarter Reported: _____

Agency Name: _____

Reporter's Name: _____

Program Name: _____

Phone Number: _____

Numbers reported must reflect number of Persons served. Persons served is defined as all program clients assisted with Escondido's CDBG funding that are not already counted by other cities' CDBG funding. If your program receives funding from other sources and/or assists clients from more than one city, you should count them as long as they are not already counted by the other city(ies). Households (H) may only be reported with previous approval of the Housing & Neighborhood Services Division only.

| Check Here only if program is counting Households (H) instead of Persons (P) <input type="checkbox"/> | <u>QUARTERLY</u> Total Number of new <u>Persons served</u> this Quarter | <u>New Persons served</u> this Quarter who reported Hispanic ethnicity (by Race) | <u>YEAR-TO-DATE</u> Total number of <u>Persons served</u> (since July 1 of current FY) | <u>YEAR-TO-DATE</u> Number of <u>Persons served</u> who reported Hispanic (by Race) |
|--|--|--|---|--|
| 1. TOTAL | | | | |

| | Total # Each Race | Total # of Hispanics Each Race | Year-to-date Total # Each Race | Year-to-date Total # of Hispanics Each Race |
|---|-------------------|--------------------------------|--------------------------------|---|
| White | | | | |
| Black / African American | | | | |
| Asian | | | | |
| American Indian / Alaskan Native | | | | |
| Native Hawaiian / Other Pacific Islander | | | | |
| American Indian / Alaskan Native and White | | | | |
| Asian and White | | | | |
| Black / African American and White | | | | |
| American Indian / Alaskan Native & Black / African American | | | | |
| Other/Multi-Racial | | | | |
| 2. TOTAL | | | | |

DO NOT FILL IN THE SHADED BOXES BELOW.

| | | | | |
|----------------------------------|--|--|--|--|
| Extremely Low Income (0-30% MFI) | | | | |
| Low Income (>30-50% MFI) | | | | |
| Moderate Income (>50-80% MFI) | | | | |
| Income above 80% MFI | | | | |
| 3. TOTAL | | | | |

| | | | | |
|--------------------------|--|--|--|--|
| Homeless | | | | |
| Female Headed Households | | | | |
| Disabled/Special Needs | | | | |

IMPORTANT—PLEASE NOTE: 1) Hispanic is no longer considered a race, but an ethnicity and must be reported separately. A member of any race may also report as Hispanic. "Other" is for multi-racial reports only and must be identified in the narrative report. 2) **Totals for lines 1, 2a, and 3 must match each other for each column.** 3) List only unduplicated program participants—clients receiving continued services from previous fiscal year may be counted only once during the contract year (usually in the first month). 4) **A narrative report must accompany this form.** The narrative should reflect all other data collected as agreed in the contract, such as number of families served, number of projects completed, number of program hours provided, or other performance outcome measurements. For questions about this report form, please contact Nancy Melander at (760) 839-4579 or nmelander@escondido.org.

Attachment 3

Attachment D – Insurance Requirements for Public Service Proposals

If the Application is funded, the agency will enter into a contract with the City of Escondido. All City contracts require insurance and indemnification language so that the responsibility for paying claims is established with the agency and ensures that financial resources are available to pay claims. The subrecipient shall agree to provide an acceptable certificate of insurance and endorsements evidencing coverage. The insurance requirements listed are minimum requirements and the City in no way warrants that the minimum limits are sufficient to protect the agency from liabilities that might arise from carrying out the funded program. The agency is free to purchase additional insurance, as they deem necessary.

Depending upon the program activities and the program beneficiaries, several types of insurance coverage will be required. This information is provided to help in the development of the overall operating cost of the proposed program and to ensure sufficient funds are set aside for insurance.

Minimum Scope and Limits of Insurance - coverage with limits of liability not less than those stated below are required for funded CDBG Public Service programs.

Commercial General Liability

- General Aggregate \$2,000,000
- Products – Completed Operations Aggregate \$1,000,000
- Each Occurrence \$1,000,000

Automobile Liability - Combined Single Limit \$1,000,000

- Required only if activities involve the use of transportation in the provision of services
- Bodily Injury and Property Damage for any owned, hired, and non-owned vehicles used in the performance of this Contract.

Worker's Compensation and Employers' Liability

- Workers' Compensation
- Statutory
- Employers' Liability

Professional Liability - Errors and Omissions Liability

- Required only if activities involve providing professional services
- Each Claim \$1,000,000

NOTICE OF CANCELLATION: Insurance policies must be the appropriate coverage for and shall not be suspended, voided, canceled, reduced in coverage or endorsed to lower limits.

Attachment 3

ACCEPTABILITY OF INSURERS: Insurance is to be placed with insurers duly licensed in the state of California and with an “A.M. Best” rating of not less than A-, with a V or better in the Financial Size Category. The City in no way warrants that the above-required minimum insurer rating is sufficient to protect the Agency from potential insurer insolvency.

VERIFICATION OF COVERAGE: The City must receive certificates of insurance (ACORD form or equivalent approved by the City) as required. The certificates for each insurance policy are to be signed by a person authorized by that insurer to bind coverage. The City of Escondido must be listed as an additional insured (to the extent City is indemnified pursuant to the Indemnity Provisions herein) on all certificates of insurance.

PROFESSIONAL LIABILITY INSURANCE: Professional liability insurance protects against losses that occur when a "professional" fails to practice his or her art to the usual and customary standards of that profession.

Therefore, there can be risks to the Agency associated with errors (or allegations of errors) in the professional’s work product or judgment. In order to determine if your proposed program will need professional liability insurance, ask yourself:

- Will the program employ professional licensed or certified workers (i.e. accountants, teachers, medical professionals, psychologists, etc.)?
- Will the information developed by the professional be used in a decision-making process within the Agency that could create a liability?

If the answer is **yes** to either of these questions, then professional liability insurance would be required.

The types of losses that can occur under such circumstances are often excluded under general liability policies. They can be covered through separate professional liability insurance policies, also known as “**errors and omissions**” (E&O) liability insurance.

Examples of services that would require professional liability coverage include but are not limited to:

| | | |
|-------------|-----------------------|----------------|
| Accountants | Childcare workers | Consultants |
| Auditors | Financial consultants | Teachers |
| Attorneys | Medical professionals | Social Workers |



Housing & Neighborhood Services Division

FY 2021-2022 Community Development Block Grant (CDBG) Program Funding Application (CFDA 14.218)

(FOR PUBLIC SERVICES AND PUBLIC FACILITIES APPLICATIONS AND PROPOSALS)

Submission Deadline:

Wednesday, March 31, 2021, 5:00 p.m.

For technical assistance, contact:
Dulce Salazar, Department Assistant
Neighborhood Services Division
201 N. Broadway
Escondido, CA 92025
(760) 839-4057

DSalazar@escondido.org

Attachment 4

GUIDELINES FOR COMPLETION OF CDBG APPLICATION

GUIDELINES FOR SUBMITTAL OF PROPOSAL

Applications must be received no later than **5:00 p.m. on Wednesday, March 31, 2021**, at the City of Escondido Housing & Neighborhood Services Counter at the address listed below.

Submit an original set and three (3) copies and 1 electronic copy:

City of Escondido
Housing & Neighborhood Services Division
Attn: Housing & Neighborhood Services Manager
201 N Broadway
Escondido, CA 92025

GUIDELINES FOR PREPARATION OF PROJECT NARRATIVE

- A. Statement of Problem/Need: Describe the problem or need that the proposed activity is intended to address, based on your understanding of the priorities.
- B. Target Population: Describe the characteristics of the population to be served (i.e., homeless, youth, seniors, persons with disabilities, etc.) or the area to be benefited, and how this population meets CDBG guidelines, including any required income verification.
- C. Project Goal and Objectives:
1. State the overall goal of the project and list up to 3 specific objectives; describe the method of approach to be used to accomplish the goals and objectives. One of the objectives will be used for performance measurement during the year (measuring impact of the program).
 2. Indicate the number of service units that will be provided (for example, number of counseling sessions, health screenings, hours of after school activities, etc.), the number of unduplicated clients who will be served, the number of unduplicated clients who are low/moderate-income, and the number of unduplicated clients who are residents of Escondido.
- D. Project Description:
1. Describe the work to be performed, activities to be undertaken, or the services to be provided.
 2. Describe the procedures for documenting program participation, including the racial, ethnic, income and gender characteristics of participants.
 3. Describe the relationship of the proposed activity to other community services addressing the same or similar problem.
 4. Describe the level and form of coordination with other agencies or organizations in this project.
 5. Describe who will be involved with the project. If applicable, attach letters of intent from each participating agency specifying the agency's role, function and contributions to the project.

Attachment 4

E. Previous Accomplishments:

1. If the project has previously received City of Escondido CDBG funding, describe the accomplishments achieved with that funding and the degree to which the objectives were met. If there were difficulties in achieving the objectives, describe how these difficulties or obstacles will be overcome.
2. If this is a new project, describe how the agency has managed similar projects in the past, the funding sources used in those projects and the accomplishments achieved.

F. Evaluation:

1. Describe how the project will be evaluated and how the agency will determine outcomes of the project, i.e., the positive results that the project is intended to accomplish. Outcomes (measuring impact of the program) must relate back to objectives and the overall goal.
2. State one objective (from C₁) that will be used for performance measurement.

GUIDELINES FOR PREPARATION OF AGENCY INFORMATION SUMMARY

A. Background:

1. Include the agency's mission statement.
2. Indicate the length of time the agency has been in operation and how long the agency has provided services to Escondido residents.
3. Describe the type of services currently being provided by the agency, including the number and characteristics of clients served.

B. Qualifications:

1. Discuss the agency's capacity to develop, implement and administer the proposed project.
2. Discuss any other projects the agency has managed that are similar to the proposed project.
3. Provide a list of staff persons who will be involved with the project and their qualifications for this work.

C. Financial:

1. Describe the agency's fiscal management, accounting systems, and audit practices.
2. Describe the experience of the agency in managing federal or State grants.

GUIDELINES FOR PREPARATION OF ATTACHMENT A WORK PLAN

The work plan should stand as an independent explanation of your proposal, i.e., a reader should be able to clearly understand what you are proposing to do, for whom, how you propose to do it, and by when, without referring to the project narrative. Using the attached work plan sample, **Example 1**, and guidelines below, describe your implementation schedule.

GOALS

A goal is a general statement of how a group of individuals, system organization or community will be different as a result of your project. The statement describes who/what will be affected, in what respect they will be change/improved, and how this change will be accomplished.

Attachment 4

Example:

The goal of the La Vida Buena Project is to increase years of healthy life among low-income Hispanic residents of Escondido by reducing sedentary lifestyles to decrease the risk of chronic diseases.

OBJECTIVES

Objectives are specific statements about what will be done to accomplish goals. They answer the basic questions of who, what, how and when. Objectives are specific, measurable and time-limited. Often a single goal has multiple objectives. Please complete a separate work plan form for each objective.

Example:

Involve 550 Hispanic adults in regular aerobic exercise by increasing the availability and accessibility of these activities in Escondido by June 30, 2022.

KEY ACTIVITIES

The Key Activities section of the work plan should provide a detailed description of the steps you will follow to accomplish the stated objectives. This section should demonstrate that you have thoroughly considered your proposal and clearly identified how you intend to implement it if funded. See **Example 1** for specific examples.

GUIDELINES FOR PREPARATION OF THE BUDGET

THE BUDGET CONSISTS OF TWO PARTS -- A LINE ITEM BUDGET AND A BUDGET NARRATIVE.

LINE ITEM BUDGET

- Please provide an itemized budget detailing all project expenses. Include the total cost of the project and indicate the amount of CDBG funds and other funding sources to be allocated to each line item. Please develop budget line items appropriate to your project expenses. Line items are not specified to accommodate the variety in types of project expenses submitted for CDBG funds. **Example 2 is provided as an example and is not intended to serve as a model.**

BUDGET NARRATIVE

- Please provide a description and justification of each budget line item. In general, each narrative statement should describe:
 - what the specific item is
 - how the specific item relates to the project
 - how the amount was arithmetically determined

Attachment 4

- Please refer to **Example 3** for an example of the level and type of information to be included in the budget narrative.

Attachment 4

**CITY OF ESCONDIDO
COMMUNITY DEVELOPMENT BLOCK GRANT
PROGRAM
APPLICATION FOR FUNDS**

Name of Organization: _____

Mailing Address: _____
Street City/State Zip

Phone Number: _____ Fax: _____

Contact Person: _____ Title: _____

E-mail address: _____

Project Name: _____

Project Address (if different than above): _____

Project Manager: _____

Brief Summary of the Project: _____

Total Project Cost: \$ _____

Less Other Funding Sources (**Required**):

_____ \$ _____

_____ \$ _____

Total 2021-2022 CDBG Funding Request: \$ _____

Which National Objective will be met? (Section B above) _____

Which local priorities will be met? (Section D above) _____

Number of unduplicated clients to be served during the year: _____

Has agency received past CDBG or human services funding through the City of Escondido?
_____yes _____no

If yes, please identify year, amount, and purpose (2000 to present only). _____

Signature of Agency Director or Board President

Date

Print Name and Title: _____

Attachment 4

Application Document Checklist

A complete application for CDBG funding shall include the required information listed below. Applications/proposals should be presented in the following sequence:

- Project Narrative (Statement of Problem/Need, Target Population, Project Goal and Objectives, Project Description, Previous Accomplishments, and Evaluation)
- Agency Information Summary (Background, Qualifications, Financial)
- Application for Funds form (form on Page 4 of this packet)
- Attachments:
 - A. Project Work Plan (form on Page 6)
 - B. Project Line Item Budget and Budget Narrative (form on Page 7, plus narrative)
 - C. Environmental Review form (form on Page 8)
- Current List of Agency's Board of Directors
- Proof of Tax Exempt Status (IRS letter)
- Letters of Collaboration (if applicable)
- Articles of Incorporation of Agency
- By-laws of Agency
- Request for Taxpayer Identification Number
- Copy of most recent financial audit
- Letter from Board of Directors designating the authorized agent for the contract
- City of Escondido Business License (required, unless deemed exempt)
- Proof of registration in the federal System for Award Management (SAM.gov) and ability to accept federal contracts

→ **Applications which are missing any of the above information will be deemed "incomplete" and may not be considered.** City reserves the right to request clarification or any additional information deemed necessary from the applicant.

→ Insurance requirements **must** be met before execution of the contract. Insurance is an eligible expense. **(Guidelines for Obtaining Approval of a Certificate of Insurance Naming the City of Escondido as Additionally Insured are available from the Housing and Neighborhood Services Division Counter or, (760) 839-4057. An original Certificate and Additional Insured Endorsement must be submitted prior to contract execution.)**

→

Attachment 4
ATTACHMENT A
PROJECT WORKPLAN
Fiscal Year 2021-2022

Organization: _____

Project Title: _____

Goal Statement: _____

Objective: _____

| Key Activities | Date |
|----------------|------|
| | |

If the proposed program has more than one objective, please submit a separate work plan form for each objective. You may wish to make a copy of this page prior to completion.

Attachment 4

Attachment 4

ATTACHMENT B

BUDGET

Fiscal Year 2021-2022

Organization: _____

Project Title: _____

| ITEM | CDBG FUNDING | OTHER FUNDS | | PROJECT TOTAL |
|------------------------------|--------------|-------------|--------|---------------|
| | | AMOUNT | SOURCE | |
| Personnel | | | | |
| Salaries/Labor | | | | |
| Benefits | | | | |
| Other | | | | |
| | | | | |
| Program Expenses | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| Operating Expenses | | | | |
| | | | | |
| | | | | |
| Professional Services | | | | |
| | | | | |
| | | | | |
| Total | | | | |

A budget narrative must accompany this form.

Attachment 4

ATTACHMENT C

ENVIRONMENTAL REVIEW SECTION

FOR COMPLIANCE WITH FEDERAL REGISTER 24 CFR PART 58

1. Project Name: _____
2. Supporting Agency/Representative: _____
3. Contact Name: _____ Phone/FAX: _____
4. Detailed Project Description (or attachment): _____
5. Location of Proposed Site (address): _____
6. *Assessor Parcel Number: _____
7. *Assessor Parcel Map - to be attached: _____
8. *Zone and General Plan designation: _____
9. *Permitted Use or Conditional Use: _____
10. **Is the site within a 100-year or 500-year floodplain _____
If yes, give community number and map panel number: _____
11. Size of Site: _____
12. Site of Facility (proposed or existing): _____
13. Size of Expansion (if proposed): _____
14. Number of Staff: _____
15. Number of Clients: _____
16. Schedule - Days & Hours of Operation: _____
17. Client Capacity & Staff Level: _____
18. Client Profile: _____
19. Amount of Funding Requested: _____
20. Is there more than one funding year involved? _____

* Information available through City of Escondido's Planning Department (760) 839-4671

** Information available through City of Escondido's Engineering Department (760) 839-4651 x3823

Attachment 4

EXAMPLES

Example 1

PROJECT WORKPLAN

Organization: ABC Agency Fiscal Year 2021-2022

Project Title: Project Help

Goal Statement: Reduce the risk of violent crime and drug/alcohol use among middle school youth from low-income families in Mission Park Area by improving learning, social and parenting skills.

Objective: #3, By June 30, 2022, 100 low-income parents of Mission Middle School youth will have enrolled and 80 parents will have completed 4 parent education sessions.

| | Key Activities | Date |
|-----|--|------------|
| 3.1 | Conduct needs assessment with target population gatekeepers | 10/31/2021 |
| 3.2 | Conduct focus groups with parents of participating youth to determine most effective approaches and strategies | 11/30/2021 |
| 3.3 | Design parent education curriculum and program structure and materials | 01/14/2022 |
| 3.4 | Train staff and parent volunteers to lead/facilitate parent education programs | 02/01/2022 |
| 3.5 | Pilot parent education program at Grant Middle School | 02/15/2022 |
| 3.6 | Graduation and evaluation | 05/01/2022 |

Attachment 4

Example 2

BUDGET

Organization: ABC Agency

Fiscal Year **2021-2022**

Project Title: Project Help

| ITEM | CITY FUNDING | OTHER FUNDS | | PROJECT TOTAL |
|---|-----------------|-------------|--------|------------------|
| | | AMOUNT | SOURCE | |
| PERSONNEL | | | | |
| A. Salaries | | | | |
| 1. Executive Director \$3,000/mo @ 5% for 12 mos | | 1,800 | SDCF | 1,800 |
| 2. Project Coordinator \$2,000/mo @ 100% for 11 mos | 11,000 | 11,000 | SDCF | 22,000 |
| 3. Instructors 3 @ \$10/hr. 4hrs/wk, 18 weeks | 2,160 | | | 2,160 |
| B. Benefits | | | | |
| 20% of salaries | 2,630 | 2,560 | ABC | 5,190 |
| OPERATING EXPENSES | | | | |
| A. Space Rent | 1,080 | | | 1,080 |
| B. Materials | 175 | | | 175 |
| C. Transportation | 135 | | | 135 |
| D. Incentives | | 1,890 | ABC | 1,890 |
| TOTALS | 17,180 | 17,250 | | 34,430 |

Attachment 4

Example 3

BUDGET NARRATIVE - PROJECT HELP

OVERVIEW

The total cost of Project Help is \$34,430. This proposal requests \$17,180 in CDBG Public Services funding from the City of Escondido. The agency also plans to generate \$17,250 from other sources to fully support Project Help. ABC Agency plans to provide \$4,450 from its reserve fund and has applied to the San Diego Community Foundation for the balance of \$12,800 to fully fund Project Help.

EXPENSES

I. PERSONNEL

A. Salaries

1. Executive Director - Provides general oversight and fiscal management for the project. \$3,000/month @ 5% for 12 months = \$1,800.
2. Project Coordinator - Provides program development and administrative management of project. \$2,000/month @ 100% for 11 months = \$22,000.
3. Instructors - Provide parent education classes. 3 instructors @ \$10/hr, 4 hrs/wk, 18 weeks = \$2,160.

B. Benefits

Includes health and dental coverage, social security, disability insurance and life insurance. Estimated at an average of 20% of salaries. $\$25,960 \times .20 = \$5,190$.

II. OPERATING EXPENSES

A. Space Rent

Rental of classroom space for parent education sessions. 3 rooms/week @ \$20 x 18 weeks = \$1,080.

B. Materials

Paper, notebooks and duplicating expenses to produce 100 parent notebooks and 8 facilitator notebooks. Estimate $100 @ 50/\text{pgs} @ .03 + 8 @ 100/\text{pgs} @ .03 = \175 .

C. Transportation

Mileage for parent volunteers. 3 volunteers @ 10 mi/wk @ .25/mi x 18 wks = \$135.

D. Incentives

Cash stipends and discount coupons for focus group participants (12), childcare volunteers (5) and parent facilitators (4). Estimate 21 stipends @ average \$5 x 18 weeks = \$1,890.

Attachment 5

| Administration - (one-year projects) | | |
|---|---|-----------|
| ESGHUD | CDBG Administration | \$12,013 |
| Emergency Shelter (one-year project) | | |
| ESGHUD | Subrecipient: Interfaith Community Services | \$87,441 |
| Homeless Prevention (one-year project) | | |
| ESGHUD | Subrecipient: Interfaith Community Services | \$56,959 |
| Rapid Rehousing (one-year project) | | |
| ESGHUD | Subrecipient: Interfaith Community Services | \$3,900 |
| Total Active ESG Projects & Programs | | \$160,313 |

FY 2020-2021 Active ESG Programs and Projects



North County Resource Guide

Printed December 2019

Need to update your information in the 2-1-1 San Diego Resource Database? Know about a new resource in the community? Contact the Resource Department at resourcecenter@211sandiego.org or call (858) 300-1200 for assistance. As a reminder, all resource profiles must be reviewed at least once per year.

Attachment 6

TABLE OF CONTENTS

| | |
|--|------------|
| <u>CHILD CARE</u> | <u>1</u> |
| <u>CHILDREN AND FAMILY SERVICES</u> | <u>22</u> |
| <u>COMMUNITY SHELTERS</u> | <u>26</u> |
| <u>DOMESTIC VIOLENCE/SEXUAL ABUSE</u> | <u>28</u> |
| <u>EDUCATION AND TRAINING</u> | <u>31</u> |
| <u>EMPLOYMENT ASSISTANCE AND TRAINING</u> | <u>31</u> |
| <u>FINANICIAL GUIDANCE</u> | <u>36</u> |
| <u>FOOD STAMPS/SNAP APPLICATIONS</u> | <u>38</u> |
| <u>GENERAL COUNSELING</u> | <u>46</u> |
| <u>HUMAN TRAFFICKING SERVICE PROVIDER</u> | <u>53</u> |
| <u>IMMIGRATION SERVICES</u> | <u>54</u> |
| <u>LEGAL ASSISTANCE</u> | <u>55</u> |
| <u>LOW RENT PERMANENT HOUSING</u> | <u>60</u> |
| <u>MEAL CENTERS, FOOD BANKS AND SENIOR FOOD PROGRAMS</u> | <u>61</u> |
| <u>MEDICAL SERVICES</u> | <u>97</u> |
| <u>MENTAL HEALTH SERVICES</u> | <u>148</u> |
| <u>MILITARY/VETERANS SERVICES</u> | <u>160</u> |
| <u>MISCELLANEOUS SERVICES</u> | <u>166</u> |
| <u>SUBSTANCE ABUSE/RECOVERY PROGRAMS AND COUNSELING</u> | <u>174</u> |
| <u>TRANSITIONAL HOUSING</u> | <u>183</u> |
| <u>TRANSPORTATION SERVICES</u> | <u>188</u> |
| <u>UTILITY ASSISTANCE</u> | <u>193</u> |



2-1-1 San Diego North County Resource Guide

Category Children and Family Services

United States Department of Veterans Affairs

Confidential

(877) 424-3838

<https://www.va.gov/homeless/nationalcallcenter.asp>

Serves California

Eligibility Veterans who are homeless or at risk of homelessness, family members, friends and supporters calling on behalf of Veterans, VA Medical Centers and other VA facilities and staff, federal, state and local partners, community agencies and providers who serve

Homeless Veterans

Veterans who are homeless or at risk of homelessness and their family members, friends and supporters can make the call to or chat online with the National Call Center for Homeless Veterans, where trained counselors are ready to talk confidentially 24 hours a day, 7 days a week.

Intake Procedure Online;Call;Chat

24 hours a day, 7 days a week

No fees

Last Update Date 3/22/2019

YWCA of San Diego County

Confidential

(619) 234-3164

www.ywcasandiego.org

Serves San Diego County

Eligibility Emergency shelter accepts all victims of domestic violence regardless of gender, age, ethnicity, religious belief, and economic status.

Becky's House Emergency Shelter

A short-term residential program for women, men, and children in need of immediate protection from domestic violence. Adults and children live in individual units in a secure, confidential facility while focusing on safety planning, counseling, and legal services. The program also provides case management, housing coordination, rental assistance, employment support, and children's services.

Intake Procedure Call for appointment

Intake: 24 hours a day, 7 days a week

No fees

Last Update Date 3/19/2018

Category Community Shelters

Catholic Charities Diocese of San Diego

2478 IMPALA DR
CARLSBAD, CA 92010

(760) 929-2322

www.ccdsd.org

Serves San Diego County

Eligibility Limited to homeless single men and farm workers 18 years and older. Does not accept persons who are emotionally disabled. Residents have to be clean, sober and physically independent.

La Posada de Guadalupe

Provides short-term housing and case management for homeless men and long-term housing for employed farm workers in North County.

Intake Procedure Call for appointment

Screening and Information: 10:00 am-5:00 pm, Monday-Friday

No fees

Last Update Date 4/27/2018

Center for Community Solutions

Confidential

(619) 631-6442

<http://www.ccssd.org>

Serves San Diego County

Eligibility Accepts individuals 18 years and older, with or without children, experiencing domestic violence. Accepts undocumented persons, persons with disabilities who can care for themselves and persons with mental or emotional disorder, if stable.

Project Safehouse

Provides temporary, emergency shelter for survivors of intimate partner violence and their children. Offers safety planning, crisis counseling, advocacy services and assistance with obtaining long-term safe housing. Trained staff encourages clients to take new steps, break old patterns, and build a meaningful life free of violence.

Intake Procedure Call for more information

Office Intake: 8:30 am-5:30 pm, Monday-Friday; Hotline and Shelter: 24 hours a day, 7 days a week

No fees

Last Update Date 7/9/2019



2-1-1 San Diego North County Resource Guide

Category Community Shelters

Interfaith Community Services

550 W WASHINGTON AVE
 ESCONDIDO, CA 92025
 (760) 489-6380 Ext 274
<https://www.interfaithservices.org/program/housing/>

Serves North San Diego County

Eligibility Must be physically and mentally independent, over the age of 18 years old, and an individual experiencing homelessness.

Haven House Shelter

Provides bridge housing to individual adults experiencing homelessness. Haven House is a housing focused shelter, the goal is to bridge individuals to stable permanent housing. Residents have access to breakfast, dinner, and a sack lunch. Showers and laundry facilities are available. Case Management is available on a weekly basis.

Intake Procedure Call;Walk-in for services

9:00 am-10:00 am, Monday, Tuesday, Thursday

No fees

Last Update Date 7/3/2019

Operation Hope North County

859 E VISTA WAY
 VISTA, CA 92084
 (760) 536-3880 Ext 302
www.operationhopeshelter.org

Serves San Diego County

Eligibility Limited to families with children (male or female headed households), or single women. Children should be under age 18 years. Clients must be able to pass drug test and be sober. No registered sex offenders. Clients must participate in case management and

Operation Hope North County

Operation Hope North County is a year round shelter for families, single women and single males with children providing private family rooms and intensive support for up to 90 days. The shelter is located in Vista and admission begins with completing the online screening form that is found on the website. Clients will be assigned to a case manager to help find stable housing prior to exiting the shelter.

Intake Procedure Call for appointment;Complete Application Online

Intake: 9:00 am-4:00 pm, Monday-Friday

No fees

Last Update Date 4/26/2019

Safe Families for Children of Olive Crest

Confidential

(714) 543-5437 Ext 1234
<http://www.safe-families.org/>

Serves San Diego County

Eligibility Children from birth to 18 years old

Safe Families for Children

Offers temporary hosting (a place to stay) for children from birth to 18 years old whose families are in crisis. Crisis could be homelessness, financial insecurity, unemployment, hospitalization, domestic crisis, addiction, etc. Families in need reach out voluntarily to request the help of a temporary host family by calling the 24 hour hotline and staff meet them in a convenient public place to complete paperwork. Then a matching process begins to find a host family who can open their home and provide a safe place for the child(ren) for the length of time needed. Host families are finger-printed, screened, trained, homestudied, and approved through Olive Crest. Parents retain full custody of their kids. Host families are temporary help, meant to be like friends or extended family. They do not take the place of the parents, but come alongside to help for a time. Hostings are overnight stays for children only. This help promotes family stabilization, prevents child abuse, and keeps families together. Temporary hostings allow parents to focus on resolving their crisis while their children are in a safe place. Safe Families is a positive alternative to the state welfare system, giving parents freedom to work through difficulties without the worry of losing child custody.

Intake Procedure Voice Message;Call

8:30 am-4:30 pm, Monday-Friday; Hotline: 24 hours a day, 7 days a week

No fees

Last Update Date 8/14/2018

Category Domestic Violence/ Sexual Abuse



2-1-1 San Diego North County Resource Guide

Category Domestic Violence/ Sexual Abuse

Center for Community Solutions

Confidential

(760) 480-0055

<http://www.ccssd.org>

Serves San Diego County

Eligibility Accepts individuals 18 years and older, with or without children, experiencing domestic violence. Accepts undocumented persons, persons with disabilities who can care for themselves and persons with mental or emotional disorder, if stable.

Hidden Valley House

Provides temporary, emergency shelter for survivors of intimate partner violence and their children. Offers safety planning, crisis counseling, advocacy services and assistance with obtaining long-term safe housing. Trained staff encourages clients to take new steps, break old patterns, and build a meaningful life free of violence.

Intake Procedure Call for more information

Office Intake: 8:30 am-5:30 pm, Monday-Friday; Hotline and Shelter: 24 hours a day, 7 days a week

No fees

Last Update Date 7/9/2019

Jewish Family Service (JFS) of San Diego

8788 BALBOA AVE

SAN DIEGO, CA 92123

(858) 637-3210

<https://jfsd.org/our-services/adults-families/family-violence-support-services/>

Serves San Diego County

Eligibility All ages. Individuals and families (teenagers and children accepted with parent's consent) experiencing family violence or mental/emotional disturbance due to family violence WITHIN THE LAST YEAR. Services provided to anyone regardless of religion, race

Project SARAH

Provides case management and support group services for victims of domestic violence. Services include crisis intervention, support groups and referrals to community assistance, including temporary shelter, spiritual counseling, and legal assistance. Assists those in shelter or those away from their homes in meeting their dietary and observance needs.

Intake Procedure Call for appointment

8:30 am-5:00 pm, Monday-Thursday, 8:30 am-4:00 pm, Friday

No fees

Last Update Date 1/11/2019

San Diego Family Justice Center

1122 Broadway

San Diego, CA 92101

(619) 533-6000

www.sandiegofamilyjusticecenter.org

Serves San Diego County

Eligibility Not limited.

Domestic Violence and Victim Advocacy

Provides legal, medical, mental health therapy (children and families) and social services to victims of domestic violence at the Family Justice Center. Provides assistance to victims of all types of domestic violence, including spousal abuse, child abuse, elder abuse, and same sex abuse. Provides assistance to victims of domestic violence at restraining order hearings and in the enforcement of existing restraining orders. Domestic violence and sexual assault professionals, medical professionals, and representatives from local nonprofit and government agencies are available to provide advocacy and emergency services, including shelter, and food. Counseling services are provided. A military liaison is available for domestic violence issues involving military families.

Intake Procedure Call for more information; Walk-in for more information

8:00 am-5:00 pm Monday-Friday

No fees

Last Update Date 2/5/2018



2-1-1 San Diego North County Resource Guide

Category Transitional Housing

California Department of Veterans Affairs

1300 RANCHO DEL ORO RD
OCEANSIDE, CA 92056
(760) 643-4698

Serves San Diego County

Eligibility Must be a veteran experiencing homelessness in San Diego County.

VI-SPDAT Assessment Site, VA Oceanside Clinic, Homeless Outreach Clinic

Assessment site for the Coordinated Entry System (CES) administering the Vulnerability Index and Service Prioritization Decision Assistance Tool (VI-SPDAT). The VI-SPDAT is an evidence based assessment tool that is used to determine the most appropriate housing intervention and enables providers to fairly and uniformly provide resources to those in need based on: 1. Level of need 2. Score on the assessment 3. Available housing resources What happens after the assessment? After completing a VI-SPDAT, you may be assigned to a Housing Navigator, based on need, scores, priorities, and staff caseload.

Intake Procedure Call for more information; Walk-in for appointment

8:00 am-12:00 pm, Thursday

No fees

Last Update Date 1/25/2018

Casa de Amparo

4055 OCEANSIDE BLVD
OCEANSIDE, CA 92056
(760) 295-4600
<https://www.casadeamparo.org/2017/10/03/new-directions/>

Serves San Diego County

Eligibility Foster and former foster youth ages 18-25 years old. Clients are referred by San Diego County Child Welfare Services or self-referral.

New Directions

Casa Kids, ages 18 to 25, who are foster and former foster youth, can participate in New Directions, a transitional housing program that equips youth with the necessary skills and resources to make a successful transition from foster care to independent living. The program services include stable housing, rental assistance, furnishings, basic necessities, support for medical and mental health care, employment assistance, education and career planning, money management, life skills training, relationship mediation, emancipation funds available upon graduation, optional matched savings program, and parenting skill building for participants with children.

Intake Procedure Call for more information

9:00 am-5:00 pm, Monday-Friday

No fees

Last Update Date 6/11/2019

Children of the Immaculate Heart

Confidential

(619) 431-5537
www.childrenoftheimmaculateheart.org

Serves San Diego County

Eligibility Adult Women and their children who have been identified as a victim of human trafficking/commercial sexual exploitation. Must have willingness to abide by program rules and complete requirements of the program.

Adult Human Trafficking Survivor Program

Assists survivors of human trafficking by providing a housing and rehabilitation program for adult women and their children. Service include a safe place to stay, case management, therapy, job training, and education.

Intake Procedure Call for more information

9:00 am-6:00 pm, Monday-Friday

No fees

Last Update Date 9/24/2019



2-1-1 San Diego North County Resource Guide

Category Transitional Housing

Community HousingWorks

Confidential

(619) 282-6647
www.chworks.org

Serves San Diego County

Eligibility Must meet all of the following criteria: 1. Be chronically homeless by HUD standards. 2. Have full custody of at least one child under the age of 18 or have 51% of joint custody or are in the process of reunification. 3. Other qualifications may apply.

Las Casitas Permanent Supportive Housing Program

Offers permanent supportive housing to chronically homeless and disabled parents who are involved with Child Protective Services (CPS) or exiting the Drug Dependency Court's program that results in the opportunity to reunite with their children after a court enforced separation or drug or alcohol treatment. Provides families independent living arrangements.

Intake Procedure Call for more information;Referral required
8:00 am-5:00 pm, Monday-Friday; Closed every other Friday
Fixed fees

Last Update Date 4/16/2019

Fraternity House, Inc.

Confidential

(760) 736-0292
www.fraternityhouse-inc.org

Serves San Diego County

Eligibility Limited to adult men with HIV/AIDS. are HIV symptomatic or who have AIDS. Residents may be referred from hospitals, clinics, shelters, case managers, The V.A., churches and a variety of organizations. Sometimes individuals call on their own or on behalf o

Fraternity House, Escondido

Offers a residential care facility for men who are chronically ill with AIDS. Provides low-cost permanent or transitional housing in a homelike atmosphere for people with HIV/AIDS. Provides 3 meals daily, laundry, housekeeping, personal care services, transportation services, rehabilitation activities, and referrals to medical, psychological support, and social services. Also offers hospice-like care. Does not provide direct medical, nursing or mental health care.

Intake Procedure Call for more information;Referral
8:00 am-5:00 pm, Monday-Friday
Variable fees depending on service. Based on income. Please call for details

Last Update Date 9/26/2019

Fraternity House, Inc.

Confidential

(760) 758-9165
www.fraternityhouse-inc.org

Serves San Diego County

Eligibility Limited to adults who have HIV/AIDS. Residents may be referred from hospitals, clinics, shelters, case managers, The V.A., churches and a variety of organizations. Sometimes individuals call on their own or on behalf of a family member.

Michaelle House, Vista

Offers a residential care facility for men and women with HIV/AIDS. Provides low-cost permanent or transitional housing in a homelike atmosphere for people who have HIV/AIDS. Provides 3 meals daily, laundry, housekeeping, personal care services, transportation services, rehabilitation activities, and referrals to medical, psychological support, and social services. Also offers hospice-like care. Does not provide direct medical, nursing, or mental health care.

Intake Procedure Call for more information;Referral
8:00 am-5:00 pm, Monday-Friday
Sliding scale fee based on income. Please call for details.

Last Update Date 9/26/2019



2-1-1 San Diego North County Resource Guide

Category Transitional Housing

Interfaith Community Services

1617 MISSION AVE
OCEANSIDE, CA 92058
(760) 529-9979
<http://www.interfaithservices.org/program/housing-shelter/>

Serves North Coastal Region of San Diego County

Eligibility All gender veterans who are homeless or at risk of homelessness, ages 18 years and older. Cannot have a dishonorable discharge, or was discharged or dismissed from the Armed Forces by reason of the sentence of a general court-martial.

Housing Stability Case Management

Assists homeless veterans or veterans at imminent risk of losing housing, that are not already enrolled in a housing program, connect to safe, stable, long-term housing or programs. The program focuses on helping homeless veterans, veterans at risk of homelessness, those who may not qualify for GPD (grant per diem) services (either because they need a higher level of care or treatment, need financial assistance for housing stability, have a family they do not want to separate from or if the VA liaison has concerns) or are currently on the GPD waitlist or another housing waitlist but still have not been connected with a case manager to assist with their needs and housing.

Intake Procedure Walk-in for appointment; Call

8:00 am-5:00 pm, Monday-Friday; Closed for lunch: 12:00 pm-1:00 pm

No fees

Last Update Date 1/8/2019

Interfaith Community Services

1617 MISSION AVE
OCEANSIDE, CA 92058
(760) 529-9979
<http://www.interfaithservices.org/program/housing-shelter/>

Serves North County Coastal

Eligibility Male or female veterans who are homeless, ages 18 years and older

Veteran's Transitional Housing Program

Provides transitional housing for single male or female veterans. Transitional housing services include case management, vocational rehabilitation, and psychological counseling.

Intake Procedure Walk-in for appointment; Call

8:00 am-5:00 pm, Monday-Friday; Closed for lunch: 12:00 pm-1:00 pm

Sliding scale. Cashier checks also acceptable. \$200 per month

Last Update Date 12/18/2018

Interfaith Shelter Network of San Diego

Confidential

(619) 563-9878
www.interfaithshelter.org

Serves San Diego County

Eligibility Homeless women with children experiencing domestic violence. Male children must be age 17 years or younger. Must be sober for six months, have a history of case management, a source of income and a referral from a shelter or social service agency.

El Nido Transitional Living Program

Provides transitional housing up to 12 months to homeless single parent families headed by mothers and single women experiencing domestic violence. Provides an 11 unit apartment complex located in the central region of San Diego County. Secondary services include: housing, education, transportation, child care, counseling, case management, and legal assistance.

Intake Procedure Call

8:30 am-5:00 pm, Monday-Friday

Fixed fees

Rent: 30% of income

Last Update Date 9/12/2019



2-1-1 San Diego North County Resource Guide

Category Transitional Housing

Protestant Episcopal Church in the United States

500 LA TERRAZA BLVD STE 150
ESCONDIDO, CA 92025
(877) 767-0759

<http://www.nlchcp.com/services.html>

Serves City of San Diego, Carlsbad, Oceanside, Chula Vista, Escondido, Poway, San Marcos, El Cajon, Encinitas, La Mesa, 92120

Eligibility Must meet the following guidelines: 1. Must be an individual experiencing homelessness 2. Must be single living without children 3. Must be seeking permanent housing 4. Must have a form of income from either employment, SSI or SSDI and must be able to pay

Shared Room Rentals, Good Samaritan Apartment Housing Coalition

Provides luxury shared apartment living to homeless individuals with verified monthly income seeking a permanent residence. Housing provided are shared rooms (two persons per bedroom) and up to six people per apartment living.

Intake Procedure Email; Call for more information; Voice Message; Text (SMS)
8:00 am-5:00 pm, Monday-Friday

\$75 application fee. \$650 monthly rent.

Last Update Date 6/24/2019

Regional Task Force on the Homeless

550 W WASHINGTON AVE
Escondido, CA 92025
(760) 489-6380

<https://www.interfaithservices.org/>

Serves North Regions of San Diego County

Eligibility People who are homeless or at risk of homelessness

Coordinated Entry Access Site, Interfaith Community Services

Place where persons experiencing, or at risk of, homelessness gain initial access to a variety of resources that might be available to address their housing crisis. Access point staff may complete screenings, make emergency service referrals, and have conversations around housing options. It is important that clients remain in contact with the staff at access points and other homeless dedicated providers to ensure their needs and goals are appropriately identified and addressed.

Intake Procedure Call
8:00 am-5:00 pm, Monday-Friday
No fees

Last Update Date 9/25/2019

Regional Task Force on the Homeless

1300 RANCHO DEL ORO RD
OCEANSIDE, CA 92056
(619) 497-8989

<https://www.sandiego.va.gov/services/homeless/>

Serves North Regions of San Diego County

Eligibility Veterans who are homeless or at risk of homelessness

Coordinated Entry Access Site, VA Healthcare Systems, Oceanside

Place where persons experiencing, or at risk of, homelessness gain initial access to a variety of resources that might be available to address their housing crisis. Access point staff may complete screenings, make emergency service referrals, and have conversations around housing options. It is important that clients remain in contact with the staff at access points and other homeless dedicated providers to ensure their needs and goals are appropriately identified and addressed.

Intake Procedure Call; Walk-in for services
9:00 am-12:00 pm, Thursday
No fees

Last Update Date 9/25/2019



2-1-1 San Diego North County Resource Guide

Category

Transitional Housing

Regional Task Force on the Homeless

1050 N BROADWAY
 ESCONDIDO, CA 92026
 (760) 908-9373
<https://www.ymca.org/community-support/ymca-youth-and-family-services/transitional-housing>

Serves North Regions of San Diego County

Eligibility Youth and young adults who are homeless or at risk of homelessness: 1. Ages 18-24 years old 2. Foster youth 2. Youth who have aged out of foster care placement 3. Youth formerly in probation 4. Non-minor dependents age 18-21 years old currently involved

Coordinated Entry Access Site, YMCA

Place where persons experiencing, or at risk of homelessness, gain initial access to a variety of resources that might be available to address their housing crisis. Access point staff may complete screenings, make emergency service referrals, and have conversations around housing options. It is important that clients remain in contact with the staff at access points and other homeless dedicated providers to ensure their needs and goals are appropriately identified and addressed.

Intake Procedure Call;Walk-in for services

2:00 pm-6:00 pm, Monday-Friday

No fees

Last Update Date 9/25/2019

Solutions for Change, Inc

722 W CALIFORNIA AVE
 VISTA, CA 92083
 (760) 941-6545
www.solutionsforchange.org

Serves North Coastal and North Inland areas: Vista; Oceanside; Carlsbad; Encinitas; Escondido; San Marcos and Fallbrook

Eligibility 1. Parent(s) with minor dependent children or pregnant 2. Homeless according to HUD guidelines 3. Willing to work full time and possesses legal documents to work in the US 4. Actively participate in support services 5. Pass a drug test 6. No recent domest

Long Term Transitional Housing

Provides long-term (2 years) enhanced transitional housing for homeless families with children, homeless pregnant women and single fathers.

Intake Procedure Call for appointment

8:30 am-5:00 pm, Monday-Friday

Fees are 30% of gross income; but persons without income are accepted.

Call for information

Last Update Date 4/10/2017

South Bay Community Services

Confidential

(619) 420-3620
<https://southbaycommunityservices.org/>

Serves San Diego County

Eligibility Shelter accepts both male and female victims of domestic violence with children who are experiencing domestic violence within the past 60 days. Also accepts victims with physical impairments including those who are in wheelchairs, diagnosed with HIV/AIDS

Casas Seguras

Provides a short-term, confidential shelter and transitional housing to victims of domestic violence (male or female) and their children who are homeless. Services include case management, counseling, support groups, assistance obtaining temporary restraining orders, building independent living skills, emergency food and clothing and assistance finding stable housing.

Intake Procedure Call for more information;Referral

24 hours a day, 7 days a week

No fees for shelter. Residents in transitional housing program must pay 30% of their gross income for rent and put 20% of their income in savings.

Last Update Date 2/7/2019

Attachment 7



CITY OF ESCONDIDO
HOUSING & NEIGHBORHOOD SERVICES DIVISION

NOTICE OF FUNDING AVAILABILITY (NOFA)
for the U.S. Department of Housing and Urban Development
Emergency Solutions Grant (ESG)
Emergency Solution Grant Coronavirus (ESG-CV)
CFDA – 14.231

RFP RELEASE DATE:
March 4, 2021

PROPOSAL SUBMITTAL DATE:
March 31, 2021

City of Escondido
Housing & Neighborhood Services Division
201 N. Broadway, Escondido, CA
(760) 839-4057



It is the intention of the City of Escondido to comply with the Americans with Disabilities ACT (ADA). To request this document in alternate formats, or to request special assistance at a City meeting, please contact Dulce Salazar at (760) 839-4057 or via e-mail at DSalazar@escondido.org.

Attachment 7

Section One - Notice of Funding Availability (NOFA)

INTRODUCTION

Under this NOFA:

- The City of Escondido (City) Housing and Neighborhood Services Division (HNS) is accepting proposals from eligible organizations providing assistance to persons experiencing homelessness or at-risk of homelessness within the City.
- Funds to be used for this NOFA are from the federal Emergency Solutions Grant (ESG) Program, including Emergency Solution Grant Coronavirus (ESG-CV) funds.
- The ESG program provides funding to meet the following objectives: (1) engage homeless individuals and families living on the street; (2) help operate emergency shelters for homeless individuals and families; (3) provide essential services to shelter residents, (4) rapidly re-house homeless individuals and families, and (5) prevent families/individuals from becoming homeless.
- ESG-CV funds must be used to prevent, prepare for and respond to the coronavirus pandemic
- Homeless Management Information System (HMIS) participation is required by the Homeless Emergency Assistance and Rapid Transition to Housing Act of 2009 (HEARTH Act).

BACKGROUND

The HEARTH Act, enacted into law on May 20, 2009, consolidated three separate homeless assistance programs, administered by HUD under the McKinney-Vento Homeless Assistance Act, into a single grant program. One of the main revisions in the HEARTH Act was the revision of the existing federal Emergency Shelter Grant program into the new Emergency Solutions Grant (ESG) Program. The ESG regulations can be found at 24 Code of Federal Regulations (CFR), Part 576.

FUNDING AVAILABILITY: Up to \$302,000

The City anticipates receiving ESG funds through the U.S. Department of Housing and Urban Development (HUD). This NOFA includes:

- \$152,000 in FY2021-2022 ESG funds (anticipated)
- \$150,000 in ESG-CV funds for the provision of emergency shelter and essential services to shelter residents

An applicant may apply for ESG, ESG-CV, or both funds. These funds are available to non-profit organizations and/or public entities sponsoring projects within the City. Funds under this NOFA must be implemented and fully expended during Fiscal Year 2021-2022 (July 1, 2021 - June 30, 2022). The contract term will be limited to 12 months, ending June 30, 2022.

PRIORITIZATION OF ESG OBJECTIVES

For this NOFA, the following ESG objectives have been prioritized in the order below:

1. Homelessness prevention,
2. Emergency shelters and essential services to shelter residents,
3. Street outreach to unsheltered individuals, and families, and
4. Rapid re-housing for homeless individuals and families.

Proposals for projects that will address higher priority objectives will be receive priority ranking.

Attachment 7

No more than 60% of ESG funds can be allocated to Priorities 2 & 3 combined. All of ESG-CV funds should be allocated to Priority 2.

NOTE: Due to the limited amount of ESG funds available, applications for rehabilitation, renovation or conversion will not be accepted at this time.

CONDITIONS

The City reserves the right to determine which funding source will be used to fund specific proposals, negotiate and award contracts to multiple applicants, and request additional information from applicants. By the act of submitting a proposal, applicants acknowledge and agree to the terms and conditions of this NOFA and to the accuracy of the information they submit in response. The City reserves the right to reject any and all submittals, waive any irregularities in the submittal requirements, or cancel this NOFA at any time. All submittal packages become the property of the City.

All requirements of the ESG Program apply under this NOFA. The HEARTH Act significantly revised the ESG Programs regulations at [24 CFR Part 576](#) and established new requirements for the ESG Program. HNS recommends that all organizations applying for funding review ESG Program eligibility criteria carefully.

PROPOSAL REVIEW

Proposals are subject to preliminary review for threshold criteria. Applicants providing incomplete or ineligible proposals will be so notified. A determination will be made concerning the consistency of the proposal with the priorities outlined in the City of Escondido 2015-2019 Consolidated Plan with amendments.

Following the above review, the proposal and HNS staff comments will be considered by a NOFA Review Panel. The NOFA Review Panel will make funding recommendations to the Escondido City Council at for consideration on April 21, 2021 (tentative date). Applicants are encouraged to attend and participate at this public meeting.

TECHNICAL ASSISTANCE, CLARIFICATION AND ADDENDA

Requests for clarifications regarding this NOFA should be directed to Dulce Salazar at (760) 839-4057, or by email at DSalazar@escondido.org by March 25, 2021. Responses will be posted on the City's website at www.escondido.org/neighborhood-services.aspx.

Substantive changes in the submittal requirements, if any, will be made and issued in the form of an addendum posted on the City of Escondido website.

SUBMITTALS

Applications must be received no later than **5:00 p.m. on Wednesday, March 31, 2021**, at City of Escondido Housing & Neighborhood Services Counter at the address listed below.

Submit an original set and three (3) copies and 1 electronic copy:

City of Escondido
Housing & Neighborhood Services Division
Attn: Housing & Neighborhood Services Manager
201 N Broadway
Escondido, CA 92025

Attachment 7

Section Two - NOFA Funding Source

EMERGENCY SOLUTIONS GRANT PROGRAM

- The federal ESG Program regulations are located at [24 CFR Part 576](#)
- Under this NOFA, ESG funds will be awarded to non-profit organizations and/or public entities sponsoring projects within the City of Escondido.
- ESG funds will be awarded for a maximum of twelve months.
- All funds awarded under this NOFA must be fully expended by June 30, 2022.

SUMMARY OF ESG ELIGIBLE PROJECT COMPONENTS

| Project Component | Main Eligible Activities |
|-----------------------------|--|
| Emergency Shelter* | Renovation (Major Rehabilitation and Conversion), Essential Services, Shelter Operations, and Assistance required under URA. See 24 CFR 576.102 |
| Rapid Re-Housing Assistance | Housing Relocation and Stabilization Services Financial Assistance: Moving Costs, Rent Application Fees, Security Deposits, Last Month's Rent, Utility Deposit and Utility Payment. Assistance may also include a one-time payment of rental arrears for up to 6 months. Services: Housing Search, Housing Placement, Housing Stability, Mediation, Legal Services, Credit Repair, Budgeting, Money Management. Rental Assistance: Short - Up to 3 months, Medium – 4-24 months. See 24 CFR 576.103 , 576.105 , and 576.106 . |
| Street Outreach* | Essential Services necessary to reach out to unsheltered homeless youth, individuals and families, connect them with emergency shelter, housing, or critical services, and provide them with urgent, non-facility-based care. Component services generally consist of engagement, case management, emergency health and mental health services, and transportation. For specific requirements and eligible costs, see 24 CFR 576.101 |
| Homelessness Prevention | Same activities as Rapid Re-Housing |
| HMIS** | Grant funds may be used for certain HMIS and comparable database costs, as specified at 24 CFR 576.107 |

* ESG regulations limit street outreach and emergency shelter activities (combined) to no more than 60% of the fiscal year grant. All of ESG-CV funds should be allocated to emergency shelter activities.

** HMIS participation is required as a project component within all proposals, but may not be the sole project component.

See HUD's [ESG Program Components Quick Reference](#) for more information.

NOTE: Due to the limited amount of ESG funds available, applications for rehabilitation, renovation or conversion will not be accepted at this time.

Attachment 7

ELIGIBLE COSTS:

As of December 5, 2011, the Department of Housing and Urban Development issued an interim in regards to Emergency Solutions Grant funding. Please refer to Federal Register Notice Vol. 76, No. 233.

<https://www.hudexchange.info/resource/1927/hearth-esg-program-and-consolidated-plan-conforming-amendments/>

<https://www.hudexchange.info/resources/documents/ESG-Program-Components-Quick-Reference.pdf>

<https://www.hudexchange.info/resources/documents/EmergencySolutionsGrantsProgramFactSheet.pdf>

COMPLIANCE WITH APPLICABLE LAWS, RULES, AND REGULATIONS:

Projects that are awarded ESG, funding must act in accordance with all relative federal, State of California, and City of Escondido laws, rules, and regulations. These include but are not limited to the following:

- **24 CFR Part 1 and 6, Public Law 90-284, Fair Housing Act** – The regulations issued following Title VI of the 1964 Civil Rights Act and Section 109 of the 1975 Housing and Community Development Act that prohibits discrimination in HUD programs based on sex, race, color, national origin, and religion and requires all programs and activities to be administered in a manner to affirmatively further the policies of the Fair Housing Act.
- **24 CFR Part 107 and 108** – The regulations issued following Executive Order 11063 and Executive Order 12892 which prohibit discrimination and promote equal opportunity in housing.
- **Section 504 of the Rehabilitation Act of 1973, 24 CFR Part 40 and 41** – The regulations that set forth policies and procedures for the enforcement of standards and requirements for disabled accessibility. The Architectural Barriers Act of 1968 and the Americans with Disabilities Act provide additional laws on accessibility and civil rights to individual with disabilities.
- **Age Discrimination Act of 1975 (42 U.S.C. 6101)** – The regulations that prohibit discrimination on the basis of age.
- **29 CFR Parts 3 and 5** – The regulations on labor standard provisions that include the payment of prevailing wages on federally assisted projects as mandated by the Davis-Bacon Act and Contract Work Hours and Safety Standards Act. 24 CFR Part 70 provides information on the use of volunteers.
- **Copeland “Anti-Kickback” Act (18 U.S.C. 874 and 40 U.S.C. 276c)** – The regulations on contracts for construction or repair awarded by subrecipients shall include a provision for compliance.
- **24 CFR Part 58** – The regulations prescribing the Environmental Review procedure under the National Environmental Policy Act of 1969.
- **National Flood Insurance Act of 1968, 24 CFR Part 55 under Executive Order 11988** – The regulations for proposed projects and properties located in a floodplain.
- **36 CFR Part 800** – The regulations outlining the procedures for the protection of historic and cultural properties.
- **Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970** – the policies for displacement, relocation assistance, and real property acquisition as defined by 42 U.S.C. 4601 (URA) and implementing regulations issued by the Department of Transportation at 49 CFR part 24 and section 104(d) of the Housing and Community Development Act of 1974 (42 U.S.C. 5304(d)).
- **24 CFR Part 7 and 41 CFR Part 60** – The regulations outlining equal employment opportunity without regard to race, sex, color, religion, age, national origin, and disability in federally assisted construction contracts.
- **24 CFR 135** – Regulations outlining requirements of Section 3 of the Housing and Urban Development Act of 1968 providing for economic opportunities for low and very low local

Attachment 7

residents. All projects must, to the greatest extent feasible, provide opportunities for training and employment for low and moderate income persons residing within the City of Escondido, and contracts or work in connection with the project be awarded to eligible business concerns which are located in or owned in substantial part by persons residing in the City of Escondido.

- **Residential Lead Based Paint Hazard Reduction Act of 1992** – The regulations implemented by 24 CFR Part 35, Subpart B imposes certain requirements on disclosure of lead based paint hazards.
- **24 CFR Part 24** – The regulations that prohibit use of debarred or suspended contractors on federally assisted projects and Drug Free Workplace requirements, issued according to Executive Order 12459.
- **2 CFR Part 200** – Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards. These regulations include Conflict of Interest and Procurement provisions under 2 CFR 200.112 and 2 CFR 200.317-326.
- **2 CFR Part 200 Subpart E** – The regulations that identify cost principals for nonprofits.
- **2 CFR Part 200 Subpart F** – The regulations concerning annual audits.
- **24 CFR Part 49** – The regulations on eligibility restrictions for certain resident aliens.
- **24 CFR Part 87 and Byrd Anti-Lobbying Amendment (31 U.S.C. 1352)** – The regulations for restrictions on lobbying and required certifications.
- **Executive Order 13170** – The regulations on increasing opportunities and access for Disadvantaged Businesses.
- **HUD Requirements** – All other applicable required reports, circulars, and procedures.
- **Administrative Procedures** – The rules issued by the City of Escondido in relation to contracts, process, and procedures.
- **Clean Air Act (42 U.S.C. 7401) and the Federal Water Pollution Control Act (33 U.S.C. 1251 et seq.)** – The regulations that require compliance with all applicable standards, orders, or regulations issued following the rule.

The following resources are available on HUD's website for your use:

- ESG Regulations: Interim Rule:
<https://www.govinfo.gov/content/pkg/FR-2011-12-05/pdf/2011-30938.pdf>
<https://www.govinfo.gov/content/pkg/CFR-2018-title24-vol3/xml/CFR-2018-title24-vol3-part576.xml#seqnum576.409>
- "Monitoring Checklists":
https://www.hud.gov/program_offices/administration/hudclips/handbooks/cpd/6509.2
- The Code of Federal Regulations (CFR) and Executive Orders may be found at:
CFR: <https://www.gpo.gov/who-we-are/our-agency/mission-vision-and-goals>
Executive Orders: <http://www.archives.gov/federal-register/index.html>
- Emergency Solutions Grant: <https://www.hudexchange.info/programs/esg/>
- Limited English Proficiency Requirements:
https://www.lep.gov/guidance/HUD_guidance_Jan07.pdf

Attachment 7

Section Three - Proposal Parameters

REQUIREMENTS FOR SUBMITTAL

To be responsive, a complete NOFA Application must contain the following items:

A. Affordability

Attachment A outlines income eligibility levels.

- “Extremely-Low Income” households are households whose adjusted household income is at or below 30% of the area median income (“AMI”).
- “Very-Low Income” households are households whose adjusted household income is between 31% and 50% of AMI.
- “Low-income” households are defined here as households whose adjusted household income is between 51% and 80% of AMI.
- “Median income” is defined and published periodically by HUD for the San Diego Standard Metropolitan Statistical Area.

B. Project Location

Projects must be located within the jurisdiction of the City of Escondido or serve residents of the City. Describe the project location and service area in as much detail as possible, including the street address, cross streets and Assessor Parcel Number. All homeless prevention activities must assist households within the incorporated areas of the City of Escondido.

C. Consistency with the FY 2020-24 City of Escondido Consolidated Plan

Applicants are required to demonstrate that their project is consistent with the City of Escondido’s [Consolidated Plan](#) and proposed amendments. Item 5 in the NOFA application addresses this requirement.

D. Match Requirements

[Section 576.201](#) of ESG regulations requires a 100 percent funding match. For this NOFA, applicants must match dollar-for-dollar the ESG funding provided by the City with funds from other public or private sources.

ESG-CV funds do not require any match.

Qualifying project match includes, but is not limited to cash and value of donated materials and labor. Proposed match sources must be approved and consistent with program regulations.

E. Board Resolution

An applicant must submit a resolution of its Board of Directors authorizing the submittal of a proposal and identifying who is authorized to execute documents. Use EXHIBIT 2.

F. Articles of Incorporation and By-Laws

All proposals must include current Articles of Incorporation and By-Laws for the organization.

G. Audited Financial Statements - Submit the following information for the last two (2) fiscal years:

- Audited financial statements of the entire organization with the applicable notes;
- Independent Auditor’s Report on Compliance and Internal Control over Financial Reporting based on an Audit of the Financial Statements in Accordance with Government Accounting Standards.
- Independent Auditor’s Statement of Findings and Questioned costs.

Attachment 7

H. Evidence of Funding Commitments

Applicants must demonstrate reasonable and efficient costs of operations and project implementation. The proposal must identify secured matching funds. Letters from other funding sources must include the name, title, and telephone number of the responsible contact person and funding amount.

I. Cost Allocation Plan

All applicants must submit a cost allocation plan that clearly demonstrates how direct and indirect costs are shared between the project and other agency projects.

J. Position Descriptions

Provide a position description for all proposed staffing positions funded by the project.

K. Organizational/Staffing Chart

Applicants must include an organizational/staffing chart that describes the overall organization and illustrates the relationship of the proposed program with other organizational divisions, programs and sections. Indicate the lines of organizational management, authority, and responsibility. The staffing chart identifies program staff positions (by name and title, if known) and reporting responsibility.

L. Project/Program Description

Applicant must describe the proposed project/program (work to be performed, components to be undertaken, or services to be provided) and also describe specifically how the requested ESG funds will be used. Describe how this project will benefit persons experiencing homelessness or at risk of homelessness. Describe the problem or need that the proposed project is intended to address.

M. Homeless Management of Information System Participation

ESG recipients will assure compliance with all HUD record-keeping provisions, including use of the **HMIS for clients served by ESG-funded programs**. The cost of complying with this requirement must be reflected in the project budget.

N. Recordkeeping

Under ESG, programs are also required to keep a record of all clients that are screened and classified as ineligible. The ESG recordkeeping and reporting requirements state that for each individual and family determined ineligible to receive ESG assistance, the record must include documentation of the reason for that determination. (See 24 CFR § 576.500(d)).

REQUIREMENTS FOR FUNDING

The following items must be completed prior to funding:

A. Environmental Review

From the time the application has been submitted, the contractor must not commit funds or take any choice limiting actions (including option agreements or contracts for site purchase, excavation, filling, construction, rehabilitation, renovation, conversion or other physical activities) until completion of the environmental processing and HUD's formal Release-of-Funds, regardless of whether the work would be accomplished with federal funds or other matching funds. Failure to comply will jeopardize the availability of HUD funds for the project. An environmental review

Attachment 7

must be completed before the City will execute a contract. City staff conducts this review using information provided in the application.

B. Insurance Requirements

Proof of insurance meeting these requirements must be submitted to the City ten (10) days prior to contract execution.

General Liability Insurance: Funding recipients will be required to obtain and provide evidence of general liability insurance in the amount of \$1,000,000 per occurrence for bodily injury, personal injury and property damage. The General Aggregate limit shall be \$2,000,000, and \$1,000,000 Products/Completed Operations Aggregate.

Automobile Liability Insurance: Funding recipients will be required to obtain and provide evidence of automobile liability insurance in the amount of \$1,000,000 combined single-limit per accident for bodily injury and property damage.

Endorsement to General Liability and Automobile Insurance: Each Contractor is required to name the City of Escondido as an additional insured on their general liability and automobile insurance policies.

Workers' Compensation and Employer's Liability Insurance: as required by the State of California.

PROJECT ADMINISTRATION AND MONITORING

The City is the administrative and monitoring agency for projects awarded through this NOFA. Note the following project funding conditions:

A. Disbursement of Funds

It is estimated that it will take up to two months before contract documents are executed. The actual time will vary according to the complexity of the approved project(s), environmental constraints, and contract negotiations. HNS expects to execute one-time ESG contract(s) effective July 1, 2021.

Under this NOFA, City will award ESG funds in the form of grants. City distributes funds through a reimbursement program. Expenses incurred prior to the effective date of the executed contracts are not eligible for reimbursement. Billings for reimbursement must be submitted in accordance with contract specifications 2 CFR Part 200.

B. Funding Reallocations

City reserves the right to reallocate funds from one approved project to another or to a new activity, or to cancel fund reservations at its discretion if projects are not proceeding satisfactorily (in the sole opinion of City) towards commencement of the proposed activity.

Attachment 7

Section Four – Project Proposal Ranking

Each proposed project is rated on the merits of the application using criteria for need, feasibility, fiscal, and project management capacity. A minimum score of 70 (seventy) out of 100 (one hundred) points is required for a project to be recommended for funding by the review panel.

All proposals will be reviewed for completeness and threshold criteria. All proposals must meet the threshold criteria to be forwarded for further review by a NOFA review panel. The threshold criteria for ESG NOFA proposals are as follows:

Threshold Criteria

- _____ Serves residents whose incomes are at or below 30% of the AMI
- _____ Serves persons experiencing homelessness or at risk of homelessness
- _____ City of Escondido benefit
- _____ Consistent with the draft 2020-2024 Consolidated Plan and amendments
- _____ 100% match funding is proposed and funding source is identified (for entitlement ESG funds, no match is required for ESG-CV funds)
- _____ All submittal requirements have been met

Once proposals have been screened for threshold criteria and have been forwarded for competitive review, a NOFA Review Panel will be convened. The next page contains scoring criteria that will be used for the NOFA process. Funding recommendations will then be made to the Escondido City Council for consideration.

Attachment 7

PROJECT PROPOSAL RANKING

| | |
|--|------------|
| Maximum Possible Points | |
| A. Project Need | |
| 1. Target Population – Does the applicant describe the target population or subpopulation and how they are accessed? Does it address the needs of the population? Does it describe challenges and barriers? Does the target population align with City priorities? | 10 |
| 2. Geographic Area – Does the applicant describe the location? Does the project benefit the needs of City Residents? | 10 |
| 3. Consolidated Plan – Does the applicant demonstrate how the proposal meets with the priorities outlined in the City of Escondido 2020-2024 Consolidated Plan? | 10 |
| 30 | |
| B. Project Description | |
| 1. Project Goals/Objectives/Activities – Does the applicant provide a complete description of program? | 10 |
| 2. How does the project benefit persons experiencing homelessness or at risk of homelessness? Proposals for projects that will address higher priority objectives will be receive priority ranking (See Section One, Subsection IV). | 25 |
| 35 | |
| C. Experience, Management and Staffing | |
| 1. Agency/Program Experience – Does the applicant describe in detail the agency/program experience in developing, implementing and evaluating the proposed project or comparable project? | 9 |
| 2. Government Contracts – Does the applicant have any experience with government contracts for similar projects? Have there been any corrective actions and were they resolved? If none, does the applicant have other contracts for similar projects? | 6 |
| 3. Organizational/Staffing Chart – Did the applicant include an organizational/staffing chart? Does the chart illustrate organizational management, authority, and responsibility? Does the chart identify program staff (including title and FTE) and demonstrate the lines of accountability and reporting responsibility for the proposed project? | 2 |
| 4. Position Descriptions – Does the applicant provide a position description for all the proposed staffing of the project? Does the position description reflect the proposed project? Does the applicant provide a résumé for the Executive Director/Chief Executive Officer? Does the résumé demonstrate capacity/experience to support the project? | 3 |
| 20 | |
| D. Fiscal Capacity | |
| 1. Audited Financials – Does the applicant provide last two (2) fiscal years' Audited Financial Statements of the entire organization with the applicable notes, Independent Auditor's Report on Compliance and Internal Control over Financial Reporting based on an Audit of the Financial Statements in Accordance with Government Accounting Standards and Independent Auditor's Statement of Findings and Questioned costs? | 5 |
| 2. ESG Cost Allocation Plan – Does the applicant provide a detailed cost allocation plan that clearly demonstrates how direct and indirect costs are shared between the project and other agency projects? Is it consistent with 2 CFR Part 200 Subpart E? | 10 |
| 15 | |
| E. Total | 100 |

Attachment 7

APPLICATION CHECK LIST

Please complete the following checklist and submit this form with the application.

All pages 8.5 x 11 inches

One master copy (no staples or binding) and three copies; both signed.

One CD/portable drive with electronic file copies.

Requirements for Submittal

- NOFA Application with Exhibits (pages 10-15)

ATTACHMENTS:

- Articles of Incorporation and By-Laws
- Audited Financial Statements/Single Audit (last two (2) fiscal years)
- Board Resolution
- For non-profit organizations, proof of 501(c)(3) status
- Evidence of Funding Source Commitments (evidence of 100% match)

Requirements for Funding

- Environmental Review
- General Liability Insurance, Automobile Liability Insurance and Workers Compensation Insurance.

The proposal and its submittals have been reviewed for completeness using the checklist above.

Authorized Signature: _____ Title: _____ Date: _____

Attachment 7

**NOFA
APPLICATION**

Attachment 7

City of Escondido Housing and Neighborhood Services Division

Emergency Solutions Grant (ESG)

1. PROJECT TITLE: _____

2. APPLICANT: _____

Contact Person: _____

Contact Person's Title: _____ Telephone _____

Email: _____

Organization Address: _____

Phone: _____ Fax: _____

3. ORGANIZATIONAL STATUS (Check all that apply):

Non-profit Organization Public Entity

Does your organization expend \$500,000 or more a year in federal funds? Yes No

4. SUMMARY OF FUNDING REQUEST (List by funding activity):

| <i>Activity</i> | ESG |
|----------------------|------------|
| | |
| | |
| | |
| TOTAL REQUEST | \$ |

5. GENERAL PROJECT INFORMATION

NOTE: Due to the limited amount of ESG funds available, applications for rehabilitation, renovation or conversion will not be accepted at this time.

Attach pages as necessary to describe the following:

Describe your project, including overall goals, specific objectives and activities.

Describe how your project benefits persons experiencing homelessness or at risk of homelessness, including target (sub)population(s) to be served.

Describe how your project is consistent with the priorities outlined in the City of Escondido 2020-2024 Consolidated Plan and amendments. Identify which of the Con Plan goal(s) and

Attachment 7

objective (s) your project will help accomplish. Identify which special needs and disabled population(s) will be served in accordance with the Con Plan and amendments.

Describe how your project aligns with the San Diego Continuum of Care goals, objectives, and community standards.

Provide a summary description of project proposed, including the projected number of clients or units/beds to be served.

6. TARGETING

Attach pages as necessary to describe the following:

Describe the characteristics of the population to be served (e.g. youth, seniors, veterans, persons with disabilities, etc.) and the geographic area to be benefited. It is important to also attach a map showing the project location and draw a line on the map outlining the boundaries of the geographic area served.

- (1) Total number of housing units/beds upon project completion: _____
- (2) Total number of assisted units/beds upon project completion: _____
- (3) Total number of extremely low-income households
(at or below 30% of AMI) to be served: _____
- (4) Total number of persons experiencing homelessness to be served: _____
- (5) Total number of persons at risk of homelessness to be served: _____
- (6) Other project objectives:

Median income is defined and published periodically by the United States Department of Housing and Urban Development (HUD) for the San Diego Standard Metropolitan Statistical Area. Please refer to Attachment A.

7. APPLICANT EXPERIENCE

Attach pages as necessary to describe the following:

A. Organization

Describe the following for the organization:

- (1) Mission Statement
- (2) Past activities/experience
- (3) Administrative structure
- (4) Cost Allocation Plan

B. Technical Capacity

- (1) Describe the organization's capability to administer the project proposed.
 - (2) Attach resumes of staff and consultants specifically assigned to this project and describe contractual relationship.
-

Attachment 7

8. OTHER

State anything else pertinent about the proposed project.

9. CERTIFICATION

The undersigned certifies under penalty of perjury that all statements made in this proposal are true and correct to the best of the undersigned's knowledge.

Authorized Signature [Board Officer]

Typed Name

Title

Date Signed

Submit an original set and three (3) sets of hard copies for a total of four (4) sets of your application and one (1) CDs (or thumb drive) in WORD or PDF Format prior to the date and time specified in the cover letter.

City of Escondido
Housing & Neighborhood Services Division
Attn.: Housing & Neighborhood Services Manager
201 N Broadway
Escondido, CA 92025

Faxed and/or emailed applications will not be accepted.

Attachment 7

EXHIBIT A ESG WORK PLAN 2021-2022

Organization: _____

Project Title: _____

Goal Statement: _____

Objective: _____

| Key Activities | Date |
|----------------|------|
| | |

If the proposed program has more than one objective, please submit a separate work plan form for each objective.

Attachment 7

EXHIBIT B ESG PROGRAM BUDGET 2021-2022

APPLICANT: _____

PROGRAM NAME: _____

| Sources of Funds: | Requested ESG Funds: | Applicant's Funds: | Other Sources: (List each separately) | TOTAL: |
|---|-------------------------|--------------------|--|--------|
| Homelessness Prevention: Service Activity: | | | | |
| Service Activity: | | | | |
| Service Activity: | | | | |
| Emergency Shelter 1: Operational Activity: | | | | |
| Operational Activity: | | | | |
| Operational Activity: | | | | |
| Street Outreach 1: Activity: | | | | |
| Activity: | | | | |
| Activity: | | | | |
| Rapid Re-Housing Assistance Activity: | | | | |
| Activity: | | | | |
| Activity: | | | | |
| HMIS ² : Activity: | | | | |
| TOTAL: | | | | |

1: Limited up to 60% of the total fiscal year grant for street outreach and emergency shelter activities combined

2: HMIS participation is required by the Homeless Emergency Assistance and Rapid Transition to Housing Act of 2009 (HEARTH Act).

Attachment 7

Exhibit 2 Board Resolution

RESOLUTION OF BOARD OF DIRECTORS OF

WHEREAS, this entity has a minimum of four directors who constitute a quorum for conducting organization business; the organization conducts quarterly board meetings; quarterly financial statements are reviewed by the board; and, the executive director and other paid staff do not serve as voting board members;

WHEREAS, _____ is a _____ [Status of Corporation; i.e., A Non-profit Public Benefit Corporation, qualified pursuant to the provisions of Internal Revenue Code Section 501 (c) (3), etc.];

WHEREAS, _____, recognizes that the community at large, and especially low-income residents have many diverse needs for social, housing, education and other services;

WHEREAS, _____, is committed to effectively serving the communities referenced in the prior recital; and

NOW THEREFORE BE IT RESOLVED as follows:

1. That _____ is committed to providing safe, decent and affordable housing for persons of very low, low and moderate-income levels;
2. That on or about _____, 20____, the Board of Directors voted to authorize the _____ [title of person authorized], or his designee, to apply for and accept assistance of the _____ Project, for the purpose of obtaining a grant to provide for the _____ [purpose; i.e., service provision, etc.] of the Project, in an amount not to exceed _____ (\$ _____) from the City of Escondido.
3. That the Board of Directors further voted to authorize the _____ [title of person], or his designee, to execute any and all documents required by the City of Escondido, Housing and Neighborhood Services Division to document and secure its grant.
4. That the Board of Directors further authorized the _____ [title of person], or his designee, to perform all acts and to do all things necessary, in the opinion of the City of Escondido, Housing and Neighborhood Services Division to implement the funding and making of the grant.

I, the undersigned, certify that this Resolution was adopted at regularly or specially noticed meeting of the Board of Directors on _____, 20____, at which a quorum of the Board of Directors was present, and at which the requisite percentage of the quorum voted to adopt the Resolution and that the Resolution has not been rescinded, modified or canceled as of the date of my execution of the same and that it remains in full force and effect as of this date. I further understand that the City of Escondido, Housing and Neighborhood Services Division is relying on the validity of this Resolution in taking the actions to process and approve the application.

I declare under penalty of perjury, under the laws of the State of California that the foregoing is true and correct.

Executed this ____ day of _____, 20____, at _____, California.

By: _____

Title: _____

Attachment 7

**NOFA
ATTACHMENTS**

Attachment 7

ATTACHMENT A HUD Income Limits for the County of San Diego Effective June 1, 2020

| ELIGIBLE INCOME LIMITS CHART 2020 | | | | | | | | | |
|---|----------------------|----------|----------|----------|----------|----------|-----------|-----------|-----------|
| San Diego-Carlsbad-San Marcos | | | | | | | | | |
| HOUSEHOLD SIZE | | | | | | | | | |
| | | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| 30% | Extremely low | \$24,300 | \$27,750 | \$31,200 | \$34,650 | \$37,450 | \$40,200 | \$43,000 | \$45,750 |
| 50% | Very Low | \$40,450 | \$46,200 | \$52,000 | \$57,750 | \$62,400 | \$67,000 | \$71,650 | \$76,250 |
| 80% | Low | \$64,700 | \$73,950 | \$83,200 | \$92,400 | \$99,800 | \$107,200 | \$114,600 | \$122,000 |
| Income Limits effective June 1, 2020 | | | | | | | | | |

CITY COUNCIL STAFF REPORT

Current Business Item No. 10

March 3, 2021

File No. 0680-10

SUBJECT: Adoption of Ordinance Amending Campaign Control Ordinance

DEPARTMENT: City Attorney

RECOMMENDATION:

It is requested that the City Council consider the adoption and introduction of Ordinance No. 2021-04 amending Article 7 of Chapter 2 of the Escondido Municipal Code (EMC) to (1) strike section 2-107(b), and (2) exclude from the definition of “person” a Political Party Committee as defined.

FISCAL ANALYSIS:

The requested changes to the Campaign Control Ordinance will have no fiscal impact on the City of Escondido (“City”).

PREVIOUS ACTION:

The Campaign Control Ordinance was last amended in October 2020. The City Council adopted lowered contribution limits for persons as defined, had those limits adjusted by a fixed amount on a biennial schedule, added a prohibition of allowing the pour-over of surplus campaign funds from one local campaign account to the next, and revised some miscellaneous language relating to the definitions in the code.

BACKGROUND:

On January 13, 2021, Councilmember Inscoe requested a future agenda item to discuss a review of, and amendments to, the City’s Campaign Control Ordinance. The Ordinance was last amended prior to her election to represent Council District 2. She has specifically requested an amendment to (1) EMC section 2-107, relating to a required disbursement of surplus campaign funds; and (2) the definition of “person” in section 2-102 to exclude Political Party Committees.

In August and October 2020, in open session and at the request of various councilmembers, the City Attorney reviewed relevant state and local laws, constitutional issues, local campaign contribution limits enacted by other cities in San Diego County, and various other campaign contribution provisions related to voting restrictions and use of surplus campaign funds. In October 2020, the City Council, in a 3-1 vote, approved several components of the proposed amendments. A copy of the October 2020 staff report (without referenced attachments) is included as Attachment 1.

A. Required Disbursement of Surplus Campaign Funds.

In Ordinance No. 2020-27, the City Council adopted a new requirement that required the complete disbursement of all surplus funds held in a local campaign account at the close of the election season thereby prohibiting a pour-over of surplus campaign funds into a candidate's next local campaign account. The amendment was proposed by Councilmember Martinez and designed to have all candidates for office in the City start their respective campaigns on an equal financial footing. Councilmember Martinez expressed concern over the use of surplus campaign account funds being poured into a new campaign account allowing for an immediate financial advantage over opponents.

The City is a general law city and may impose its own limits on campaign contributions and elections separate from the Political Reform Act provided those requirements are constitutional and do not prevent compliance with the PRA. State law addresses the issue of the disbursement of surplus campaign funds held in a departing candidate's election campaign account. In particular, Government Code § 89519(b) provides that any surplus funds in a campaign account for a candidate leaving office may only be used in six (6) specific ways: payment of outstanding campaign debt; repayment of contributions; donations to bona fide charitable (and like) organizations; contributions to a political party committee; contributions to support or oppose federal office candidates; and the payment of professional services required by a committee to assist with administrative functions. State law does not address specifically the issue of the disbursement of surplus funds or "pour-over" from one account to the next from election to election of successful or returning candidates.

Mindful that the EMC must be constitutional and compliant with state law, it was amended to address the requested change by including (1) a specific reference to the need for candidates to comply with Government Code § 89519 in EMC 2-107(a), and (2) the following language as subsection (b) to EMC section 2-107:

No candidate for any city elected office, or his or her treasurer or committee, shall make a payment or contribution from an existing campaign account into a new campaign account for that candidate, except as allowed by state law.

Pursuant to the proposed amendment as requested by Councilmember Inscoe, Ordinance No. 2021-04 would remove subsection (b) of section 2-107 in its entirety. As a result, section 2-107 would provide simply that all candidates must comply with state law with respect to the disbursement of any surplus campaign funds in an account. See Attachment 2 Redline version. As a result, there would be no local prohibition of pouring-over from one local campaign account to the next any remaining balance or surplus funds.

B. Definition of Persons Subject to Campaign Control Ordinance.

The City's Campaign Control Ordinance includes a section on definitions for terms used throughout the law. Because the campaign control limitations and restrictions generally refer to "person," that definition of individuals and entities will affect the breath of how the ordinance will operate and to whom the law will apply.

Today, pursuant to EMC section 2-102(13), the term "person" means:

an individual, proprietorship, firm, partnership, joint venture, syndicate, business trust, company, corporation, association, committee, labor union, political action committee, independent committee and any other organization or group of persons acting in concert. "Person" does include a political party committee.

As such, any limitations, restrictions, and prohibitions in the Ordinance would apply to Political Party Committees.

Councilmember Inscoe has requested that a Political Party Committee, as defined in the code, be excluded from the definition. Political Party Committee is defined in the EMC as "the state central or county central committee of an organization that meets the requirements for recognition as a political party pursuant to California Elections Code sections 5100 or 5151." Elections Code section 5100 and 5151 relate generally to parties qualified to participate in primary and presidential general elections, respectively.

CONCLUSION:

The City Council has authority, and has exercised its authority in the past, to establish local laws regarding local campaign contribution and related elections limits consistent with state law. The Councilmembers are most knowledgeable about the difficulties and practicalities involved in raising money for a local election, both as an incumbent and as a challenger in this jurisdiction, and as such are in the best position to evaluate this proposed ordinance. A decision on the proposed changes in Ordinance 2021-04 would be constitutional, consistent with state law and within the discretion of the City Council.

APPROVED AND ACKNOWLEDGED ELECTRONICALLY BY:

Michael R. McGuinness, City Attorney
2/25/21 11:52 a.m.

ATTACHMENTS:

1. Attachment 1 – October 21, 2020, Staff Report
2. Attachment 2 - (Redline version of Campaign Control Ordinance)
3. Ordinance No. 2021-04



CITY COUNCIL STAFF REPORT

Current Business Item No. 10

October 21, 2020

File No. 0680-10

SUBJECT: Adoption of Ordinance Reducing Campaign Contribution Limits for Mayor and Councilmembers and Related Campaign Control Amendments

DEPARTMENT: City Attorney

RECOMMENDATION:

It is requested that the City Council consider and introduce Ordinance No. 2020-27 which amends the Escondido Municipal Election Campaign Control Ordinance to lower the maximum personal contributions from \$4,300 for city council candidates and mayoral candidates. It is further requested that the City Council consider and adopt additional and related amendments to the Campaign Control Ordinance.

FISCAL ANALYSIS:

Any changes to campaign contribution limits for local Escondido mayoral and council district seats in the existing Campaign Control Ordinance will have no fiscal impact on the City of Escondido. Other proposed changes will also have no fiscal impact for the City.

PREVIOUS ACTION:

The Campaign Control Ordinance was last amended in April 2018.

The issue of potentially lowering the campaign contribution limits was last heard by the City Council as a current business item on August 12, 2020. The Council gave direction to the City Attorney to return with proposed ordinance language consistent with the opinions expressed by the councilmembers.

BACKGROUND:

Mayor McNamara, Deputy Mayor Martinez and Councilmember Diaz expressed an interest in re-examining the campaign contribution limits and related Campaign Control Ordinance provisions in the Escondido Municipal Code ("EMC").

On August 12, 2020, in open session the City Attorney reviewed relevant state and local laws; constitutional issues; local campaign contribution limits enacted by other cities in San Diego County; and various other campaign contribution provisions related to voting restrictions and use of surplus campaign funds. A copy of that staff report is attached (see Attachment 1). The City Council provided feedback on the various issues and this item is intended to serve as a report and

Attachment 1

Adoption of Campaign Contribution Limit Ordinance
October 21, 2020
Page 2

recommendation for the adoption of an ordinance effecting the council's stated approach to these issues.

A. Campaign Contribution Limits.

Currently, Section 2-103(a) of the EMC provides as follows:

No person other than a candidate shall make, and no campaign treasurer shall solicit or accept, any contribution which will cause the total amount contributed by such person with respect to a single election in support of or opposition to such candidate, including contributions to all committees supporting or opposing such candidate, to exceed four thousand three hundred dollars (\$4,300.00).

During council discussion of this matter on August 12, as it related to district races, councilmembers noted various preferred contribution limits.¹ Deputy Mayor Martinez noted that a gradual decrease in the limit may be appropriate at this time. Given these comments, and in an attempt to both obtain a successful vote and achieve a material reduction from the current amount of \$4,300, it appears that the council would find reasonable and adopt a city councilmember district campaign contribution limit of \$1,000.

The city council also considered and discussed the issue of allowing for a differential between district-only council seat campaigns and the city-wide races for mayor and city treasurer. Although there did not appear to be much debate on the appropriateness of allowing for such a differential, there was less clear consensus on the specific amount or the formula for the amount (e.g. district amount multiplied by 2, 3 or 4). Mayor McNamara initially suggested a district/citywide ratio of 4:1 and Councilmember Diaz believed a ratio of 2:1 would be reasonable given the existence of fixed costs making a straight district/citywide 4:1 ratio too high. In an effort to synthesize all councilmember comments, given the stated rationales for reductions, the proposed district contribution limitation, and examining first amendment, practicality, incremental decreases, and fairness issues, this office recommends a city-wide campaign contribution limit of \$1,750.

The above proposed district and city-wide campaign contribution limits would survive a first amendment challenge, are consistent with the underlying purpose of the City's campaign control ordinance and achieve a substantial reduction in the current contribution limit. Moreover, these numbers are also fairly within the range of local agencies in San Diego County which have either enacted their own ordinances or who will be governed by state law starting January 1, 2021. Further, the enactment of this local limitation would remove the City from the operation of AB 571 which provides for a default campaign contribution limit of \$4,700 on those local agencies which fail to adopt their own limits.

¹ Councilmember Morasco indicated that he did not favor any decrease in the current contribution limits.

Attachment 1

Adoption of Campaign Contribution Limit Ordinance
October 21, 2020
Page 3

Voting Limitations Related to Donations.

The City Council further discussed a restriction on councilmember voting and/or acceptance of contributions when a person/entity has a matter pending before the council or for a period of time after a council vote (e.g. 12 months). This type of provision can take various forms and includes variables relating to dollar amounts, timing of donations, etc. Deputy Mayor Martinez voiced some concerns over the potential for the new law being misinterpreted or creating technical violations. Councilmember Morasco was against this provision out of concerns over achieving quorums, potential unintended technical violations, and that the regulation was unnecessary to achieve fair and untainted council votes. Mayor McNamara did not express a strong or specific interest in the issue at the time of the meeting. A further follow up question to the mayor after the meeting made clear that he did not prefer adopting this item at this time.

Given that direction from a majority of the council is not clear on this issue, and a new council will be seated in a short period of time which may wish to take a fresh look at this question and its various forms, at this time no provision is being recommended by this office. As noted during the August presentation, all councilmembers are required to comply with the Political Reform Act, including Section 87100 which prohibits public officials from making decisions and/or using their official position to make or influence decisions in which they have a financial interest. Further, the EMC prohibits councilmembers from giving “any special consideration, treatment or advantage to any citizen beyond that which is available to every other citizen.” EMC 19-88. Finally, the EMC prohibits councilmembers from (1) having any financial or personal interest which is incompatible with the discharge of their official duties; (2) accepting gifts, favors or things of value that may influence him/her; and (3) having any financial or private interest in any legislation without disclosing on the record that interest. EMC 19-90.

B. Indexing of Campaign Contribution Limits.

It is recommended that the ordinance account for changes in the cost of living. An indexing or preset adjustment schedule included within the ordinance itself may assist in allowing for a longer “shelf life” to the law so the council does not need to revisit and adjust the limitations repeatedly. It may also be that the politics associated with seeking to revisit the ordinance to increase the limits may prevent needed adjustments and an established and reasonable index will accommodate the need to keep the law current.

Councilmember Diaz expressed interest in using a fixed dollar increase as opposed to a percentage to avoid odd or unusual numbers (e.g. \$1,281). While that issue can be resolved through a rounding provision, no other councilmembers indicated a preference for a percentage index. Further, the use of a fixed dollar amount allows for the district and city-wide limitations to grow at the same rate relative to each other as opposed to increasing the different limits by the same percentage creating a widening gap between the amounts. As a result, the proposed ordinance includes a biennial \$50

Attachment 1

Adoption of Campaign Contribution Limit Ordinance
October 21, 2020
Page 4

increase which would amount to a \$25 per year. Using the proposed \$1,000 district number, that increase is only 0.025% per year.

C. Timing of Ordinance Effect.

The feedback from the council made it clear that the ordinance should be effective for the next election cycle. As a result, the timing of the adoption of this matter will ensure that the law as proposed would be effective after the current election and in place for the next general municipal election in November 2022. This would be consistent with the effective date of AB 571 and fundamental fairness for candidates in current races for the general municipal election to be held November 3, 2020.

D. Required Relinquishment of Surplus Funds.

An additional issue discussed during the August City Council meeting related to whether the EMC may prohibit the disbursement of surplus campaign funds into a candidate's next campaign account so that all candidates for office would start campaigns on an equal financial footing. Deputy Mayor Martinez expressed concern over the use of surplus campaign account funds being poured into a new campaign account allowing for an immediate advantage over opponents.

As noted at the open session on this item, state law addresses the issue of the use of surplus campaign funds held in a candidate's election campaign account. In particular, Government Code § 89519(b) provides that surplus funds may only be used in six (6) specific ways (e.g. payment of debt, repayment of contributions, donations to bona fide charitable organizations, contributions to political party committees, etc.).

However, this office has attempted to address the issue by (1) including a specific reference to the need for candidates to comply with Government Code § 89519 in EMC 2-107(a), and (2) including the following language to EMC 2-107(b):

No candidate for any city elected office, or his or her treasurer or committee, shall make a payment or contribution from an existing campaign account into a new campaign account for that candidate, except as allowed by state law.

E. Limits Related to Type of Donor.

Councilmember Morasco noted a concern that to the extent certain segments of potential campaign donors are affected by this ordinance, all types of donor groups should be equally impacted and restricted. Councilmember Diaz agreed with the principle that all types of donor groups, whether individual and entity, should be treated the same.

Attachment 1

Adoption of Campaign Contribution Limit Ordinance
October 21, 2020
Page 5

As written, the ordinance limitations apply to all “persons” which is defined as:

an individual, proprietorship, firm, partnership, joint venture, syndicate, business trust, company, corporation, association, committee, labor union, Political Action Committee, Independent Committee and any other organization or group of persons acting in concert.

As defined, a “person” does not include a Political Party Committee thereby allowing a state or county central committee of a qualifying organization which meets the requirements for recognition as a political party pursuant to California Elections Code exempt from the restriction.

F. Miscellaneous Definitions.

In addition to the above substantive changes noted above, Ordinance No. 2020-27 also updates and/or includes definitions for the following terms used in the Campaign Control Ordinance in EMC 2-102: “Independent Committee,” “Political Party Committee,” “Person,” and “Political Action Committee.”

CONCLUSION:

The City Council has authority, and has exercised its authority in the past, to set campaign contribution limits consistent with state law. The council members are most knowledgeable about the difficulties and practicalities involved in raising money for a local election both as an incumbent and as a challenger in this jurisdiction.

This report and the proposed Ordinance is an attempt to synthesize the comments expressed by the council into a constitutionally sound ordinance that accomplishes the purposes of effecting campaign finance reform and be consistent with the City’s existing Campaign Control Ordinance.

APPROVED AND ACKNOWLEDGED ELECTRONICALLY BY:

Michael R. McGuinness, City Attorney
10/14/2020 4:35 PM

ATTACHMENTS:

1. Attachment 1 - August 12, 2020, Staff Report
2. Attachment 2 - (Redline version of Campaign Control Ordinance)
3. Ordinance No. 2020-27

Attachment 2

Amendments to EMC sections 2-102 and 2-107

Proposed Redline Version

Sec. 2-102. Definitions.

As used in this article, the listed words or phrases shall be defined as follows:

(1) *Candidate* shall mean any individual who is listed on the ballot or who has begun to circulate nominating petitions or authorized others to circulate petitions in his or her behalf, for nomination for or election to any elective city office, or who receives a contribution or makes an expenditure or gives his or her consent for any other person to receive a contribution with a view to bringing about his or her nomination or election to any city office, whether or not the specific elective office for which nomination or election may be sought is known at the time the contribution is received or the expenditure is made and whether or not candidacy has been announced or a declaration of candidacy filed at such time. "Candidate" also includes any holder of any city office who is the subject of a recall election.

(2) *City office* shall mean the offices of mayor, councilmember and treasurer of the City of Escondido.

(3) *Committee* shall be defined as the definition found in Government Code Section 82013, contained within the Political Reform Act, and any related provisions in the California Code of Regulations.

(4) *Contribution* shall be defined as the definition found in Government Code Section 82015, contained within the Political Reform Act, and any related provisions in the California Code of Regulations.

(5) *Controlled committee* shall mean a committee which is controlled directly or indirectly by a candidate or which acts jointly with a candidate or controlled committee in connection with the making of expenditures. A candidate controls a committee if he or she, his or her agent or any other committee he or she controls has a significant influence on the actions or decisions of the committee.

(6) *Election* shall mean any primary, general or special election held in the City of Escondido, including the candidate election portion of a consolidated recall election. The primary and general or special elections are separate elections for purposes of this article.

(7) *Enforcement authority* shall mean the officer, agent or organization designated by action of the city council to enforce the provisions of this article. Nothing in this article shall be construed as limiting the authority of any law enforcement agency or prosecuting attorney to enforce the provisions of this article under any circumstances where such law enforcement agency or prosecuting attorney otherwise has lawful authority to do so.

Attachment 2

(8) *Expenditure* shall mean a payment, a forgiveness of a loan, a payment of a loan by a third party, or an enforceable promise to make a payment, unless it is clear from the surrounding circumstances that it is not made for political purposes. An expenditure is made on the date the payment is made or on the date consideration, if any, is received, whichever is earlier.

(9) *Independent committee* shall mean a committee that receives contributions or makes expenditures for the purpose of influencing or attempting to influence a City election, which is not made with the cooperation, consultation, or in concert with, or at the request or suggestion of, any candidate or his or her committee, or any of their agents.

(10) *Independent expenditure*:

(a) *Independent expenditure* shall mean an expenditure by a person for a communication expressly advocating the support of or opposition to a clearly identified candidate which is not made with the cooperation or prior consent of a candidate, his or her agent, or a controlled committee of a candidate.

(b) For the purpose of this definition:

1. "Expressly advocating" shall mean any communication containing a message advocating support or opposition. Content may include, but not be limited to, the name of a candidate, the title of a measure or any expression such as "vote for," "elect," "support," "cast your ballot for," "vote against," "defeat," or "reject" and an identifying phrase.

2. "Clearly identified candidate" shall mean that the name of a candidate appears, a photograph or drawing of the candidate appears, or the identity of the candidate is otherwise apparent by unambiguous references.

3. "Made with the cooperation or with the prior consent of, or in consultation with, or at the behest or suggestion of, a candidate or his or her agent or a controlled committee of a candidate" shall mean any arrangement, coordination, or direction by a candidate, agent or committee prior to the publication, display or broadcast of the communication.

4. "Agent" shall mean any person who has actual oral or written authority, either express or implied, to make or to authorize the making of expenditures on behalf of a candidate, or any person who has been placed in a position within the campaign organization where it would reasonably appear that in the ordinary course of campaign-related activities, he or she may authorize expenditures.

(c) An expenditure not qualifying under this section as an independent expenditure shall be considered a contribution to the candidate.

(11) *Measure* shall mean any proposition which is submitted to a popular vote at an election by action of the city council or which is submitted or is intended to be submitted to a popular vote at a city election by initiative or referendum procedure whether or not it qualifies for the ballot.

(12) *Payment* shall mean payment, distribution, transfer, loan, advance, deposit, gift or other rendering of money, property, services or anything else of value, whether tangible or intangible.

Attachment 2

(13) *Person* shall mean an individual, proprietorship, firm, partnership, joint venture, syndicate, business trust, company, corporation, association, committee, labor union, political action committee, independent committee and any other organization or group of persons acting in concert. "Person" does not include a political party committee.

(14) *Political action committee* shall mean an organization that generates, receives and/or pools campaign contributions from members or others and either makes direct expenditures on behalf of, or donates those contributions to campaigns for or against, candidates or ballot measures. As used herein, a labor union or employee bargaining group shall constitute a political action committee.

(15) *Political party committee* shall mean the state central or county central committee of an organization that meets the requirements for recognition as a political party pursuant to California Elections Code sections 5100 or 5151.

Sec. 2-107. Disbursement of surplus campaign funds.

~~(a)~~— If the final campaign statement for a candidate or any committee discloses an unexpended surplus, the candidate or committee shall comply with Government Code Section 89519, as amended or applicable, in the closure of the account and disbursement of any such funds.

~~(b)~~— ~~No candidate for any city elected office, or his or her treasurer or committee, shall make a payment or contribution from an existing campaign account into a new campaign account for that candidate, except as allowed by state law.~~

ORDINANCE NO. 2021-04

AN ORDINANCE OF THE CITY COUNCIL OF
THE CITY OF ESCONDIDO, CALIFORNIA,
TO REPEAL AND REPLACE PROVISIONS
OF ESCONDIDO MUNICIPAL CODE
CHAPTER 2, ARTICLE 2, CONTROLS ON
CAMPAIGN CONTRIBUTIONS

WHEREAS, the high cost of election campaigning creates problems of actual or perceived improper influence exercised by campaign contributors over elected officials; and

WHEREAS, the City Council for the City of Escondido (“City”) has enacted the Campaign Control Contribution Ordinance (“Ordinance”) to govern various aspects of campaign financing in the jurisdiction of the City; and

WHEREAS, the Ordinance at Escondido Municipal Code (“EMC”) Section 2-100 recites the purpose and intent of creating reasonable limits on the amounts and types of campaign contributions and it is incorporated herein as though fully set forth; and

WHEREAS, mindful of first amendment constitutional principles, fundamental due process and fairness, there exists a compelling need and it is in the best interests of the citizens of this City to update and adopt reasonable and enforceable regulations related to election campaign fundraising conducted in the City; and

WHEREAS, such campaign regulations may be enacted pursuant to the authority granted to the City by Article XI, Section 7 of the California Constitution, and specifically authorized by the Political Reform Act.

NOW, THEREFORE, IT IS HEREBY RESOLVED and the City Council of the City of Escondido DOES HEREBY ORDAIN as follows:

SECTION 1. The foregoing recitals are true and correct.

SECTION 2. That EMC Chapter 2, Administration, Article 7, Controls on Campaign Contributions, Section 2-102 shall be repealed and replaced as follows:

Section 2-102. Definitions.

As used in this article, the listed words or phrases shall be defined as follows:

(1) *Candidate* shall mean any individual who is listed on the ballot or who has begun to circulate nominating petitions or authorized others to circulate petitions in his or her behalf, for nomination for or election to any elective city office, or who receives a contribution or makes an expenditure or gives his or her consent for any other person to receive a contribution with a view to bringing about his or her nomination or election to any city office, whether or not the specific elective office for which nomination or election may be sought is known at the time the contribution is received or the expenditure is made and whether or not candidacy has been announced or a declaration of candidacy filed at such time. "Candidate" also includes any holder of any city office who is the subject of a recall election.

(2) *City office* shall mean the offices of mayor, councilmember and treasurer of the City of Escondido.

(3) *Committee* shall be defined as the definition found in Government Code Section 82013, contained within the Political Reform Act, and any related provisions in the California Code of Regulations.

(4) *Contribution* shall be defined as the definition found in Government Code Section 82015, contained within the Political Reform Act, and any related provisions in the California Code of Regulations.

(5) *Controlled committee* shall mean a committee which is controlled directly or indirectly by a candidate or which acts jointly with a candidate or controlled committee in connection with the making of expenditures. A candidate controls a committee if he or she, his or her agent or any other committee he or she controls has a significant influence on the actions or decisions of the committee.

(6) *Election* shall mean any primary, general or special election held in the City of Escondido, including the candidate election portion of a consolidated recall election. The primary and general or special elections are separate elections for purposes of this article.

(7) *Enforcement authority* shall mean the officer, agent or organization designated by action of the city council to enforce the provisions of this article. Nothing in

this article shall be construed as limiting the authority of any law enforcement agency or prosecuting attorney to enforce the provisions of this article under any circumstances where such law enforcement agency or prosecuting attorney otherwise has lawful authority to do so.

(8) *Expenditure* shall mean a payment, a forgiveness of a loan, a payment of a loan by a third party, or an enforceable promise to make a payment, unless it is clear from the surrounding circumstances that it is not made for political purposes. An expenditure is made on the date the payment is made or on the date consideration, if any, is received, whichever is earlier.

(9) *Independent Committee* shall mean a committee that receives contributions or makes expenditures for the purpose of influencing or attempting to influence a City election, which is not made with the cooperation, consultation, or in concert with, or at the request or suggestion of, any candidate or his or her committee, or any of their agents.

(10) *Independent expenditure*:

(a) *Independent expenditure* shall mean an expenditure by a person for a communication expressly advocating the support of or opposition to a clearly identified candidate which is not made with the cooperation or prior consent of a candidate, his or her agent, or a controlled committee of a candidate.

(b) For the purpose of this definition:

1. "Expressly advocating" shall mean any communication containing a message advocating support or opposition. Content may include but not be limited to the name of a candidate, the title of a measure or any expression such as "vote for," "elect," "support," "cast your ballot for," "vote against," "defeat," or "reject" and an identifying phrase.

2. "Clearly identified candidate" shall mean that the name of a candidate appears, a photograph or drawing of the candidate appears, or the identity of the candidate is otherwise apparent by unambiguous references.

3. "Made with the cooperation or with the prior consent of, or in consultation with, or at the behest or suggestion of, a candidate or his or her agent or a controlled committee of a candidate" shall mean any arrangement, coordination, or direction by a candidate, agent or committee prior to the publication, display or broadcast of the communication.

4. "Agent" shall mean any person who has actual oral or written authority, either express or implied, to make or to authorize the making of expenditures on behalf of a candidate, or any person who has been placed in a position within the campaign organization where it would reasonably appear that in the ordinary course of campaign-related activities, he or she may authorize expenditures.

(c) An expenditure not qualifying under this section as an independent expenditure shall be considered a contribution to the candidate.

(11) *Measure* shall mean any proposition which is submitted to a popular vote at an election by action of the city council or which is submitted or is intended to be submitted to a popular vote at a city election by initiative or referendum procedure whether or not it qualifies for the ballot.

(12) *Payment* shall mean payment, distribution, transfer, loan, advance, deposit, gift or other rendering of money, property, services or anything else of value, whether tangible or intangible.

(13) *Person* shall mean an individual, proprietorship, firm, partnership, joint venture, syndicate, business trust, company, corporation, association, committee, labor union, Political Action Committee, Independent Committee and any other organization or group of persons acting in concert. "Person" does not include a Political Party Committee.

(14) *Political Action Committee* shall mean an organization that generates, receives and/or pools campaign contributions from members or others and either makes direct expenditures on behalf of, or donates those contributions to campaigns for or against, candidates or ballot measures. As used herein, a labor union or employee bargaining group shall constitute a political action committee.

(15) *Political Party Committee* shall mean the state central or county central committee of an organization that meets the requirements for recognition as a political party pursuant to California Elections Code sections 5100 or 5151.

SECTION 3. That EMC Chapter 2, Administration, Article 7, Controls on Campaign Contributions, Section 2-107 shall be repealed and amended as follows:

Section 2-107. Disbursement of surplus campaign funds.

If the final campaign statement for a candidate or any committee discloses an unexpended surplus, the candidate or committee shall comply with Government Code Section 89519, as amended and applicable, in the closure of the account and disbursement of any such funds.

SECTION 4. SEPARABILITY. If any section, subsection sentence, clause, phrase or portion of this ordinance is held invalid or unconstitutional for any reason by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and

independent provision and such holding shall not affect the validity of the remaining portions.

SECTION 5. That as of the effective date of this ordinance, all ordinances or parts of ordinances in conflict herewith are hereby repealed.

SECTION 6. That the City Clerk is hereby directed to certify to the passage of this ordinance and to cause the same or a summary to be published one time within 15 days of its passage in a newspaper of general circulation, printed and published in the County and circulated in the City of Escondido.



FUTURE CITY COUNCIL AGENDA ITEMS

Updated February 24, 2021

*AGENDA ITEMS AND CITY COUNCIL MEETING DATES ARE SUBJECT TO CHANGE.
CHECK WITH THE CITY CLERK'S OFFICE AT (760) 839-4617*

March 10, 2021
6:00 p.m.

CONSENT CALENDAR

Lake Wohlford Dam Replacement Project Second Amendment to the Prop 1E Grant Agreement
(C. McKinney)

The project schedule for the Lake Wohlford Dam Replacement Project has been extended several years due to requirements from regulatory agencies for additional design elements, field work, potential significant habitat mitigation, delays in receiving review comments from regulatory agencies, and the study of rehabilitation alternatives caused by increased construction cost estimates.

Lake Wohlford Dam Replacement Project – Division of Safety of Dams Application Fee
(C. McKinney)

The California Division of Safety of Dams ("DSOD") regulates Lake Wohlford Dam. An application for construction is required in order to obtain DSOD approval to construct the new dam.

PUBLIC HEARINGS

Climate Action Plan Update Adoption
(M. Strong)

The Climate Action Plan Update ("CAP Update") consists of a comprehensive update to the 2013 CAP. The CAP update serves as a roadmap for the City to reduce citywide greenhouse gas emissions ("GHG emissions") and builds on the 2013 CAP by updating the GHG emissions inventory with a new baseline year and forecasting emissions, consistent with state legislation and executive orders that are aimed at reducing Statewide GHG emissions. By establishing consistency with state legislation, the CAP Update seeks to streamline future development approvals within the City. The City has also developed a Climate Action Plan Consistency Review Checklist, in conjunction with the CAP Update, to provide a streamlined review process for proposed new development projects that are subject to discretionary review and trigger environmental review pursuant to CEQA.

CURRENT BUSINESS

Library Board of Trustees Appointment Interviews
(Z. Beck)

It is requested that the City Council conduct interviews of applicants for the Library Board of Trustees to fill term that is due to expire on March 31, 2021.

Planning Commission Appointment
(Z. Beck)

It is requested that the City Council appoint Herminia Ledesma to the Planning Commission to a fill term that is due to expire on March 31, 2022.

FUTURE AGENDA ITEMS

March 17, 2021 NO MEETING

March 24, 2021

5:00 p.m.

CONSENT CALENDAR

2020 General Plan Annual Report (Case No. PL21-0061)

(M. Strong)

Government Code Section 65400 mandates that cities and counties prepare an annual report on the status and progress in implementing the jurisdiction's General Plan. The annual report is required to be submitted to the Office of Planning and Research ("OPR") and the State Department of Housing and Community Development ("HCD"). The City Council adopted a comprehensive update to the General Plan, including a new Housing Element for the 2013-2020 reporting cycle, on December 12, 2012. This report documents the annual review of the 2012 General Plan.

City of Escondido Landscape Maintenance Assessment District Preliminary Engineer's Report for FY2021/2022 for Zones 1 through 38

(J. Procopio)

It is requested that the City Council adopt Resolution No. 2021-18 and 2021-19 that will order the preparation of an Engineer's Report, approve the Preliminary Engineer's Report and set a Public Hearing date for April 21, 2021, for the City of Escondido Landscape Maintenance Assessment District (LMD) Zones 1 through 38 for FY 2021/2022.

IDR

(J. Perpetua)

Currently pending Green Sheet

PUBLIC HEARINGS

CURRENT BUSINESS

Housing and Community Investment Study – Informational Report and Status Update

(M. Strong)

The three grant-funded projects have been aligned under the cover of a consolidated work program, called Housing and Community Investment Study. Housing related topics remains a focused area of interest for the City Council and this consolidated work program helps align with developing a citywide housing strategy. At the March 24, 2021 meeting, City staff will release a draft Housing Element and East Valley Specific Plan for public review. Direction received at the March 24, 2021 meeting would help finalize the approach to the second phase of outreach and ensure that the work program is completed in a coordinated manner.

Cannabis Regulation and Taxation Update

(C. McKinney)

FUTURE AGENDA ITEMS

Weekly Activity Report



February 25, 2021

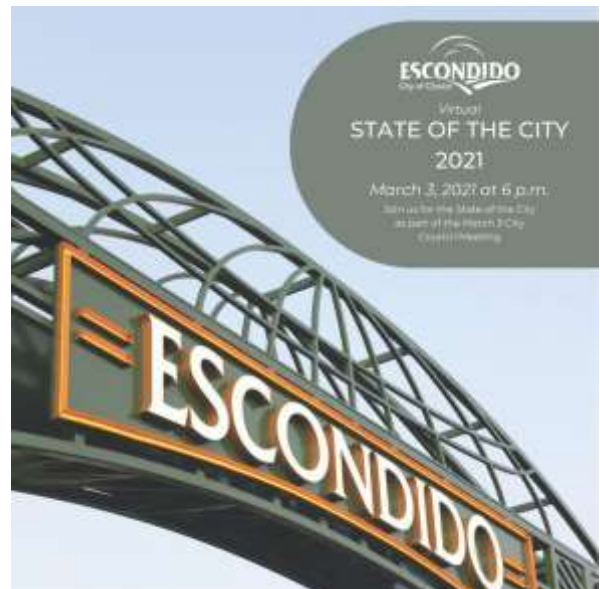
2021 Virtual State of the City

The 2021 State of the City will take place next Wednesday, March 3 as part of the regularly scheduled virtual City Council meeting.

Tune in for a message from Mayor Paul McNamara and a look at how Escondido has faced the challenges that 2020 brought all of us.

The State of the City will be livestreamed at 6 p.m. and available for viewing after at:

<https://www.escondido.org/meeting-broadcasts>



County of SD Emergency Rental Assistance

San Diego County residents financially impacted by COVID-19 who need help paying their rent and utilities may qualify for assistance.

Applications for the County of San Diego's Emergency Rental Assistance Program (ERAP) 2021 can be submitted starting March 2, 2021.

For more information on the County's program, please visit www.sdhcd.org or call (858) 694-4801 to speak to a housing representative.



Business Tools and Resources

New business licenses and renewals will now be receiving welcome letters with helpful tools and resources to further set businesses up for success. The City evaluated an opportunity to help our businesses by increasing communication via our Online Service Portal. Customers can now access resources such as Local, State and Federal incentives, graffiti waivers, business marketing opportunities, COVID resources and more. View all of our available Online Services [here](#).

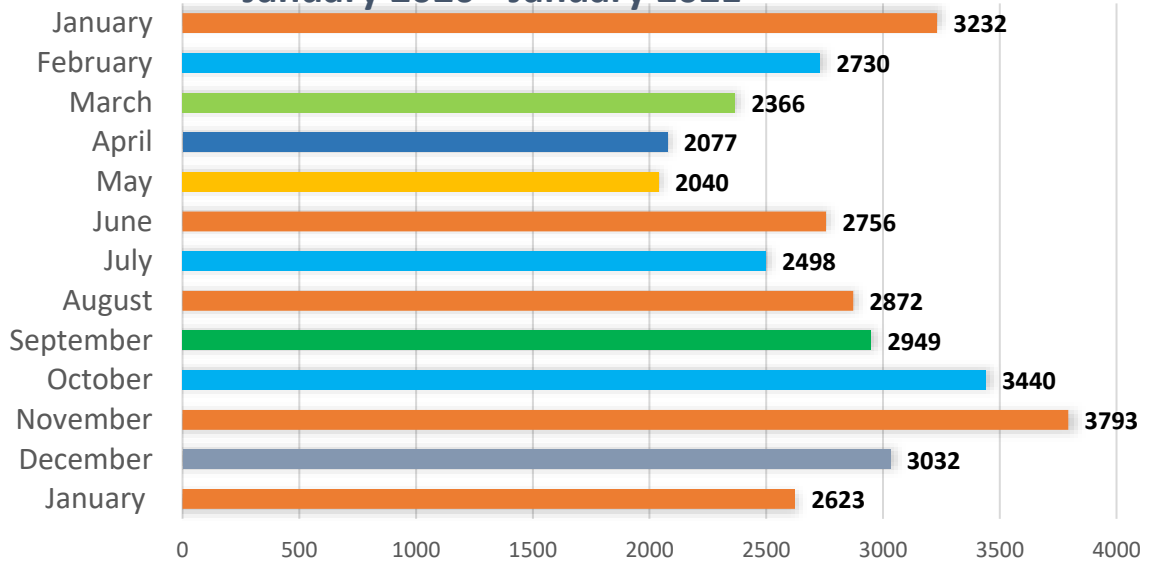


Apply For or Renew a Business License

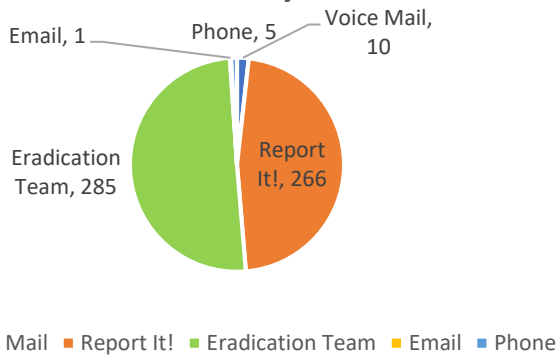
BY THE NUMBERS

Public Works:

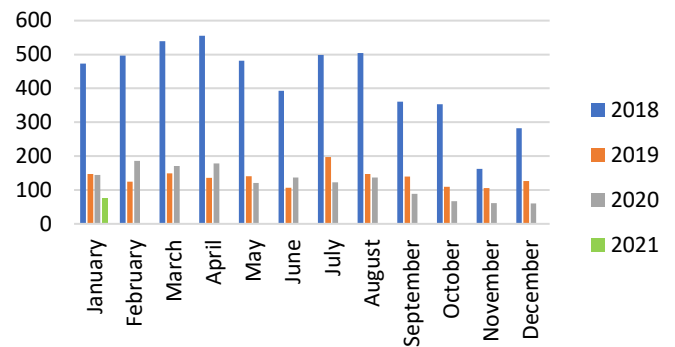
Number of Graffiti Tags Removed January 2020 - January 2021



How Graffiti Was Reported - January



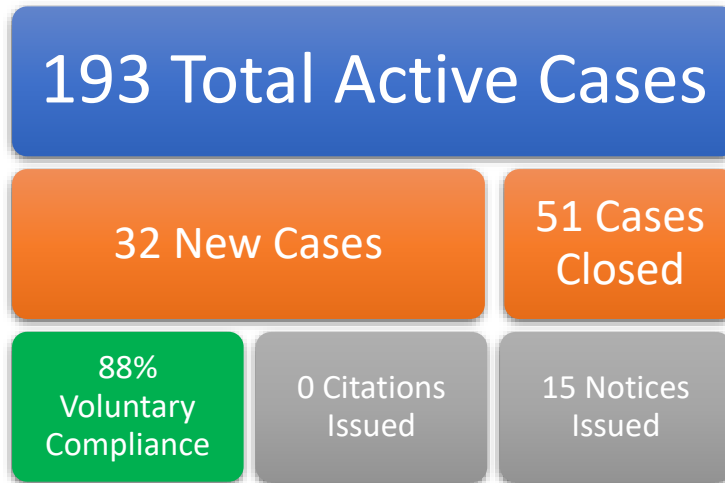
Number of Shopping Carts Removed



Graffiti Restitution:

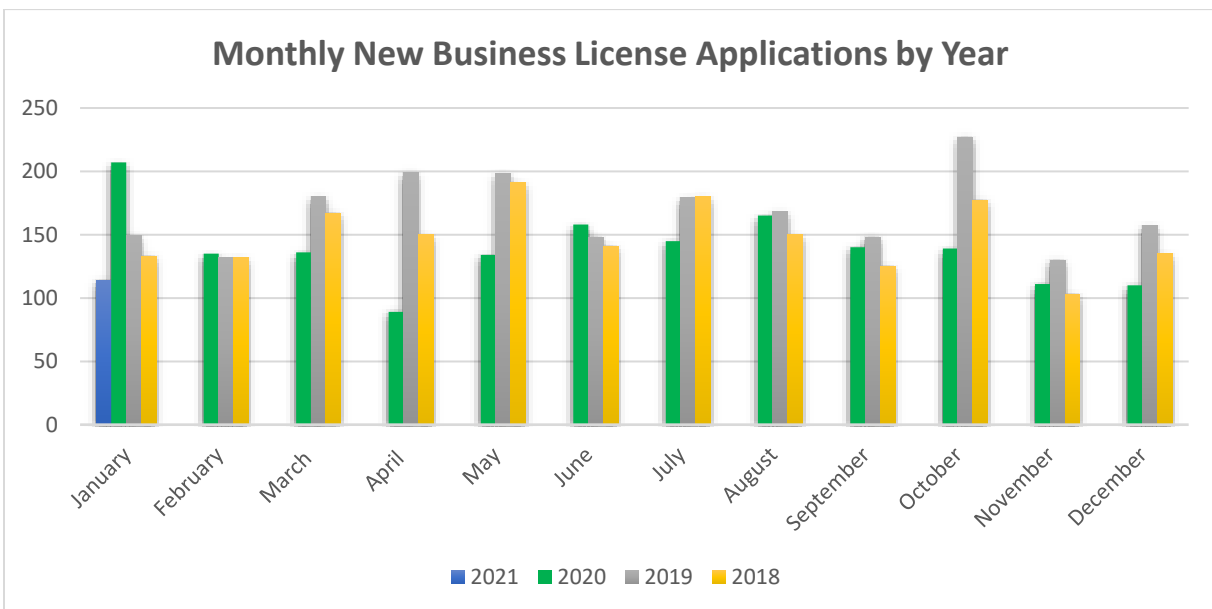
| Collected Past Week | Collected Year to Date |
|---------------------|------------------------|
| \$860 | \$2100.81 |

Code Enforcement:



| | |
|---------------------------------|-----|
| Total Code Cases (Year To Date) | 328 |
|---------------------------------|-----|

Business Licenses:



COMMUNITY DEVELOPMENT & ENGINEERING

Building Permits and Inspections:

1. This week the counter staff conducted in person meetings with 148 applicants and were able to process 107 applications and issue 137 permits.
2. The total permit valuation for the week was \$870,016.00.
3. This week there were 288 building inspections completed.

Development and Capital Projects Update:

Curious what's happening with development projects around the city? See below for milestone activities that have happened since last week. Skip to the bottom of this section for a list of projects that are in progress but do not have an update this week. To learn about previous applications for residential and commercial development permits, please visit the [Development Project Information Archive](#) page or contact the [Planning Division](#).

Commercial / Office / Industrial:

1. Burros and Fries - (MPA Architects) 1107 E. Valley Parkway – An approved 5,224 square foot commercial building, with associated landscaping and parking. The building includes a 1,850 square foot drive-through restaurant (Burros and Fries) and 3,374 square feet of additional retail space. The contractor has completed paving of the new turn lane on Valley Parkway and is currently working on the final grading for the road improvements.

Housing:

2. Habitat for Humanity 10-Unit Condominium Development (Developer: San Diego Habitat for Humanity) – An approved residential project involving 10 condominium units at 245 E. El Norte Parkway. All units will be for sale to low-income households. The applicant submitted grading, landscaping, and final map on the week of February 22, 2021.
3. Oak Creek (Builder: KB Homes) – This is an approved residential project for 65 single-family residential lots on approximately 44 acres at Felicita Road and Hamilton Lane. KB Homes is working on road widening improvements for the section of Hamilton Rd between Felicita and Miller, along with a section of Hamilton east of Miller. Concrete for the sidewalk along the south side of Hamilton Lane is the final phase of the road widening project, and is scheduled to take place next week. Hamilton Lane has been re-opened to two-way traffic, and final striping and signage will be completed in the coming weeks.
4. Henry Ranch (Builder: Joe Martin, Trumark Homes) - An approved development of 97 single-family residential homes on 74.35 acres at the eastern terminus of Lincoln Avenue. The developer, Trumark, has nearly completed onsite water, storm drain and sewer utilities and is working on pedestrian ramps and sidewalks. The contractor has completed the video detection camera installation at the intersection of El Norte and Lincoln Avenue. Models have are now open, and the contractor is now focusing on new home construction.
5. Jack's Creek TR 951 and SUB 17-0026 – (Developer New Pointe Development). A 12-lot, single-family residential subdivision on 3.31 acres. The site is located at the westerly

terminus of Jack's Creek Road, north of El Norte Parkway, addressed as 640 Oakwood Creek Glen, formally 2888 E. Washington Avenue. The contractor has completed the grading for 11 of the 12 new home pads. Offsite improvements (curb, sidewalk, gutter, and driveways) have been completed. Framing has started for six of the homes.

6. The Villages at Escondido Country Club (Builder: Lennar Homes) 380 residences located on the former golf course off of Country Club Lane, north of El Norte Parkway. In Village I, Lennar has opened the model homes to the public and there is a lot of vertical construction. Many of the homes built are now under contract.

The Plot Plan for the new commercial center was approved on January 5, 2021 and the builder is finalizing the landscape plans. New construction at the commercial center, branded "Basecamp," should commence in the next couple of weeks. All Plot Plan approvals have been provided for the three neighborhood parks, and when developed, the parks will be open to the public. The contractor is continuing with the concrete offsite improvements and will be focusing on driveway approaches at Country Club and Arroyo Glen. In Village II, rough grading is ongoing. The contractor has completed the realignment of the Vista Irrigation District water main that crosses the project site. In Village III, rough grading is nearing completion. The contractor is installing a new sewer manhole and main line at the intersection of La Brea and Country Club along with private water and sewer lines in tract.

City Projects or Other Capital Improvement Projects:

7. Membrane-Filtration Reverse Osmosis Facility/MFRO (Developer: City of Escondido Utilities Department; 901 W. Washington Avenue) – A groundbreaking ceremony is scheduled for Tuesday, March 2, 2021.
8. Spruce Street/Transit Center Pedestrian Bridge Project – The City Council approved a Partial Notice of Completion for areas 2 and 3 on February 10, 2021.
9. Storm Drain Pipe Lining and Rehabilitation Project Phase II – The Contractor has verified field dimensions of the corrugated metal pipe and is calculating material thickness for the required pipe lining. The work consists of storm drain cleaning, inspection, CCTV, repairing and grouting voids, point repairs, grouting existing flow line, cured in place pipe lining, storm drain structure floor repairs, post CCTV and inspection, overall rehabilitation of existing corrugated metal pipe storm drain systems.
10. Multi Neighborhood Street Light L.E.D. retrofit Project Phase II - This project generally consists of the removal of approximately 725 non-LED street light fixtures and safety light fixtures, and the replacement with specified L.E.D. street light fixtures and L.E.D. safety light fixtures at various locations within the City of Escondido. Material delivery dates have been confirmed. The Notice to Proceed has been issued for March 1, 2021. The contractor is evaluating locations and coordinating an installation schedule.

Ongoing Projects - No Updates This Week:

Projects that do not have any changes or updates this week will be listed here to indicate that they're still in progress. When an update occurs, the project will appear above in the Development and Capital Projects section.

County of San Diego Projects:

11. The County of San Diego ("County") has been processing a land use application for a new recycling facility, just north of the City of Escondido. The project site is located west of Interstate 15 (I-15) along Mesa Rock Road. The project, called "North County Environmental Resources," includes a 12,000-square-foot steel building, a 100,000-gallon water tank, and a recycling facility for wood, construction debris, and concrete and asphalt. The City of Escondido ("City") previously submitted comments to County staff on October 14, 2019 expressing some concerns about the project, its operation, and its potential impact on the environment. A second letter was sent on June 24, 2020. Despite project opposition, the City was notified that the County approved the project on November 3, 2020, which started the 10-day appeal period. The City filed an appeal of that decision to the County of San Diego Planning and Development Services Department on November 12, 2020. The County of San Diego Planning Commission upheld the decision of the Planning and Development Services Department on February 5, 2021. The City filed an appeal of that decision on February 16, 2021.

Commercial / Office / Industrial:

12. Mercedes Benz Expansion – (Developer: Jody Stout, Integrity Design and Construction) 1101 W. 9th Avenue – A Master and Precise Plan modification to demo the existing dealership showroom and construct a new showroom, office, parts storage and service building.
13. ERTC/Palomar Health Parking Structure (Developer: McCarthur Construction). An application request was received on October 21, 2020 to build 1,906 parking spaces at the new hospital campus. The proposed parking garage is six stories.
14. 7-Eleven Gas and Convenience Store – (Developer: Golcheh Group) 900 W. Mission Ave. – An approved 4,000 square foot convenience store with eight (8) fuel dispenser pumps on the northeastern corner of Mission/Rock Springs.
15. Carvana – (Developer: Jo Ryan, Carvana) 559 N. Hale Avenue – An approved vending machine car dealership. The project consists of an approximately 5,800 square feet, eight-(8) tier glass and steel tower structure up to 75 feet in height.
16. Raising Cane's Restaurant – (Developer: Ada Fermin, PM Design Group) 1280 W. Valley Parkway – An approved 3,744 square foot drive-through restaurant located on the east side of the southbound off-ramp on W. Valley Parkway.
17. Medical Office Building West (MOB-West, Developer Palomar Pomerado Health) –The proposed project is located in Planning Area 4 of the Escondido Resource & Technology Center (ERTC) Specific Plan.

Housing:

18. Palomar Heights (Developer: Ninia Hammond, Integral Communities) – An approved land use development application consisting of the demolition and redevelopment of the old Palomar Hospital site with 510 multi-family units with 10,000 square feet of commercial.
19. Canterbury Gardens Apartment Project (Developer: Kensington Canterbury Gardens, LLC) - A Plot Plan application was submitted on January 26, 2021, for the development of an apartment project at 2402 South Escondido Boulevard (the site of the Canterbury Gardens retail store).
20. Villa Portofino – (Developer: Chris Post, ATC Design Group) 15 apartment units in a three-story building with parking garage at 2690 S. Escondido Blvd.
21. Hacienda De Vega Redevelopment – (Developer: Tony Cassolato) An approved proposed residential condominium development consisting of 42 three-story attached townhomes on 1.75 acres.
22. Harvest Hills, formerly called Safari Highlands Ranch (Developer: Jeb Hall, Concordia Homes) - 550 residential subdivision, east of Rancho San Pasqual. A project webpage containing draft documents and plans can be accessed at the following link:
<https://www.escondido.org/safari-highlands-ranch-specific-plan.aspx>
23. North Avenue Estates (Developer: Casey Johnson) – This is an approved residential project for 34 lots at North Avenue/Conway Drive.
24. Sager Ranch/Daley Ranch Resort Specific Plan (Developer: J. Whalen Associates, Inc., Sager Ranch Partners) - 203 housing units and 225-room resort hotel on 1,783-acres, just north and east of Daley Ranch. A project webpage containing draft documents and plans can be accessed at the following link:
<https://www.escondido.org/daley-ranch-resort-specific-plan.aspx>
25. Pradera (Developer: Moses Kim, Lennar Homes) – This approved project consists of a 70-unit single-family development located at the northeastern corner of Ash Street and Lehner Avenue.
26. Casa Mercado Apartments (Developer: Paul Mayer, Pemcor) – A four-story, 120-unit apartment complex on 2.31 acres on Second Avenue and Pine Street.
27. Fig Apartments (Developer Claude Marengo) – A 15-unit, three-story, multi-family residential apartment complex consisting of three stories on 0.59 acres.
28. Reed Road Assisted Living Facility (2525 Reed LLC) – A new residential care facility is proposed on a 4.2-acre site on 2525 Reed Road.
29. Iwashita Apartments (Developer: Iwashita Development) – A six-story, mixed-use project at 322 S. Escondido Boulevard for 172 units.

30. Interfaith Recuperative Care Facility/Hotel – (Developer: Interfaith) 555 North Center City Parkway – Conversion of the existing lodging facility (America’s Best Value Inn) and construction of new residential care facility designed to provide quality emergency housing, services, and supervision to at-risk individuals, homeless, etc. The application proposes to conduct this service, and be permitted, as a hotel.
31. Apollo Residential Care (NOAA Group) – An approved Conditional Use Permit for an assisted living and memory care facility, with 78 units accommodating 99 beds at 3141 East Valley Parkway.
32. East Valley Parkway Apartments (Developer: John Wurster) – A 50-unit mixed use affordable apartment complex consisting of four stories situated on a 21,000 square foot vacant parcel in the historic District of the Downtown.
33. Nutmeg Condo General Plan Amendment (Developer: Jim Simmons, CCI) – An approved 137 townhome condo unit project, located on both sides of Nutmeg between I-15 and Centre City Parkway.
34. Del Prado (Developer: Kerry Garza, Touchstone Communities) – An approved 113-unit townhome-style Planned Development located at the southwestern corner of Brotherton Road and the Centre City Parkway frontage road.

City Projects or Other Capital Improvement Projects:

35. Lake Wohlford Replacement Dam – this project involves a new dam downstream (west) of the existing dam and partial deconstruction of the existing dam. The replacement dam would feature an outlet tower that is integrated into the dam’s upstream face; the top of the existing outlet tower would be demolished, and the bottom of the existing outlet tower and the outlet pipe would be filled with sand and abandoned in place. The project would entail improvement and extension of an existing unpaved access road located west of the Lake Wohlford Marina, extending it to the right (north) abutment of the replacement dam.
36. SDG&E 16” Gas Main Replacement – In January 2019, the CPUC’s Safety Enforcement Division approved SDG&E’s test or replace plan for Line 1600, a 16-inch natural gas transmission pipeline which was not strength tested in 1949 when it was constructed. This next phase of PSEP projects will include 19 separate projects that will take place in the cities of San Diego, Escondido and Poway, as well as the County of San Diego. As part of these projects, approximately 37 miles of existing pipe in more populated areas will be replaced and approximately 13 miles of existing pipe in less populated areas will be strength tested. Approximately 5.4 miles of replacement and 2.7 miles of strength testing is expected to occur in Escondido from 2020-2024. Phase 1 is complete. SDG&E initiated Phase 2. Construction is scheduled to conclude in July 2021. Potholing for the new gas main is ongoing in both the County and City section of the project.
37. Creek Trail Crossing - At the January 14, 2021 Transportation & Community Safety Commission meeting, the final design for the Creek Trail Crossings project that improves all seven Creek Trail intersections between Juniper and Citrus was approved. Improvements include a signal at Midway and rapid flashing beacons with bulb-outs, where the roadway width permits, at other locations. The project also fills in sidewalk gaps

along Citrus and Midway. Final plans will be reviewed by the granting agency in February construction funding will be programmed by the California Transportation Commission in May with construction to begin by late summer.

38. School and Traffic Safety Projects - Each year the Traffic Commission prioritizes and funds traffic safety projects focused on improving pedestrian and vehicle safety. Projects are nominated by each School District, COMPACT, residents and staff. This year four priority projects were completed, including crosswalk improvements at Oak Hill and Citrus, crosswalk improvements on Lincoln Avenue near Pioneer Elementary, pedestrian countdown timers at five intersections and an Audible Pedestrian Signal at El Norte and Centre City Parkway that serves the sight impaired.

39. State Route 78 - Caltrans, in association with Hazard Construction will be making improvements to State Route 78 over the coming months. Crews will work between Broadway to Flora Vista Street on State Route 78. At the conclusion of the work later this fall, residents and motorists will see and feel an improvement in ride quality and the extension of the service life of the roadway. Pedestrians and cyclists will benefit from the reconstruction of 83 curb ramps to be ADA compliant, modifying seven traffic signals with vehicle 2 infrastructure (V2I), traffic signal upgrades, upgraded crosswalks and pedestrian signals, and a Class III bike route. The majority of the work will occur during the night with working hours from 8:30 pm to 5:00 am. For additional information contact Caltrans Public Information officer, Stephen Welborn at 619-913-9452.

POLICE DEPARTMENT UPDATES:

On February 15, an officer arrived at the police station and observed a man in a car trying to open the gate to the secure parking area. The officer contacted the man who stated he was a detective and showing up for work. It was quickly discovered that the man is actually on parole and not a police detective. To compound the issue, he was in possession of a meth pipe, had a concealed machete, and had driven to the station in a stolen car. The man was placed under arrest for a host of charges.

On February 15, an officer stopped a car near Fig St. and Janae Glen for expired registration. During the contact with the driver, the officer discovered that he was in possession of methamphetamine. Further search of the car revealed that there was an un-serialized 9mm handgun in the car. Both the driver and a passenger were arrested for multiple drug and firearms related offenses.

On February 18, officers responded to a residence on Glenridge Rd. regarding a suicidal man cutting himself with a knife. Officers contacted the man who was outside of the home and was still in possession of what turned out to be a box cutter. After nearly a half an hour of negotiations, the man dropped the box cutter and peacefully allowed the officers to detain him. A PERT officer and clinician took the man on a mental health hold.

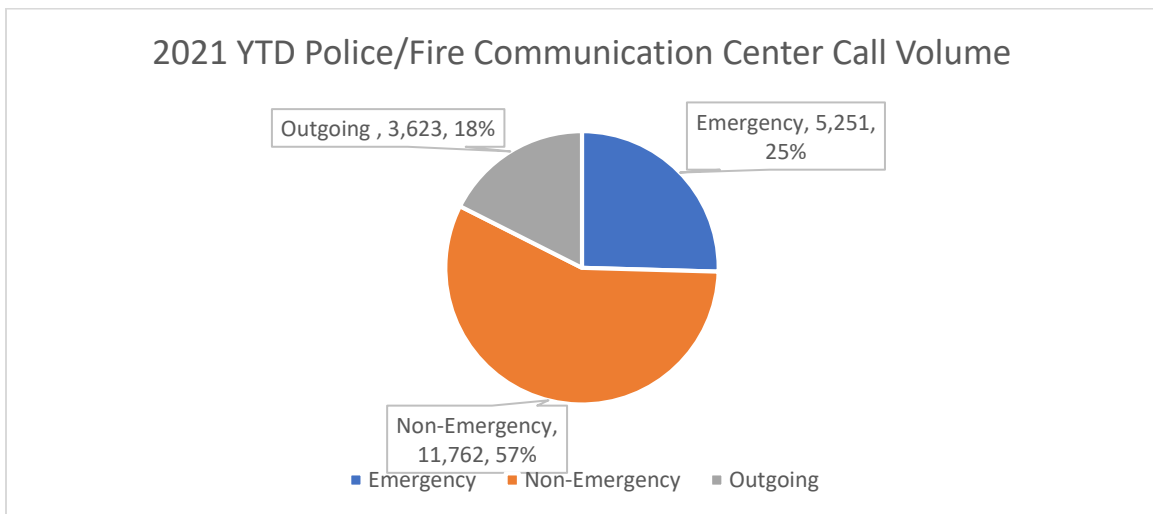
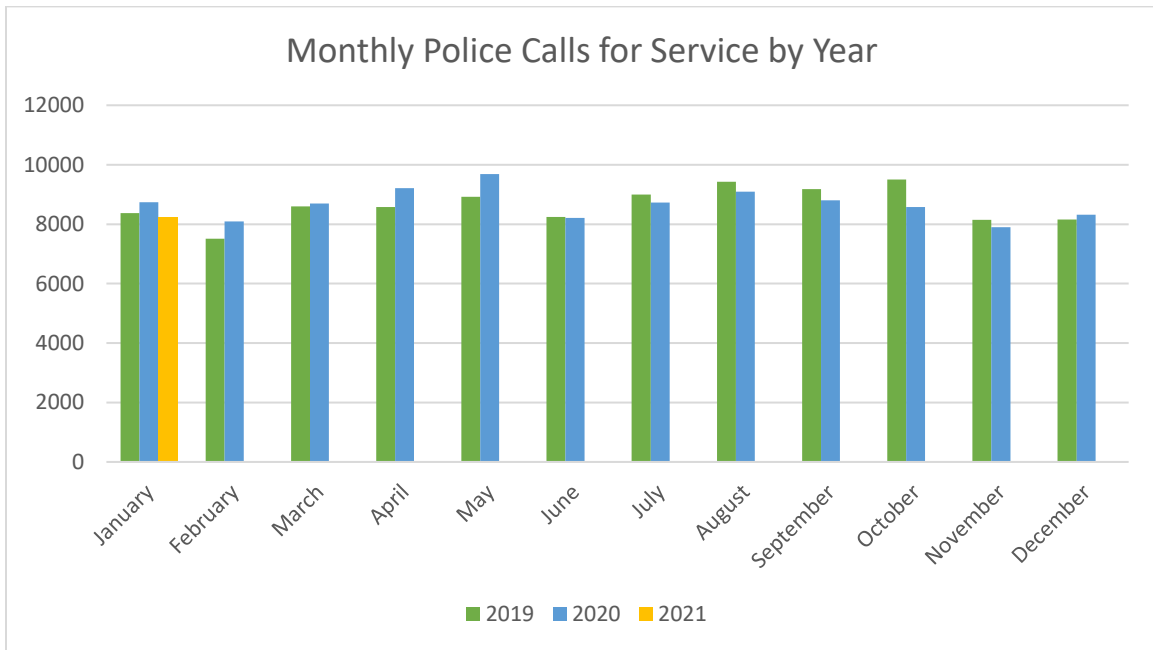
On February 20, officers responded to Ash St. and Washington Ave. regarding a man passed out behind the wheel of his car. When the officer knocked on his window in an attempt to wake him up, the man woke up and ingested inhalant from a can. He then sped away in his car at a high rate of speed. Before officers could get back to their car to pursue the man, he drove over the raised median and then hit the curb on the other side of the street. The car drove up the

guide wires for an SDG&E pole causing the car to flip several times before coming to a rest on its side. The driver turned out to be on DUI probation. He was arrested on multiple DUI related offenses and transported to the hospital for treatment of injuries sustained during the crash.

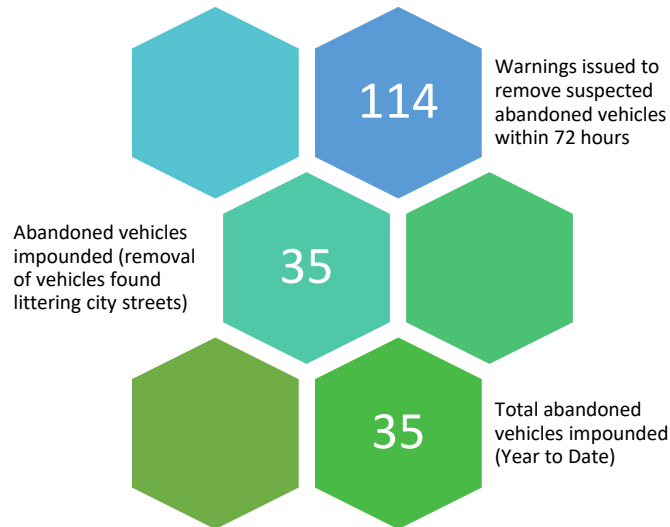
Community Tools:

www.arjjs.org For crime data/mapping, Megan’s Law info, etc.

www.myneighborhoodupdate.net Search for Escondido, CA to see radio call information.



January Abandoned Vehicle Data



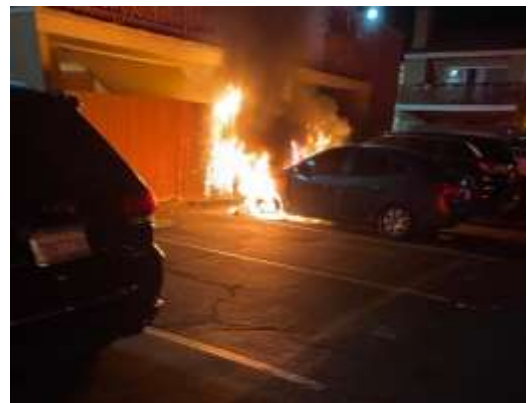
FIRE DEPARTMENT UPDATES:

On February 15 at 12:22 p.m., Escondido Fire was dispatched to an outdoor rubbish fire behind 725 N Quince. Upon arrival, fire crews found a small trash pile on fire next to the building. They investigated further and found that the fire had extended into the wall of the building on the north west corner. The duty fire investigator was notified and fire crews performed salvage and overhaul to completely extinguish the interior of the wall and ceiling area within the rear stairwell. Firefighters also ventilated businesses on multiple floors to remove all smoke from the building.

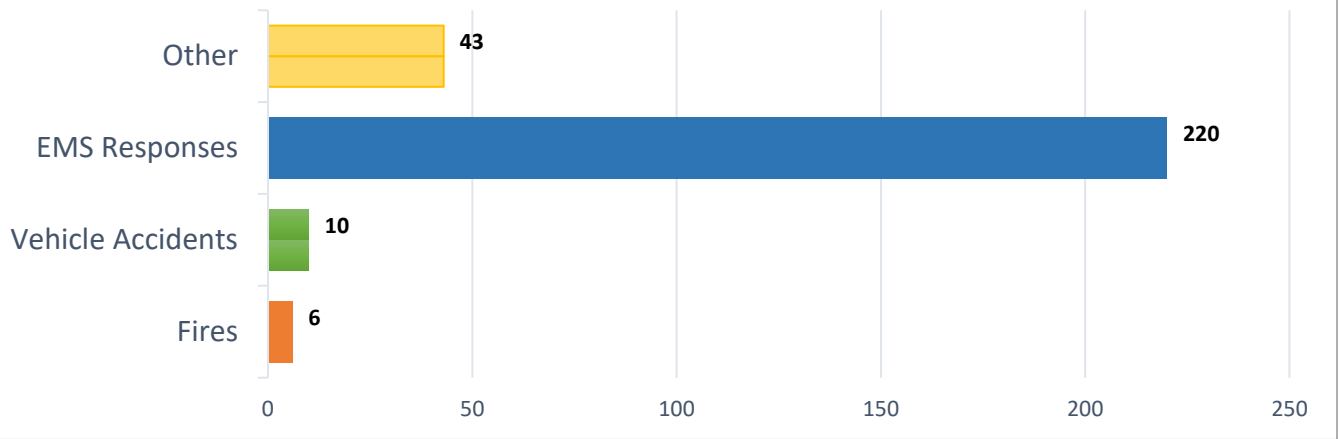
On Tuesday February 16 at approximately 8:34 p.m., fire units were dispatched to a reported kitchen fire at the Latitude 33 apartment complex on Washington Avenue. The first arriving Engine crew found a fire that had started on the stovetop in a third story apartment. The fire that had damaged the stove and a microwave oven was quickly extinguished, however the fire had produced a large amount of smoke and toxins that had to be removed from the building through ventilation. Fortunately, no one was injured and the property manager was able to relocate the occupants to another apartment temporarily.

On Wednesday, February 17 at 4:41 p.m., fire units were dispatched with EPD to the Transit Station for a report of a pedestrian that jumped in front of the Sprinter train, in the area of Mission and Andreasen. The person was pronounced on scene. The incident is under investigation by SDSO and the Sprinter Policing Unit.

On Thursday, February 18 at approximately 4:48 a.m., the Fire Department was dispatched to a vehicle fire at an apartment complex on Midway Drive. On arrival the crew found a car with the engine compartment fully involved. The fire was extending to a wood fence and threatening the apartment building. Aggressive firefighting protected the structure and limited the damage to the fence.



Fire Emergency Responses February 14 - 20



###