



JANUARY 24, 2018
CITY COUNCIL CHAMBERS
3:30 P.M. Closed Session; 4:30 P.M. Regular Session
201 N. Broadway, Escondido, CA 92025

MAYOR	Sam Abed
DEPUTY MAYOR	John Masson
COUNCIL MEMBERS	Olga Diaz Ed Gallo Michael Morasco
CITY MANAGER	Jeffrey Epp
CITY CLERK	Diane Halverson
CITY ATTORNEY	Michael McGuinness
DIRECTOR OF COMMUNITY DEVELOPMENT	Bill Martin
DIRECTOR OF ENGINEERING SERVICES	Julie Procopio

ELECTRONIC MEDIA:

Electronic media which members of the public wish to be used during any public comment period should be submitted to the City Clerk's Office at least 24 hours prior to the Council meeting at which it is to be shown.

The electronic media will be subject to a virus scan and must be compatible with the City's existing system. The media must be labeled with the name of the speaker, the comment period during which the media is to be played and contact information for the person presenting the media.

The time necessary to present any electronic media is considered part of the maximum time limit provided to speakers. City staff will queue the electronic information when the public member is called upon to speak. Materials shown to the Council during the meeting are part of the public record and may be retained by the Clerk.

The City of Escondido is not responsible for the content of any material presented, and the presentation and content of electronic media shall be subject to the same responsibilities regarding decorum and presentation as are applicable to live presentations.



Council Meeting Agenda

**January 24, 2018
3:30 P.M. Meeting**

Escondido City Council

CALL TO ORDER

ROLL CALL: Diaz, Gallo, Masson, Morasco, Abed

ORAL COMMUNICATIONS

In addition to speaking during particular agenda items, the public may address the Council on any item which is not on the agenda provided the item is within the subject matter jurisdiction of the City Council. State law prohibits the Council from discussing or taking action on such items, but the matter may be referred to the City Manager/staff or scheduled on a subsequent agenda. (Please refer to the back page of the agenda for instructions.) Speakers are limited to only one opportunity to address the Council under Oral Communications.

CLOSED SESSION: (COUNCIL/SUCCESSOR AGENCY/RRB)

- I. CONFERENCE WITH LABOR NEGOTIATOR (Government Code §54957.6)**
 - a. **Agency Negotiator:** Sheryl Bennett and Jeffrey Epp
 - Employee Organization:** Escondido Firefighters' Association
 - b. **Agency Negotiator:** Sheryl Bennett and Jeffrey Epp
 - Employee Organization:** Escondido Police Officers' Association

- II. CONFERENCE WITH REAL PROPERTY NEGOTIATOR (Government Code §54956.8)**
 - a. **Property:** 2245-2261 East Valley Parkway, APN 231-092-30
 - City Negotiator:** Jeffrey Epp, City Manager
 - Negotiating Parties:** Heritage K-8 Charter Schools
 - Under Negotiation:** Terms of Agreement

ADJOURNMENT



Council Meeting Agenda

**January 24, 2018
4:30 P.M. Meeting**

**Escondido City Council
and as Successor Agency to the CDC**

CALL TO ORDER

MOMENT OF REFLECTION:

City Council agendas allow an opportunity for a moment of silence and reflection at the beginning of the evening meeting. The City does not participate in the selection of speakers for this portion of the agenda, and does not endorse or sanction any remarks made by individuals during this time. If you wish to be recognized during this portion of the agenda, please notify the City Clerk in advance.

FLAG SALUTE

ROLL CALL: Diaz, Gallo, Masson, Morasco, Abed

ORAL COMMUNICATIONS

The public may address the Council on any item that is not on the agenda and that is within the subject matter jurisdiction of the legislative body. State law prohibits the Council from discussing or taking action on such items, but the matter may be referred to the City Manager/staff or scheduled on a subsequent agenda. (Please refer to the back page of the agenda for instructions.) NOTE: Depending on the number of requests, comments may be reduced to less than 3 minutes per speaker and limited to a total of 15 minutes. Any remaining speakers will be heard during Oral Communications at the end of the meeting.

CONSENT CALENDAR

Items on the Consent Calendar are not discussed individually and are approved in a single motion. However, Council members always have the option to have an item considered separately, either on their own request or at the request of staff or a member of the public.

1. **AFFIDAVITS OF PUBLICATION, MAILING AND POSTING (COUNCIL/SUCCESSOR AGENCY/RRB)**
2. **APPROVAL OF WARRANT REGISTER (Council/Successor Agency)**
3. **[APPROVAL OF MINUTES: Regular Meeting of January 10, 2018](#)**

4. **[REQUEST FOR AUTHORIZATION TO PROCESS A GENERAL PLAN AMENDMENT AND REZONE TO ACCOMMODATE A NEW RESIDENTIAL DEVELOPMENT AT 2401 N. NUTMEG STREET \(PHG 17-0030\) -](#)**

Request the City Council approve authorization to process a General Plan Amendment, Rezone, and land use development application at 2401 N. Nutmeg Street that would change the General Plan land use designation of the subject property from Office (O) to Urban III (up to 18 dwelling units per acre).

Staff Recommendation: **Approval (Community Development Department: Bill Martin)**

5. **[UNCLASSIFIED SERVICE SCHEDULE AND SALARY PLANS -](#)**

Request the City Council approve amending the Unclassified Clerical/Technical Salary Plans, the Unclassified Management Salary Bands, the Unclassified Service Schedule List, and the Part-Time Salary Plan.

Staff Recommendation: **Approval (Human Resources Department: Sheryl Bennett)**

- A) RESOLUTION NO. 2018-05 B) RESOLUTION NO. 2018-06
C) RESOLUTION NO. 2018-07 D) RESOLUTION NO. 2018-08

6. **[MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF ESCONDIDO AND THE ESCONDIDO FIREFIGHTERS' ASSOCIATION - SAFETY AND NON-SAFETY BARGAINING UNIT -](#)**

Request the City Council approve the execution of a Memorandum of Understanding between the City of Escondido and the Escondido Firefighters' Association, Safety and Non-Safety Bargaining Unit, for a three-year term commencing January 2, 2018 through December 31, 2020 and approve a budget adjustment to cover increased contract costs. The Fiscal Year 2017-18 General Operating Budget did not allocate funds for contract increases, but it is anticipated that budgetary savings at year end will cover these increased costs. The financial impact will be included in the Fiscal Year 2018-19 General Fund Operating Budget for the Fire Department.

Staff Recommendation: **Approval (Human Resources Department: Sheryl Bennett)**

RESOLUTION NO. 2018-09

7. MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF ESCONDIDO AND THE ESCONDIDO POLICE OFFICERS' ASSOCIATION - SWORN PERSONNEL -

Request the City Council approve the execution of a Memorandum of Understanding between the City of Escondido and the Escondido Police Officers' Association, Sworn Personnel, for a three-year term commencing January 1, 2018 through December 31, 2020 and approve a budget adjustment to cover increased contract costs. The Fiscal Year 2017-18 General Fund Operating Budget did not allocate funds for contract increases, but it is anticipated that budgetary savings at year end will cover these increased costs. The financial impact will be included in the Fiscal Year 2018-19 General Fund Operating Budget for the Police Department.

Staff Recommendation: **Approval (Human Resources Department: Sheryl Bennett)**

RESOLUTION NO. 2018-10

8. ADOPTION OF RESOLUTION NO. 2018-13 APPROVING RECOGNIZED OBLIGATION PAYMENT SCHEDULE (ROPS 18-19) FOR JULY 2018 THRU JUNE 2019 -

Request the City Council approve the Recognized Obligation Payment Schedule (ROPS 18-19) so that the Successor Agency may continue to make payments due for enforceable obligations.

Staff Recommendation: **Approval (Finance Department: Sheryl Bennett)**

RESOLUTION NO. 2018-13

9. FIFTH AMENDMENT TO COMMERCIAL PROPERTY PURCHASE AGREEMENT AND JOINT ESCROW INSTRUCTIONS, AND FIRST AMENDMENT TO THE DEMOLITION AGREEMENT: 700 WEST GRAND AVENUE -

Request the City Council approve authorizing the Real Property Manager and the City Clerk to execute a Fifth Amendment to the Commercial Property Agreement and Joint Escrow Instructions for the sale of 700 West Grand Avenue to Lyon-Integral Escondido Gateway, LLC and a First Amendment to the Demolition Agreement.

Staff Recommendation: **Approval (Engineering Services Department: Julie Procopio)**

RESOLUTION NO. 2018-16

10. PROFESSIONAL SERVICES AGREEMENT WITH INFOSEND TO PROVIDE PRINTING AND MAILING SERVICES FOR UTILITY BILLING ACCOUNTS -

Request the City Council approve authorizing the Mayor and City Clerk to execute a three (3) year Public Service Agreement with InfoSend effective January 25, 2018 through January 26, 2021, with three (3) additional one-year renewal options.

Staff Recommendation: **Approval (Finance Department: Sheryl Bennett)**

RESOLUTION NO. 2018-18

CONSENT – RESOLUTIONS AND ORDINANCES (COUNCIL/SUCCESSOR AGENCY/RRB)

The following Resolutions and Ordinances were heard and acted upon by the City Council/Successor Agency/RRB at a previous City Council/Successor Agency/Mobilehome Rent Review meeting. (The title of Ordinances listed on the Consent Calendar are deemed to have been read and further reading waived.)

11. EXTENSION AND REVISION OF A TENTATIVE SUBDIVISION MAP, MASTER DEVELOPMENT PLAN, DEVELOPMENT AGREEMENT, PREZONE, AND ANNEXATION - NORTH AVENUE ESTATES PROJECT PROPOSAL (SUB 17-0007, PHG 17-0034, AND ENV 17-0011) -

Approved on January 10, 2018 with a vote of 4/0/1, Masson abstained

ORDINANCE NO. 2018-02 (Second Reading and Adoption)

PUBLIC HEARINGS

12. CHANGE OF USE TO THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDED PROPERTY LOCATED AT 401 NORTH SPRUCE STREET -

Request the City Council conduct a public hearing; consider citizen input on the proposed change of use to the property located on 401 North Spruce Street; and approve the demolition of the facility.

Staff Recommendation: **Approval (Community Development Department: Bill Martin)**

RESOLUTION NO. 2018-12

CURRENT BUSINESS

13. APPROVE A BUDGET ADJUSTMENT AND CONTRACT CHANGE FOR MULTI-NEIGHBORHOOD STREET LIGHTING PROJECT -

Request the City Council approve a budget adjustment and a contract change order to HMS Construction, Inc. to add lighting along the Escondido Creek trail for the Multi-Neighborhood Street Lighting Project.

Staff Recommendation: **Approval (Engineering Services Department: Julie Procopio)**

14. 2017-2018 CITY COUNCIL ACTION PLAN UPDATE -

Request the City Council review the 2017-2018 City Council Action Plan and provide input regarding the updated status of the specified strategies discussed.

Staff Recommendation: **Receive and File (City Manager's Office: William Wolfe)**

15. DALEY RANCH CONSERVATION BANK CREDIT PRICING STRATEGY -

Request the City Council approve adjusting the Daley Ranch Conservation Bank credit prices to 10 percent below the current regional levels for the various habitat types available to purchase as off-site mitigation for public and private development projects; amend the Daley Ranch Conservation Bank Credit Purchase Agreement & Acknowledgement standard terms and conditions to require credit purchasers who re-sell their credits on the open market to evenly split with the City any profit gained from the sale, and to require payment of credit purchases within 90 days of City's execution of the purchase agreement; establish a minimum balance of credits for habitat to be reserved solely for future municipal projects allowing for the sale of all remaining credits on the open market; and consider a 20 percent fee reduction for three (3) pending credit purchase requests seeking a total of 10.79 habitat credits.

Staff Recommendation: **Approval (City Manager's Office: Jay Petrek)**

RESOLUTION NO. 2018-14

FUTURE AGENDA

16. [FUTURE AGENDA -](#)

The purpose of this item is to identify issues presently known to staff or which members of the City Council wish to place on an upcoming City Council agenda. Council comment on these future agenda items is limited by California Government Code Section 54954.2 to clarifying questions, brief announcements, or requests for factual information in connection with an item when it is discussed.

Staff Recommendation: **None (City Clerk's Office: Diane Halverson)**

COUNCIL MEMBERS' SUBCOMMITTEE REPORTS

CITY MANAGER'S WEEKLY ACTIVITY REPORT

The most current information from the City Manager regarding Economic Development, Capital Improvement Projects, Public Safety and Community Development.

- [WEEKLY ACTIVITY REPORT -](#)

ORAL COMMUNICATIONS

The public may address the Council on any item that is not on the agenda and that is within the subject matter jurisdiction of the legislative body. State law prohibits the Council from discussing or taking action on such items, but the matter may be referred to the City Manager/staff or scheduled on a subsequent agenda. Speakers are limited to only one opportunity to address the Council under Oral Communications.

ADJOURNMENT

UPCOMING MEETING SCHEDULE

Date	Day	Time	Meeting Type	Location
January 31	-	-	No Meeting	-
February 7	-	-	No Meeting	-
February 14	Wednesday	3:30 & 4:30 p.m.	Regular Meeting	Council Chambers
February 21	-	-	No Meeting	-

TO ADDRESS THE COUNCIL

The public may address the City Council on any agenda item. Please complete a Speaker's form and give it to the City Clerk. Submission of Speaker forms prior to the discussion of an item is highly encouraged. Comments are generally limited to 3 minutes.

If you wish to speak concerning an item not on the agenda, you may do so under "Oral Communications." Please complete a Speaker's form as noted above.

Nomination forms for Community Awards are available at the Escondido City Clerk's Office or at <http://www.escondido.org/city-clerks-office.aspx>

Handouts for the City Council should be given to the City Clerk. To address the Council, use the podium in the center of the Chambers, STATE YOUR NAME FOR THE RECORD and speak directly into the microphone.

AGENDA, STAFF REPORTS AND BACK-UP MATERIALS ARE AVAILABLE:

- Online at <http://www.escondido.org/meeting-agendas.aspx>
- In the City Clerk's Office at City Hall
- In the Library (239 S. Kalmia) during regular business hours and
- Placed in the Council Chambers (See: City Clerk/Minutes Clerk) immediately before and during the Council meeting.

AVAILABILITY OF SUPPLEMENTAL MATERIALS AFTER AGENDA POSTING: Any supplemental writings or documents provided to the City Council regarding any item on this agenda will be made available for public inspection in the City Clerk's Office located at 201 N. Broadway during normal business hours, or in the Council Chambers while the meeting is in session.

LIVE BROADCAST

Council meetings are broadcast live on Cox Cable Channel 19 and U-verse Channel 99 – Escondido Gov TV. They can also be viewed the following Sunday and Monday evenings at 6:00 p.m. on those same channels. The Council meetings are also available live via the Internet by accessing the City's website at www.escondido.org, and clicking the "Live Streaming –City Council Meeting now in progress" button on the home page.

Please turn off all cellular phones and pagers while the meeting is in session.

**The City Council is scheduled to meet the first four Wednesdays
of the month at 3:30 in Closed Session and 4:30 in Open Session.
(Verify schedule with City Clerk's Office)**

**Members of the Council also sit as the Successor Agency to the CDC, Escondido Joint Powers
Financing Authority and the Mobilehome Rent Review Board.**

**CITY HALL HOURS OF OPERATION
Monday-Friday 8:00 a.m. to 5:00 p.m.**



If you need special assistance to participate in this meeting, please contact our ADA Coordinator at 839-4643. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility.

Listening devices are available for the hearing impaired – please see the City Clerk.



AFFIDAVITS

OF

ITEM

POSTING



Consent Item No. 2

January 24, 2018

APPROVAL

OF

WARRANT REGISTER

CITY OF ESCONDIDO
January 10, 2018
3:30 P.M. Meeting Minutes

Escondido City Council

CALL TO ORDER

The Regular Meeting of the Escondido City Council was called to order at 3:30 p.m. on Wednesday, January 10, 2018 in the City Council Chambers at City Hall with Mayor Abed presiding.

ATTENDANCE:

The following members were present: Councilmember Olga Diaz, Councilmember Ed Gallo, Deputy Mayor John Masson, Councilmember Michael Morasco, and Mayor Sam Abed. Quorum present.

ORAL COMMUNICATIONS

CLOSED SESSION: (COUNCIL/SUCCESSOR AGENCY/RRB)

MOTION: Moved by Deputy Mayor Masson and seconded by Councilmember Morasco to recess to Closed Session. Motion carried unanimously.

- I. CONFERENCE WITH LABOR NEGOTIATOR (Government Code §54957.6)**
- a. **Agency Negotiator:** Sheryl Bennett and Jeffrey Epp
 - Employee Organization:** Escondido Firefighters' Association
 - b. **Agency Negotiator:** Sheryl Bennett and Jeffrey Epp
 - Employee Organization:** Escondido Police Officers' Association
- II. CONFERENCE WITH LEGAL COUNSEL-- EXISTING LITIGATION (Government Code 54956.9(d)(1))**
- a. **Case Name:** Jay Norris v City of Escondido
 - b. **Case Name:** Joseph Howard v City of Escondido
Case No: ADJ10131584
- III. CONFERENCE WITH REAL PROPERTY NEGOTIATOR (Government Code §54956.8)**
- a. **Property:** Municipal Parking Lot #1 (APN 229-421-26) and Municipal Parking Lot #4 (APN 233-081-26)
City Negotiator: Jeffrey Epp, City Manager
Negotiating Parties: Touchstone Communities
Under Negotiation: Price and Terms of Agreement

DEPUTY MAYOR MASSON ABSTAINED FROM ITEM III. A. AND LEFT THE CLOSED SESSION ROOM.

ADJOURNMENT

Mayor Abed adjourned the meeting at 4:32 p.m.

MAYOR

CITY CLERK

DEPUTY CITY CLERK

CITY OF ESCONDIDO

**January 10, 2018
4:30 P.M. Meeting Minutes**

**Escondido City Council
and as Successor Agency to the CDC**

CALL TO ORDER

The Regular Meeting of the Escondido City Council was called to order at 4:36 p.m. on Wednesday, January 10, 2018 in the City Council Chambers at City Hall with Mayor Abed presiding.

MOMENT OF REFLECTION

FLAG SALUTE

Police Color Guard presented the colors and Chief Carter led the flag salute.

ATTENDANCE:

The following members were present: Councilmember Olga Diaz, Councilmember Ed Gallo, Deputy Mayor John Masson, Councilmember Michael Morasco, and Mayor Sam Abed. Quorum present.

Also present were: Jeffrey Epp, City Manager; Michael McGuinness, City Attorney; Mike Strong, Assistant Director of Planning; Julie Procopio, Director of Engineering Services; Diane Halverson, City Clerk; and Jennifer Ekblad, Deputy City Clerk.

PRESENTATIONS

Badge Presentation to Captain Justin Murphy

ORAL COMMUNICATIONS

CONSENT CALENDAR

MOTION: Moved by Councilmember Gallo and seconded by Councilmember Diaz to approve all Consent Calendar items. Motion carried unanimously.

- 1. AFFIDAVITS OF PUBLICATION, MAILING AND POSTING (COUNCIL/SUCCESSOR AGENCY/RRB)**
- 2. APPROVAL OF WARRANT REGISTER (Council/Successor Agency)**
- 3. APPROVAL OF MINUTES: A) Regular Meeting of December 6, 2017 B) Regular Meeting of December 20, 2017**
- 4. FISCAL YEAR 2016-2017 URBAN AREA SECURITY INITIATIVE (UASI) GRANT AND BUDGET ADJUSTMENT -**
Request the City Council approve accepting \$92,392 in Federal grant funding from the San Diego Office of Homeland Security for the FY 2016-2017 Urban Area Security Initiative grant; authorize the Chief of Police or his designee to execute grant documents on behalf of the City; and approve budget adjustments needed to spend grant funds. (File No. 0480-70)

Staff Recommendation: **Approval (Police Department: Craig Carter)**

5. **2018 LOCAL PARTNERSHIP PROGRAM GRANT APPLICATION -**
Request the City Council approve authorizing the Director of Engineering Services or her designee to complete an application for the Citracado Parkway Extension Project to the California Transportation Commission 2018 Local Partnership Program grant program. (File No. 0480-70)

Staff Recommendation: **Approval (Engineering Services Department: Julie Procopio)**

RESOLUTION NO. 2018-03

6. **SALE OF PROPERTY: 1750 CITRACADO PARKWAY, LOT NO. 118 AT MOUNTAIN SHADOWS MOBILE HOME PARK -**

Request the City Council approve authorizing the Real Property Manager to execute documents necessary to complete the sale of 1750 W. Citracado Parkway, Lot No. 118 at Mountain Shadows Mobile Home Park. (File No. 0690-20)

Staff Recommendation: **Approval (Engineering Services Department: Julie Procopio)**

RESOLUTION NO. 2018-04

CONSENT – RESOLUTIONS AND ORDINANCES (COUNCIL/SUCCESSOR AGENCY/RRB)

The following Resolutions and Ordinances were heard and acted upon by the City Council/Successor Agency/RRB at a previous City Council/Successor Agency/Mobilehome Rent Review meeting. (The title of Ordinances listed on the Consent Calendar are deemed to have been read and further reading waived.)

7. **ZONING CODE AMENDMENT AND CONDITIONAL USE PERMIT REGARDING INCUBATOR USES (AZ 17-0003 AND PHG 17-0009) -**

Approved on December 20, 2017 with a vote of 5/0/1, Masson absent (File No. 0810-20)

ORDINANCE NO. 2017-16 (Second Reading and Adoption)

PUBLIC HEARINGS

8. **EXTENSION AND REVISION OF A TENTATIVE SUBDIVISION MAP, MASTER DEVELOPMENT PLAN, DEVELOPMENT AGREEMENT, PREZONE, AND ANNEXATION - NORTH AVENUE ESTATES PROJECT PROPOSAL (SUB 17-0007, PHG 17-0034, AND ENV 17-0011) -**

Request the City Council conduct a public hearing on the North Avenue Estates Project proposal, which includes a total of 34 residential lots and five open space lots on approximately 17.2 acres of property located on the north side of North Avenue, between Laurashawn Lane and Kaywood Drive; approve an extension and revision of a Tentative Subdivision Map for the North Avenue Estates residential development, an application to the Local Agency Formation Commission for the initiation of proceedings for the annexation/reorganization of the development site and three additional properties (632, 644, and 714 North Avenue), and certification of an Addendum to an Amended Mitigated Negative Declaration and adoption of a Mitigation Monitoring and Reporting Program; and approve a Master Development Plan for the residential development site, a Development Agreement for the development site, and a Prezone of 632 and 644 North Avenue to RE-20 (Residential Estates - 20,000 SF minimum lot size). (File No. 0800-10)

Staff Recommendation: **Approval (Community Development Department: Bill Martin)**

A) RESOLUTION NO. 2018-01 B) ORDINANCE NO. 2018-02 (First Reading and Introduction)

Deputy Mayor Masson abstained and left the dais.

Ann Dolmage, Associate Planner, presented the staff report utilizing a PowerPoint presentation.

Mayor Abed opened the public hearing and asked if anyone would like to speak on this issue in any way.

David Ferguson, Applicant's representative, shared the history of the project and the new proposed changes.

Joseph Vettel, Applicant's representative and president of GeoCon, Inc., shared information regarding ground water and impacts to septic systems surrounding the proposed project.

Casey Johnson, Applicant for North Avenue Estates, addressed concerns of property owners adjacent to the proposed project.

Kathy Jones, Escondido, shared concerns regarding build ups, buffer areas, and septic liabilities for the proposed project.

Rodney Jones, Escondido, shared concerns regarding impacts of drainage and ground water.

Robert Scolonmeyer, Escondido, spoke in favor of the proposed project and shared concerns with improvements that will impact his property.

Patricia Borchmann, Escondido, commented regarding deficiencies and fees for the proposed project and spoke in opposition to the development agreement for the proposed project.

Hugo Santos, Escondido, spoke in opposition to the proposed project.

Mayor Abed asked if anyone else wished to speak regarding this item. No one asked to be heard; therefore, he closed the public hearing.

MOTION: Moved by Councilmember Gallo and seconded by Councilmember Morasco to approve an extension and revision of a Tentative Subdivision Map for the North Avenue Estates residential development, an application to the Local Agency Formation Commission for the initiation of proceedings for the annexation/reorganization of the development site and three additional properties (632, 644, and 714 North Avenue), and certification of an Addendum to an Amended Mitigated Negative Declaration and adoption of a Mitigation Monitoring and Reporting Program; and approve a Master Development Plan for the residential development site, a Development Agreement for the development site, and a Prezone of 632 and 644 North Avenue to RE-20 (Residential Estates - 20,000 SF minimum lot size) and adopt Resolution No. 2018-01 and Ordinance No. 2018-02. Ayes: Abed, Diaz, Gallo, and Morasco; Noes: None; Abstain: Masson. Motion carried.

FUTURE AGENDA

9. FUTURE AGENDA -

The purpose of this item is to identify issues presently known to staff or which members of the City Council wish to place on an upcoming City Council agenda. Council comment on these future agenda items is limited by California Government Code Section 54954.2 to clarifying questions, brief announcements, or requests for factual information in connection with an item when it is discussed.

Staff Recommendation: **None (City Clerk's Office: Diane Halverson)**

COUNCIL MEMBERS' SUBCOMMITTEE REPORTS

Deputy Mayor Masson attended a League of California Cities meeting, was voted as second Vice President, and was appointed to sit on two committees.

Mayor Abed reported SANDAG hired CPS HR Consulting to conduct the recruitment for an executive director and shared an overview of the TransNet Ten-Year Comprehensive Program.

CITY MANAGER'S WEEKLY ACTIVITY REPORT

The most current information from the City Manager regarding Economic Development, Capital Improvement Projects, Public Safety and Community Development.

- **WEEKLY ACTIVITY REPORT -**

ORAL COMMUNICATIONS

ADJOURNMENT

Mayor Abed adjourned the meeting at 5:59 p.m.

MAYOR

CITY CLERK

DEPUTY CITY CLERK

CITY COUNCIL STAFF REPORT

Consent Item No.: 4

January 24, 2018

File No. 0830-20

SUBJECT: Request for Authorization to Process a General Plan Amendment and Rezone to Accommodate a New Residential Development at 2401 N. Nutmeg Street (PHG 17-0030).

DEPARTMENT: Community Development Department, Planning Division

RECOMMENDATION:

It is requested that the City Council consider this applicant's request and authorize the processing of a General Plan Amendment, Rezone, and land use development application at 2401 N. Nutmeg Street that would change the General Plan land use designation of the subject property from Office (O) to Urban III (up to 18 dwelling units per acre).

PROJECT DESCRIPTION:

The Planning Division received a letter from Jim Simmons requesting the City to process a General Plan land use amendment and Rezone to accommodate a residential development at 2401 N. Nutmeg. The subject site consists of three (3) parcels, totaling 6.69 acres, and is located at the intersection of Centre City Parkway and Interstate-15 on the northern end of the city's incorporated limits. The site is undeveloped, but is situated within a large pocket of open space and scattered low density single-family residences. The surrounding land uses include estate single-family residences and open space areas to the east and to the west, across Interstate-15, with open space areas and Caltrans right-of-way to the north and south. The subject parcels are currently designated in the land-use map of the General Plan as "Office" (O), which accommodates a variety of activities in an office environment, such as administrative and professional offices; business support services; financial, insurance, and real estate services; and some supportive commercial uses.

Prior to the 2012 Comprehensive General Plan Update, the site was designated as "Estate (E)," which would have permitted a wide range of single-family based housing types, at a maximum density of one (1) to two (2) dwelling units per acre. The associated RE-20 Zone did not change as part of the update and is still assigned to the property. The RE-20 Zone classification is inconsistent with the current Office General Plan designation and the parcel would need to be rezoned accordingly prior to developing a commercial use on the site. The proposed General Plan Amendment and Rezone would resolve the current General Plan and zoning discrepancy by making them consistent again for residential development.

The project proponent is requesting that the City initiate a General Plan Amendment to change the General Plan use allowances on the property from Office (O) to Urban III (U-3) and change the zoning classification from Residential Estate (E) to Medium Multi-Family Residential (R-3-18) or potentially, planned development zoning. This change would permit the processing of a land use

development application for residential development of a medium density (ranging between 12.5 dwelling unit minimum density to 18 dwelling units per acre maximum density). In addition to the 6.69 gross acres of the three (3) parcels, the project proponent would pursue a development application that includes the vacation of excess right-of-way (0.96 gross acre), which would bring the total size of the land use development application to 7.65 gross acres. In consideration of the total gross size of the proposed development site, the proposed General Plan land use designation and rezone request would authorize between 96 and 137 new housing units.

Parcel Number (APN)	Existing General Plan Land Use Designation	Requested Land Use Designation	Existing Zoning Classification	Anticipated Zoning Classification
224-260-23-00	Office (O)	Urban III (U-3)	Residential Estates (R-E)	Medium Multi-Family Residential (R-3-18)*
224-260-47-00	Office (O)	Urban III (U-3)	Residential Estates (R-E)	Medium Multi-Family Residential (R-3-18)*
224-260-46-00	Office (O)	Urban III (U-3)	Residential Estates (R-E)	Medium Multi-Family Residential (R-3-18)*

* or Planned Development Residential

The project proponent has submitted a conceptual land use plan, which provides for 140 new homes (conceptual site plan attached hereto this report); however, the project proponent has demonstrated an interest in developing the maximum number of units allowed by the proposed land use change and rezone classification. Likely, a formal application submitted by the project proponent would be only slightly less than that proposed in the attachment. However, the exact number to be proposed on this site would be determined during formal project intake and review, in consideration of all applicable laws, including the California Environmental Quality Act.

Authorizing this request does not have a legally binding effect on any possible future discretionary action. The agenda item is to determine if the project proponent or applicant(s) can proceed with the project submittal and review process. This decision is not an approval of the proposed project(s) nor a guarantee of approval of the proposed project(s).

FISCAL ANALYSIS:

For the purposes of this agenda item, the City Council will only be providing direction to staff on the processing of a General Plan Amendment, Rezone, and land use development application. Authorization to process the amendment application will have no direct fiscal or staff impacts. The privately-initiated amendment application(s) would be processed using existing staff resources with costs to be paid by the project proponent, applicant(s), or the future developer of the project site.

PLANNING COMMISSION RECOMMENDATION:

The Planning Commission has not reviewed the request because the agenda item does not include any associated land use entitlements.

BACKGROUND:

The California Government Code Section 65358(a) provides that: "If it deems it to be in the public interest, the legislative body may amend all or part of an adopted general plan. An amendment to the general plan shall be initiated in the manner specified by the legislative body." In accordance with its legislative discretion, the City of Escondido has established a set of General Plan Amendment Procedures to provide a process for preliminary review of proposed amendments. The purpose of which is intended to screen and/or prioritize land use development applications for review and identify applications the City Council has no interest in pursuing.

Based on the above, after receiving a General Plan Amendment or Rezone request, the Council will consider which projects, if any, will be authorized to proceed with a formal amendment application. The decision does not in any way presume approval of the amendment or project. It only authorizes staff to process the application, but the City retains its discretion to consider the application in accordance with all applicable laws, including the California Environmental Quality Act and the City's zoning laws and ordinances. Consideration of the application will be in accordance with the City's Municipal Code and regulations. Staff will only begin processing the General Plan amendment applications per the City Council direction. A project that applies for processing should be in substantial compliance with the project as authorized by the City Council.

ENVIRONMENTAL REVIEW:

The action before the City Council is statutorily exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15262, Feasibility and Planning Studies. This agenda item involves the consideration of processing a General Plan Amendment, Rezone, and land use development application. This general direction does not have a legally binding effect on any possible future discretionary action.

APPROVED AND ACKNOWLEDGED ELECTRONICALLY BY:

Bill Martín, Director of Community Development
1/18/2018 9:10 a.m.

Mike Strong, Assistant Director of Planning
1/17/2018 6:02 p.m.

ATTACHMENTS:

1. Attachment 1 - Applicant letter with request



January 10, 2018

160 INDUSTRIAL STREET
SUITE 200
SAN MARCOS CA 92078
760.471.2551

Mr. Bill Martin
Community Development Director
City of Escondido
201 North Broadway
Escondido, CA 92025

CCICONNECT.COM

Re: Request to the City Council to accept an application for a General Plan Amendment (GPA) and Zone Change (ZC) for APN's 224-260-23-46-47 from current GP and Z of Commercial Office to Medium Multi Family Residential 18 units to the acre, this zoning would allow for 137 for sale townhomes, which is consistent with the recommendation of the City staff. In addition, we are requesting that the City vacate 0.962 acres of right of way along the property frontage on Center City Parkway.

Dear Mr. Martin:

Thank you for meeting with us back in July on this property. Following your guidance this letter is a formal request to your City Council to grant approval, to the project proponent, to submit an application, under the guidelines of Proposition "S", for the above referenced property. Based on our meeting with you it is our understanding of this procedure that if our application is for a less intensive project than the current General Plan and Zone allow then the Council has the discretion to authorize the City Staff to accept and process an application for said change, and to be able to consider the change when it is presented in a GPA and ZC public hearing. Given our understanding of the process the following is a synopsis of the evidence that supports our position that the existing General Plan and Zone, Commercial Office, are not suitable for this site and why the City would be better served by our multi-family residential project.

The current site is made up of three (3) parcels totaling 6.6979 acres. As part of our request asking for permission to submit an application for the referenced property, we are requesting that the City consider the vacation, through a sale, of 0.962 acres of right-of-way along the frontage of the site on Center City Parkway (see attached). The site would total 7.6599 acres that would allow for the approval of 137 units at a density of 18 units per acre.

INTENSITY OF LAND USE

The impact that always comes to mind when discussing intensity is traffic. Attached you will find a letter we have had prepared to compare the Office use to the Residential use. Although the letter speaks for itself it is helpful to note the summary of the data contained in Table 2 and discussed on page 3 of the attachment. The Office use will generate 2,036 trips per day and the residential will generate 1,224 trips per day, a significantly smaller

Mr. Bill Martin
Page Two
November 125, 2017

impact especially when coupled with the fewer AM and PM peak hour trips. The overall impact to the City and the affected intersections is considerably less traffic. Additionally, the project would produce much lower levels of greenhouse gas, air quality and noise levels all to the benefit of the surrounding area and the entire City. This study was done for 163 units; however, we have reduced the project to 137 units this would be evaluated extensively in future environmental documentation for the project.

LOCATION OF THE PROPERTY

As you are aware the property is located at the very northern edge of the City, several miles from the center of activity of the City. Although is situated on the intersection of Center City Parkway and Interstate-15 the site does not have easy access to the I-15 Freeway. There are residential land uses to the south, west, and east; to the north are large lot residential or open space uses. The Commercial Office designation was applied here because of the "Employment Lands" concept in the General Plan; however, use of the site for Commercial Office would be, at best, far in the future and by that time Commercial Office may be obsolete.

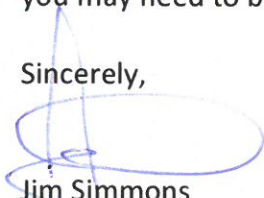
HOUSING AND TAX VALUE

The City of Escondido, like all Cities in Southern California, for that matter in most of the state, is working through a process to provide more housing and housing that will be accessible by more of the population. Given the need for the type housing that this project is proposing to provide we believe it would be in the best interest of the City to reconsider the General Plan and to evaluate the positive impacts this project will bring to the community. With the development of this site the City will realize increased Property Taxes far in advance of the current land use and General Plan and Zoning designation. The Sales Tax generated by the residents of our requested use of the site will exceed the current planned office uses by many fold, especially when you consider how long it might take to build the office use. The need for the product type proposed is very apparent and this project will serve a growing need for the City of Escondido.

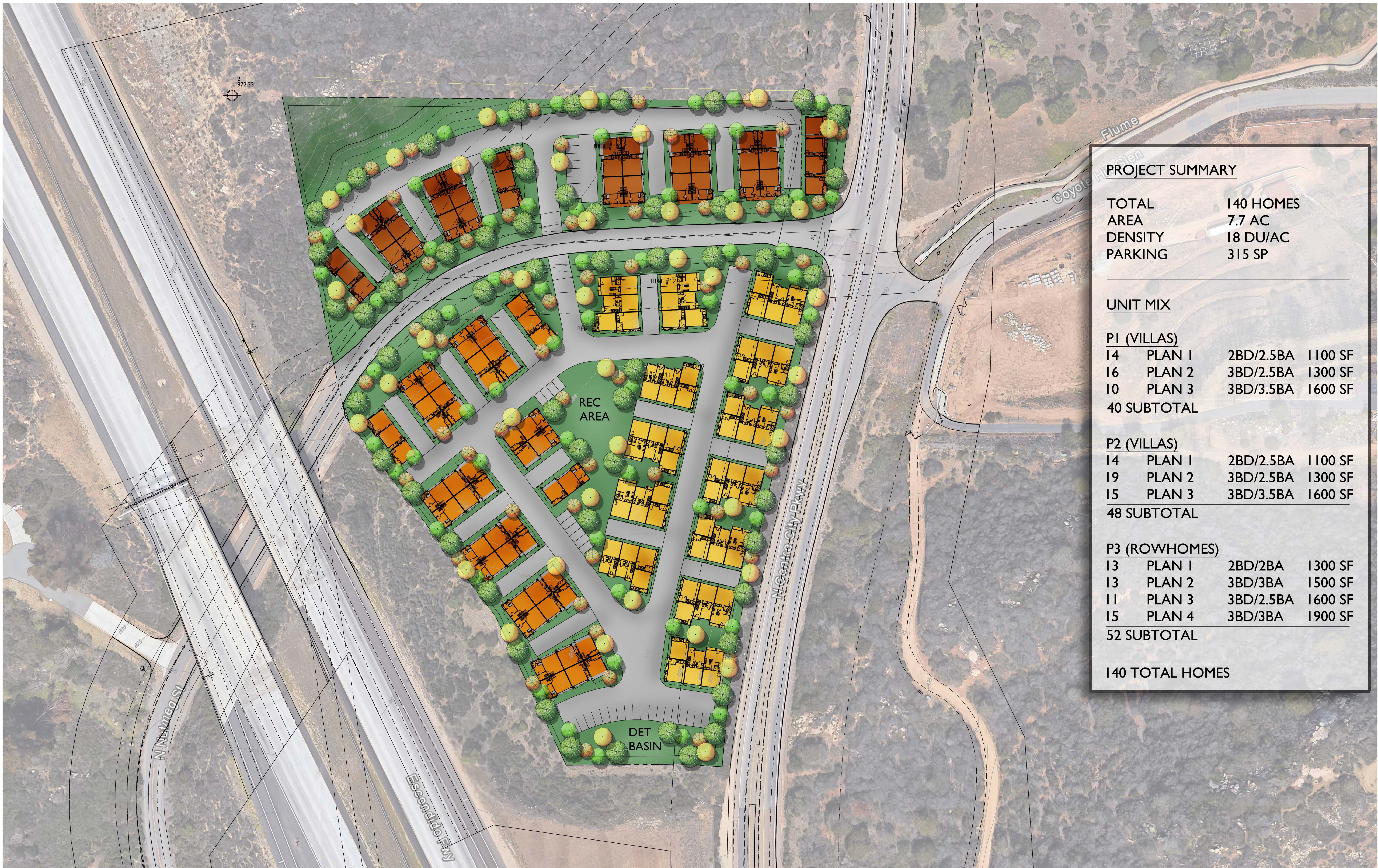
We have met with the Utility Division of the City on the sewer and water issues and have an agreed to approach to providing services. We have, also, met with the Engineering Department to determine, if the City might be willing to vacate the requested right of way and have been informed that it is possible that the City Staff would support this request.

Bill, we appreciate your consideration of our request and look forward to providing all that you may need to be able to carry this forward to your Council.

Sincerely,



Jim Simmons
CCI



PROJECT SUMMARY			
TOTAL AREA	140 HOMES		
DENSITY	7.7 AC		
PARKING	18 DU/AC		
	315 SP		
UNIT MIX			
P1 (VILLAS)			
14	PLAN 1	2BD/2.5BA	1100 SF
16	PLAN 2	3BD/2.5BA	1300 SF
10	PLAN 3	3BD/3.5BA	1600 SF
40 SUBTOTAL			
P2 (VILLAS)			
14	PLAN 1	2BD/2.5BA	1100 SF
19	PLAN 2	3BD/2.5BA	1300 SF
15	PLAN 3	3BD/3.5BA	1600 SF
48 SUBTOTAL			
P3 (ROWHOMES)			
13	PLAN 1	2BD/2BA	1300 SF
13	PLAN 2	3BD/3BA	1500 SF
11	PLAN 3	3BD/2.5BA	1600 SF
15	PLAN 4	3BD/3BA	1900 SF
52 SUBTOTAL			
140 TOTAL HOMES			

ESCONDIDO, CA

NUTMEG

SITE PLAN

JMI REAL ESTATE
10632 MEADS AVE
ORANGE, CA 92869

JANUARY 11, 2018
SCALE: 0 40 80 120

SUMMA
ARCHITECTURE

5256 S. Mission Road, Ste 404
Bonsall, CA 92003
760.724.1198



CITY COUNCIL STAFF REPORT

Consent Item No. 5

January 24, 2018

File No. 0720-20

SUBJECT: Unclassified Service Schedule and Salary Plans

DEPARTMENT: Human Resources Department

RECOMMENDATION:

It is requested that the City Council adopt four Resolutions pertaining to Unclassified Employees:

1. Resolution No. 2018-05: Amending the Unclassified Clerical/Technical Salary Plans;
2. Resolution No. 2018-06: Amending the Unclassified Management Salary Bands;
3. Resolution No. 2018-07: Amending the Unclassified Service Schedule List; and
4. Resolution No. 2018-08: Amending the Part-Time Salary Plan.

FISCAL ANALYSIS:

None

CORRELATION TO THE CITY COUNCIL ACTION PLAN:

None

PREVIOUS ACTION:

In July 2017 the City Council approved and adopted three Resolutions: Nos. 2017-109, 2017-110, and 2017-110, which amended and re-established the Management Salary Bands, the Unclassified Clerical/Technical Salary Plans, and the Unclassified Service Schedule List. In January 2017 the City Council approved and adopted Resolution No. 2017-05, which amended and re-established the Part-Time Salary Plan.

BACKGROUND:

The City is required to maintain a list of all unclassified position titles. Periodically, the Unclassified Service Schedule List must be updated by adopting a City Council Resolution. Resolutions Nos. 2018-05, 2018-06, 2018-08 have the Unclassified Clerical/Technical, Management and Part-Time classifications bolded that have changed salary grades, are newly budgeted positions or positions with title changes, which have been added or changed in the classification plan since July 2017. Resolution. No. 2018-07 amends the list of all unclassified classifications.

A red-lined version showing the recommended changes including any salary amendments is attached as Attachments "1," "2," "3", and "4" for your review.

APPROVED AND ACKNOWLEDGED ELECTRONICALLY BY:

Sheryl Bennett, Deputy City Manager/Administrative Services
1/17/2018 10:30 a.m.

ATTACHMENTS:

1. Attachment 1 - Unclassified Salary Bands – Redlined Version
2. Attachment 2 - Management Salary Bands – Redlined Version
3. Attachment 3 - Unclassified Service Schedule List – Redlined Version
4. Attachment 4 - Part-Time Salary Plan – Redlined Version
5. Resolution No. 2018-05
6. Resolution No. 2018-05 – Exhibit A
7. Resolution No. 2018-05 – Exhibit B
8. Resolution No. 2018-06
9. Resolution No. 2018-06 – Exhibit A
10. Resolution No. 2018-07
11. Resolution No. 2018-07 – Exhibit A
12. Resolution No. 2018-08
13. Resolution No. 2018-08 – Exhibit A
14. Resolution No. 2018-08 – Exhibit B

ATTACHMENT 1

RESOLUTION NO. 201~~87-05~~109

A RESOLUTION OF THE CITY COUNCIL OF
THE CITY OF ESCONDIDO, CALIFORNIA,
AMENDING AND RE-ESTABLISHING THE
UNCLASSIFIED SALARY PLANS FOR
CERTAIN POSITIONS IN THE CLERICAL/
TECHNICAL GROUP

WHEREAS, the compensation for the unclassified group of City employees is established by the City Council from time to time; and

WHEREAS, this City Council desires at this time and deems it to be in the best public interest to amend and readopt the salary plans established by Resolution No. 201~~87-05~~3;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Escondido, California, as follows:

1. That the above recitations are true.
2. That the salary plans are re-established for the positions listed in Exhibit "A" and corresponding monthly rates set forth in Exhibit "B," which are both attached and incorporated by this reference.
3. That this Resolution supersedes Resolution No. 201~~77-10~~93.

UNCLASSIFIED CLERICAL/TECHNICAL SALARY PLANS

~~**Band H: \$4,468 - \$7,248**~~

~~Assistant Canal Superintendent~~

UCT A54: \$7,135 - \$8,673

Control Systems Analyst

UCT A50: \$6,464 - \$7,857

Systems Analyst II

~~**UCT A48: \$6,153 - \$7,479**~~

~~**Maintenance Scheduler**~~

UCT A47: \$6,003 - \$7,296

Forensic Services Supervisor

UCT A46: \$5,856 - \$7,118

Systems Analyst I

UCT A44: \$5,574 - \$6,775

Network Administrator II

Senior Environmental Programs Specialist

UCT A43: \$5,438 - \$6,610

Senior Legal Assistant

UCT A42: \$5,305 - \$6,449

GIS Analyst

Network Systems Engineer

Public Safety Systems Analyst

Senior Safety Analyst

UCT A41: \$5,176 - \$6,292

Latent Print & Evidence Specialist

UCT A40: \$5,050 - \$6,138

Environmental Programs Specialist

Executive Assistant- City Manager

Network Administrator I

UCT A38: \$4,806 - \$5,842

Executive Assistant – Chief of Police
Executive Assistant – City Attorney
~~Executive Assistant – City Manager~~

UCT A37: \$4,689 - \$5,700

Legal Assistant
Programmer Analyst II

UCT A36: \$4,575 - \$5,561

Deputy City Clerk
Latent Print Specialist

UCT A35: \$4,463 - \$5,425

Human Resources Coordinator
Assistant Canal Superintendent

UCT A34: \$4,354 - \$5,293

Asset Program Coordinator
Emergency Medical Services Program Coordinator
Utilities Construction Coordinator

UCT A33: \$4,248 - \$5,164

Payroll Analyst
Programmer Analyst I
Risk & Safety Coordinator

UCT A32: \$4,145 - \$5,038

Network Systems Technician III

UCT A31: \$4,044 - \$4,915

~~Facilities Associate~~
Police Projects Specialist

UCT A30: \$3,945 - \$4,795

Administrative Coordinator
GIS Technician II
Police Training Coordinator

UCT A29: \$3,849 - \$4,678

Assistant Environmental Programs Specialist
Human Resources Technician II
Legal Secretary
Telecommunications Specialist

UCT A28: \$3,755 - \$4,564

Network Systems Technician II

Payroll Technician II
Web Design Technician II

UCT A27: \$3,663 - \$4,453

Collections Officer
Maintenance & Operations Coordinator

UCT A26: \$3,574 - \$4,344

Executive Office Coordinator
GIS Technician I

UCT A25: \$3,487 - \$4,238

Human Resources Technician I

UCT A24: \$3,402 - \$4,135

Network Systems Technician I
Payroll Technician I
Technical Production Coordinator
Web Design Technician I

UCT A23: \$3,319 - \$4,034

Canal Assistant II
Division Coordinator
Publications Coordinator II
Sr. Accounting Assistant

UCT A19: \$3,007 - \$3,655

Canal Assistant I
Executive Office Specialist
Publications Coordinator I

UCT A17: \$2,862 - \$3,478

Accounting Assistant II
Department Assistant

UCT A13: \$2,593 - \$3,151

Accounting Assistant I

UCT A11: \$2,468 - \$2,999

Department Aide

ATTACHMENT 2

~~RR~~RESOLUTION NO. 201~~87-06~~110

A RESOLUTION OF THE CITY COUNCIL OF
THE CITY OF ESCONDIDO, CALIFORNIA,
AMENDING AND RE-ESTABLISHING THE
UNCLASSIFIED SALARY BANDS FOR CERTAIN
POSITIONS IN THE MANAGEMENT GROUP

WHEREAS, the compensation for the unclassified group of City employees is established by the City Council from time to time; and

WHEREAS, this City Council desires at this time and deems it to be in the best public interest to amend and readopt the salary bands established by Resolution No. 201~~87-06~~110;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Escondido, California, as follows:

1. That the above recitations are true.
2. That the salary bands set forth in Exhibit "A," attached and incorporated by this reference, for the positions listed are established.
3. That this Resolution supersedes Resolution No. 201~~77-110~~110.

MANAGEMENT UNCLASSIFIED SALARY BANDS

Band 32 \$13,699 - \$18,494

Assistant City Manager

Band 31 \$13,047 - \$17,613

Assistant City Attorney

Band 30 \$12,426 - \$16,775

Chief of Police

Deputy City Manager

Fire Chief

Band 29 \$11,833 - \$15,975

Band 28 \$11,271 - \$15,215

Band 27 \$10,733 - \$14,490

~~Director of Administrative Services~~

Director of Utilities

Band 26 \$10,222 - \$13,800

Director of Community Development

Director of Engineering Services/City Engineer

Director of Information Systems

Director of Public Works

Fire Division Chief

Police Captain

Band 25 \$9,736 - \$13,144

Band 24 \$9,272 - \$12,518

Director of Communications and Community Services

~~Director of Library & Community Services~~

Police Lieutenant

Band 23 \$8,831 - \$11,921

Assistant Director of Finance

Assistant Director of Planning

Assistant Director of Public Works

City Clerk

Deputy Director of Utilities/Construction & Engineering

Deputy Director of Utilities/Wastewater

Deputy Director of Utilities/Water

Fire Battalion Chief

Band 22 \$8,410 - \$11,354

Fire Marshal
Senior Deputy City Attorney

Band 21 \$8,010 - \$10,813

Assistant City Engineer
Building Official
Utilities Maintenance Superintendent
Wastewater Treatment Plant Superintendent
Water Treatment Plant Superintendent

Band 20 \$7,629 - \$10,298

Assistant Director of Community Services
~~Deputy Director of Planning~~
Deputy Director of Public Works/Maintenance

Band 19 \$7,265 - \$9,808

Human Resources Manager
Laboratory Superintendent
Network Manager
Principal Engineer
Principal Planner
Real Property Manager
Risk & Safety Manager

Band 18 \$6,919 - \$9,341

Applications Development Manager
Budget Manager
Code Enforcement Manager
Economic Development Manager
Finance Manager
Housing & Neighborhood Services Manager
Revenue Manager
Senior Engineer
Treasury Manager
Water Distribution Superintendent

Band 17 \$6,589 - \$8,896

Deputy City Attorney II
~~Environmental Programs Manager~~
Public Safety Communications Manager

Band 16 \$6,276 - \$8,473

Deputy Building Official
Design & Construction Project Manager
Environmental Programs Manager/Utilities
~~Investment Officer II~~
Utilities Construction Project Manager

Band 15 \$5,977 - \$8,069

Building Maintenance Superintendent
Deputy City Attorney I
~~Deputy City Librarian~~

Fleet Maintenance Superintendent
Public Safety Systems Manager
Public Works Superintendent
Senior Network Systems Engineer

Band 14 \$5,692 - \$7,685

Assistant City Clerk
Communications Officer
Emergency/Disaster Preparedness Manager
Fire Administrative Services Manager
Geographic Information Systems Manager
~~Investment Officer I~~
Lakes & Open Space Superintendent
Police Business Manager
Senior Human Resources Analyst
Senior Planner

Band 13 \$5,422 - \$7,319

~~Neighborhood Services Manager~~
Police Services Analyst
~~Principal Librarian~~
~~Senior Management Analyst~~

Band 12 \$5,163 - \$6,970

Accountant II
Canal Superintendent
Community Services Manager
Management Analyst II

Band 11 \$4,916 - \$6,638

Human Resources Analyst II
Utilities Analyst

Band 10 \$4,683 - \$6,323

~~Police Records Manager~~
Senior Crime Analyst

Band 9 \$4,459 - \$6,021

Human Resources Analyst I
Management Analyst I
Program Administrator
Tourism & Marketing Administrator

Band 8 \$4,248 - \$5,735

Accountant I
Crime Analyst

Band 6 \$3,853 - \$5,201

Band 5 \$3,561 - \$4,808

Flat Rate Salaries

City Manager

City Attorney

Elected — Flat Rate Salaries

City Treasurer

[017-2419-1817](#) reso.management.salary.bands.

ATTACHMENT 3

RESOLUTION NO. 201~~87-07~~114

A RESOLUTION OF THE CITY COUNCIL OF
THE CITY OF ESCONDIDO, CALIFORNIA,
AMENDING AND REESTABLISHING THE
UNCLASSIFIED SERVICE SCHEDULE OF
THE CITY

WHEREAS, Section 19-9 of the Escondido Municipal Code provides that positions in the unclassified service shall be established by resolution of the City Council; and

WHEREAS, this City Council desires at this time and deems it to be in the best public interest to amend said Unclassified Service Schedule;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Escondido, California, as follows:

1. That the above recitations are true.
2. That the Unclassified Service Schedule on file in the Office of the City Clerk is hereby amended and re-established as set forth on Exhibit "A," which is attached and incorporated by this reference.
3. That this resolution supercedes Resolution No. 201~~77-111~~04.

UNCLASSIFIED POSITIONS – JANUARY 2018

1. Accountant I/II
2. Accounting Assistant I/II
3. Administrative Coordinator
4. Applications Development Manager
5. Asset Program Coordinator
6. Assistant Canal Superintendent
7. Assistant City Attorney
8. Assistant City Clerk
9. Assistant City Engineer
10. Assistant City Manager
11. Assistant Director of Community Services
12. Assistant Director of Finance
13. Assistant Director of Planning

14. Assistant Director of Public Works

~~14-15.~~ Assistant Environmental Programs Specialist

~~15-16.~~ Building Maintenance Superintendent

~~16-17.~~ Building Official

~~17-18.~~ Budget Manager

~~18-19.~~ Canal Assistant I/II

~~19-20.~~ Canal Superintendent

~~20.~~ Chief of Police

~~21.~~

~~22-21.~~ City Clerk

~~23-22.~~ Code Enforcement Manager

~~24-23.~~ Collections Officer

~~25-24.~~ Communications Officer

~~26-25.~~ Community Services Manager

~~27-26.~~ Control Systems Analyst

~~28-27.~~ Crime Analyst

~~29-28.~~ Department Aide

~~30-29.~~ Department Assistant

~~31-30.~~ Deputy Building Official

~~32-31.~~ Deputy City Attorney I/II

~~33-32.~~ Deputy City Clerk

~~34-33.~~ ~~Deputy City Librarian~~ **Deputy City Manager**

~~35.~~ ~~Deputy Director of Planning~~

~~36-34.~~ Deputy Director of Public Works/Maintenance

~~37-35.~~ Deputy Director of Utilities/Construction & Engineering

~~38-36.~~ Deputy Director of Utilities/Wastewater

~~39-37.~~ Deputy Director of Utilities/Water

~~40-38.~~ Design & Construction Project Manager

~~41.~~ ~~Director of Administrative Services~~

39. Director of Communications and Community Services

~~42-40.~~ Director of Community Development

~~43-41.~~ Director of Engineering Services/City Engineer

~~44-42.~~ Director of Information Systems

~~45.~~ ~~Director of Library & Community Services~~

~~46-43.~~ Director of Public Works

~~47-44.~~ Director of Utilities

~~48-45.~~ Division Coordinator

~~49-46.~~ Economic Development Manager

~~50-47.~~ Emergency/Disaster Preparedness Manager

~~51-48.~~ Emergency Medical Services Program Coordinator

~~52.~~ ~~Environmental Programs Manager~~

~~53-49.~~ Environmental Programs Manager/Utilities

~~54-50.~~ Environmental Programs Specialist

~~55-51.~~ Executive Assistant to the Chief of Police

~~56-52.~~ Executive Assistant to the City Attorney

~~57-53.~~ Executive Assistant to the City Manager

~~58-54.~~ Executive Office Coordinator

~~59-55.~~ Executive Office Specialist

~~60.~~ ~~Facilities Associate~~

~~61-56.~~ Finance Manager

~~62-57.~~ Fire Administrative Services Manager

~~63-58.~~ Fire Battalion Chief

~~64-59.~~ Fire Chief

~~65-60.~~ Fire Division Chief

~~66-61.~~ Fire Marshal

~~62.~~ Fleet Maintenance Superintendent

~~67-63.~~ **Forensic Services Supervisor**

~~68-64.~~ Geographic Information Systems Analyst

~~69-65.~~ Geographic Information Systems Manager

~~70-66.~~ Geographic Information Systems Technician I/II

~~71-67.~~ Housing & Neighborhood Services Manager

~~72-68.~~ Human Resources Analyst I/II

~~73-69.~~ Human Resources Coordinator

~~74-70.~~ Human Resources Manager

~~75-71.~~ Human Resources Technician I/II

~~76.~~ ~~Investment Officer I/II~~

~~77-72.~~ Laboratory Superintendent

~~78-73.~~ Lakes & Open Space Superintendent

~~79-74.~~ Latent Print & Evidence Specialist

~~80-75.~~ Latent Print Specialist

~~81-76.~~ Legal Assistant

~~82-77.~~ Legal Secretary

~~78.~~ Maintenance & Operations Coordinator

~~83-79.~~ **Maintenance Scheduler**

~~84-80.~~ Management Analyst I/II

~~85.~~ ~~Neighborhood Services Manager~~

~~86-81.~~ **Network Administrator I/II**

~~87-82.~~ Network Manager

~~88-83.~~ Network Systems Engineer

~~89-84.~~ Network Systems Technician I/II/III

~~90-85.~~ Payroll Analyst

~~91-86.~~ Payroll Technician I/II

~~92-87.~~ Police Business Manager

~~93-88.~~ Police Captain

~~94-89.~~ Police Lieutenant

~~95-90.~~ Police Projects Specialist

~~96.~~ ~~Police Records Manager~~

~~91.~~ Police Services Analyst

~~97-92.~~ **Police Training Coordinator**

~~98-93.~~ Principal Engineer

~~99.~~ ~~Principal Librarian~~

~~100-94.~~ _____ Principal Planner

~~101-95.~~ _____ Program Administrator

~~102-96.~~ _____ Programmer Analyst I/II

~~103-97.~~ _____ Public Safety Communications Manager

~~104-98.~~ _____ Public Safety Systems Analyst

~~105-99.~~ _____ Public Safety Systems Manager

~~106-100.~~ _____ Public Works Superintendent

~~107-101.~~ _____ Publications Coordinator I/II

~~108-102.~~ _____ Real Property Manager

~~109-103.~~ _____ Revenue Manager

~~110-104.~~ _____ Risk & Safety Coordinator

~~111-105.~~ _____ Risk & Safety Manager

~~112-106.~~ _____ Senior Accounting Assistant

~~113-107.~~ _____ Senior Crime Analyst

~~114-108.~~ _____ Senior Deputy City Attorney

~~115-109.~~ _____ Senior Engineer

~~416-110.~~ Senior Environmental Programs Specialist

~~417-111.~~ Senior Human Resources Analyst

~~418-112.~~ Senior Legal Assistant

~~419. Senior Management Analyst~~

~~420-113.~~ Senior Network Systems Engineer

~~421-114.~~ Senior Planner

~~422-115.~~ Senior Safety Analyst

~~116.~~ Systems Analyst I/II

~~423-117.~~ **Technical Production Coordinator**

~~424-118.~~ Telecommunications Specialist

~~425-119.~~ Tourism & Marketing Administrator

~~426-120.~~ Treasury Manager

~~427-121.~~ Utilities Analyst

~~428-122.~~ Utilities Construction Coordinator

~~429-123.~~ Utilities Construction Project Manager

~~430-124.~~ Utilities Maintenance Superintendent

~~431-125.~~ Wastewater Treatment Plant Superintendent

~~432-126.~~ Water Distribution Superintendent

~~433-127.~~ Water Treatment Plant Superintendent

~~434-128.~~ Web Design Technician I/II

~~017-2449-20187~~

ATTACHMENT 4

RESOLUTION NO. 201~~87-085~~

A RESOLUTION OF THE CITY COUNCIL OF
THE CITY OF ESCONDIDO, CALIFORNIA,
AMENDING THE PART-TIME PAY PLAN

WHEREAS, the compensation for the part-time, unclassified group of City employees is established by the City Council from time to time; and

WHEREAS, the City Council desires at this time and deems it to be in the best public interest to adopt and amend said salary ranges of the Part-time Hourly Compensation Plan and Part-Time Hourly Pay Schedule;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Escondido, California, as follows:

1. That the above recitations are true.
2. That the part-time salary ranges are hereby established and amended for the positions set forth in Exhibit "A" and corresponding hourly step rates set forth in Exhibit "B" which are both attached and incorporated by this reference.
3. That this Resolution supersedes Resolution No. 201~~76-0517~~.

PART-TIME HOURLY COMPENSATION PLAN	
January 1, 20187	
RANGE I 110.0451 – 13.7942	RANGE VI 124.489 – 154.6085
Library Page Maintenance Aide I Park Attendant I Recreation Leader I Swimming Aide I Senior Service Aide I	Park Attendant III Principal Recreation Leader
RANGE II 110.3177 – 143.1345	RANGE VII 12.8048 – 15.9922
Maintenance Aide II Swimming Aide II Senior Service Aide II	Water Safety Instructor Currently No Classifications
RANGE III 11.6004 – 143.4879	RANGE VIII 132.1249 – 165.3960
Lifeguard Circulation Assistant Clerk Aide Park Attendant II Senior Service Aide III	Currently No Classifications
RANGE IV 11.8934 – 14.8543	RANGE IX 132.4580 – 165.8099
Currently No Classifications	Currently No Classifications Water Safety Instructor
RANGE V 124.1860 -154.2248	RANGE X 13.7942 – 176.2239
Lifeguard Recreation Leader II	Currently No Classifications

(Ranger Specialist – Park Ranger I Benchmark; M&O 99)

PART-TIME HOURLY COMPENSATION PLAN	
January 1, 20187	
RANGE XI 143.1345 – 176.6580 Currently No Classifications <u>Parking Enforcement Officer</u>	RANGE XIVVIII Dept. Head discretion ranging from a minimum of current California minimum wage to a maximum of \$100.00 per hour. Department Specialist Department Specialist / Reserve Maintenance Specialist Recreation Specialist I Recreation Specialist II Swimming Pool Manager Tiny Tot Instructor
RANGE XII 143.4879 – 187.0922 Currently No Classifications	
RANGE XIII 14.8513 – 187.5465 <u>Parking Enforcement Officer</u> <u>Currently No Classifications</u>	
RANGE XIV 14.48 – 18.09 Currently No Classifications	
RANGE XV 14.85 – 18.54 <u>Currently No Classifications</u>	

(Ranger Specialist – Park Ranger I Benchmark; M&O 99)

RESOLUTION NO. 2018-05

A RESOLUTION OF THE CITY COUNCIL OF
THE CITY OF ESCONDIDO, CALIFORNIA,
AMENDING AND RE-ESTABLISHING THE
UNCLASSIFIED SALARY PLANS FOR
CERTAIN POSITIONS IN THE CLERICAL/
TECHNICAL GROUP

WHEREAS, the compensation for the unclassified group of City employees is established by the City Council from time to time; and

WHEREAS, this City Council desires at this time and deems it to be in the best public interest to amend and readopt the salary plans established by Resolution No. 2018-05;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Escondido, California, as follows:

1. That the above recitations are true.
2. That the salary plans are re-established for the positions listed in Exhibit "A" and corresponding monthly rates set forth in Exhibit "B," which are both attached and incorporated by this reference.
3. That this Resolution supersedes Resolution No. 2017-109.

UNCLASSIFIED CLERICAL/TECHNICAL SALARY PLANS

UCT A54: \$7,135 - \$8,673

Control Systems Analyst

UCT A50: \$6,464 - \$7,857

Systems Analyst II

UCT A48: \$6,153 - \$7,479

Maintenance Scheduler

UCT A47: \$6,003 - \$7,296

Forensic Services Supervisor

UCT A46: \$5,856 - \$7,118

Systems Analyst I

UCT A44: \$5,574 - \$6,775

Network Administrator II

Senior Environmental Programs Specialist

UCT A43: \$5,438 - \$6,610

Senior Legal Assistant

UCT A42: \$5,305 - \$6,449

GIS Analyst

Network Systems Engineer

Public Safety Systems Analyst

Senior Safety Analyst

UCT A41: \$5,176 - \$6,292

Latent Print & Evidence Specialist

UCT A40: \$5,050 - \$6,138

Environmental Programs Specialist

Executive Assistant – City Manager

Network Administrator I

UCT A38: \$4,806 - \$5,842

Executive Assistant – Chief of Police

Executive Assistant – City Attorney

UCT A37: \$4,689 - \$5,700

Legal Assistant
Programmer Analyst II

UCT A36: \$4,575 - \$5,561

Deputy City Clerk
Latent Print Specialist

UCT A35: \$4,463 - \$5,425

Human Resources Coordinator
Assistant Canal Superintendent

UCT A34: \$4,354 - \$5,293

Asset Program Coordinator
Emergency Medical Services Program Coordinator
Utilities Construction Coordinator

UCT A33: \$4,248 - \$5,164

Payroll Analyst
Programmer Analyst I
Risk & Safety Coordinator

UCT A32: \$4,145 - \$5,038

Network Systems Technician III

UCT A31: \$4,044 - \$4,915

Police Projects Specialist

UCT A30: \$3,945 - \$4,795

Administrative Coordinator
GIS Technician II
Police Training Coordinator

UCT A29: \$3,849 - \$4,678

Assistant Environmental Programs Specialist
Human Resources Technician II
Legal Secretary
Telecommunications Specialist

UCT A28: \$3,755 - \$4,564

Network Systems Technician II
Payroll Technician II
Web Design Technician II

UCT A27: \$3,663 - \$4,453

Collections Officer

Maintenance & Operations Coordinator

UCT A26: \$3,574 - \$4,344

Executive Office Coordinator
GIS Technician I

UCT A25: \$3,487 - \$4,238

Human Resources Technician I

UCT A24: \$3,402 - \$4,135

Network Systems Technician I
Payroll Technician I
Technical Production Coordinator
Web Design Technician I

UCT A23: \$3,319 - \$4,034

Canal Assistant II
Division Coordinator
Publications Coordinator II
Sr. Accounting Assistant

UCT A19: \$3,007 - \$3,655

Canal Assistant I
Executive Office Specialist
Publications Coordinator I

UCT A17: \$2,862 - \$3,478

Accounting Assistant II
Department Assistant

UCT A13: \$2,593 - \$3,151

Accounting Assistant I

UCT A11: \$2,468 - \$2,999

Department Aide

UNCLASSIFIED MONTHLY PAY SCHEDULE
January 1, 2018

GRADE	Step 1	Step 2	Step 3	Step 4	Step 5
UCT A11	\$2,468.000	\$2,591.000	\$2,721.000	\$2,857.000	\$2,999.000
UCT A13	\$2,593.000	\$2,722.000	\$2,858.000	\$3,001.000	\$3,151.000
UCT A17	\$2,862.000	\$3,005.000	\$3,155.000	\$3,313.000	\$3,478.000
UCT A19	\$3,007.000	\$3,157.000	\$3,315.000	\$3,480.000	\$3,655.000
UCT A21	\$3,159.000	\$3,317.000	\$3,483.000	\$3,657.000	\$3,840.000
UCT A23	\$3,319.000	\$3,485.000	\$3,659.000	\$3,842.000	\$4,034.000
UCT A24	\$3,402.000	\$3,572.000	\$3,750.000	\$3,938.000	\$4,135.000
UCT A25	\$3,487.000	\$3,661.000	\$3,844.000	\$4,036.000	\$4,238.000
UCT A26	\$3,574.000	\$3,753.000	\$3,940.000	\$4,137.000	\$4,344.000
UCT A27	\$3,663.000	\$3,846.000	\$4,039.000	\$4,241.000	\$4,453.000
UCT A28	\$3,755.000	\$3,943.000	\$4,140.000	\$4,347.000	\$4,564.000
UCT A29	\$3,849.000	\$4,041.000	\$4,243.000	\$4,455.000	\$4,678.000
UCT A30	\$3,945.000	\$4,142.000	\$4,349.000	\$4,567.000	\$4,795.000
UCT A31	\$4,044.000	\$4,246.000	\$4,458.000	\$4,681.000	\$4,915.000

GRADE	Step 1	Step 2	Step 3	Step 4	Step 5
UCT A33	\$4,248.000	\$4,461.000	\$4,684.000	\$4,918.000	\$5,164.000
UCT A34	\$4,354.000	\$4,572.000	\$4,801.000	\$5,041.000	\$5,293.000
UCT A35	\$4,463.000	\$4,686.000	\$4,921.000	\$5,167.000	\$5,425.000
UCT A36	\$4,575.000	\$4,804.000	\$5,044.000	\$5,296.000	\$5,561.000
UCT A37	\$4,689.000	\$4,924.000	\$5,170.000	\$5,428.000	\$5,700.000
UCT A38	\$4,806.000	\$5,047.000	\$5,299.000	\$5,564.000	\$5,842.000
UCT A40	\$5,050.000	\$5,302.000	\$5,567.000	\$5,846.000	\$6,138.000
UCT A42	\$5,305.000	\$5,571.000	\$5,849.000	\$6,142.000	\$6,449.000
UCT A43	\$5,438.000	\$5,710.000	\$5,995.000	\$6,295.000	\$6,610.000
UCT A44	\$5,574.000	\$5,853.000	\$6,145.000	\$6,453.000	\$6,775.000
UCT A46	\$5,856.000	\$6,149.000	\$6,456.000	\$6,779.000	\$7,118.000
UCT A48	\$6,153.000	\$6,460.000	\$6,783.000	\$7,123.000	\$7,479.000
UCT A50	\$6,464.000	\$6,787.000	\$7,127.000	\$7,483.000	\$7,857.000
UCT A54	\$7,135.000	\$7,492.000	\$7,867.000	\$8,260.000	\$8,673.000

RESOLUTION NO. 2018-06

A RESOLUTION OF THE CITY COUNCIL OF
THE CITY OF ESCONDIDO, CALIFORNIA,
AMENDING AND RE-ESTABLISHING THE
UNCLASSIFIED SALARY BANDS FOR CERTAIN
POSITIONS IN THE MANAGEMENT GROUP

WHEREAS, the compensation for the unclassified group of City employees is established by the City Council from time to time; and

WHEREAS, this City Council desires at this time and deems it to be in the best public interest to amend and readopt the salary bands established by Resolution No. 2018-06.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Escondido, California, as follows:

1. That the above recitations are true.
2. That the salary bands set forth in Exhibit "A," attached and incorporated by this reference, for the positions listed are established.
3. That this Resolution supersedes Resolution No. 2017-110.

MANAGEMENT UNCLASSIFIED SALARY BANDS

Band 32 \$13,699 - \$18,494

Assistant City Manager

Band 31 \$13,047 - \$17,613

Assistant City Attorney

Band 30 \$12,426 - \$16,775

Chief of Police

Deputy City Manager

Fire Chief

Band 29 \$11,833 - \$15,975

Band 28 \$11,271 - \$15,215

Band 27 \$10,733 - \$14,490

Director of Utilities

Band 26 \$10,222 - \$13,800

Director of Community Development

Director of Engineering Services/City Engineer

Director of Information Systems

Director of Public Works

Fire Division Chief

Police Captain

Band 25 \$9,736 - \$13,144

Band 24 \$9,272 - \$12,518

Director of Communications and Community Services

Police Lieutenant

Band 23 \$8,831 - \$11,921

Assistant Director of Finance

Assistant Director of Planning

Assistant Director of Public Works

City Clerk

Deputy Director of Utilities/Construction & Engineering

Deputy Director of Utilities/Wastewater

Deputy Director of Utilities/Water

Fire Battalion Chief

Band 22 \$8,410 - \$11,354

Fire Marshal
Senior Deputy City Attorney

Band 21 \$8,010 - \$10,813

Assistant City Engineer
Building Official
Utilities Maintenance Superintendent
Wastewater Treatment Plant Superintendent
Water Treatment Plant Superintendent

Band 20 \$7,629 - \$10,298

Assistant Director of Community Services
Deputy Director of Public Works/Maintenance

Band 19 \$7,265 - \$9,808

Human Resources Manager
Laboratory Superintendent
Network Manager
Principal Engineer
Principal Planner
Real Property Manager
Risk & Safety Manager

Band 18 \$6,919 - \$9,341

Applications Development Manager
Budget Manager
Code Enforcement Manager
Economic Development Manager
Finance Manager
Housing & Neighborhood Services Manager
Revenue Manager
Senior Engineer
Treasury Manager
Water Distribution Superintendent

Band 17 \$6,589 - \$8,896

Deputy City Attorney II
Public Safety Communications Manager

Band 16 \$6,276 - \$8,473

Deputy Building Official
Design & Construction Project Manager
Environmental Programs Manager/Utilities
Utilities Construction Project Manager

Band 15 \$5,977 - \$8,069

Building Maintenance Superintendent
Deputy City Attorney I
Fleet Maintenance Superintendent
Public Safety Systems Manager
Public Works Superintendent
Senior Network Systems Engineer

Band 14 \$5,692 - \$7,685

Assistant City Clerk
Communications Officer
Emergency/Disaster Preparedness Manager
Fire Administrative Services Manager
Geographic Information Systems Manager
Lakes & Open Space Superintendent
Police Business Manager
Senior Human Resources Analyst
Senior Planner

Band 13 \$5,422 - \$7,319

Police Services Analyst

Band 12 \$5,163 - \$6,970

Accountant II
Canal Superintendent
Community Services Manager
Management Analyst II

Band 11 \$4,916 - \$6,638

Human Resources Analyst II
Utilities Analyst

Band 10 \$4,683 - \$6,323

Senior Crime Analyst

Band 9 \$4,459 - \$6,021

Human Resources Analyst I
Management Analyst I
Program Administrator
Tourism & Marketing Administrator

Band 8 \$4,248 - \$5,735

Accountant I
Crime Analyst

Band 6 \$3,853 - \$5,201

Band 5 \$3,561 - \$4,808

Flat Rate Salaries

City Manager

City Attorney

Elected — Flat Rate Salaries

City Treasurer

01-24-18 reso.management.salary.bands.

RESOLUTION NO. 2018-07

A RESOLUTION OF THE CITY COUNCIL OF
THE CITY OF ESCONDIDO, CALIFORNIA,
AMENDING AND REESTABLISHING THE
UNCLASSIFIED SERVICE SCHEDULE OF
THE CITY

WHEREAS, Section 19-9 of the Escondido Municipal Code provides that positions in the unclassified service shall be established by resolution of the City Council; and

WHEREAS, this City Council desires at this time and deems it to be in the best public interest to amend said Unclassified Service Schedule;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Escondido, California, as follows:

1. That the above recitations are true.
2. That the Unclassified Service Schedule on file in the Office of the City Clerk is hereby amended and re-established as set forth on Exhibit "A," which is attached and incorporated by this reference.
3. That this Resolution supercedes Resolution No. 2017-111.

UNCLASSIFIED POSITIONS – JANUARY 2018

1. Accountant I/II
2. Accounting Assistant I/II
3. Administrative Coordinator
4. Applications Development Manager
5. Asset Program Coordinator
6. Assistant Canal Superintendent
7. Assistant City Attorney
8. Assistant City Clerk
9. Assistant City Engineer
10. Assistant City Manager
11. Assistant Director of Community Services
12. Assistant Director of Finance
13. Assistant Director of Planning
14. **Assistant Director of Public Works**
15. Assistant Environmental Programs Specialist
16. Building Maintenance Superintendent
17. Building Official
18. Budget Manager
19. Canal Assistant I/II
20. Canal Superintendent
21. Chief of Police
22. City Clerk
23. Code Enforcement Manager

24. Collections Officer
25. Communications Officer
26. Community Services Manager
27. Control Systems Analyst
28. Crime Analyst
29. Department Aide
30. Department Assistant
31. Deputy Building Official
32. Deputy City Attorney I/II
33. Deputy City Clerk
34. **Deputy City Manager**
35. Deputy Director of Public Works/Maintenance
36. Deputy Director of Utilities/Construction & Engineering
37. Deputy Director of Utilities/Wastewater
38. Deputy Director of Utilities/Water
39. Design & Construction Project Manager
40. **Director of Communications and Community Services**
41. Director of Community Development
42. Director of Engineering Services/City Engineer
43. Director of Information Systems
44. Director of Public Works
45. Director of Utilities
46. Division Coordinator
47. Economic Development Manager

48. Emergency/Disaster Preparedness Manager
49. Emergency Medical Services Program Coordinator
50. Environmental Programs Manager/Utilities
51. Environmental Programs Specialist
52. Executive Assistant to the Chief of Police
53. Executive Assistant to the City Attorney
54. Executive Assistant to the City Manager
55. Executive Office Coordinator
56. Executive Office Specialist
57. Finance Manager
58. Fire Administrative Services Manager
59. Fire Battalion Chief
60. Fire Chief
61. Fire Division Chief
62. Fire Marshal
63. Fleet Maintenance Superintendent
64. **Forensic Services Supervisor**
65. Geographic Information Systems Analyst
66. Geographic Information Systems Manager
67. Geographic Information Systems Technician I/II
68. Housing & Neighborhood Services Manager
69. Human Resources Analyst I/II
70. Human Resources Coordinator
71. Human Resources Manager

72. Human Resources Technician I/II
73. Laboratory Superintendent
74. Lakes & Open Space Superintendent
75. Latent Print & Evidence Specialist
76. Latent Print Specialist
77. Legal Assistant
78. Legal Secretary
79. Maintenance & Operations Coordinator
80. **Maintenance Scheduler**
81. Management Analyst I/II
82. **Network Administrator I/II**
83. Network Manager
84. Network Systems Engineer
85. Network Systems Technician I/II/III
86. Payroll Analyst
87. Payroll Technician I/II
88. Police Business Manager
89. Police Captain
90. Police Lieutenant
91. Police Projects Specialist
92. Police Services Analyst
93. **Police Training Coordinator**
94. Principal Engineer
95. Principal Planner

96. Program Administrator
97. Programmer Analyst I/II
98. Public Safety Communications Manager
99. Public Safety Systems Analyst
100. Public Safety Systems Manager
101. Public Works Superintendent
102. Publications Coordinator I/II
103. Real Property Manager
104. Revenue Manager
105. Risk & Safety Coordinator
106. Risk & Safety Manager
107. Senior Accounting Assistant
108. Senior Crime Analyst
109. Senior Deputy City Attorney
110. Senior Engineer
111. Senior Environmental Programs Specialist
112. Senior Human Resources Analyst
113. Senior Legal Assistant
114. Senior Network Systems Engineer
115. Senior Planner
116. Senior Safety Analyst
117. Systems Analyst I/II
118. **Technical Production Coordinator**
119. Telecommunications Specialist

- 120. Tourism & Marketing Administrator
- 121. Treasury Manager
- 122. Utilities Analyst
- 123. Utilities Construction Coordinator
- 124. Utilities Construction Project Manager
- 125. Utilities Maintenance Superintendent
- 126. Wastewater Treatment Plant Superintendent
- 127. Water Distribution Superintendent
- 128. Water Treatment Plant Superintendent
- 129. Web Design Technician I/II

1-24-2018

RESOLUTION NO. 2018-08

A RESOLUTION OF THE CITY COUNCIL OF
THE CITY OF ESCONDIDO, CALIFORNIA,
AMENDING THE PART-TIME PAY PLAN

WHEREAS, the compensation for the part-time, unclassified group of City employees is established by the City Council from time to time; and

WHEREAS, the City Council desires at this time and deems it to be in the best public interest to adopt and amend said salary ranges of the Part-time Hourly Compensation Plan and Part-Time Hourly Pay Schedule;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Escondido, California, as follows:

1. That the above recitations are true.
2. That the part-time salary ranges are hereby established and amended for the positions set forth in Exhibit "A" and corresponding hourly step rates set forth in Exhibit "B" which are both attached and incorporated by this reference.
3. That this Resolution supersedes Resolution No. 2017-05.

PART-TIME HOURLY COMPENSATION PLAN January 1, 2018

RANGE I 11.04 – 13.79 Maintenance Aide I Park Attendant I Recreation Leader I Swim Aide I Senior Service Aide I	RANGE VIII 13.12 – 16.39 Currently No Classifications
RANGE II 11.31 – 14.13 Maintenance Aide II Swim Aide II Senior Service Aide II	RANGE IX 13.45 – 16.80 Water Safety Instructor
RANGE III 11.60 – 14.48 Park Attendant II Senior Service Aide III	RANGE X 13.79 – 17.22 Currently No Classifications
RANGE IV 11.89 – 14.85 Currently No Classifications	RANGE XI 14.13 – 17.65 Parking Enforcement Officer
RANGE V 12.18 – 15.22 Lifeguard Recreation Leader II	RANGE XII 14.48 – 18.09 Currently No Classifications
RANGE VI 12.49 – 15.60 Park Attendant III Principal Recreation Leader	RANGE XIII 14.85 – 18.54 Currently No Classifications
RANGE VII 12.80 – 15.99 Currently No Classifications	RANGE XIV Dept. Head discretion ranging from a minimum of current California minimum wage to a maximum of \$100.00 per hour. Department Specialist Department Specialist / Reserve Maintenance Specialist Recreation Specialist I Recreation Specialist II Swimming Pool Manager Tiny Tot Instructor

(Ranger Specialist – Park Ranger I Benchmark; M&O 99

PART-TIME HOURLY PAY SCHEDULE
January 1, 2018

Range	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10
Range I - Base Rate	\$11.038129	\$11.314082	\$11.596934	\$11.886858	\$12.184029	\$12.488630	\$12.800845	\$13.120867	\$13.448888	\$13.785110
Range II - Base Rate	\$11.314082	\$11.596934	\$11.886858	\$12.184029	\$12.488630	\$12.800845	\$13.120867	\$13.448888	\$13.785110	\$14.129738
Range III - Base Rate	\$11.596934	\$11.886858	\$12.184029	\$12.488630	\$12.800845	\$13.120867	\$13.448888	\$13.785110	\$14.129738	\$14.482982
Range IV - Base Rate	\$11.886858	\$12.184029	\$12.488630	\$12.800845	\$13.120867	\$13.448888	\$13.785110	\$14.129738	\$14.482982	\$14.845056
Range V - Base Rate	\$12.184029	\$12.488630	\$12.800845	\$13.120867	\$13.448888	\$13.785110	\$14.129738	\$14.482982	\$14.845056	\$15.216183
Range VI - Base Rate	\$12.488630	\$12.800845	\$13.120867	\$13.448888	\$13.785110	\$14.129738	\$14.482982	\$14.845056	\$15.216183	\$15.596587
Range VII - Base Rate	\$12.800845	\$13.120867	\$13.448888	\$13.785110	\$14.129738	\$14.482982	\$14.845056	\$15.216183	\$15.596587	\$15.986502
Range VIII - Base Rate	\$13.120867	\$13.448888	\$13.785110	\$14.129738	\$14.482982	\$14.845056	\$15.216183	\$15.596587	\$15.986502	\$16.386164
Range IX - Base Rate	\$13.448888	\$13.785110	\$14.129738	\$14.482982	\$14.845056	\$15.216183	\$15.596587	\$15.986502	\$16.386164	\$16.795819
Range X - Base Rate	\$13.785110	\$14.129738	\$14.482982	\$14.845056	\$15.216183	\$15.596587	\$15.986502	\$16.386164	\$16.795819	\$17.215714
Range XI - Base Rate	\$14.129738	\$14.482982	\$14.845056	\$15.216183	\$15.596587	\$15.986502	\$16.386164	\$16.795819	\$17.215714	\$17.646107
Range XII - Base Rate	\$14.482982	\$14.845056	\$15.216183	\$15.596587	\$15.986502	\$16.386164	\$16.795819	\$17.215714	\$17.646107	\$18.087259
Range XIII - Base Rate	\$14.845056	\$15.216183	\$15.596587	\$15.986502	\$16.386164	\$16.795819	\$17.215714	\$17.646107	\$18.087259	\$18.539441
Range XIV - Base Rate	Salary set at Department Head discretion ranging from a minimum of current California minimum wage to a maximum of \$100.00 per hour.									



CITY COUNCIL STAFF REPORT

Consent Item No. 6

January 24, 2018

File No. 0740-30

SUBJECT: Memorandum of Understanding between the City of Escondido and the Escondido Firefighters' Association – Safety and Non-Safety Bargaining Unit

DEPARTMENT: Human Resources Department

RECOMMENDATION:

It is requested that the City Council adopt Resolution No. 2018-09, approving the execution of a Memorandum of Understanding between the City of Escondido and the Escondido Firefighters' Association, Safety and Non-Safety Bargaining Unit, for a three-year term commencing January 1, 2018, through December 31, 2020.

It is also requested that the City Council approve a budget adjustment appropriating \$111,870 to cover increased contract costs. The Fiscal Year 2017-18 General Fund Operating Budget did not allocate funds for contract increases, but it is anticipated that budgetary savings at year end will cover these increased costs. The financial impact will be included in the Fiscal Year 2018-19 General Fund Operating Budget for the Fire Department.

FISCAL ANALYSIS:

Cost to the General Fund for Fiscal Year 2018-19 is \$178,865. The total cost over the three-years of the contract is \$445,400.

PREVIOUS ACTION:

On December 7, 2016, the City Council voted to adopt the Memorandum of Understanding between the Escondido Firefighters' Association, Safety and Non-Safety Bargaining Unit and the City of Escondido, for a one-year term that expired on December 31, 2017.

BACKGROUND:

City staff and the Escondido Firefighters' Association, Safety and Non-Safety Bargaining Unit, have reached a three year labor agreement that will cover terms and conditions of employment and meet important objectives for each of the parties.

Safety and Non Safety personnel in the Escondido Fire Department provide critical public safety for the community of Escondido. The agreement focuses on a median salary for these personnel based

on other entities in San Diego. A decent median-based salary level, combined with other terms and conditions of employment, create an excellent working environment for these individuals.

Association members will contribute more towards the cost of their healthcare premiums. In addition, for the very first time, the employees and the City will share equally in increases to future medical costs, which provides the framework for cost sharing and also for jointly addressing and avoiding future increases.

Association members and City staff have also framed this agreement to help address the long term budget impacts as a result of CalPERS pension liabilities, and both parties understand the importance of reducing the CalPERS unfunded liability. To assist in reducing the CalPERS unfunded liability, the City is in the process of preparing a Section 115 Irrevocable Pension Trust for adoption by City Council. More importantly, the Association will begin cost sharing the employer's CalPERS contribution up to 3% over the term of this agreement. Currently, Classic CalPERS Safety members are contributing 9% of their salary towards the employee's retirement benefit. By the end of this contract, Classic CalPERS Safety members will be contributing 12% towards their CalPERS retirement benefit. This will greatly assist both parties in addressing the CalPERS cost, particularly unfunded liability.

Lastly, the proposed agreement was reached with a minimum disagreement and a high level of cooperation, reflecting the excellent relationship between Association leadership and the City staff.

On January 19, 2018, members of the Escondido Firefighters' Association have voted in support of the terms and conditions of this agreement. Likewise, City staff recommends approval.

APPROVED AND ACKNOWLEDGED ELECTRONICALLY BY:

Sheryl Bennett, Deputy City Manager/Administrative Services
1/23/2018 3:03 p.m.

ATTACHMENTS:

1. Attachment 1 - Budget Adjustment Request
2. Resolution No. 2018-09
3. Resolution No. 2018-09 – Exhibit "A"



CITY OF ESCONDIDO
BUDGET ADJUSTMENT REQUEST

Date of Request: 01/19/2018
 Department: Finance
 Division: _____
 Project/Budget Manager: Joan Ryan 4338
Name Extension
 Council Date (if applicable): 1/24/2018
(attach copy of staff report)

For Finance Use Only

Log # _____

Fiscal Year _____

_____ Budget Balances

_____ General Fund Accts

_____ Revenue

_____ Interfund Transfers

_____ Fund Balance

Project/Account Description	Account Number	Amount of Increase	Amount of Decrease
Regular Full-Time	5001-001-600	101,120	
Other Employee Overhead	5025-001-600	1,585	
PERS - Normal Cost	5026-001-600		16,575
PERS - Unfunded Liability	5029-001-600	22,245	
Workers Comp	5028-001-600	4,065	
Medical	5027-001-600		14,925
Uniforms	5101-001-600	6,205	
Fund Balance	3050-001-000		103,720

Explanation of Request:

FY 2017/18 increased contract costs due to approval by the City Council of the Memorandum of Understanding between the City and the Escondido Firefighters Association Safety bargaining unit.

APPROVALS

	<u>1-19-18</u> Date	_____ City Manager	Date
Finance 	<u>1/19/18</u> Date	_____ City Clerk	Date

Distribution (after approval): Original: Finance



CITY OF ESCONDIDO
BUDGET ADJUSTMENT REQUEST

Date of Request: 01/19/2018
Department: Finance
Division:
Project/Budget Manager: Joan Ryan 4338
Name Extension
Council Date (if applicable): 1/24/2018
(attach copy of staff report)

For Finance Use Only
Log #
Fiscal Year
Budget Balances
General Fund Accts
Revenue
Interfund Transfers
Fund Balance

Table with 4 columns: Project/Account Description, Account Number, Amount of Increase, Amount of Decrease. Rows include Regular Full-Time, Other Employee Overhead, PERS - Normal Cost, PERS - Unfunded Liability, Workers Comp, Medical, and Fund Balance.

Explanation of Request:

FY 2017/18 increased contract costs due to approval by the City Council of the Memorandum of Understanding between the City and the Escondido Firefighters' Association Non-Safety bargaining unit.

APPROVALS

Department Head [Signature] Date 1-19-18
Finance [Signature] Date 1/19/18
City Manager Date
City Clerk Date

Distribution (after approval): Original: Finance

RESOLUTION NO. 2018-09

A RESOLUTION OF THE CITY COUNCIL OF
THE CITY OF ESCONDIDO, CALIFORNIA,
AUTHORIZING THE MAYOR AND CITY CLERK,
TO EXECUTE, ON BEHALF OF THE CITY, A
MEMORANDUM OF UNDERSTANDING WITH
THE ESCONDIDO FIREFIGHTERS'
ASSOCIATION, SAFETY AND NON-SAFETY
BARGAINING UNIT

January 1, 2018 – December 31, 2020

WHEREAS, negotiating teams from the City of Escondido and the Escondido Firefighters' Association, Safety and Non-Safety Bargaining Unit, have been duly appointed and have been conducting meet-and-confer sessions with respect to matters affecting both parties; and

WHEREAS, a successor Memorandum of Understanding ("MOU") by the City of Escondido ("City") and the Escondido Firefighters' Association, Safety and Non-Safety Bargaining Unit ("Association"), is necessary as a result of meeting and conferring in good faith concerning wages, hours, and other terms and conditions of employment; and

WHEREAS, it is the intent of the successor MOU to provide for continuation of the harmonious relationship between the City and the Association; and

WHEREAS, this City Council desires at this time and deems it to be in the best public interest to approve a successor MOU and certain other modifications.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Escondido, California, as follows:

1. That the above recitations are true.

2. That the City's negotiating team is authorized to execute, on behalf of the City and the City Council, a successor MOU extending the term of the MOU through December 31, 2020, and also including terms as set forth in Exhibit "A," which is attached to this Resolution and incorporated by this reference.

City of Escondido
Escondido Firefighters' Association, Safety and Non-Safety Bargaining Unit
Successor Memorandum of Understanding
January 1, 2018 – December 31, 2020

1. **Term:** January 1, 2018 – December 31, 2020. All terms and conditions of the MOU will be continued as set forth in the current MOU, except for those sections which must be amended per the new contract terms.

2. **Article IX, Wages and Classifications, Section 2**

Effective the first full pay period of January 2018 (01-14-2018), the base salary range for all represented classifications shall be increased by two and one half percent (2.5%).

Effective the first full pay period of January 2019, the base salary range for all represented classifications shall be increased by two percent (2.0%).

Effective the first full pay period of January 2020, the base salary range for all represented classifications shall be increased by two percent (2.0%).

3. **Article XI, Employee Benefit Programs, Section 1, 2 and 3**

a. **CalPERS Cost Sharing – Government Code 20516**

All Classic CalPERS employees (Tier 1 and Tier 2 – Non PEPRA) in the bargaining unit will participate in additional cost sharing of 1%, pre-tax; for a total of 3% over the term of this agreement. The first 1% shall commence effective upon the contract amendment between the City and CalPERS, the second and third percentages shall commence on January 1 of the two following years. The additional cost sharing requires a contract amendment between the City and CalPERS, and implementation will occur in 2018 as soon as administratively possible once approved by CalPERS.

b. **Medical and Dental**

Effective January 1, 2019, and thereafter, any medical and dental insurance premium increases will be shared equally by the City and the employee for the lowest cost HMO medical.

Medical coverage provided by the City will continue to be the lowest cost medical plan as recommended by the Health Insurance Committee and approved by the City Council; and

For the calendar year 2018, employee participation in medical coverage shall be:

Kaiser HMO

Employee Only	\$32.28 per month
Employee + One	\$64.54 per month
Family	\$94.36 per month

Kaiser HDHP

Employee Only	\$20.56 per month
Employee + One	\$41.08 per month
Family	\$61.00 per month

Kaiser POS

Employee Only	\$475.60 per month
Employee + One	\$951.20 per month
Family	\$1,349.02 per month

Beginning January 1, 2019 and thereafter, dental insurance premium increases, for employee only coverage, will be shared equally by the City and the employee. The employee's share will be added to the 2018 employee premium.

Dental DMO

Employee Only	\$ 0.32 per month
Employee + One	\$17.84 per month
Family	\$36.92 per month

Dental PPO

Employee Only	\$ 0.00 per month
Employee + One	\$41.94 per month
Family	\$102.88 per month

4. Article XXI, Uniform Allowance

a. CalPERS Reporting

CalPERS is requiring agencies to report uniform allowance for Classic employees on a per-pay-period basis. Beginning July 1, 2018, employees will begin receiving uniform allowance proportionally per pay period versus one lump-sum payment annually.

b. Uniform Allowance

Increase in Uniform Allowance for Safety personnel of an additional \$100 annually. All Safety Employees will be required to purchase a Class A uniform by their fifth year of employment.

5. MOU Language

a. Article X, Hours and Overtime, Section 4 – Cellular Phone Call Back Program

Inclusion of the Non-Safety Personnel

b. Article XXVII, Certification and Education Incentive Pay

"Complete the Acting Battalion Chief Task Book and have an Associate's Degree or a Bachelor's Degree in Fire Science, Business Administration, Management, Public Administration or other related course study. (Note: The Bachelor's degree requirement can be met with an educational plan approved by the Fire Chief.)"

c. Article XXIV, Disciplinary Procedures, Section B – Clarifying Language

Change language to be consistent with Personnel Rules from "Upon receipt of timely letter of appeal, to Board of Review shall set a time for a hearing" to "Appeals shall be in writing, signed by the employee, and filed with the Director of Human Resources within (10) working days from receipt of final action."

d. Article IX, Wages and Classifications, Section 4 – Out-of-Class Pay

Removal of 12-hour minimum shift requirement.

6. Effective Date

If both parties ratify this contract during the month of January 2018, all terms shall be effective the first full pay period January, beginning January 14, 2018.

CITY COUNCIL STAFF REPORT

Consent Item No. 7

January 24, 2018

File No. 0740-30

SUBJECT: Memorandum of Understanding between the City of Escondido and the Escondido Police Officers' Association – Sworn Personnel

DEPARTMENT: Human Resources Department

RECOMMENDATION:

It is requested that the City Council adopt Resolution No. 2018-10, approving the execution of a Memorandum of Understanding between the City of Escondido and the Escondido Police Officers' Association, Sworn Personnel, for a three-year term commencing January 1, 2018, through December 31, 2020.

It is also requested that the City Council approve a budget adjustment appropriating \$256,005 to cover increased contract costs. The Fiscal Year 2017-18 General Fund Operating Budget did not allocate funds for contract increases, but it is anticipated that budgetary savings at year end will cover these increased costs. The financial impact will be included in the Fiscal Year 2018-19 General Fund Operating Budget for the Police Department.

FISCAL ANALYSIS:

Cost to the General Fund for Fiscal Year 2018-19 is \$503,185. The total cost over the three-years of the contract is \$1,935,235.

PREVIOUS ACTION:

On March 8, 2017, the City Council voted to adopt the Memorandum of Understanding between the Escondido Police Officers' Association, Sworn Personnel and the City of Escondido, for a one-year term that expired on December 31, 2017.

BACKGROUND:

City staff and the Escondido Police Officers' Association have reached a three year labor agreement that will cover terms and conditions of employment and meet important objectives for each of the parties.

Sworn personnel in the Escondido Police department provide critical public safety for the community of Escondido. The agreement focuses on a median salary for these personnel based on other

entities in San Diego. A decent median-based salary level, combined with other terms and conditions of employment, create an excellent working environment for these individuals.

The Association and City staff also came together to agree on specific language that will lower worker's compensation costs for the City and streamline the process for work-related injuries for the employees. In addition, for the very first time, the employees and the City will share equally in increases to future medical costs, which provides the framework for cost sharing and also for jointly addressing and avoiding future increases.

Association members and City staff have also framed this agreement to help address the long term budget impacts as a result of CalPERS pension liabilities, and both parties understand the importance of reducing the CalPERS unfunded liability. To assist in reducing the CalPERS unfunded liability, the City is in the process of preparing a Section 115 Irrevocable Pension Trust for adoption by City Council. More importantly, the Association will begin cost sharing the employer's CalPERS contribution up to 3% over the term of this agreement. Currently, Classic CalPERS Sworn members are contributing 9% of their salary towards the employee's retirement benefit. By the end of this contract, Classic CalPERS Sworn members will be contributing 12% towards their CalPERS retirement benefit. This will greatly assist both parties in addressing the CalPERS cost, particularly unfunded liability.

Lastly, the proposed agreement was reached with a minimum of disagreement and a high level of cooperation, reflecting the excellent relationship between Association leadership and the City staff.

On January 17, 2018, members of the Escondido Police Officers' Association have voted in support of the terms and conditions of this agreement. Likewise, City staff recommends approval.

APPROVED AND ACKNOWLEDGED ELECTRONICALLY BY:

Sheryl Bennett, Deputy City Manager/Administrative Services
1/23/2018 3:03 p.m.

ATTACHMENTS:

1. Attachment 1 - Budget Adjustment Request
2. Resolution No. 2018-10
3. Resolution No. 2018-10 – Exhibit "A"



CITY OF ESCONDIDO
BUDGET ADJUSTMENT REQUEST

Date of Request: 01/19/2018
Department: Finance
Division:
Project/Budget Manager: Joan Ryan 4338
Name Extension
Council Date (if applicable): 1/24/2018
(attach copy of staff report)

For Finance Use Only
Log #
Fiscal Year
Budget Balances
General Fund Accts
Revenue
Interfund Transfers
Fund Balance

Table with 4 columns: Project/Account Description, Account Number, Amount of Increase, Amount of Decrease. Rows include Regular Full-Time, Other Employee Overhead, PERS - Normal Cost, PERS - Unfunded Liability, Workers Comp, Other Insurance, and Fund Balance.

Explanation of Request:

FY 2017/18 increased contract costs due to approval by the City Council of the Memorandum of Understanding between the City and the Escondido Police Officers' Association bargaining unit.

APPROVALS

Department Head: [Signature] Date: 1-19-18
Finance: [Signature] Date: 1/19/18
City Manager: _____ Date: _____
City Clerk: _____ Date: _____

Distribution (after approval): Original: Finance

RESOLUTION NO. 2018-10

A RESOLUTION OF THE CITY COUNCIL OF
THE CITY OF ESCONDIDO, CALIFORNIA,
AUTHORIZING THE MAYOR AND CITY CLERK,
TO EXECUTE, ON BEHALF OF THE CITY, A
MEMORANDUM OF UNDERSTANDING WITH
THE ESCONDIDO POLICE OFFICERS'
ASSOCIATION, SWORN PERSONNEL

January 1, 2018 – December 31, 2020

WHEREAS, negotiating teams from the City of Escondido and the Escondido Police Officers' Association, Sworn Personnel, have been duly appointed and have been conducting meet-and-confer sessions with respect to matters affecting both parties; and

WHEREAS, a successor Memorandum of Understanding ("MOU") by the City of Escondido ("City") and the Escondido Police Officers' Association, Sworn Personnel ("Association"), is necessary as a result of meeting and conferring in good faith concerning wages, hours, and other terms and conditions of employment; and

WHEREAS, it is the intent of the successor MOU to provide for continuation of the harmonious relationship between the City and the Association; and

WHEREAS, this City Council desires at this time and deems it to be in the best public interest to approve a successor MOU and certain other modifications.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Escondido, California, as follows:

1. That the above recitations are true.

2. That the City's negotiating team is authorized to execute, on behalf of the City and the City Council, a successor MOU extending the term of the MOU through December 31, 2020, and also including terms as set forth in Exhibit "A," which is attached to this Resolution and incorporated by this reference.

**City of Escondido
Escondido Police Officers' Association, Sworn Personnel
Successor Memorandum of Understanding
January 1, 2018 – December 31, 2020**

1. **Term:** January 1, 2018 – December 31, 2020. All terms and conditions of the MOU will be continued as set forth in the current MOU, except for those sections which must be amended per the new contract terms.

2. **Article 2, Salaries and Compensation, Section 2.02 – Salary**

Effective the first full pay period of January 2018 (01-14-2018), the base salary range for all represented classifications shall be increased by two percent (2.0%).

Once bargaining unit employees begin additional CalPERS cost sharing, the base salary range shall be increased by one percent (1%).

During December of 2018 and 2019 the classifications of Police Officer and Sergeant will be reviewed to determine market median using the comparable agencies which were previously agreed to by both parties using salaries that are effective January 1, 2019 and January 1, 2020.

If either of the classifications are below market median, an increase in base salary will be made equivalent to the percentage below market median but will be at a maximum of 3% in 2019 and 5% in 2020.

3. **Article 4, Benefit Package**

a. **Section 4.01 Health Insurance**

Effective January 1, 2019, and thereafter, any medical and dental insurance premium increases will be shared equally by the City and the employee for the lowest cost HMO medical.

Medical coverage provided by the City will continue to be the lowest cost medical plan as recommended by the Health Insurance Committee and approved by the City Council; and

For the calendar year 2018, effective July 1, 2018, employee participation in medical coverage shall be:

Kaiser HMO

Employee Only	\$32.28 per month
Employee + One	\$64.54 per month
Family	\$94.36 per month

Kaiser HDHP

Employee Only	\$20.56 per month
Employee + One	\$41.08 per month
Family	\$61.00 per month

Kaiser POS

Employee Only	\$475.60 per month
Employee + One	\$951.20 per month
Family	\$1,349.02 per month

b. Section 4.02 Dental Insurance

Beginning January 1, 2019 and thereafter, dental insurance premium increases, for employee only coverage, will be shared equally by the City and the employee. The employee's share will be added to the 2018 employee premium.

Dental DMO

Employee Only	\$ 0.32 per month
Employee + One	\$17.84 per month
Family	\$36.92 per month

Dental PPO

Employee Only	\$ 0.00 per month
Employee + One	\$41.94 per month
Family	\$102.88 per month

c. Section 4.03 Retirement Benefits – CalPERS Cost Sharing – Government Code 20516

All Classic CalPERS employees (Tier 1 and Tier 2 – Non PEPRA) in the bargaining unit will participate in additional cost sharing of 1%, pre-tax; for a total of 3% over the term of this agreement. The first 1% shall commence effective upon the contract amendment between the City and CalPERS, the second and third percentages shall commence on January 1 of the two following years. The cost sharing total for Classic CalPERS Tier 1 and Tier 2 would be the following; 2018: 10%, 2019: 11%, 2020: 12%. The additional cost sharing requires a contract amendment between the City and CalPERS, and implementation will occur in 2018 as soon as administratively possible once approved by CalPERS.

4. Article 2, Salaries and Compensation, Section 2.06 – Uniform Allowance

a. CalPERS Reporting

CalPERS is requiring agencies to report uniform allowance for Classic employees on a per-pay-period basis. Beginning July 1, 2018, employees will begin receiving uniform allowance per pay period. The biannual payments of \$400 each March and September will cease. This will not result in a change in the total annual amount of \$800 annually.

5. Article 6, Working Conditions, Section 6.01 – Physical Fitness Program

- a. POA agrees on new Departmental Instruction.
- b. The MOU Language of Section 6.01 Physical Fitness Program, shall be amended to read as follows:

Off-duty recreational, athletic or social activities are not a reasonable expectation of employment and shall not be an express or implied requirement of employment. If the Department establishes a training event, i.e. a fitness for duty examination, fitness test, or approved martial arts training, then employee's training for such a specific event shall be considered a reasonable expectation of employment and compensable if an injury occurs. Similarly, injuries that occur while using Department exercise equipment shall be considered work related for the purpose of workers' compensation.

The Chief of Police may authorize an officer to participate in an exercise program, approved and monitored by a physician, while off duty. In this circumstance, the exercise program would then become a reasonable expectation of employment.

- c. Short-term disability insurance will be provided through PORAC at an amount not to exceed \$40 per member per month, payable by the City. Such amount shall only be paid so long as the program is maintained in effect. The POA shall oversee the management of the services and insure the coverage of all employees affected by this MOU.

6. Effective Date

If both parties ratify this contract during the month of January 2018, all terms shall be effective the first full pay period January (as noted under item 2).



CITY COUNCIL STAFF REPORT

Consent Item No. 8

January 24, 2018

File No. 0440-35

SUBJECT: Adoption of Resolution No. 2018-13 Approving Recognized Obligation Payment Schedule (ROPS 18-19) for July 2018 thru June 2019

DEPARTMENT: Finance Department

RECOMMENDATION:

It is requested that the City Council adopt Resolution No. 2018-13 to approve the Recognized Obligation Payment Schedule (ROPS 18-19) so that the Successor Agency may continue to make payments due for enforceable obligations.

FISCAL ANALYSIS:

The Successor Agency is responsible for submitting to the Oversight Board a payment schedule for obligations of the Redevelopment Agency. The Oversight Board will forward this payment schedule to the State for approval. Once approved by the State, the County of San Diego will fund the payments from the County Redevelopment Property Tax Trust Fund (RPTTF).

PREVIOUS ACTION:

ROPS 17-18 was approved by the City on January 25, 2017.

BACKGROUND:

As part of the State of California’s Dissolution of Redevelopment, the City as Successor Agency is required to adopt a Recognized Obligation Payment schedule and have it approved by the Oversight Board. This Obligation schedule lists payments to be made from July 1, 2018, through June 30, 2019. Below is a summary of these payments:

2007A and B Lease Revenue Bonds	\$7,254,670
Reinstatement of loans to the General Fund	4,767,858
Loan Repayment to the Traffic Impact Fund	50,000
City Administrative Costs	250,000
<i>Total ROPS 18-19 Enforceable Obligations</i>	<u>\$12,322,528</u>

On January 9, 2018, the Oversight Board adopted ROPS 18-19 approving the Agency’s request to receive funding from the Redevelopment Property Tax Trust Fund (RPTTF) so the Agency will continue to make the required payments on its enforceable obligations. During this meeting, there was a discussion concerning how much longer the Successor Agency will continue to exist. The California Health and Safety Code states that a Successor Agency dissolves once all of its enforceable obligations have been retired or paid off and any outstanding litigation has been resolved. The Escondido Successor Agency has no outstanding litigation. With the exception of a Traffic Impact Loan, all obligations will be paid in full by FY 2021/22.

Approving Recognized Obligation Payment Schedule for July 2018 thru June 2019

January 24, 2018

Page 2

As of June 30, 2017, the balance of the Traffic Impact Loan is \$1,008,345. The required annual loan repayment amount is \$50,000 per year and accelerates to \$100,000 per year until the loan is paid in full. At this rate, the loan will not be repaid until FY 2034/35.

At the most recent meeting of the Oversight Board, discussion occurred as to financial advantages and disadvantages to the various taxing agencies if the Successor Agency either dissolves or remains intact. School District representatives have opined that the Districts will be affected adversely if the Successor Agency is dissolved. On the other hand, City staff projects that the City will receive about \$1 million more annually in property taxes if the Successor Agency terminates.

Prior to redevelopment dissolution, "gross tax increment" was distributed according to specified formulas. Thus, so long as the Successor Agency continues, the County Auditor Controller continues to administer the distribution of gross tax increment in the Redevelopment Property Tax Trust Fund. The County must first distribute gross tax increment revenue to local taxing entities (County, School Districts and Special Districts) that had pre-existing pass through agreements, then it remits tax increment to successor agencies to fulfill enforceable obligations. If residual funds remain, they are distributed proportionally to the taxing entities (City, School Districts, County and Special Districts) that would otherwise have received property tax revenues from the former redevelopment project area. The City's share of these residual funds is about 11 percent or \$2.3 million each year depending on property values.

However, when the Successor Agency ends, gross tax increment will revert back to "normal" property tax distribution formulas. The City will receive about 10 percent of the 1 percent ad valorem property tax allocation or about \$3.4 million each year depending on property tax values.

City staff and District representatives will continue to examine this issue with the objective of benefitting all parties to the greatest extent possible, given both the formula limitations set out in the law, and the over-arching state policy to bring redevelopment to a final conclusion.

APPROVED AND ACKNOWLEDGED ELECTRONICALLY BY:

Joan Ryan, Assistant Director of Finance

1/18/2018 12:01 p.m.

ATTACHMENTS:

1. Resolution No. 2018-13
2. Resolution No. 2018-13 - Exhibit A – Recognized Obligation Payment Schedule (ROPS) 18-19

RESOLUTION NO. 2018-13

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ESCONDIDO, CALIFORNIA, AS THE SUCCESSOR AGENCY TO THE ESCONDIDO REDEVELOPMENT AGENCY ADOPTING A RECOGNIZED SCHEDULE OF ENFORCEABLE OBLIGATIONS FOR THE PERIOD OF JULY 2018 THRU JUNE 2019 PURSUANT TO HEALTH AND SAFETY CODE SECTION 34177

WHEREAS, pursuant to authorizing Resolution No. 2012-16, the City Council of the City of Escondido elected to serve as the Successor Agency and Successor Housing Agency to the Escondido Redevelopment Agency; and

WHEREAS, pursuant to Health and Safety Code Section 34177, successor agencies are required to make payments due for enforceable obligations and adopt a Recognized Obligation Payment Schedule (“ROPS”); and

WHEREAS, pursuant to Health and Safety Code Section 34177, a ROPS must be adopted that lists all of the enforceable obligations within the meaning of Health and Safety Code Section 34167(d), and must thereafter be reviewed by other entities, updated, and published in a specific manner; and

WHEREAS, it is the intention of the City Council of the City of Escondido as the Successor Agency to the Escondido Redevelopment Agency to adopt the ROPS so that the Successor Agency may continue to make payments due for enforceable obligations.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Escondido, California, as follows:

1. That the above recitations are true.

2. That the City Council, as the Successor Agency to the Escondido Redevelopment Agency, hereby adopts the ROPS for the period of July 2018 to June 2019, which is attached hereto as Exhibit "A" and incorporated by this reference.

Recognized Obligation Payment Schedule (ROPS 18-19) - Summary

Filed for the July 1, 2018 through June 30, 2019 Period

Successor Agency: Escondido
County: San Diego

Current Period Requested Funding for Enforceable Obligations (ROPS Detail)	18-19A Total (July - December)	18-19B Total (January - June)	ROPS 18-19 Total
A Enforceable Obligations Funded as Follows (B+C+D):	\$ -	\$ -	\$ -
B Bond Proceeds	-	-	-
C Reserve Balance	-	-	-
D Other Funds	-	-	-
E Redevelopment Property Tax Trust Fund (RPTTF) (F+G):	\$ 9,379,732	\$ 2,942,796	\$ 12,322,528
F RPTTF	9,254,732	2,817,796	12,072,528
G Administrative RPTTF	125,000	125,000	250,000
H Current Period Enforceable Obligations (A+E):	\$ 9,379,732	\$ 2,942,796	\$ 12,322,528

Certification of Oversight Board Chairman:
 Pursuant to Section 34177 (o) of the Health and Safety code, I
 hereby certify that the above is a true and accurate Recognized
 Obligation Payment Schedule for the above named successor
 agency.

Jeffrey Epp, Chairman
 Name Title
 /s/ _____
 Signature Date

Escondido Recognized Obligation Payment Schedule (ROPS 18-19) - ROPS Detail

July 1, 2018 through June 30, 2019

(Report Amounts in Whole Dollars)

A Item #	B Project Name/Debt Obligation	C Obligation Type	D Contract/Agreement Execution Date	E Contract/Agreement Termination Date	F Payee	G Description/Project Scope	H Project A	I Total Outstanding Debt or Obligation	J Retired	K ROPS 18-19 Total	18-19A (July - December)					Q 18-19A Total	18-19B (January - June)					W 18-19B Total					
											L Bond	M Reser	N Other	O RPTTF	P Admin RPTTF		Fund Sources										
																	R Bond	S Reser	T Other	U RPTTF	V Admin RPTTF		Fund Sources				
																							R	S	T	U	V
								\$ 25,945,626		\$12,322,528	\$-	\$-	\$-	\$ 9,254,732	\$ 125,000	\$ 9,379,732	\$-	##	\$-	\$ 2,817,796	\$ 125,000	\$ 2,942,796					
2	2007A Lease Revenue Bonds	Revenue Bonds Issued On or Before 12/31/10	1/25/2007	9/1/2018	Bank of New York	Bond Payment		5,150,625	N	\$ 5,150,625				5,150,625		\$ 5,150,625							\$ -				
3	2007B Lease Revenue Bonds	Revenue Bonds Issued On or Before 12/31/10	1/25/2007	9/1/2018	Bank of New York	Bond Payment		2,101,545	N	\$ 2,101,545				2,101,545		\$ 2,101,545							\$ -				
4	Bond Expense	Fees	1/10/1992	9/1/2018	Bank of New York	Bond Trustee Admin Fees		2,500	N	\$ 2,500						\$ -				2,500			\$ 2,500				
5	Bond Debt Obligation	Reserves	1/25/2007	9/1/2018	Bank of New York	Payment per AB 1484,			N	\$ -						\$ -							\$ -				
6	Loan Repayment to General Fund	City/County Loans On or Before 6/27/11	8/15/1994	12/31/2035	City of Escondido	Program Administration to assist in the			N																		
7	Loan Repayment to Traffic Impact Fund	City/County Loan (Prior 06/28/11), Other	8/15/1994	12/31/2035	City of Escondido	Capital Improvement-Nordahl bridge improvements		1,008,345	N	\$ 50,000						\$ -				50,000			\$ 50,000				
10	Employee Costs-Admin. Fee	Admin Costs	7/1/2011	9/30/2018	Employees of City of Escondido	Administration			N	\$ 250,000					125,000	\$ 125,000					125,000	\$ 125,000					
26	Loan Repayment to	Miscellaneous	8/15/1994	12/31/2035	City of Escondido	Program Administration			N																		
29	Reinstatement of loans made by the City to the former RDA	City/County Loan (Prior 06/28/11), Cash exchange	4/26/2017	6/30/2023	City of Escondido	Repayment of loans made to former RDA by the City of Escondido		17,682,611	N	\$ 4,767,858				2,002,562		\$ 2,002,562				2,765,296			\$ 2,765,296				

Escondido Recognized Obligation Payment Schedule (ROPS 18-19) - Report of Cash Balances
July 1, 2015 through June 30, 2016
(Report Amounts in Whole Dollars)

other funding source is available or when payment from property tax revenues is required by an enforceable obligation. For tips on how to complete the Report of Cash Balances Form, see [Cash Balance Tips Sheet](#)

A	B	C	D	E	F	G	H	I	
		Fund Sources							
		Bond Proceeds		Reserve Balance		Other	RPTTF		
		Bonds issued on or before 12/31/10	Bonds issued on or after 01/01/11	Prior ROPS period balances and DDR RPTTF balances retained	Prior ROPS RPTTF distributed as reserve for future period(s)	Rent, grants, interest, etc.	Non-Admin and Admin	Comments	
Cash Balance Information for ROPS 15-16 Actuals (07/01/15 - 06/30/16)									
1	Beginning Available Cash Balance (Actual 07/01/15)			160,225		538,961		ROPS 14-15A PPA = \$96,125 ROPS 14-15B PPA = \$64,100	
2	Revenue/Income (Actual 06/30/16) RPTTF amounts should tie to the ROPS 15-16 total distribution from the County Auditor-Controller during June 2015 and January 2016.					699,408	8,715,663	Other income is comprised of interest earnings, Palomar College Settlement payments, and housing loan repayments	
3	Expenditures for ROPS 15-16 Enforceable Obligations (Actual 06/30/16)			160,225		144,583	8,715,663		
4	Retention of Available Cash Balance (Actual 06/30/16) RPTTF amount retained should only include the amounts distributed as reserve for future period(s)								
5	ROPS 15-16 RPTTF Balances Remaining	No entry required							
6	Ending Actual Available Cash Balance (06/30/16) C to G = (1 + 2 - 3 - 4), H = (1 + 2 - 3 - 4 + 5)	\$ -	\$ -	\$ -	\$ -	\$1,093,786	\$ -		



CITY COUNCIL STAFF REPORT

Consent Item No. 9

January 24, 2018

File No. 0690-20

SUBJECT: Fifth Amendment to Commercial Property Purchase Agreement and Joint Escrow Instructions, and First Amendment to the Demolition Agreement: 700 West Grand Avenue

DEPARTMENT: Engineering Services Department, Real Property Division

RECOMMENDATION:

It is requested that the City Council adopt Resolution No. 2018-16, authorizing the Real Property Manager and the City Clerk to execute a Fifth Amendment to the Commercial Property Agreement and Joint Escrow Instructions for the sale of 700 West Grand Avenue to Lyon-Integral Escondido Gateway, LLC and a First Amendment to the Demolition Agreement.

FISCAL ANALYSIS:

Sale proceeds in the amount of \$2.2 million, less closing costs, will be deposited into the General Fund Reserve Account.

PREVIOUS ACTION:

The City Council approved the original Commercial Property Purchase Agreement and Joint Escrow Instructions via Resolution No. 2015-132, on August 5, 2015. The First Amendment to the Agreement was entered into on October 20, 2015, the Second Amendment to the Agreement was entered into on November 18, 2015 and the Third Amendment to the Commercial Property Purchase Agreement and Joint Escrow Instructions on September 14, 2016. The City Council approved the Fourth Amendment to the Commercial Property Purchase Agreement and Joint Escrow Instructions via Resolution No. 2017-114, on August 16, 2017.

BACKGROUND:

The City and Lyon-Integral Escondido Gateway, LLC ("Buyer" or "Developer") opened escrow following the City Council's approval of the Commercial Property Purchase Agreement and Joint Escrow Instructions on August 5, 2015 ("Agreement"), for the development of a mixed-use housing project at the City's former Police Headquarters property, located at 700 West Grand Avenue ("Project"). As stated above, the Agreement was previously amended four times. The proposed Fifth Amendment to the Agreement would address complications regarding the design of the Project and the City's parcel, as well as conflicting underground utility lines. When the original deed was conveyed to the City, the legal description omitted fee title to certain right of way that is essential to allow for the pedestrian and street improvements of the Project. An underground fiber optic cable in

the previous right of way conflicts with the Project and has resulted in a significant increase in cost and risk to the Buyer that would render the Project infeasible. The City is reducing the purchase price and increasing the hold back reimbursement for improvements to defray some of the unexpected and unforeseen costs. The new purchase price would be \$2.2 million, which will be fully released to the City upon close of escrow, less closing and any reimbursement costs.

The proposed amendments include:

- 1) An increase in the amount of the reimbursable traffic costs and the corresponding holdback funds from \$250,000 to \$470,000.
- 2) The purchase price has been changed to \$2.2 million from \$2.5 million.
- 3) The close of escrow has been proposed to occur on March 30, 2018.
- 4) A waiver by the Buyer of any rights to seek reimbursement for demolition costs.

APPROVED AND ACKNOWLEDGED ELECTRONICALLY BY:

Julie Procopio, Director of Engineering Services
1/17/2018 5:42 p.m.

ATTACHMENTS:

1. Resolution No. 2018-16
2. Resolution No. 2018-16 - Exhibit "A" - Fifth Amendment to Commercial Property Purchase Agreement and Joint Escrow Instructions; First Amendment to Demolition Agreement

RESOLUTION NO. 2018-16

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ESCONDIDO, CALIFORNIA, AUTHORIZING THE REAL PROPERTY MANAGER AND CITY CLERK TO EXECUTE, ON BEHALF OF THE CITY, A FIFTH AMENDMENT TO THE COMMERCIAL PROPERTY PURCHASE AGREEMENT AND ESCROW INSTRUCTIONS, AND FIRST AMENDMENT TO THE DEMOLITION AGREEMENT FOR THE SALE OF 700 WEST GRAND AVENUE TO LYON-INTEGRAL ESCONDIDO GATEWAY, LLC

WHEREAS, the City of Escondido (“City”) and Lyon-Integral Escondido Gateway, LLC (“Buyer”), entered into a Commercial Property Purchase Agreement and Joint Escrow Instructions dated August 5, 2015; and

WHEREAS, the City entered into a First Amendment on October 20, 2015, a Second Amendment on November 18, 2015, a Third Amendment on September 7, 2016, and a Fourth Amendment on September 13, 2017; and

WHEREAS, the City and Buyer also entered into a Demolition Amendment in May, 2017; and

WHEREAS, the original purchase price was \$2.5 million dollars; and

WHEREAS, the City and Buyer desire to amend the Commercial Property Purchase Agreement and Joint Escrow Instructions to change the close of escrow date; and

WHEREAS, the City and Buyer desire to amend the Commercial Property Purchase Agreement and Joint Escrow Instructions to reduce the purchase price by

\$250,000 and increase the reimbursement amount by \$220,000 for certain public improvements to offset additional costs to Buyer in addressing conflicting undergrounded utilities with the project; and

WHEREAS, this City Council desires at this time and deems it to be in the best public interest to approve the Fifth Amendment to the Commercial Property Purchase Agreement and Joint Escrow Instructions and First Amendment to the Demolition Agreement.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Escondido, California, as follows:

1. That the above recitations are true.

2. The Real Property Manager and City Clerk are authorized to execute, on behalf of the City, the Fifth Amendment to the Commercial Property Purchase Agreement and Joint Escrow Instructions and First Amendment to Demolition Agreement which is attached to this Resolution as Exhibit "A" and incorporated by this reference in substantially similar form, subject to the City Attorney's approval.

**FIFTH AMENDMENT TO COMMERCIAL PROPERTY PURCHASE
AGREEMENT AND JOINT ESCROW INSTRUCTIONS;
FIRST AMENDMENT TO DEMOLITION AGREEMENT**

THIS FIFTH AMENDMENT TO COMMERCIAL PROPERTY PURCHASE AGREEMENT AND JOINT ESCROW INSTRUCTIONS; FIRST AMENDMENT TO DEMOLITION AGREEMENT ("***Amendment***") is made as of January 24, 2018, by LYON-INTEGRAL ESCONDIDO GATEWAY, LLC, a Delaware limited liability company ("***Buyer***"), and CITY OF ESCONDIDO, a municipal corporation ("***Seller***").

RECITALS

A. Buyer, as successor in interest to The Gateway Grand Investor, LLC, as successor in interest to The Gateway Grand Project Owner, LLC, as successor in interest to Integral Partners Funding, LLC, and Seller are parties to that Commercial Property Purchase Agreement and Joint Escrow Instructions dated as of August 5, 2015, as supplemented by that certain Addendum One to Commercial Property Purchase Agreement and Joint Escrow Instructions dated as of August 5, 2015, and as amended by that certain First Amendment to Commercial Property Purchase Agreement and Joint Escrow Instructions dated as of October 20, 2015, and that certain Second Amendment to Commercial Property Purchase Agreement and Joint Escrow Instructions dated as of November 18, 2015, as amended by that certain Third Amendment to Commercial Property Purchase Agreement and Joint Escrow Instructions dated September 7, 2016 ("***Third Amendment***"), and as amended by that certain Fourth Amendment to Commercial Property Purchase Agreement and Joint Escrow Instructions dated as of September 13, 2017 (collectively, the "***Purchase Agreement***"), as well as that certain Demolition Agreement dated as of May, 2017 ("***Demolition Agreement***"), with respect to the purchase and sale of the real property located in the City of Escondido, County of San Diego, State of California, as more particularly described in the Purchase Agreement. Unless otherwise defined in this Amendment, all capitalized terms used in this Amendment shall have the meanings ascribed to such terms in the Purchase Agreement.

B. Buyer and Seller desire to amend the Purchase Agreement and Demolition Agreement in accordance with the terms and provisions set forth in this Amendment.

AGREEMENT

NOW, THEREFORE, in consideration of the covenants herein contained and the respective undertakings of Buyer and Seller hereinafter set forth, it is hereby agreed:

1. **Purchase Price.** Paragraph 1C of the Purchase Agreement is deleted and replaced with the following:

"THE PURCHASE PRICE shall be Two Million Two Hundred Thousand Dollars (\$2,200,000.00)."

The balance of the Purchase Price described in Paragraph 3F of the Purchase Agreement is changed to \$2,100,000, and the total Purchase Price described in Paragraph 3G of the Purchase Agreement is changed to \$2,200,000.

2. **Close of Escrow.** Paragraph 1D of the Purchase Agreement is deleted and replaced with the following:

“**CLOSE OF ESCROW** shall occur on Friday, March 30, 2018 (the “*Closing Date*”).

Buyer shall have the right, at any time and its sole and absolute discretion after the satisfaction (or waiver by Buyer) of the conditions precedent to the Close of Escrow for the benefit of Buyer, to designate a Closing Date earlier than the Closing Date otherwise described in this Paragraph by giving Seller and Escrow Holder written notice of Buyer’s earlier-designated Closing Date at least ten (10) days in advance of such earlier-designated Closing Date.”

3. **Escrow Holdback.** Paragraph 1 of the Third Amendment is hereby amended to increase the amount of the reimbursable Traffic Costs and the corresponding Holdback Funds. Traffic Costs are hereby amended to be the actual cost of performing the Traffic Work, not to exceed Four Hundred Seventy Thousand Dollars (\$470,000). Holdback Funds is hereby amended to be Four Hundred Seventy Thousand Dollars (\$470,000).

4. **Demolition Agreement.** Buyer has agreed to waive any rights to the reimbursement of costs from the City associated with the demolition of the old police station. Accordingly, the following terms of the Demolition Agreement are hereby amended and replaced as follows:

Paragraph 1(e): “pay all costs of the Work”

First paragraph of Paragraph 2: “**Termination of Purchase Agreement.** If the Purchase Agreement terminates before Buyer closes escrow on its purchase of the Property, then (in addition to any other rights and remedies City or Buyer has or may have against the other under the Purchase Agreement or otherwise):”

Paragraph 3: Paragraph 3 is hereby deleted in its entirety.

5. **Counterparts.** This Amendment may be executed in any number of counterparts, each of which shall be deemed to be an original, and all of such counterparts shall constitute one agreement. To facilitate execution of this Amendment, Buyer and Seller may execute and exchange by facsimile or electronic mail counterparts of the signature pages, which facsimile or electronic mail counterparts shall be binding as original signature pages.

6. **Conflict.** In case of any inconsistency between this Amendment and the Purchase Agreement, the provisions containing such inconsistency shall first be reconciled

with one another to the maximum extent possible, and then to the extent of any remaining inconsistency, the terms of this Amendment shall control.

7. **Entire Agreement.** The Purchase Agreement, together with this Amendment, embodies the entire understanding between Seller and Buyer with respect to its subject matter and can be changed only by an instrument in writing signed by Seller and Buyer.

8. **Force and Effect.** Except as modified by this Amendment, the Purchase Agreement and Demolition Agreement are ratified, affirmed, in full force and effect, and incorporated herein by this reference.

IN WITNESS WHEREOF, this Amendment has been executed as of the date first set forth above.

SELLER:

CITY OF ESCONDIDO,
a municipal corporation

By: _____

Name: Vince McCaw

Title: Real Property Manager

By: _____

Name: Diane Halverson

Title: City Clerk

APPROVED AS TO FORM:

OFFICE OF THE CITY ATTORNEY

Michael R. McGuinness, City Attorney

BUYER:

LYON-INTEGRAL ESCONDIDO GATEWAY,
LLC, a Delaware limited liability company

By: Lyon Housing (West Grand) LXVI, LLC,
a Delaware limited liability company,
its Managing Member

By: _____

Name: Michael Barmettler

Title: Secretary of Managing Member



CITY COUNCIL STAFF REPORT

Consent Item No. 10

January 24, 2018

File No. 0600-10, A-3237

SUBJECT: Professional Services Agreement with InfoSend to Provide Printing and Mailing Services for Utility Billing Accounts

DEPARTMENT: Finance Department

RECOMMENDATION:

It is requested that the City Council adopt Resolution No. 2018-18 authorizing the Mayor and City Clerk to execute a three (3) year Public Service Agreement with InfoSend effective January 25, 2018, through January 26, 2021, with three (3) additional one-year renewal options.

FISCAL ANALYSIS:

Transamerican is the Utility Billing division's current provider for printing and mailing services. The annual cost for these services is approximately \$240,000, including the cost of postage to the Water and Wastewater Funds. The pricing structure for InfoSend is included in Exhibit A, Attachment A.

CORRELATION TO THE CITY COUNCIL ACTION PLAN:

This item relates to the City Council's Action Plan regarding Fiscal Management by providing a cost effective method for printing and mailing of the Utility Bills and other notifications.

BACKGROUND:

The City's Utility Billing Division accounts for approximately 30,000 utility billing accounts divided into six billing cycles. Each customer is mailed a monthly bill for Water Service, Water Usage, Wastewater, and Trash services.

On August 16, 2017, the City Council approved Resolution No. 2017-116 adopting a Public Services Agreement with Invoice Cloud for online payment services. In addition to the extensive Web and Mobile payment options, Invoice Cloud will also facilitate electronic billing. In order to provide this service to customers, the City's current bill processes need to be modified to accommodate the new technology.

The City has been working with the current printing and mailing company Transamerican since 2002; the utility bill processing and printing has not been significantly altered since that time. In order to ensure the new technical requirements were met effectively and efficiently, City staff released a Request for Proposals (RFP) on November 28, 2017. The RFP closed on January 5, 2018, and four companies responded.

The proposals were evaluated by a committee of City staff from Finance, Information Systems, and Utility Billing. Each proposal was rated based on detailed criteria with InfoSend receiving the overall highest score.

InfoSend was founded in 1996; their corporate headquarters and main production facility are located in Anaheim, CA. InfoSend currently provides print and mailing services for over 400 organizations across the U.S., of which over 300 of these customers are utility billers. Their team of programmers and client services personnel bring years of experience, with many successful projects of similar requirements and scope to the City's requirements. InfoSend solely owns and operates its data processing, print and mail, and electronic bill presentment platforms.

Under this service, the City will send an electronic data file to InfoSend. They will then use that data to create and print bills and mail them to City customers. Bills will also be electronically imaged as PDF files, and made available to both mail and paperless customers via Invoice Cloud. InfoSend is fully integrated with and endorsed by Invoice Cloud.

Based on the proposal evaluation criteria, the City staff recommends entering into the Agreement with InfoSend. If approved by City Council, the implementation and testing of the system will begin immediately.

APPROVED AND ACKNOWLEDGED ELECTRONICALLY BY:

Sheryl Bennett, Deputy City Manager/Administrative Services
1/17/2018 8:12 p.m.

ATTACHMENTS:

1. Resolution No. 2018-18
2. Resolution No. 2018-18 – Exhibit A - Public Services Agreement with InfoSend

RESOLUTION NO. 2018-18

A RESOLUTION OF THE CITY COUNCIL OF
THE CITY OF ESCONDIDO, CALIFORNIA,
AUTHORIZING THE MAYOR AND CITY
CLERK, TO EXECUTE, ON BEHALF OF THE
CITY, A PUBLIC SERVICES AGREEMENT
WITH INFOSEND FOR PRINTING AND
MAILING SERVICES

WHEREAS, on November 28, 2017, the City issued a Request for Proposal (“RFP”) for electronic payment and billing services for Utility Billing; and

WHEREAS, four (4) proposals were timely received and evaluated by a committee of City staff; and

WHEREAS, City staff recommends the City Council approve the Public Services Agreement between the City of Escondido and InfoSend for the period from January 25, 2018 through January 26, 2021, with three additional one-year renewal options.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Escondido, California, as follows:

1. That the above recitations are true.
2. That the Mayor and City Clerk, are authorized on behalf of the City, to execute the Public Services Agreement (“Agreement”) between the City of Escondido and InfoSend for the period from January 25, 2018 through January 26, 2021, with three additional one-year renewal options. A copy of the Agreement is attached as Exhibit “A” and is incorporated by this reference.



CITY OF ESCONDIDO
PUBLIC SERVICES AGREEMENT

This Agreement is made this 24th day of January, 2018.

Between: CITY OF ESCONDIDO
a Municipal Corporation
201 N. Broadway
Escondido, California 92025
Attn: Sheryl Bennett, Director of Administrative Services
760-839-4586
("CITY")

And: INFO SEND
4240 E. La Palma Ave
Anaheim, CA 92807
800-955-9330
Attn: Russ Rezui
("CONTRACTOR")

WHEREAS, the CITY and CONTRACTOR desire to enter into this Agreement for the performance of services;

NOW, THEREFORE, it is mutually agreed as follows:

1. Description of Services. CONTRACTOR will furnish all of the services described in "Attachment A," which is attached and incorporated by this reference. CONTRACTOR agrees to diligently perform such services to their completion, with professional quality and technical accuracy.
2. Compensation. The CONTRACTOR'S compensation for all work performed in accordance with this Agreement is estimated based on customer activity. The CITY will not be charged any fees that have not been disclosed in the Pricing Schedule outlined in "Attachment A". Any breach of this Agreement will relieve CITY from the obligation to pay CONTRACTOR, if CONTRACTOR has not corrected the breach after CITY provides notice and a reasonable time to correct it. If this Agreement is amended at any time, additional compensation of CONTRACTOR contained in subsequent amendment(s) shall not exceed a cumulative total of ten percent (10%) of the maximum payment provided for in this Section 2.
3. Term and Time of Performance. The term of this Agreement will be effective for a period of three (3) years with the CONTRACTOR starting work on January 25, 2018. The City may amend the Agreement to extend it for three (3) additional one (1) year periods or parts thereof. Extension of terms or time of performance may be made only upon the City's written consent.

4. Scope of Compensation. CONTRACTOR will be responsible for performance of the tasks specified in the Description of Services in "Attachment A." No compensation will be provided for any other tasks without specific prior written consent from the CITY.
5. Performance. CONTRACTOR must faithfully perform in a proficient manner, to the satisfaction of the CITY, all the work or services described in the Description of Services, above.
6. City Property. All original documents, drawings, electronic media, and other material prepared by CONTRACTOR under this Agreement immediately becomes the exclusive property of the CITY, and may not be used by CONTRACTOR for any other purpose without prior written consent of the CITY.
7. Insurance Requirements.
 - a. The CONTRACTOR shall secure and maintain at its own cost, for all operations, the following insurance coverage, unless reduced by the City Attorney:
 - (1) General liability insurance. Occurrence basis with minimum limits of \$1,000,000 each occurrence, \$2,000,000 General Aggregate, and \$1,000,000 Products/Completed Operations Aggregate; and
 - (2) Automobile liability insurance of \$1,000,000 combined single-limit per accident for bodily injury and property damage, unless waived as provided in 7(b) below; and
 - (3) Workers' compensation and employer's liability insurance as required by the California Labor Code, as amended, or certificate of sole proprietorship; and
 - b. It is the parties' understanding that the use of a motor vehicle is not a primary subject of this Agreement. CONTRACTOR acknowledges that operating a motor vehicle is outside the scope of this Agreement and occurs only at the convenience of CONTRACTOR. A waiver of automobile liability insurance is only effective if both sets of initials appear below, otherwise such insurance is required.

Acknowledged by CONTRACTOR _____

Waiver appropriate by CITY _____

- c. Each insurance policy required above must be acceptable to the City Attorney.
 - (1) Each policy must provide for written notice within no more than thirty (30) days if cancellation or termination of the policy occurs. Insurance coverage must be provided by an A.M. Best's A- rated, class V carrier or better, admitted in California, or if non-admitted, a company that is not on the Department of Insurance list of unacceptable carriers.
 - (2) All non-admitted carriers will be required to provide a service of suit endorsement in addition to the additional insured endorsement.
 - (3) Both the General Liability and the Automobile Liability policies must name the CITY specifically as an additional insured under the policy on a separate endorsement page. The endorsement must be ISO Form CG2010 11/85 edition or its equivalent for General Liability endorsements and CA 20-01 for Automobile Liability endorsements.

- (4) The General Liability policy must include coverage for bodily injury and property damage arising from CONTRACTOR's work, including its on-going operations and products-completed operations hazard.
 - (5) The General Liability policy must be primary and noncontributory and any insurance maintained by CITY is excess.
- d. In executing this Agreement, CONTRACTOR agrees to have completed insurance documents on file with the CITY within fourteen (14) days after the date of execution. Failure to comply with insurance requirements under this Agreement will be a material breach of this Agreement, resulting in immediate termination at CITY's option.
8. Indemnification. CONTRACTOR (which in this paragraph 8 includes its agents, employees and subcontractors, if any) agrees to indemnify, defend, and hold harmless the CITY from all claims, lawsuits, damages, judgments, loss, liability, or expenses, including attorneys' fees, for any of the following:
- a. Any claim of liability arising out of the negligence or any acts or omissions of CONTRACTOR in the performance of this Agreement;
 - b. Any personal injuries, property damage or death that CONTRACTOR may sustain while using CITY-controlled property or equipment, while participating in any activity sponsored by the CITY, or from any dangerous condition of property; or
 - c. Any injury or death which results or increases by any action taken to medically treat CONTRACTOR.

Stormwater Indemnification. CONTRACTOR shall further indemnify, defend, and hold harmless CITY and its officers, employees, and agents from and against any and all liabilities, claims, actions, causes of action, proceedings, suits, administrative proceeds, damages, fines, penalties, judgments, orders, liens, levies, costs and expenses of whatever nature, including reasonable attorney's fees and disbursements, arising out of any violation, or claim of violation of the San Diego Municipal Storm Water Permit (Order No. R9-2013-0001), as amended or renewed, of the California Regional Water Quality Control Board Region 9, San Diego, which CITY might suffer, incur, or become subject by reason of or occurring as a result of or allegedly caused by the construction of the Project or the Improvements.

9. Anti-Assignment Clause. Since the CITY has relied on the particular skills of CONTRACTOR in entering this Agreement, CONTRACTOR may not assign, delegate, or sublet any duty or right under this Agreement, or any portion of the Description of Services. Any such purported assignment, delegation, or subletting will void this entire Agreement, unless the CITY has previously approved such action in writing. Unless CONTRACTOR assigns this entire Agreement, including all rights and duties herein, to a third party with the CITY'S written consent, CONTRACTOR shall be the sole payee under this Agreement. Any and all payments made pursuant to the terms of this Agreement are otherwise not assignable.
10. Costs and Attorney's Fees. In the event that legal action is required to enforce the terms and conditions of this Agreement, the prevailing party will be entitled to reasonable attorneys' fees and costs.
11. Independent Contractor. CONTRACTOR is an independent contractor and no agency or employment relationship is created by the execution of this Agreement.

12. Merger Clause. This Agreement and its Attachments, if any, are the entire understanding of the parties, and there are no other terms or conditions, written or oral, controlling this matter. In the event of any conflict between the provisions of this Agreement and any of its Attachments, the provisions of this Agreement must prevail.
13. Anti-Waiver Clause. None of the provisions in this Agreement will be waived by CITY because of previous failure to insist upon strict performance, nor will any provision be waived because any other provision has been waived by CITY, in whole or in part.
14. Severability. The invalidity in whole or in part of any provision of this Agreement will not void or affect the validity of any other provisions of this Agreement.
15. Choice of Law. This Agreement is governed by the laws of the State of California. Venue for all actions arising from this Agreement must be exclusively in the state or federal courts located in San Diego County, California.
16. Multiple Copies of Agreement/Counterparts. Multiple copies and/or counterparts of this Agreement may be executed, including duplication by photocopy or by computerized scanning device. Each duplicate will be deemed an original with the same effect as if all the signatures were on the same instrument. However, the parties agree that the Agreement on file in the office of the Escondido City Clerk is the copy of the Agreement that shall take precedence should any differences exist among copies or counterparts of the document.
17. Provisions Cumulative. The foregoing provisions are cumulative and in addition to and not in limitation of any other rights or remedies available to the CITY.
18. Notices to Parties. Any statements, communications or notices to be provided pursuant to this Agreement must be sent to the attention of the persons indicated below. Each party agrees to promptly send notice of any changes of this information to the other party.
19. Business License. The CONTRACTOR is required to obtain a City of Escondido Business License prior to execution of this Agreement.
20. Compliance with Applicable Laws, Permits and Licenses. CONTRACTOR shall keep itself informed of and comply with all applicable federal, state, and local laws, statutes, codes, ordinances, regulations, and rules in effect during the term of this Agreement. This shall include, but not limited to, all California Labor Code laws regarding payment of prevailing wages and all OSHA regulations. CONTRACTOR shall obtain any and all licenses, permits, and authorizations necessary to perform the services set forth in this Agreement. Neither CITY, nor any elected nor appointed boards, officers, officials, employees, or agents of CITY, shall be liable, at law or in equity, as a result of any failure of CONTRACTOR to comply with this section.
21. Prevailing Wages. If applicable, pursuant to Section 1770 et seq. of the Labor Code, CONTRACTOR agrees that a prevailing rate and scale of wages, in accordance with applicable State and Federal Law, will be paid in the carrying out of this Agreement. CONTRACTOR shall keep itself informed of and comply with all applicable federal, state, and local laws, statutes, codes, ordinances, regulations, and rules pertaining to the payment of prevailing wages. The prevailing rate and scale to be paid shall be the same as the 'General Prevailing Wage Rates' approved by the Department of Industrial Relations as of the date of the execution of this Agreement. Said rates and scales are herein referred to and adopted in this Agreement as though fully and completely set forth herein, and said scale as adopted by the Department is made a part of this Agreement by

reference. Copies of the prevailing rate of per diem wages are available on the Intranet at (<http://www.dir.ca.gov/DLSR>). Neither CITY, nor any elected nor appointed boards, officers, officials, employees, or agents of CITY, shall be liable, at law or in equity, as a result of any failure of CONTRACTOR to comply with this section.

22. Immigration Reform and Control Act of 1986. CONTRACTOR shall keep itself informed of and comply with the Immigration Reform and Control Act of 1986. CONTRACTOR affirms that as a licensed Contractor and employer in the State of California, all new employees must produce proof of eligibility to work in the United States within the first three days of employment and that only employees legally eligible to work in the United States will be employed on this public project. CONTRACTOR agrees to comply with such provisions before commencing and continuously throughout the performance of this Agreement.

IN WITNESS WHEREOF, the parties below are authorized to act on behalf of their organizations, and have executed this Agreement as of the date set forth below.

CITY OF ESCONDIDO

DATE: _____

Sam Abed
Mayor

Diane Halverson
City Clerk

DATE: _____

Russ Rezai
President

APPROVED AS TO FORM:

OFFICE OF THE CITY ATTORNEY
MICHAEL R. MCGUINNESS, City Attorney

BY: _____

THE CITY OF ESCONDIDO DOES NOT DISCRIMINATE AGAINST QUALIFIED PERSONS WITH DISABILITIES.

ATTACHMENT "A"

SCOPE OF SERVICES

InfoSend will analyze and prepare daily bill statement documents to print and deliver, either by US Postal mail or by various electronic means, the bill statement document as summarized below.

Data Transfer and Processing

- Client to transmit data to InfoSend in an agreed upon format. Should Client make changes to data file format after initial setup is complete it agrees to pay for the professional services required to accommodate the new file format.
- A File Transfer Report will be emailed to the Client representatives who have opted-in to this email. A copy of this report is also available to download from the InfoSend website.
- Client will have access to an online Job Tracking application that shows the progress of each file as it is processed and becomes a batch of documents to be printed and mailed. Client can see both the original input file name and the InfoSend-assigned "Job Code".
- InfoSend will process the mailing addresses and perform the following functions:
 - Apply CASS-certified address validation
 - Comply with USPS requirements to obtain pre-sort automation rates
 - InfoSend will stay current with all USPS regulations required to mail presorted first class mail
- InfoSend will provide proofs of the final print-ready PDF files to Client to be reviewed and approved before printing begins (if requested).

Document Printing and Mailing

- Batches are printed by InfoSend using a high-speed production process onto the agreed upon forms.
- Printed documents are put through a quality control process and then released to the mailing department to be inserted into outgoing envelope. The return envelope and any applicable inserts are included as well.
- After a batch of mail is completed in InfoSend's system it will be marked as such in the online Job Tracker and a Process Confirmation Report will be emailed to the Client representatives who have opted-in to this email. A copy of this report is also available to download from the InfoSend website.
- Bills must be mailed within one business day of receipt. Same day printing and mailing is preferred.

Archive and Mail

- InfoSend will archive as PDF files of bill document images. PDF images must be available on the same day that data files are processed.
- InfoSend will deliver PDF document images directly to Invoice Cloud on the same day the data file is processed.

ATTACHMENT "A"

PRICING SECTION

Initial and Ongoing Professional Services Fees		
One-Time Implementation Fee Includes all phases of the project prior to the production phase: initial programming, testing, and implementation.	WAIVED	One-Time Fee
Professional Services Charges For requested programming changes after initial implementation.	\$150	Per Hour
Cost of Materials		
Statement Paper Stock Cost 8.5x11", 24 pound paper stock with a micro-perforation.	\$0.013	Per Sheet
Outgoing Envelope Cost Double window #10 envelope with security tint.	\$0.0155	Per Envelope
Return Envelope Cost Single window #9 envelope with security tint.	\$0.0135	Per Envelope
Flat Envelope Cost Applies only to multi-page bills that do not fit in the standard double window #10 envelope.	\$.20	Per Envelope
Service Fees		
1 Page Bill Service Fee Includes file transmission, data processing, simplex or duplex black bill printing, mail preparation (folding, inserting a 1-page bill and the return envelope into an outgoing envelope), and delivery to the USPS.	\$0.053	Per 1 Page Bill
1 Page Bill Service Fee – Color Printing (4/1) Includes Variable color printing up to 4 colors front and 1 color back (4/1).	\$0.057	Per 1 Page Bill
1 Page Bill Service Fee – Color Printing (4/4) Includes variable color printing, 4 colors front and 4 colors back (4/4).	\$0.06	Per 1 Page Bill
Inline Inserts (Per Sheet) Price for inserts printed on demand as additional pages	Subtract \$0.015 from the service fee above for the color option	Per Sheet
Additional Bill Pages Service Fee Per-page cost to print and insert additional pages if the bill contains more than 1 page.	\$0.053	Per Additional Page
Handwork Fee For householding when there are too many pages to be inserted by machine. For example if multiple bills are grouped together into one envelope or box to reduce the average per page postage amount. These high page count sets can either be inserted into a #10 envelope, flat 9x12" envelope or a box.	\$no charge	Per #10 Package
	\$0.20	Per Flat Envelope
	\$0.20	Per Box
Optional Marketing Insert Fee Charge for inserting client-provided marketing insert. For example: Newsletter.	\$0.008	Per Additional Insert
Optional Move Update Service Fees NCOALink or ACS service.	\$0.25	Per Reported Change
Optional Archive Fee Images must be stored in PDF format for 24 months.	\$0.0085 for 12 months	Per Archived PDF
	\$0.0144 for 24 months	Per Archived PDF

ORDINANCE NO. 2018-02

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ESCONDIDO, CALIFORNIA; ADOPTING THE ADDENDUM TO AN AMENDED MITIGATED NEGATIVE DECLARATION AND A MITIGATION MONITORING AND REPORTING PROGRAM; AND APPROVING A MASTER DEVELOPMENT PLAN FOR A 34-LOT RESIDENTIAL DEVELOPMENT, A DEVELOPMENT AGREEMENT FOR THE RESIDENTIAL DEVELOPMENT, AND A PREZONE OF TWO ADDITIONAL PARCELS TO RE-20

APPLICANT: Casey Johnson, North Avenue Estates
CASE NOS.: SUB 17-0007, PHG 17-0034, and ENV 17-0011

The City Council of the City of Escondido, California, DOES HEREBY ORDAIN as follows:

SECTION 1. The City Council makes the following findings:

a) Casey Johnson of North Avenue Estates ("Applicant") submitted a verified land use development application to extend and revise a Tentative Subdivision Map (formerly known as Tract 916-R and currently known as SUB 17-0007) and a Master Development Plan and Development Agreement for a 34-lot single-family residential development on a site approximately 17.2 acres in size, on property located to the north of the City, along the north side of North Avenue, between Laurashawn Lane and Kaywood Drive. The site is currently unaddressed but includes Assessor's Parcel Numbers 224-153-19 and 224-153-20; and

b) The application also included a request for a Prezone of 632 North Avenue (0.23 acre in size) and 644 North Avenue (0.29 acre in size), also located along the north side of North Avenue; and

**A COMPLETE COPY OF THIS ORDINANCE
IS ON FILE IN THE OFFICE OF THE CITY
CLERK FOR YOUR REVIEW.**



CITY COUNCIL STAFF REPORT

Public Hearing Item No. 12

January 24, 2017

File No. 0870-11

SUBJECT: Change of Use to the Community Development Block Grant Funded Property Located at 401 North Spruce Street

DEPARTMENT: Community Development Department, Housing and Neighborhood Services

RECOMMENDATION:

It is requested that the City Council conduct a public hearing to solicit and consider citizen input on the proposed change of use to the property located on 401 North Spruce and adopt Resolution No. 2018-12 approving the demolition of the facility.

FISCAL ANALYSIS:

Approximately \$235,750 in Community Development Block Grant (CDBG) funds were used to rehabilitate 401 N Spruce Street between 1994-1999. Additional CDBG funds will not be used in the demolition of this property.

CORRELATION TO THE CITY COUNCIL ACTION PLAN:

This item relates to the Council's Action Plan regarding Image and Appearance, Public Safety Facilities, and Neighborhood Improvement.

PREVIOUS ACTION:

None

BACKGROUND:

The City acquired land at 401 N Spruce in 1929; the land is adjacent to the City Public Works yard. Escondido Community Health Center operated at this location until the mid-1990s. In 1992, the City began a pilot program with The Fellowship Center to provide community-based, non-medical sobering and referral services. This program was co-located with the Escondido Community Health Center, providing services on weekends. Eventually, the Community Health Center relocated to allow for the growth of the sobering program to allow operation at least 20-hours a day, 7 days per week. The building was then partially remodeled using CDBG funds to better support sobering services and related project activities. North County Interfaith Council (now Interfaith Community Services) continued operation of the Escondido Community Sobering & Stabilization program until August of 2013. The building has been vacant since 2013.

Use of CDBG funds to rehabilitate a City-owned building requires that a National Objective be met in the continued operation of the building. After rehabilitation, the property was used for an activity that benefits the residents of a primarily residential area and at least 51% of those residents are low moderate area (LMA) persons, meeting the LMI (Low Moderate Income) National Objective.

A CDBG recipient may not change the use of a property from that for which the improvement was made unless the recipient provides affected citizens with reasonable notice of, and opportunity to comment on, any proposed change and either;

- The new use of such property qualifies as meeting one of the national objectives in Section 570.208 of the CDBG regulations (formerly Section 570.901) and is not a building for the general conduct of governments; or
- If the recipient determines, after consultation with affected citizens, that it is appropriate to change the use of the property to a use which does not qualify, it may retain or dispose of the property for the changed use if the recipient's CDBG program is reimbursed in the amount of the current fair market value of the property less any portion of the value attributable to expenditures of non-CDBG funds for acquisition of, and improvements to, the property.

It has been determined that the building has severe structural deficiencies, and that the cost to rehabilitate the property to current codes would be prohibitive. The City is proposing to demolish the structure with non-CDBG funds and the property would be incorporated into the larger city-owned land holdings for implementing the General Plan's vision of increasing employee densities and employment opportunities.

Staff communicated with the local Housing and Urban Development (HUD) field office in 2013 regarding the disposition of the building. The field office authorized, in this specific instance only, that the proposed disposition of the subject property can be allowed with no compensation due back to HUD. Factors in this determination were the low percentage of CDBG funds used in the long term ownership of the property (purchase and other improvements), the length of time that a compliant program was operated at the site, and the excessive cost to bring the property into compliance.

APPROVED AND ACKNOWLEDGED ELECTRONICALLY BY:

Bill Martín, Director of Comm. Dev.
1/17/2018 4:57 p.m.

Karen Youel, Housing & Neighborhood Svs. Manager
1/17/2018 5:28 p.m.

ATTACHMENTS:

1. Attachment A - September 17, 2013 Letter from William Vasquez, HUD
2. Resolution No. 2018-12



U.S. Department of Housing and Urban Development
Los Angeles Field Office, Region IX
611 W. 6th Street, Suite 1100
Los Angeles, CA 90017

SEP 17 2013

Rich Buquet, Neighborhood Services Manager
City of Escondido
201 North Broadway
Escondido, CA 92025

YELLOW

Dear Mr. Buquet:

SUBJECT: Community Development Block Grant (CDBG) Program
Use of Real Property Issue
401 Spruce Street

Our office has received your letter of September 5, 2013, regarding the subject property. The letter describes a proposed change of use and requests a determination of whether such change would require the City's CDBG Program to be reimbursed.

A total of \$235,750 in CDBG funds was used to renovate the subject property, which was to be used as a community sobering facility. This structure has housed the City's Sobering Program has been in existence since 1999. The Sobering Program ended in August of this year and the property is now vacant. It has been determined that the building has severe structural deficiencies and the City is proposing to demolish the structure with non-CDBG funds.

Section 570.505(a) of the CDBG regulations, Use of Real Property, states that a recipient may not change the use or planned use of any such property from that for which the acquisition or improvement was made unless the recipient provides affected citizens with reasonable notice of, and opportunity to comment on, any proposed change.

Section 570.505(b) goes on to state that if a grantee determines that it is appropriate to change the use of a property to a use that would no longer meet program requirements, the grantee may retain or dispose of the property for the changed use if the recipient's CDBG program is reimbursed in the amount of the current fair market value of the property, less any portion of the value attributable to expenditures of non-CDBG funds for acquisition of, and improvements to, the property.

In subsequent communications, it was determined that the current fair market value of the assisted structure is \$218,000. Grantee staff was able to determine, through a review of historical records, that a total of approximately \$195,000 of non-CDBG funds was used on the subject property for acquisition and improvements prior to initial CDBG assistance. This would leave an amount of \$23,000 that would, by all accounts, be due back to the City's CDBG Program before the proposed disposition could take place.

Considering that the Sobering Program has been in compliance with program requirements, and has provided services to Escondido residents for the past fourteen (14) years, it is our position that the Sobering Program has provided an adequate level of benefit for the amount of CDBG assistance provided for the subject activity. Also considered was the point that the property has been found to have severe structural deficiencies, and that the cost to bring the property into code compliance would be excessive. We would ask, however, that efforts be made to use the space left vacant after the demolition for purposes that serve the low and moderate income population of Escondido, to the extent possible.

In this specific instance only, the proposed disposition of the subject property is authorized, with no compensation due back to HUD.

Please see that the proposed change first fulfills the citizen participation requirements of Section 570.505(a) as mentioned above. Then, if found appropriate, grantee staff may proceed with the disposition action of the property, as proposed.

Should you have any questions regarding this letter or need any further assistance, please contact Arnold Sison, Community Development Representative, at (213) 534-2560.

Sincerely,


William Vasquez, Director
Office of Community Planning
And Development

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9/27/13

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5-15-13

9/23/13

RESOLUTION NO. 2018-12

A RESOLUTION OF THE CITY COUNCIL OF
THE CITY OF ESCONDIDO AUTHORIZING
CHANGE OF USE TO COMMUNITY
DEVELOPMENT BLOCK GRANT FUNDED
PROPERTY LOCATED AT 401 NORTH
SPRUCE STREET

WHEREAS, the City of Escondido (“City”) is a recipient of Community Development Block Grant (“CDBG”) funds from the United States Department of Housing and Urban Development (“HUD”); and

WHEREAS, the City used approximately \$235,750 in CDBG funds to rehabilitate 401 N Spruce Street between 1994-1999; and

WHEREAS, the building has been vacant since 2013 when the Escondido Community Sobering & Stabilization program ceased operation; and

WHEREAS, it has been determined that the building has severe structural deficiencies and that the cost to rehabilitate the property to current codes would be prohibitive; and

WHEREAS, a CDBG recipient may not change the use of a property from that for which the improvement was made unless the recipient provides affected citizens with reasonable notice of, and opportunity to comment on, any proposed change; and

WHEREAS, a public hearing was held on January 24, 2018, to solicit public input in compliance with Escondido’s Public Participation Plan; and

WHEREAS, the local HUD field office authorized, in this specific instance only, that the proposed disposition of the subject property can be allowed with no compensation due back to HUD; and

WHEREAS, the City has determined that the best use of the property is to demolish the structure with non-CDBG funds and incorporate the property into the larger city-owned land holdings for implementing the General Plan's vision of increasing employee densities and employment opportunities.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Escondido, California:

1. That the above recitations are true.
2. That the City Council approves the change of use of 401 N Spruce to a use which does not meet a CDBG national objective.
3. That the City Council authorizes incorporating the property into the larger city-owned land holdings for implementing the General Plan's vision of increasing employee densities and employment opportunities.



CITY COUNCIL STAFF REPORT

Current Business Item No. 13

January 24, 2018

File No. 0430-80

SUBJECT: Approve Budget Adjustment and Contract Change for Multi-Neighborhood Street Lighting Project

DEPARTMENT: Engineering Services Department
Community Development Department, Housing & Neighborhood Services Division

RECOMMENDATION:

It is requested that the City Council approve a budget adjustment and a contract change order to HMS Construction, Inc., to add lighting along the Escondido Creek Trail for the Multi-Neighborhood Street Lighting Project ("Project").

FISCAL ANALYSIS:

The Project is funded through Community Development Block Grant (CDBG) funds.

CORRELATION TO THE CITY COUNCIL ACTION PLAN:

This item relates to the Council's Action Plan regarding Neighborhood Improvement.

PREVIOUS ACTION:

On August 16, 2017, with Resolution No. 2017-117, the City Council authorized a contract with HMS Construction, Inc. for the Multi-Neighborhood Street Lighting Project.

On May 4, 2016, the City Council approved Resolution No. 2016-59, approving the submittal of the FY 2016-2017 One-Year Action Plan that included an additional \$75,000 for the Multi-Neighborhood Street Lighting Project.

On April 22, 2015, the City Council approved Resolution No. 2015-64, approving the submittal of the FY 2015-2019 Consolidated Plan and FY 2015-2016 One-Year Action Plan that included the allocation of \$600,113 for the Multi-Neighborhood Street Lighting Project.

BACKGROUND:

This Project installs energy efficient L.E.D. lighting in five CDBG-eligible neighborhoods (Elms, Rustic Village, Mission Grove, Cedar-Cedar Brook, and Rose to Fairdale) and retrofits existing street lights with L.E.D. luminaires. This project amendment does not qualify as a substantial amendment to the

Approve Budget Adjustment and Contract Change for Multi-Neighborhood Street Lighting Project
January 24, 2018
Page 2

Con Plan as it (1) does not change Consolidated Plan goals; (2) does not add a new activity previously identified in the FY2015-16 and FY2016-17 One-Year Action Plans; and (3) does not increase the previously approved budget by greater than 25 percent.

A new section of the Escondido Creek Trail will be paved as a part of the Missing Link Bicycle project that is scheduled for a construction contract award on February 14, 2018. Staff recommends that a change order be approved in the amount of \$128,872 to add LED lighting along the extended trail between the Escondido Creek and Center City Parkway. Staff further recommends that a budget adjustment in the amount of \$95,000 be approved from the unallocated balance of CDBG funds.

APPROVED AND ACKNOWLEDGED ELECTRONICALLY BY:

Julie Procopio, Dir. of Eng. Services
1/17/2018 5:47 p.m.

Karen Youel, Housing & Neighborhood Svs. Manager
1/17/2018 5:28 p.m.

ATTACHMENTS:

1. Attachment 1 - Budget Adjustment



CITY OF ESCONDIDO
BUDGET ADJUSTMENT REQUEST

Date of Request: 1/3/18
Department: Community Development
Division: Housing and Neighborhood Services
Project/Budget Manager: Karen Youel 4518
Name Extension
Council Date (if applicable): 1/24/18
(attach copy of staff report)

For Finance Use Only
Log # _____
Fiscal Year _____
____ Budget Balances
____ General Fund Accts
____ Revenue
____ Interfund Transfers
____ Fund Balance

Project/Account Description	Account Number	Amount of Increase	Amount of Decrease
CDBG Unallocated	2M 115-CDBGUF		\$95,000
Multi-Neighborhood Street Lighting Project	341635	\$95,000	

Explanation of Request:
Budget Adjustment to cover project related costs

APPROVALS

[Signature] 1/14/18 City Manager Date
Department Head
[Signature] 1/16/18 City Clerk Date
Finance

Distribution (after approval): Original: Finance

CITY COUNCIL STAFF REPORT

Current Business No. 14

January 24, 2018

File No. 0610-95

SUBJECT: City Council Action Plan Update

DEPARTMENT: City Manager's Office

RECOMMENDATION:

It is requested that the City Council review the 2017-2018 Council Action Plan and provide input regarding the updated status of the specified strategies discussed.

FISCAL ANALYSIS:

None

CORRELATION TO THE CITY COUNCIL ACTION PLAN:

This item relates to the Council's Action Plan update on strategic items with a milestone review date of December 2017.

PREVIOUS ACTION:

The City Council held a workshop for the development of the 2017-2018 City Council Action Plan on February 15, 2017. A draft of the Action Plan was presented to the City Council for their review and comment on April 5, 2017, where the plan was also approved for implementation.

The prior Action Plan was approved by the City Council in August 2015 that encompassed the 2015-2016 calendar years.

BACKGROUND:

The Action Plan represents the City Council's collective vision for Escondido's future. The Plan is developed biannually following a workshop where goals are identified and discussed. Four Priority Areas were identified for inclusion in the 2017-2018 Action Plan: *Economic Development*, *Fiscal Management*, *Neighborhood Improvement*, and *Public Safety*, consistent with the prior Action Plan. Staff proposes a single overarching goal to accompany each Priority Area.

DISCUSSION:

There are 70 strategies identified for implementing the City Council's two-year Action Plan. Of the 70 strategies, 18 include December 2017 as a milestone review date. The attached Action Plan highlights those strategies, and provides updates on other strategies for review.

APPROVED AND ACKNOWLEDGED ELECTRONICALLY BY:

William Wolfe, Deputy City Manager
1/18/2018 11:44 p.m.

ATTACHMENTS:

1. Attachment 1 - Council Action Plan

2017-2018 CITY COUNCIL ACTION PLAN

PRIORITY AREA: ECONOMIC DEVELOPMENT GOAL: Ensure the long term vitality of Escondido's local economy		
STRATEGY	STATUS	BACKGROUND
<p>1. Expand the Comprehensive Economic Development Strategy (CEDS) to target specific geographic areas based on current data and emerging economic trends.</p> <p>2. Utilize the <i>OppSites</i> online tool to promote target geographic development areas for economic investment.</p> <p>3. Leverage resources available through the Innovate 78 partnership to market target development areas.</p> <p>4. Identify business attraction and expansion opportunities for non-retail businesses that generate sales tax revenue.</p>	<p>Milestone date: December 2017 for updating the adopted Comprehensive Economic Development Strategy</p> <p>Milestone date: December 2017</p> <p>Innovate 78 is an ongoing program</p> <p>Milestone date: June 2018</p> <p><i>Responsibility:</i> Economic Development Division</p>	<p>Escondido's first Comprehensive Economic Development Strategy (CEDS) was approved in 2013 and included target development areas identified in the 2012 General Plan. The CEDS will expire in February 2018, and staff are vetting consulting firms to develop the updated CEDS.</p> <p>The proposed federal budget includes elimination of the Economic Development Administration, which is the approving agency for the CEDS. Staff will continue to stay apprised of new developments on this topic.</p> <p>An Economic Development Manager position was created in the City Manager's Office in December 2016.</p>
<p>5. Establish the South Centre City Area Plan to improve residential and employment opportunities; update the existing land use matrix to attract new and expanded uses.</p>	<p>Milestone date: November 2018 For adopting the South Centre City Area Plan</p> <p><i>Responsibility:</i> Planning Division</p>	<p>Four interrelated General Plan Target Areas along Centre City Parkway south of Escondido's Downtown have been identified for consolidation in a single Area Plan to guide future development. This area is within the City's urban core, in close proximity to infrastructure and transit, but contains underperforming land uses that would support an increase of densities and intensities.</p>

2017-2018 CITY COUNCIL ACTION PLAN

PRIORITY AREA: ECONOMIC DEVELOPMENT GOAL: Ensure the long term vitality of Escondido's local economy		
STRATEGY	STATUS	BACKGROUND
<p>6. Evaluate and, if appropriate, develop funding mechanism(s) to improve inadequate infrastructure hindering development in the urban core.</p>	<p>Milestone date: December 2018</p> <p><i>Responsibility:</i> City Manager's Office</p>	<p>Aging utilities combined with increased fire flow requirements hinder downtown redevelopment by requiring extensive off-site improvements. The City has contracted with a consultant to explore the feasibility of establishing an EIFD in the urban core which could provide a funding source for infrastructure improvements.</p>
<p>7. Continue to prioritize and focus on the high profile projects currently in the entitlement process, evaluate opportunities for streamlining their processing, and work to attract additional development.</p>	<p>A report on high profile projects is ongoing in the Weekly Activity Report on the City's Main Web Page</p> <p><i>Responsibility:</i> Planning Division</p>	<p>Thirty-five significant projects are currently in the entitlement process representing significant private investment for the community.</p>
<p>8. Involve the Escondido Chamber of Commerce in establishing business areas or groups to address the unique needs of business clusters.</p> <p>9. Assess whether business areas/groups would support a formalized structure to fund enhancements such as holiday decorations, lighting, landscaping, and security.</p>	<p>Milestone date: June 2018</p> <p>Milestone date: June 2018</p> <p><i>Responsibility:</i> Economic Development Division</p>	<p>Business areas and clusters in Escondido (Downtown, South Escondido Boulevard, East Valley Parkway, Craft Breweries, Auto Dealerships, etc.) have unique needs that may be better served by more a formal structure to address issues.</p>

2017-2018 CITY COUNCIL ACTION PLAN

PRIORITY AREA: ECONOMIC DEVELOPMENT GOAL: Ensure the long term vitality of Escondido's local economy		
STRATEGY	STATUS	BACKGROUND
<p>10. Improve the competitiveness of our grant applications for funding the Citracado Parkway extension, including incorporating transit and affordable housing to the project.</p> <p>11. Continue working closely with resource agencies to obtain permits for completing the project.</p>	<p>Milestone date: June 2018</p> <p>Efforts are ongoing for completing the Citracado Parkway extension</p> <p><i>Responsibility:</i> Engineering Department</p>	<p>There is a \$12.5M shortfall for funding the Citracado Parkway extension, a crucial infrastructure project that will fill a critical gap in Escondido's transportation network and stimulate private investment in undeveloped industrial land. Cultural artifacts at the project site have complicated the permitting process with the resource agencies.</p> <p>The Federal Economic Development Administration (EDA) has provided positive feedback on a \$3M grant once permits are obtained; however, the current proposed federal budget proposes elimination of the EDA.</p>
<p>12. Amend Escondido's Climate Action Plan (E-CAP) to be consistent with updated methodologies and standards to reduce potential litigation threats.</p>	<p>Milestone date: December 2018</p> <p>For updating the adopted Climate Action Plan (E-CAP)</p> <p><i>Responsibility:</i> Planning Division</p>	<p>Escondido's Climate Action Plan (E-CAP) is outdated and legal challenges to its methodologies could hinder opportunities for future development. The E-CAP anticipated a 2017 update to address post-2020 targets.</p>

2017-2018 CITY COUNCIL ACTION PLAN

PRIORITY AREA: ECONOMIC DEVELOPMENT		
GOAL: Ensure the long term vitality of Escondido's local economy		
STRATEGY	STATUS	BACKGROUND
<p>13. Work with the Escondido Chamber of Commerce to gather feedback from the business community on temporary sign regulations.</p> <p>14. Conduct a Council workshop to present business feedback regarding temporary sign regulations for commercial areas. Consider modifying the sign ordinance to better reflect current business needs while preserving aesthetics.</p>	<p>Milestone date: June 2018</p> <p><i>Responsibility:</i> Planning Division; Economic Development Division</p>	<p>Temporary sign standards conflict with the needs of the business community. Enforcement of temporary sign standards for banners and flags leads to complaints from businesses.</p>
<p>15. Evaluate whether self-storage facilities should be a permitted land use. Consider amending the zoning code and industrial specific plans as needed.</p> <p>16. Consider requiring self-storage applications to include an economic analysis substantiating community need and benefits.</p>	<p>Milestone date: December 2017</p> <p>Milestone date: December 2017</p> <p><i>Responsibility:</i> Planning Division</p>	<p>Escondido has a limited inventory of land that can accommodate job-intensive uses. Self-storage facilities are permitted in certain zones, occupy large parcels, and create few employment opportunities. Approximately 300,000 SF of self-storage facilities have recently been approved; there are 17+ other facilities already in the City, which is the highest among all cities in North County.</p>
<p>17. Evaluate transferring responsibility for ensuring adequate parking in existing multi-tenant commercial and industrial properties to property owners and leasing agents.</p>	<p>Milestone date: June 2018</p> <p><i>Responsibility:</i> Planning Division</p>	<p>The process for obtaining a business license in multi-tenant establishments is lengthened due to extensive review by the Planning Division to ensure adequate parking.</p>

2017-2018 CITY COUNCIL ACTION PLAN

PRIORITY AREA: ECONOMIC DEVELOPMENT GOAL: Ensure the long term vitality of Escondido's local economy		
STRATEGY	STATUS	BACKGROUND
<p>19. Establish an alternative compliance program as an opportunity for enhancing the development potential of projects seeking off-site storm water treatment compliance. Actions include:</p> <ul style="list-style-type: none"> a. Participating in the development of a regional program. b. Providing project areas for alternative compliance in Escondido: <ul style="list-style-type: none"> i. Seek Proposition 1 funding for projects included in the Storm Water Resource Plan for the San Diego Region. ii. Implement other projects that will support alternative compliance implementation, for example, hydrology/hydraulic studies of stream segments where restoration would be beneficial (e.g. KCP creek drainage) c. If appropriate, seek hydro-modification exemption for Escondido Creek to facilitate program implementation by introducing more flexibility for projects. d. Complete the alternative compliance conceptual site design at El Norte/Rincon Villa Dr. 	<p>Escondido's Storm Water Program is ongoing</p> <p>Ongoing Status: City is in line for funding</p> <p>Milestone Date: June 2018 Status: Draft KCP Creek drainage RFP is under review.</p> <p>Milestone date: January 2018 Status: Annual Report completed, effective June 2018</p> <p>Milestone date: December 2017</p> <p><i>Responsibility:</i> Environmental Programs Division Engineering Department</p>	<p>Storm water treatment facilities must be provided for all significant development, which can adversely affect the build-out potential if provided on-site.</p> <p>Regional efforts have resulted in the development of water quality equivalency guidelines for projects within the storm drain system and preliminary framework for an alternative compliance program.</p> <p>A Hydraulic Study was completed and presented to the Technical Advisory Committee in Fall 2016. The three highest prioritized projects from the study have been included in the Regional Storm Water Resource Plan, a prerequisite for Proposition 1 funding.</p>

2017-2018 CITY COUNCIL ACTION PLAN

PRIORITY AREA: FISCAL MANAGEMENT

GOAL: Approve a balanced budget each year, as required by state law, that ensures the City's fiscal stability

STRATEGY	STATUS	BACKGROUND
1. Establish regulations that limit the proliferation of targeted non-residential land uses that do not serve the broader interest of enhancing city revenues.	Milestone date: June 2018	Opportunities to optimize revenues require additional focus to ensure Escondido generates adequate funding for its operational and capital improvement needs.
2. Focus staff efforts and encourage applicants and owners towards employment-intensive and revenue generating land uses.	Ongoing	President Trump's proposed budget may affect grant applications in future funding cycles (Community Development Block Grant, HOME funds, TIGER grants, etc.).
3. Increase Transient Occupancy Tax revenues by assisting in the completion of Marriott Springhill Suites, and seek additional high-quality lodging opportunities.	Milestone date: June 2018. Status: Developers are consulting with staff regarding other hotel opportunities. <i>Responsibility:</i> Planning Division; City Manager's Office	
4. Conduct more periodic audits of Transient Occupancy Tax (TOT), franchise fees, and other revenues and agreements. Explore updated TOT collection regulations.	Ongoing: Information is included in the Comprehensive Annual Financial Report <i>Responsibility:</i> Finance Department City Manager's Office	
5. Pursue negotiations with the County to increase the City's apportionment of property taxes for future annexations.	Milestone date: June 2018 <i>Responsibility:</i> City Manager's Office Finance Department	
6. Actively seek and apply for grants and other third source funding whenever possible.	Ongoing <i>Responsibility:</i> All departments	

2017-2018 CITY COUNCIL ACTION PLAN

PRIORITY AREA: FISCAL MANAGEMENT

GOAL: Approve a balanced budget each year, as required by state law, that ensures the City's fiscal stability

STRATEGY	STATUS	BACKGROUND
<p>7. Evaluate opportunities for outsourcing city operations.</p>	<p>Ongoing</p> <p><i>Opportunity #1</i> Status: Staff is evaluating outsourcing Library services to determine whether it would result in cost savings and improved service.</p> <p>Milestone date: January 2018</p> <p><i>Responsibility:</i> City Manager's Office; Library Services Division</p> <p><i>Opportunity #2</i> Status: Staff is evaluating certain Public Works functions for out-sourcing to be discussed at a future City Council workshop.</p> <p>Milestone date: June 2018</p> <p><i>Responsibility:</i> Public Works Department</p>	<p>Escondido faces a number of significant financial challenges warranting the exploration of outsourcing certain functions to improve cost savings while maintaining and/or improving public service.</p>
<p>8. Address the PERS unfunded liability through all appropriate measures including separate funding, budgeting, and reducing exposure.</p> <p>9. Schedule actuary John Bartel to present options to Council for addressing pension obligations and reduce the City's unfunded liabilities in a fixed timeframe.</p>	<p>Completed: Included as a separate line item in the FY 2017-2018 Operating Budget (page 48) adopted on June 14, 2017.</p> <p>Milestone date: September 27, 2017; City Council workshop scheduled.</p> <p><i>Responsibility:</i> Finance Department</p>	<p>As of June 30, 2015, the Miscellaneous Employee Plan's funded ratio is 70.3% and the Safety Employee Plan's ratio is 73.7%. These ratios determine how well-funded a plan is with respect to assets vs. accrued liabilities. The City will receive its annual CalPERS valuation reports in Summer 2017.</p>

2017-2018 CITY COUNCIL ACTION PLAN

PRIORITY AREA: FISCAL MANAGEMENT

GOAL: Approve a balanced budget each year, as required by state law, that ensures the City's fiscal stability

STRATEGY	STATUS	BACKGROUND
10. Evaluate Development Impact and Processing fees and consider adjustments to more closely align with regional averages, cost recovery, and build-out needs.	Milestone date: June 2018 <i>Responsibility:</i> City Manager's Office; Planning Division	The General Fund target reserve balance is 25% of the General Fund operating revenue. This balance provides the City with the ability to manage risk when faced with external and internal financial pressures. The City has established a long-term financial plan that enables proactive management of its financial resources in the future.
11. Continue to annually evaluate fees for services for full cost recovery.	Ongoing	
12. Identify cost-reducing and revenue-generating opportunities.	Ongoing <i>Responsibility:</i> All Departments	
13. Continue to update the City's long-term financial plan utilizing the most recent financial information.	Ongoing	
14. Adopt financial policies to safeguard resources and strive to achieve target reserve balance.	Completed: The City adopted Financial Policies on 5/03/2017 <i>Responsibility:</i> Finance Department	

2017-2018 CITY COUNCIL ACTION PLAN

PRIORITY AREA: NEIGHBORHOOD IMPROVEMENT

GOAL: Improve aesthetics, design, land uses, services, and accessibility to support community needs

STRATEGY	STATUS	BACKGROUND
<p>1. Continue the Neighborhood Transformation Project (NTP) through a variety of efforts:</p> <ul style="list-style-type: none"> a. Conduct a City Manager’s meeting with department heads affirming the NTP as a citywide priority to ensure its overall effectiveness and to incorporate any updated Council direction; b. Hold quarterly meetings and document measurable NTP goals in an Executive Summary Progress Report; c. Continue to explore funding sources/grants; provide advance notice to grant writer on upcoming NTP areas d. Expand outreach with other city departments to explore opportunities for furthering the identified goals and objectives of the NTP. e. Conduct an analysis of NTP-related expenditures in each department and use it to establish an independent budget for NTP in the CIP 	<p>Milestone date: January 2018</p> <p>Neighborhood Transformation Project efforts are ongoing</p> <p>Ongoing</p> <p>Ongoing</p> <p>Milestone date: June 2018</p> <p><i>Responsibility:</i> Police Department</p>	<p>The Neighborhood Transformation Program has successfully involved multiple departments collaborating with residents in targeted areas to improve neighborhood aesthetics, security, communication, and cooperation.</p>

2017-2018 CITY COUNCIL ACTION PLAN

PRIORITY AREA: NEIGHBORHOOD IMPROVEMENT		
<i>GOAL: Improve aesthetics, design, land uses, services, and accessibility to support community needs</i>		
STRATEGY	STATUS	BACKGROUND
<p>2. Continue to reorganize Code Enforcement staff to full time staffing and secure additional funding to facilitate the hiring of two new Code Enforcement Officers (CEO).</p> <p>3. Explore opportunities for implementing a code enforcement model where full time CEO are assigned to districts that correspond to the Police Officer districts, allowing greater coordination with PD and a more COPS-oriented approach for Code Enforcement.</p>	<p>Milestone date: December 2018</p> <p><i>Responsibility:</i> Police Department</p> <p>Completed: An evaluation was conducted by the Code Enforcement Division and Police Department that determined that no efficiencies or improvements to services would be achieved.</p> <p><i>Responsibility:</i> Police Department</p>	<p>Code Enforcement has approximately 500 active cases assigned to staff. Current staffing levels have limited enforcement capability focused primarily on servicing incoming complaints and requests.</p> <p>Reliance on part-time code enforcement staff has resulted in retention challenges.</p>
<p>4. Establish a proactive commercial district street light conversion and replacement program with a goal of five conversions per week in targeted commercial districts.</p>	<p>Ongoing</p> <p><i>Responsibility:</i> Public Works Department</p>	<p>Public Works' street light maintenance and repair plan is reactive rather than proactive. Street light outages in commercial districts are less likely to be reported to Public Works than outages in residential districts.</p>

2017-2018 CITY COUNCIL ACTION PLAN

PRIORITY AREA: NEIGHBORHOOD IMPROVEMENT

GOAL: Improve aesthetics, design, land uses, services, and accessibility to support community needs

STRATEGY	STATUS	BACKGROUND
<p>5. Continue aggressive graffiti removal and consider eradication through a variety of efforts:</p> <ul style="list-style-type: none"> a. Re-institute reward program for arrest and convictions of violators; b. Partner with middle and high schools to assist with gathering data on tagger monikers and identification; c. Partner with neighborhood groups and property owners to address graffiti in their neighborhoods; d. Transfer obligation to remove graffiti to property owners in circumstances where repeat offenses occur; e. Utilize community volunteers for removal; f. Establish performance standards for removing graffiti within a certain time period; g. Establish a program that allows community volunteers to conduct removal in public areas; h. Consider contracting for graffiti removal; i. Reinitiate proactive distribution of graffiti removal kits at meetings and forums; j. Promote graffiti removal kits in newsletter and at neighborhood meetings. 	<p>Graffiti Removal efforts are ongoing</p> <p>Milestone date: June 2018</p> <p>Ongoing</p> <p>Ongoing</p> <p>Milestone date: June 2018</p> <p>Ongoing</p> <p>Milestone date: June 2018</p> <p>Milestone date: June 2018</p> <p>Milestone date: June 2018</p> <p>Status: Completed</p> <p>Ongoing</p> <p><i>Responsibility:</i> Police Department; Code Enforcement Division; Public Works Department; Housing & Neighborhood Services Division</p>	<p>Graffiti is escalating and eradication is costly in materials and labor hours.</p> <p>In 2013, staff began promoting City graffiti removal kits to neighborhood group meetings to increase accessibility to the kits and promote proactive approaches to graffiti removal by residents. Over time, fewer kits were distributed in this manner.</p>

2017-2018 CITY COUNCIL ACTION PLAN

PRIORITY AREA: NEIGHBORHOOD IMPROVEMENT <i>GOAL: Improve aesthetics, design, land uses, services, and accessibility to support community needs</i>		
STRATEGY	STATUS	BACKGROUND
<p>6. Conduct targeted mini-sweeps in specific neighborhoods with higher numbers of appearance issues.</p> <p>7. Focus code enforcement resources on the most egregious violations that impact safety and aesthetics.</p> <p>8. Involve a variety of outreach opportunities, including utility bill inserts, Chamber of Commerce publications, neighborhood newsletters, etc., to convey the importance of appropriate property maintenance.</p>	<p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p> <p><i>Responsibility:</i> Code Enforcement Division</p>	<p>Several residential neighborhoods in the city core have a proliferation of graffiti, trash, debris, illegal parking and inoperable vehicles. This is partly addressed through the Storm Water Residential Inspection program that requires inspections to address potential water quality issues, which also overlap with other concerns (trash, debris, poor maintenance).</p>
<p>9. Subject to available funding, establish a goal of completing signal synchronization of one corridor per year.</p> <p>10. Investigate the application of adaptive signal timing and potential grant funding for its implementation.</p> <p>11. Continue including the County and Caltrans with the City's traffic synchronization efforts in areas where the coordinated timing would provide the most benefit.</p>	<p>Milestone date: June 2018</p> <p>Milestone date: June 2018</p> <p>Ongoing</p> <p><i>Responsibility:</i> Engineering Department</p>	<p>Traffic signal synchronization has been completed on four major corridors. The cost to coordinate each corridor is \$30,000 and there is no designated funding source. Signal synchronization is calibrated to address peak hour conditions, but disruption occurs during/after pedestrian and emergency calls.</p>

2017-2018 CITY COUNCIL ACTION PLAN

PRIORITY AREA: NEIGHBORHOOD IMPROVEMENT		
<i>GOAL: Improve aesthetics, design, land uses, services, and accessibility to support community needs</i>		
STRATEGY	STATUS	BACKGROUND
12. Conduct a City Council workshop to review the City's utility undergrounding policy to determine its appropriateness.	<p>Milestone date: June 2018</p> <p><i>Responsibility:</i> Engineering Department</p>	City policy allows developments to pay a fee in lieu of undergrounding overhead utilities when the cost is excessive or unfeasible. These fees are accumulated to fund the undergrounding of overhead utilities in priority areas that provide the most aesthetic value.
13. Create a fact sheet for residents explaining options for the completion of sidewalk improvements in their area through assessment districts.	<p>Milestone date: December 2017</p> <p><i>Responsibility:</i> Engineering Department</p>	Many older neighborhoods lack sidewalk improvements.
14. Implement the Spruce Street Channel Improvement Project.	<p>Milestone date: December 2018 for Engineering design of the Spruce Street Channel Improvement Project</p> <p><i>Responsibility:</i> Engineering Department Environmental programs Division</p>	The Spruce Street Channel Improvement Project Engineering design is underway to remedy an Escondido Creek tributary that experiences flooding of adjacent properties. The City has successfully applied for grants to assist in project implementation.
15. Implement approved Watershed Quality Improvement Plans that identify strategies for improving water quality.	<p>Milestone date: July 2018 for Permit update</p> <p><i>Responsibility:</i> Environmental Programs Division</p>	Escondido has Watershed Quality Improvement Plans accepted by the Regional Water Quality Control Board that focus on minimizing trash, debris, and pathogens from entering creeks and storm drains.

2017-2018 CITY COUNCIL ACTION PLAN

PRIORITY AREA: NEIGHBORHOOD IMPROVEMENT <i>GOAL: Improve aesthetics, design, land uses, services, and accessibility to support community needs</i>		
STRATEGY	STATUS	BACKGROUND
16. Prioritize and implement additional improvements along Escondido Creek following City Council direction.	Ongoing <i>Responsibility:</i> Engineering Department	A hydraulic study completed in 2016 included preliminary calculations for Escondido Creek within El Caballo Park and Grape Day Park to potentially incorporate naturalized features
17. Improve the appearance and functionality of City parks and older neighborhoods through implementation of the CIP program to enhance or convert existing park features and to add sidewalks and improve lighting in CDBG eligible areas. 18. CDBG to establish a priority list of improvement projects.	Ongoing <i>Responsibility:</i> Engineering Department Milestone date: January 2018 <i>Responsibility:</i> Housing & Neighborhood Services Division	Older neighborhoods have infrastructure deficiencies, including gaps in sidewalks and poor street lighting. Older parks also have some underutilized facilities that can be repurposed or enhanced to maximize use and improve users' experiences.
19. Improve and maintain current parks through a variety of efforts: a. Consider conditioning development projects to provide privately maintained outdoor meeting and recreational spaces for public use; b. Evaluate "Adopt-a-Park" and other volunteer programs for maintenance at existing parks; c. Continue to improve existing park facilities through Housing Related Parks grant program; d. Complete new features and facilities in parks focused on requiring minimal maintenance.	Milestone date: June 2018 <i>Responsibility:</i> Planning Division Milestone date: June 2018 Ongoing Ongoing <i>Responsibility:</i> Engineering Department; Housing & Neighborhood Services Division	Current budget constraints create challenges for maintaining park facilities.

2017-2018 CITY COUNCIL ACTION PLAN

PRIORITY AREA: NEIGHBORHOOD IMPROVEMENT <i>GOAL: Improve aesthetics, design, land uses, services, and accessibility to support community needs</i>		
STRATEGY	STATUS	BACKGROUND
20. Present Council with a fundraising plan for a new skate park at Washington Park.	Milestone date: December 2017 <i>Responsibility:</i> Community Services Division	The City Council directed staff in January 2017, to develop a funding strategy for the potential development of a skate park in Washington Park, with future development plans for skate spots in various city parks.
21. Continue development of vision for Library/Grape Day Park. Identify next concerted steps to take to move vision to reality.	Ongoing <i>Responsibility:</i> City Manager’s Office; Library Services Division	Council has requested community input on the proposed new Library site prior to issuing a Request for Qualifications.
22. Consider community surveys to assess community satisfaction. If directed by the City Council, release a Request for Proposals (RFP) to solicit consultant bids for conducting a resident satisfaction survey.	Milestone date: June 2018 <i>Responsibility:</i> City Manager’s Office	The City has never formally conducted a resident satisfaction survey. Other cities conduct professionally developed resident satisfaction surveys on a regular basis. Escondido reviewed proposals from firms to conduct a resident satisfaction survey in 2011, but did not move forward with the project due to cost concerns.
23. Develop a comprehensive Communications Plan for the City, including strategies for social media and other engagement tools. 24. Develop and launch a new City of Escondido website.	Milestone date: June 2018 Milestone date: June 2018 <i>Responsibility:</i> City Manager’s Office	The City created a Communications Officer position in December 2016, to enhance external City communications channels including website and social media.

2017-2018 CITY COUNCIL ACTION PLAN

PRIORITY AREA: NEIGHBORHOOD IMPROVEMENT <i>GOAL: Improve aesthetics, design, land uses, services, and accessibility to support community needs</i>		
STRATEGY	STATUS	BACKGROUND
25. Continue partnering Project NEAT with NTP efforts in targeted areas of the community.	Ongoing	<p>Since 2012, Project NEAT (Neighborhood Enhancement, Awareness and Training) has implemented “NEAT Sweeps,” a proactive approach to identify and resolve code violations in Escondido’s 18 organized neighborhood groups in anticipation of neighborhood group cleanups, thus maximizing the opportunities to correct violations, especially those related to blight. Project NEAT staff attends meetings to educate residents on common code violations and to distribute educational material aimed at preventing additional code violations. Staff has seen a significant decrease in the number of code violations in neighborhood groups year after year.</p> <p>In April 2014, Project NEAT began collaborating with the Escondido Police Department’s NTP project to identify, resolve and educate the residents within about code violations.</p>
26. Continue to distribute educational material and attend meetings to educate residents about code violations.	Ongoing	
27. Include code violation information in the monthly neighborhood newsletter and in neighborhood group agendas.	Ongoing	
28. Continue to prepare a NEAT Sweep schedule to ensure all groups are proactively inspected prior to their cleanup date.	Ongoing	
29. Continue to work towards decreasing the number of violations in neighborhood groups through Project NEAT.	Ongoing	
<i>Responsibility:</i> Housing & Neighborhood Services Division		

2017-2018 CITY COUNCIL ACTION PLAN

PRIORITY AREA: NEIGHBORHOOD IMPROVEMENT

GOAL: Improve aesthetics, design, land uses, services, and accessibility to support community needs

STRATEGY	STATUS	BACKGROUND
<p>30. Monitor the Rose to Foxdale parking district for parking and neighborhood appearance issues during the pilot program period and report findings to the City Council.</p> <p>31. Consider efficacy and success of the RTF parking district and determine if requests from other neighborhood groups warrant additional parking districts.</p>	<p>Milestone date: June 2018 Report to City Council</p> <p>Target completion date: June 2018</p> <p><i>Responsibility:</i> Police Department; Housing & Neighborhood Services Division</p>	<p>Neighborhood Transformation Program 2 identified a neighborhood with extreme parking issues. Neighbors daily placed trash cans and other items along the street to reserve parking, degrading neighborhood appearance. Staff worked with the residents to form the “Rose to Foxdale (RTF) Neighborhood Group” in 2015 and a parking district in 2016/2017.</p>
<p>32. Consider expanding the Façade & Property Improvement Grant Program to include murals and CPTED (Crime Prevention Through Environmental Design) elements as stand-alone, eligible improvements.</p>	<p>Target completion date: December 2017 For amending the Façade & Property Improvement Grant Program</p> <p><i>Responsibility:</i> Economic Development Division</p>	<p>The Façade & Property Improvement program has successfully assisted businesses since 1989 to improve non-residential properties resulting in increased customer activity. Only comprehensive exterior improvement projects are eligible for grant funds. Business owners have recommended expanding the program’s eligible improvements to better meet their needs. Currently, there are no unencumbered funds remaining in the budget.</p>

2017-2018 CITY COUNCIL ACTION PLAN

PRIORITY AREA: PUBLIC SAFETY		
GOAL: Maintain a safe environment for Escondido with high quality emergency services		
STRATEGY	STATUS	BACKGROUND
<p>1. Develop a Strategic Plan for Homelessness through a variety of efforts:</p> <ul style="list-style-type: none"> a. Collaborate with agencies and program providers to discover best practices; b. Coordinate with PERT (Psychiatric Emergency Response Team) regarding homeless issues; c. Liaison with business groups; d. Participate in regional efforts (Alliance for Regional Solutions, Continuum of Care, Project One for All); e. Fund a range of homeless services - from homelessness prevention, to shelter care, to rapid rehousing (with case management) using CDBG and ESG funds, and permanent housing with HOME funds; f. Continue to consider applications for site improvements from non-profit organizations working with homeless/at-risk (including domestic violence shelters) populations; g. Consider an increase in funding to the Alliance for Regional Solutions to address regional homelessness. 	<p>Milestone date: June 2018</p> <p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p> <p>Milestone date: June 2018</p> <p>Ongoing</p> <p>Milestone date: June 2018</p> <p><i>Responsibility:</i> Police Department; Planning Division; Housing & Neighborhood Services Division</p>	<p>Homelessness requires a large commitment of resources and constitutes a significant portion of overall calls for service.</p> <p>A Community Oriented Policing (COPS) Unit, consisting of four officers and one sergeant, was formed in January 2017 dedicated to addressing homelessness issues.</p> <p>Non-profit organizations working with homeless populations, and those at risk of homelessness, cannot meet the needs of people requiring assistance.</p>

2017-2018 CITY COUNCIL ACTION PLAN

PRIORITY AREA: PUBLIC SAFETY GOAL: Maintain a safe environment for Escondido with high quality emergency services		
STRATEGY	STATUS	BACKGROUND
<p>2. Leverage our current police officers to have more presence through a variety of efforts:</p> <ul style="list-style-type: none"> a. Schedule briefings with Police Chief and the City Council regarding staffing deployment; b. Increase proactive patrol time; <ul style="list-style-type: none"> i. Continue to explore calls for service and increased efficiency; ii. Continue to explore new technologies to improve effectiveness; c. Continue pursuing grants to increase police staffing. 	<p>Milestone date: December 2017</p> <p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p> <p><i>Responsibility:</i> Police Department</p>	<p>High call volumes prohibit police officers' ability to conduct proactive enforcement.</p> <p>Two additional part-time custody transport officers were hired in February 2017 for a total of five.</p>
<p>3. Address the current gang issues through a variety of efforts:</p> <ul style="list-style-type: none"> a. Increase proactive patrol time; b. Continue the NTP in high crime areas; c. Enhance PAL (Police Athletic League), FIT (Family Intervention Team), EGRIP (Escondido Gang Reduction and Intervention Program), Girls Rock, etc.; d. Maintain excellent partnerships with outside law enforcement agencies; e. Include all community partners in solving gang problems. 	<p>Milestone date: December 2017</p> <p>Milestone date: June 2018</p> <p>Ongoing</p> <p>Ongoing</p> <p><i>Responsibility:</i> Police Department</p>	<p>The police department continues to conduct proactive gang enforcement and investigations.</p>

2017-2018 CITY COUNCIL ACTION PLAN

PRIORITY AREA: PUBLIC SAFETY GOAL: Maintain a safe environment for Escondido with high quality emergency services		
STRATEGY	STATUS	BACKGROUND
<p>4. Evaluate opportunities of establishing a long-term contract with another law enforcement agency that provides funding for expanding the Range including:</p> <ul style="list-style-type: none"> a. Determining whether the Range expansion is sustainable, and identifying what would be needed to meet the anticipated return on investment; b. Identifying opportunities and challenges with City of Escondido stakeholders to accommodate the expansion; c. Approaching community stakeholders to discuss needs, expectations, and commitments for additional capital so further improvements can be made. 	<p>Milestone date: June 2018</p> <p>Milestone date: June 2018</p> <p>Milestone date: June 2018</p> <p><i>Responsibility:</i> Police Department</p>	<p>The Police Firing Range Training Facility (Range) has a previously adopted Master Plan that describes its future build-out. The City contracts with multiple law enforcement agencies who use the Range for training purposes. The Range is annually generating approximately \$50,000 from contracts with these outside agencies.</p> <p>The Range’s current capacity, and inadequate funding, constrains opportunities for building out the facility and maximizing its potential as a regional training facility and revenue generator.</p> <p>The Escondido Police Department has been approached by a law enforcement agency who currently trains at the Range with an opportunity for a substantial long-term contract that could provide funding to expand the facility.</p>
<p>5. Explore regional partnerships to increase efficiencies and enhance services.</p>	<p>Milestone date: June 2018</p> <p><i>Responsibility:</i> Police Department</p>	<p>Escondido Police and Fire Departments’ call volumes are outpacing available resources resulting in ever increasing staffing needs for responding to emergency demands.</p>

CITY COUNCIL STAFF REPORT

Current Business Item No. 15

January 24, 2018

File No. 0230-41

SUBJECT: Daley Ranch Conservation Bank Credit Pricing Strategy

DEPARTMENT: City Manager's Office

RECOMMENDATION:

It is requested that the City Council adopt Resolution No. 2018-14 and provide direction to:

- a) Adjust the Daley Ranch Conservation Bank credit prices to 10 percent below the current regional levels for the various habitat types available to purchase as off-site mitigation for public and private development projects; and,
- b) Amend the *Daley Ranch Conservation Bank Credit Purchase Agreement & Acknowledgment* standard terms and conditions to require credit purchasers who re-sell their credits on the open market to evenly split with the City any profit gained from the sale, and to require payment of credit purchases within 90 days of City's execution of the purchase agreement.
- c) Establish a minimum balance of credits for habitat to be reserved solely for future municipal projects allowing for the sale of all remaining credits on the open market.
- d) Consider a 20 percent fee reduction for three (3) pending credit purchase requests seeking a total of 10.79 habitat credits.

FISCAL ANALYSIS:

The existing habitat credit prices were established in 1997 and were last adjusted in 2005. A total of \$4,707,900 in habitat credit sales have been transacted to date. Based on the remaining credits that could be sold, up to \$33,108,700 in revenues could be generated at existing prices.

Other conservation banks in the region have significantly higher prices for the same habitat credits. The City Council has authority to establish Daley Ranch Conservation Bank credit prices at their discretion. Based on adjusting the remaining habitat credits to be consistent with staff's recommendation, the City could generate revenues in excess of \$143,466,900.

CORRELATION TO THE CITY COUNCIL ACTION PLAN:

This item relates to the City Council's Action Plan regarding Fiscal Management – *Strategy #10: Evaluate Development Impact and Processing Fees and consider adjustments to more closely align with regional averages, cost recovery, and buildout needs.*

PREVIOUS ACTION:

The City Council authorized staff to proceed with the acquisition of Daley Ranch and the associated Conservation Grant and Agreement on January 2, 1997. The Conservation Grant and Agreement establishes the number and type of habitat credits, as well as procedures and responsibilities for the management of the property and preparation of a Master Plan, which was adopted on September 23, 1998.

BACKGROUND:

Daley Ranch is a 3,058-acre conservation area acquired and managed in perpetuity by the City of Escondido for the preservation of a biologically unique and diverse habitat area of regional importance, while providing a variety of recreational educational opportunities and experiences for the enjoyment of the community in a historically significant setting.

The State of California Department of Fish & Wildlife and the U.S. Fish & Wildlife Service approved the Daley Ranch as a Conservation Bank in 1997 with 2,842 habitat credits. The City of Escondido owns and manages the Daley Ranch Conservation Bank, which is approved for use as off-site mitigation for five categories of species and habitat (see Table #1, Column 1). The Conservation Bank apportions 2,642 credits to the City of Escondido, and 200 credits to the former property owner, Shea Homes.

Each “habitat” or “conservation” credit equates to one acre of a specific category of species and habitat. The credits may be purchased on the open market in any fraction from the City for either in-kind or out-of-kind mitigation for public and private development projects within western San Diego County. This Credit Area extends from the Pacific Ocean to the inland mountain ranges, from the Mexico border to Riverside County.

Conservation credits are NOT Development Impact Fees. Projects are only required to secure these credits if they must mitigate their impacts through the purchase of offsite habitat at an approved conservation bank, of which there are several in the region. Daley Ranch is the only municipally-operated conservation bank in the region; others are owned and managed by private and/or non-profit agencies. The eligibility of a development project for use of Daley Ranch Conservation Credits is determined by the Resource Agencies on a case-by-case basis during the environmental review process for each project. Credit prices vary by habitat category and are all-inclusive, including the management and restoration expenses.

The process for purchasing conservation credits is coordinated through the Planning Division. A project’s environmental mitigation measures will include the opportunity to purchase Daley Ranch credits as a condition of approval. Staff tracks the sale price and credit allocations with an executed *Credit Purchase Agreement and Acknowledgement*. This information is also monitored by state and federal resource agencies. Typically, the applicant will secure the credits during the post entitlement process prior to constructing the project.

A total of \$500 per conservation credit sold is deposited into the Daley Ranch Endowment Fund that is established for long-term management efforts. The remaining balance is allocated to the General Fund for use as the City determines. After the purchase of Conservation Credits required for each project, applicants have no additional costs for on-going mitigation lands management. Escondido’s categories of conservation credits, their original amounts, credits sold, and current prices are reflected in Table #1, Columns 1-5.

DISCUSSION / ISSUES:

Issue #1: Daley Ranch Conservation Credit Prices:

Several conservation banks have been established in the region to serve as off-site mitigation for impacted habitats since the formation of the Daley Ranch Conservation Bank. The cost of acquiring land for habitat conservation banks, securing resource agency approval, managing, monitoring, and maintaining these resources has risen over the years. This is reflected in the prices established by local conservation banks and warrants an adjustment for Daley Ranch.

Issue #2: Daley Ranch Conservation Credit Purchase Agreement Terms:

The City's *Daley Ranch Conservation Bank Credit Purchase Agreement and Acknowledgment* allows that "Credit purchasers are entitled to sell credits to other Credit purchasers and have the exclusive right to independently determine the price for any and all of its credits subsequently offered for sale or conveyance." Situations have arisen where applicants have purchased Daley Ranch credit(s) and, for a variety of reasons, not followed through on developing their project for which the credits were purchased. In those situations, staff has been made aware of the applicant reselling the credits at a much higher price than the original purchase price from the City.

A second issue is that the credit purchase agreement also does not stipulate a deadline for applicants to pay for credits purchased after the request for purchase is made. There are several long-standing pending applications being delayed at the applicants' request for habitat credits that have yet to be paid (see below). Requiring prompt payment will help ensure that the City's habitat credits will be applied for their intended purpose in a timely manner. These issues warrant consideration in restructuring the purchase agreement terms.

Issue #3: Daley Ranch Conservation Credit Reserves:

Based on prior City Council direction, Non-Native Grasslands and Water Dependent Habitats are not available for purchase by applicants of projects outside the City of Escondido. This policy was based on the lack of comparable conservation credits in the region and the desire to ensure that mitigation opportunities remain available for City projects. There are currently 101+ credits of Non-Native Grasslands and 11 credits of Water Dependent Habitat available at Daley Ranch. Additional conservation banks have opened in the region offering comparable habitat credits. The strong availability of Non-Native Grasslands habitat credits in the region warrants reconsidering the current City Council policy restricting their sale.

Issue #4: Pending Daley Ranch Conservation Credit Purchase Requests:

There are currently three (3) pending purchase requests for 10.79 credits that were initiated by applicants in May 2015, March 2017, and April 2017, for which processing has been delayed by the applicants. The credits are requested to offset impacts for a project in Fallbrook (3.82 credits of Coastal Sage Scrub), San Marcos (4.68 credits of Coastal Sage Scrub), and Escondido (1.46 credits of Oak Woodland, 0.55 credit Non-Native Grasslands, 0.28 credit Coastal Sage Scrub).

The current price of the pending requested credits totals \$169,150. The recommended price adjustment for these same credits would total \$740,081. Even though these three credit requests were initiated by applicants well over six months ago, and have been delayed by the applicants, the City Council may want to consider offering these credits at a reduced rate, provided payment is received in a timely manner.

RECOMMENDATIONS:

Daley Ranch Conservation Credit Pricing Strategy:

Staff has researched other conservation banks in the region with similar habitat types. Some conservation banks provide their habitat credit prices upon request; others negotiate their prices on a case-by-case basis, but use regional prices as a guide for establishing their negotiated terms. Daley Ranch has been identified as providing the lowest priced habitat credits in the region, by far.

As previously mentioned, the City Council has complete discretion in establishing the habitat credit prices for Daley Ranch. Based on staff's research, and in recognition of the City Council's desire to maintain the City's competitiveness, staff recommends establishing the credit price for habitat types at 10 percent below the regional market price (Table #1, Column 10). If all publically available credits were sold on the open market at the recommended prices, the City's *net gain* would be over \$110,358,000 compared to the current prices (Table #1, Column 11 versus Column 6).

Daley Ranch Conservation Credit Reserve Policy:

Staff recommends allowing the sale of Non-Native Grasslands and Water Dependents Habitat credits on the open market because of the availability at several other conservation banks in the region. For each Daley Ranch habitat type, however, staff recommends maintaining a minimum credit reserve available to offset impacts of future municipal projects (Table #1, Column 7). Preserving these credits exclusively for future municipal projects will reduce the City's construction costs (i.e. road widening, utility, parkland, and other public infrastructure) because there is no obligation for the City to pay market rate for its credit purchases. Of particular value are Water Dependent Habitat credits, which are the costliest on the open market.

Daley Ranch Conservation Credit Purchase Agreement Terms:

Staff recommends that language in the Credit Purchase Agreement Terms be amended to require credit purchasers who resell their credits to evenly split any proceeds with the City above the purchase price. In addition, staff recommends that the agreement language is amended to require the payment within 90 days after the applicant requests to purchase credits from the City and executes the purchase agreement. These provisions will help ensure that the City's habitat credits will be applied for their intended purpose.

Issue #4: Pending Daley Ranch Conservation Credit Purchase Requests:

The three pending conservation credit purchase requests discussed above have been on file with the City for well over six months (one is over 18 months old). These applications have been on hold at the request of the applicants. Historically, when development fees have been adjusted, the City Council has granted flexibility for projects considered to be “in the pipeline” to process under pre-existing fee rates (i.e. Building Permits, applications in process, etc.).

Staff does NOT consider the three pending Daley Ranch conservation credit purchase requests as qualifying for pre-existing fee rates similar to development projects that are determined to be “in the pipeline.” First, the applicants requesting credits have already received final approval from their respective agencies to develop their projects, whereas projects considered “in the pipeline” require additional approval(s). Second, there is no requirement that applicants purchase habitat credits in Daley Ranch; they have the ability to purchase their credits at a variety conservation banks in the region. Third, applicants for development projects are paying fees to process their application, or to fund their proportional share of installing infrastructure; applicants requesting to buy credits are effectively purchasing a City asset.

Because the City Council has directed staff to seek full value for assets it sells, staff recommends adjusting the Daley Ranch conservation credit prices for *all* remaining pending and unsold credits (except those reserved for municipal projects). As previously mentioned, the City Council has complete discretion in establishing the habitat credit prices for Daley Ranch. If the City Council feels compelled to offer the three applicants a reduced rate for their credit purchase requests, staff suggests considering a 20 percent discount off the recommended price, which would establish the price for the requested 10.79 credits at approximately \$592,065 subject to payment within 30 days.

NEXT STEPS IN THE PROCESS:

Upon approval of staff’s recommendation and adoption of Resolution 2018-14 the updated pricing strategy would be effective immediately. Staff will also immediately amend the *Daley Ranch Conservation Bank Credit Purchase Agreement and Acknowledgement*. Applicants of existing purchase requests for credits that have not been paid will be notified that they have 30 days from the resolution adoption in order to pay their mitigation credits at the City Council-approved prices.

APPROVED AND ACKNOWLEDGED ELECTRONICALLY BY:

Jay Petrek, Assistant City Manager
1/17/2018 5:17 p.m.

ATTACHMENTS:

1. Attachment 1 - Table #1 Daley Ranch Conservation Bank
2. Resolution No. 2018-14

Table #1: DALEY RANCH CONSERVATION BANK										
Daley Ranch Habitat Type	Original Habitat Credits	Habitat Credits Sold to Date	Available Habitat Credits for sale Column 2 minus Column 3	Adopted Price per Credit (2005)	Value of Credits if sold at <i>Current Price</i> Column 4 multiplied by Column 5	<i>Proposed</i> Habitat Credits Reserved only for Future Municipal Projects	<i>Proposed</i> Remaining Habitat Credits for sale Column 4 minus Column 7	Regional Average Price per Credit	<i>Proposed</i> Price per Credit Prices adjusted to 10% below regional average	Remaining Credits if sold at <i>Proposed</i> Price Column 8 multiplied by Column 10
Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8	Column 9	Column 10	Column 11
Chaparral & Coastal Sage Scrub	2,098.00	269.33	1,828.67	\$15,000	\$27,430,050	50	1,778.67	\$80,000	\$72,000	\$128,064,240
Coast Live Oak Woodland	145.00	23.36	121.65	\$20,000	\$2,433,000	15	106.65	\$60,000	\$54,000	\$5,759,100
Englemann Oak Woodland	79.00	3.93	75.07	\$20,000	\$1,501,400	5	70.07	\$60,000	\$54,000	\$3,783,780
Water Dependent Habitat*	15.00	4.0	11.0*	\$20,500	\$225,500	4	7.0	\$500,000	\$450,000	\$3,150,000
Non-Native Grasslands*	305.00	203.75	101.25*	\$15,000	\$1,518,750	50	51.25	\$58,750	\$52,875	\$2,709,844
Totals	2,642.00		2,137.64		\$33,108,700	124	2,013.64			\$143,466,964
*This habitat is only available for sale to development projects within the City of Escondido, or reserved for municipal projects, pursuant to current City Council direction.										

RESOLUTION NO. 2018-14

A RESOLUTION OF THE CITY COUNCIL OF THE
CITY OF ESCONDIDO, CALIFORNIA, ADJUSTING
THE DALEY RANCH CONSERVATION CREDIT
PRICING STRATEGY

WHEREAS, Daley Ranch is a 3,058-acre conservation area acquired and managed in perpetuity by the City of Escondido for the preservation of a biologically unique and diverse habitat area of regional importance, while providing a variety of recreational educational opportunities and experiences for the enjoyment of the community in a historically significant setting; and

WHEREAS, in 1997, The City of Escondido, State of California Department of Fish & Wildlife, and the U.S. Fish & Wildlife Service executed a Daley Ranch Conservation Bank Implementation Agreement with 2,842 habitat credits; and

WHEREAS, the Implementation Agreement apportions 2,642 credits to the City of Escondido who owns and manages the Daley Ranch Conservation Bank for use as off-site mitigation for five categories of species and habitat; and

WHEREAS, each “habitat” or “conservation” credit equates to one acre of a specific category of species and habitat. The credits may be purchased on the open market in any fraction from the City for either in-kind or out-of-kind mitigation for public and private development projects within western San Diego County; and

WHEREAS, the City Council has complete discretion in establishing updated habitat credit prices and the last price adjustment for the Daley Ranch conservation credits occurred in 2005; and

WHEREAS, comparable credits available at other conservation banks in the regional are priced significantly higher.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Escondido, California, as follows:

1. That the above recitations are true.
2. As outlined in the staff report accompanying this Resolution, which is incorporated by this reference, Daley Ranch conservation credits have been evaluated and warrant an adjustment in their prices.
3. That the City of Escondido Fee Daley Ranch conservation credit prices shall be adjusted as follows and shall be effective immediately upon adoption of this Resolution:

DALEY RANCH CONSERVATION BANK		
Daley Ranch Habitat Type	Price per Credit (2005)	Updated Price per Credit
Chaparral & Coastal Sage Scrub	\$15,000	\$72,000
Coast Live Oak Woodland	\$20,000	\$54,000
Englemann Oak Woodland	\$20,000	\$54,000
Water Dependent Habitat	\$20,500	\$450,000
Non-Native Grasslands	\$15,000	\$52,875

4. The credit prices set forth by this Resolution shall supercede those set by prior Resolutions.
5. Terms and conditions for the sale and transfer of conservation bank credits from the Daley Ranch Conservation Bank shall be executed on forms approved by the City Attorney.



FUTURE CITY COUNCIL AGENDA ITEMS

Updated January 17, 2018

*AGENDA ITEMS AND CITY COUNCIL MEETING DATES ARE SUBJECT TO CHANGE.
CHECK WITH THE CITY CLERK'S OFFICE AT 839-4617*

January 31, 2018
NO MEETING (5th Wednesday)

February 7, 2018
NO MEETING (SANDAG Retreat)

Weekly Activity Report



January 18, 2018

FEATURED THIS WEEK

Streets Being Resurfaced to Connect the Escondido Bike Path

This week, Broadway between Valley Parkway and Washington is being resurfaced. After paving is complete, the striping will be re-aligned to accommodate for the future Missing Link bicycle path, including changing the diagonal parking along Grape Day Park to parallel parking. The Missing Link project, scheduled to begin construction this spring, will add a two-way bicycle lane on the west side of Broadway. Bids for the Missing Link project are expected on January 18th with the award of the construction contract planned for February 14th.



Escondido Sends Mutual Aid to Santa Barbara

Last week, the Escondido Fire Department deployed Brush Unit 133, a Strike Team, and a Public Information Officer to the mudslides in Santa Barbara County. These devastating mudslides have claimed 20 lives and mud and debris continue to devastate the surrounding areas.



COMMUNITY DEVELOPMENT

Major Projects Update

The following major projects are being reviewed and coordinated by Planning, Engineering, Fire, Building and Utilities. A complete description of each project can be viewed [here](#). Below are project milestones from last week.

Commercial / Office:

1. Escondido Research and Technology Center – West (ERTC) (Developer: James McCann) – A plan for a new two-story, 57,000 SF, 52-bed Palomar Rehabilitation Institute was submitted on July 31, 2017. Revised elevations were submitted to Planning on October 3, 2017. Engineering will provide comments to the applicant this week. Planning has scheduled a staff-level review of the revised design for this week.
2. Centre City Commercial Center (Developer: Todd Dwyer) SE corner Centre City/Mission – Rough grading is underway. Building permits have been issued for the commercial buildings. The street improvement plans were approved on December 18, 2017. The carwash plans are tracking separately and revised carwash plans have now been approved by Esgil and Planning. The precise grading plan and landscape plans for the carwash lot are nearing approval.
3. Downtown Parking Garage (Municipal Parking Lot No. 4 - NW Corner of 2nd/Kalmia) (Developer: Touchstone Communities) – This project was withdrawn by the project applicant this week.

Industrial

1. Escondido Self-Storage Facility (Developer: Brandywine Homes, Inc.) 2319 Cranston Dr. – The project plans are nearly ready for permit issuance. The applicant has recently notified staff that other issues unrelated to the project plans will delay their request for permits until March or April of 2018.
2. Exeter Harmony Grove Industrial Development (Developer: John Couvillion, Badiie Development) 1925 and 2005 Harmony Grove Road – The Planning Commission approved the Exeter project on November 28, 2017. The grading permit was issued on December 29, 2017, and drilling and blasting occurred last week. It is expected the building permit will be issued soon. Both Engineering and Building are now coordinating with the applicant on a phased grading and building approach that should help get the construction underway. A press release announcing Veritiv as the tenant was released last month.
3. North American Self-Storage (Developer: Russ Colvin) 852 S. Metcalf – Building plans were approved by Esgil, Planning and Fire the last week of June 2017. The grading permit was issued the end of September. The applicant did not start construction, but instead proposed to remove the basement level and increase the building height to five stories. That revised plot plan has been approved and revised building plans are expected to be submitted this week.

City Projects

1. Micro-Filtration Reverse Osmosis (Developer: City of Escondido Utilities Department) SE corner Ash/Washington – The archaeological work plan is being finalized by staff and consultants in preparation for submittal to the State Historic Preservation Office (SHPO) for approval. Funding of the state loan for the project is contingent on completing the work plan to the satisfaction of SHPO.
2. Lake Wohlford Replacement Dam (Developer: City of Escondido Utilities Department) – A Draft EIR was prepared and issued for a 45-day public review period that began on October 4, 2016 and closed on November 17, 2016. A field visit with staff from the state and federal wildlife agencies took place on May 11, 2017, to review biological mitigation requirements including an agency request for full mitigation for emergent vegetation at the eastern end of the lake that came into existence since the lake level was reduced for safety reasons. Staff sent a follow-up letter to the wildlife agencies on June 29, 2017, seeking clarification on the proposed biological mitigation requirements. The California Department of Fish and Wildlife responded last month reiterating their earlier comments. Additional discussions with the agencies are being scheduled.

Institutional

1. Self-Realization Fellowship Center (Developer: John Pyjar, Domusstudio Architecture 1840 Del Dios Rd. – A revised project submittal was received on October 20, 2017. A Planning Commission hearing has tentatively been scheduled for February 13, 2018.
2. Chalice Unitarian Universalist Congregation (Developer: Pete Bussett, Bussett Architecture) 2324 Miller Avenue – The Mitigated Negative Declaration completed a 20-day public review period on October 18, 2017. The Planning Commission approved the item with a 6-0 vote on January 9, 2018.
3. Escondido Assisted Living (Developer: Tigg Mitchell, Mitchell Group) 1802 N. Centre City Parkway – This CUP application for a 71,300 SF three-story, assisted living and memory care facility with 90 total units was submitted on October 31, 2017. A letter indicating the application is incomplete was sent to the applicant on November 30, 2017. The applicant has scheduled a meeting with Planning this week to discuss revisions proposed to address Fire and Engineering issues.
4. Epiphany Charter School (Architect: Andy Champion, MAA Architects) 713-725 N. Escondido Blvd. – A plot plan application to remove the six modular classroom buildings from the parking lot and complete the interior building renovations to accommodate full enrollment of 697 students was submitted on November 27, 2017. Planning expects to issue the approval letter next week.

Residential

1. Citron (formerly Stella Park) (Developer: William Lyon Homes) 63 condo units at 2516 S. Esc. Blvd. – The City Council approved the final map on December 20, 2017. The rough grading has been completed on the site. Esgil, Fire and Planning have approved the building

plans. Engineering and Building staff are working with the applicant to get construction of the model units underway.

2. Wohlford (Developer: Jack Henthorne) 55 lots at 661 Bear Valley Pkwy. – Staff provided a draft set of project conditions to the applicant last month fulfilling an agreed upon timeframe. Staff also met with the applicant to review the draft conditions of approval for the project. Staff is currently working to complete negotiations on the terms for the Development Agreement and the item has been tentatively scheduled for the Planning Commission for February 13, 2018.
3. Safari Highlands Ranch (SHR) (Developer: Jeb Hall, Concordia Homes) 550 lots east of Rancho San Pasqual – A Notice of Availability for the Draft EIR was issued on October 16, 2017 for public review and comment. The comment period ended on January 2, 2018. Staff transmitted all the comment letters and emails to the EIR consultant for review and to prepare a response to each comment. The Draft EIR and appendices have been posted on the City's website at the following link:
<https://www.escondido.org/safari-highlands-ranch-specific-plan.aspx>
4. 18 lots at 701 San Pasqual Valley Rd (Developer: Bob Stewart) – A three-year extension of time for the previously approved ten-lot subdivision (Tract 895) was approved by the City Council on June 7, 2017. Staff comments on the revised tentative map were issued the last week of July. Staff met with the applicant several months ago regarding unresolved project design issues. There has been no further response from the applicant.
5. Escondido Gateway (Developer: Carolyn Hillgren, Lyon Living) 126 condo units at 700 W. Grand – Building plans have been approved by Esgil, Planning and Fire. Grading plans have been approved by Utilities, Planning and Fire. A street vacation for right-of-way frontage along Grand Avenue has been completed. Demolition is complete and construction permits are ready to be issued once title to the site transfers to the builder.
6. The Villages at Escondido Country Club (Developer: Jason Han, New Urban West, Inc.) 380 residences – The City Council voted 3-2 to approve the project on November 15, 2017. The vacant clubhouse building was destroyed by fire several days later. A lawsuit challenging the project approval was filed in Superior Court on behalf of the Escondido Country Club Homeowners (ECCHO) on December 15, 2017. The approved tentative subdivision map, Final EIR and appendices, Specific Plan and other related information can be accessed on the City's website at the following link:
<https://www.escondido.org/ecc.aspx>
7. North Avenue Estates (Developer: Casey Johnson) 34 lots at North Ave./Conway Dr. – A new annexation survey of surrounding property owners was mailed out at the request of LAFCO. A neighborhood meeting hosted by staff and the project applicant occurred on August 9, 2017. The Planning Commission voted to recommend approval of the project on November 28, 2017. The City Council approved the project on January 10, 2018.
8. Aspire (106 condo units on Municipal Lot 1) (Developer: Addison Garza, Touchstone Communities) – The proposal consists of a six-story mixed-use development on Parking Lot 1. The project was initially submitted for entitlement processing on June 23, 2017. Subsequent meetings with the applicant and staff have been on-going and a resubmittal of

the project plans was received on December 12, 2017. Planning Fire and Building sent comments on the revised project submittal on January 16, 2018.

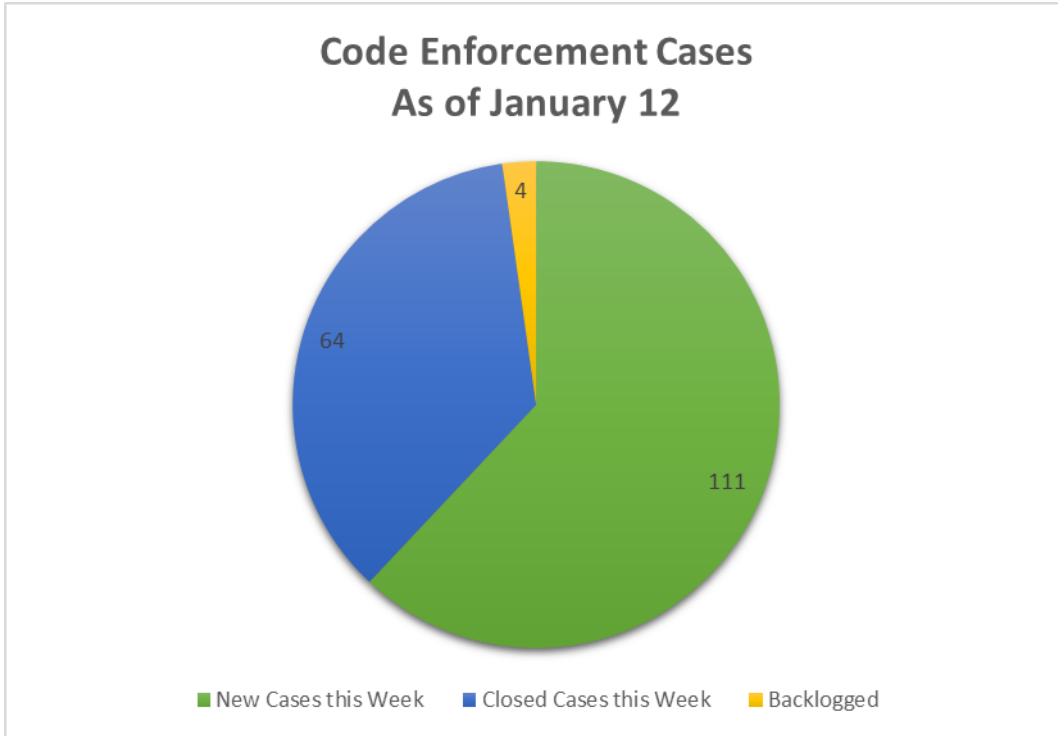
9. The Ivy (95 condo units at 343 E. 2nd) (Developer: Addison Garza, Touchstone Communities) - Demolition of the vacant surgery center building on The Ivy site started last month. The condo project was initially submitted for entitlement processing on June 23, 2017. The applicant submitted revised project plans on December 8, 2017. The City issued a comment letter on the revised application on January 8, 2018.
10. Grand Avenue Apartments (Developer: Norm LaCaze, Escondido Venture 99, LLC) 15 apt. units at 1316 E. Grand Ave. – A planned development application proposing 15 multi-family units in one three-story building on a vacant 0.51-acre lot was submitted for entitlement processing on September 22, 2017. A completeness review letter was sent to the applicant on October 20, 2017 indicating the application was incomplete and that Fire and Engineering design issues would likely require a redesign of the project. A meeting with the applicant team occurred on October 26, 2017 to discuss the identified issues and there has been minimal contact since.
11. Quince Street Senior Housing (Developer: Matt Jumper, 220 Quince, L.P.) 145 apartment units at 220 N. Quince St.– The five-story affordable senior housing apartment project was submitted on November 21, 2017. Planning staff sent a letter to the applicant on December 21, 2017, indicating the application was incomplete. A meeting to discuss project issues with the applicant took place last week and a redesign is anticipated soon.
12. Accessory Dwelling Units – Planning staff is currently working on four applications for accessory dwelling units with an additional three applications expected to be submitted soon.

Building Division:

1. The Building Division issued 53 permits with a total valuation of \$433,777.
2. 12 solar photovoltaic permits were issued for the week. The Building Division issued 21 solar permits for the year compared to 22 issued during the same time period for 2017.
3. Our building inspectors responded to 164 inspection requests for the week.
4. The total building valuation for all issued permits for the week ending Jan 13th is \$754,911 compared with \$1,102,678 for same time last year. Building processed 85 projects so far in 2018 compared with 89 projects in 2016.
5. Projects nearing permit issuance are:
 - a. 917 W Lincoln, 3 new apartment buildings, 9 units.
 - b. 700 W Grand Ave Gateway project (previous police/fire building)
 - c. 852 Metcalf, self-storage
 - d. 2516 S Escondido Blvd, 66-unit condo project.
 - e. 2005 Harmony Grove, 212,000 sf industrial warehouse building.
6. The mixed use project at 300 S Escondido Blvd (City Plaza) are requesting final inspection for specified units. *No change from the previous.*

7. The Meadowbrook 3 story apartment building with underground garage at 2081 Garden Valley Glen is preparing the building for final inspection. *No change from the previous.*
8. Escondido Disposal is requesting inspection of the site walls and framing of the weigh station. *No change from the previous.*
9. The medical office building at 2125 Citracado Pkwy has received framing and drywall approval for the interior tenant improvement.
10. The medical office building at 1951 Citracado Pkwy has received final inspection approval.
11. The Westminster Seminary at 1725 Bear Valley Pkwy has received drywall inspection. *No change from the previous.*
12. The children's building for the Emanuel Faith Church at 639 E 17th Ave has received inspection approval for the framing of the building
13. The Church of Resurrection at 1445 Conway is progressing through 2nd floor framing and exterior lath and drywall. *No change from the previous.*
14. The new Veterans Village project at 1540 S Escondido Blvd is requesting floor sheathing inspection.
15. The new market at the location of the former Toyota dealership at 151 W Lincoln is requesting roof sheathing inspection. *No change from the previous.*
16. The Ford dealership at 1717 Auto Parkway has begun the 2nd phase of construction which includes the interior remodel and new showroom addition. *No change from the previous.*
17. The Latitude 2, apartment buildings at 650 N Center City Pkwy is requesting floor sheathing for building 1. *No change from the previous.*
18. The new two story church sanctuary building at 1864 N Broadway has inspection approval for the 2nd grout lift of the masonry walls. *No change from previous.*
19. The new Starbucks at 302 W El Norte Pkwy has received exterior framing inspection approval.
20. Plans were submitted this week for the Habit Burger Grill tenant improvement at 720 N. Centre City Parkway.

Code Enforcement

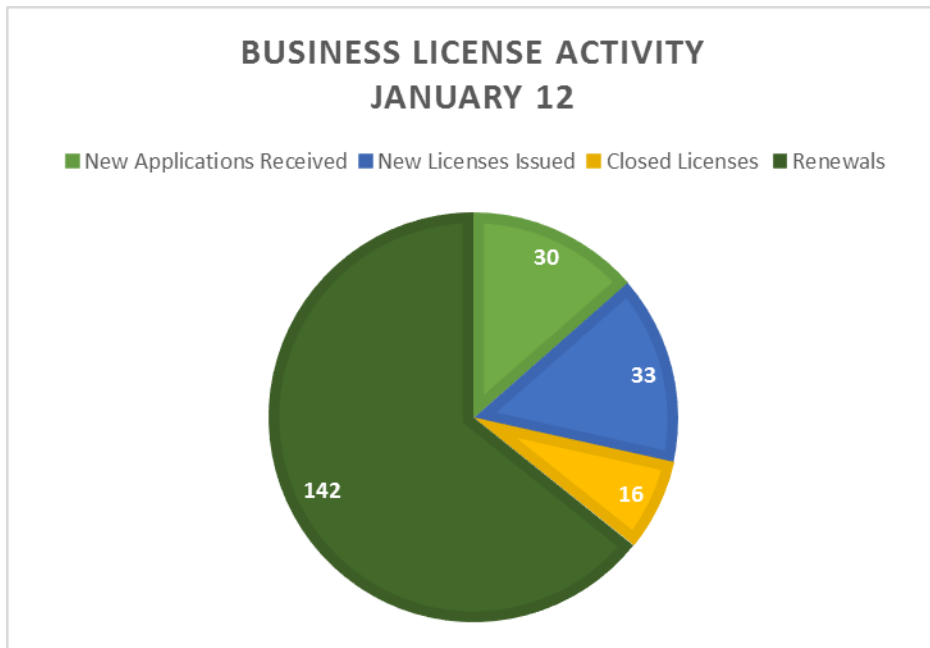


Total Open Code Cases
364

Graffiti Restitution

Collected This Week	Collected Year to Date
\$0	\$182.31

Business Licensing



ENGINEERING

Capital Improvements

Valley Pkwy/Valley Center Road Widening Project: Day 91

The prime contractor is constructing storm drain and roadway subgrade along Valley Center Road north of Lake Wohlford Road this week. The street light subcontractor is continuing work on street light foundations along Valley Center Road. The prime contractor is preparing the roadway subgrade along Valley Parkway between Bevin Drive and Lake Wohlford Road and the masonry subcontractor is continuing with the construction of the 8' sound wall along the Dog Park frontage. The dry utility contractor has completed installation of 90% of the underground conversion, the remaining two crossings at Lake Wohlford Road and East Valley Parkway are being scheduled.

Neighborhood Lighting Project

No changes from that reported last week: The contractor is working in three neighborhoods this week installing conduits and standing new street lights. The scope of work for the project includes the installation of 44 new street lights along with the replacement of 22 existing street light fixtures with the latest L.E.D. fixtures in 5 neighborhood areas.

2017 Street Rehabilitation and Maintenance Project

This week, Broadway between Valley Parkway and Washington is being resurfaced. After paving is complete, the striping will be re-aligned to accommodate for the future Missing Link bicycle path, including changing the diagonal parking along Grape Day Park to parallel parking. The Missing Link project, scheduled to begin construction this spring, will add a two-way bicycle lane on the west side of Broadway. Bids for the Missing Link project are expected on January 18th with award of the construction contract planned for February 14th. Hubbard Avenue, Gamble Lane as well as north Centre City Parkway will be receiving an application of

Emulsion Aggregate Slurry (EAS) on top of the previously repaired street surface. The EAS product provides a uniform appearance by filling all cracks and has a skid-resistant surface. Work on replacing concrete improvement throughout this year's program area is continuing this week along North Broadway.

Corrugated Metal Storm Drain Pipe Assessment Study

This project televises all City-maintained corrugated metal pipes (CMP) and assesses their condition to allow for proactive and efficient pipe maintenance. The first storm drain rehabilitation project starts this week which has City staff replacing a damaged portion of storm drain pipe that runs along the property lines between Rustic Road and Mission Avenue.

Rincon del Diablo Water Main Replacement

No changes from that reported last week: The water district is replacing an existing water main along Nutmeg Street between Rockhoff Road and Centre City Parkway. The work requires a 30-day daytime closure of Nutmeg Street between Gary Lane and Centre City Parkway beginning on January 3, 2018. Detours signs are in place and emergency services have been notified.

PRIVATE DEVELOPMENT

Lexington Model Homes - KB Homes

The public street lights are being installed throughout the project.

Citron Project by William Lyon Homes

The project grading is nearing completion. The offsite water and sewer connections to City services are being scheduled for later this month along Mission Avenue and Centre City Parkway. The project is located at 425 W Mission Avenue.

Tract 932 - Canyon Grove Shea Homes Community

The project is cleaning up from last week's rain event.

Latitude II Condominiums by a Lyon Homes Partnership: Washington Avenue at Centre City Parkway

No changes from that reported last week: Final revisions were made to the onsite storm drain system design; construction should resume next week. The remaining sections of the project are entering the framing phase of construction. The work is located adjacent to Centre City Parkway.

Veteran's Village

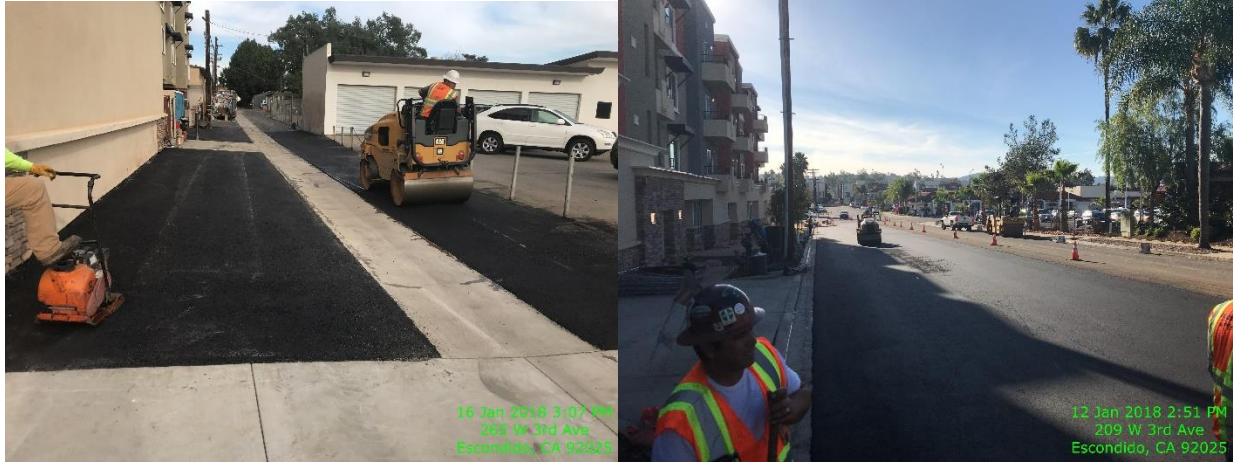
Existing utility conflicts will be lowered this week in preparation for the installation of the storm drain along Escondido Boulevard. The lowering will require the reduction to a single lane of travel to both north and south bound traffic.

Exeter Industrial Park

No changes from that reported last week: The grading operation is continuing this week with scheduled blasts for the rock portion encountered onsite. Blasting activities are monitored by the Fire Department. The project is located at 2005 Harmony Grove Road and is 5.4 acres in size.

City Plaza

The offsite construction of public improvement is continuing this week with the paving of the public alley between Escondido Boulevard and Maple Street. The temporary pedestrian bridge and related traffic control was removed from the public right of way this week, reopening all lanes of traffic along Escondido Boulevard. The project is located at 328 S Escondido Boulevard.



StorQuest

The grading permit has been issued for the project. Work is concentrating on the construction of offsite utilities along Mission Avenue, which will require a Thursday night tie-in to the City's water system. The project is located at 222 Mission Avenue.

FIRE

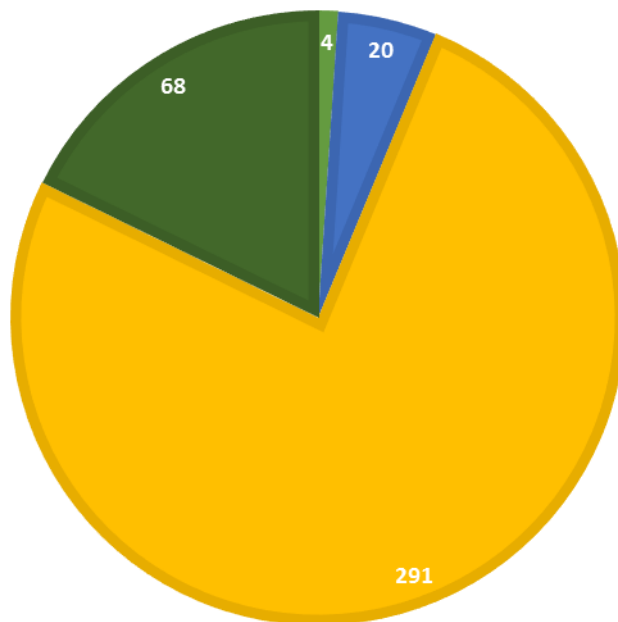
FIRE INSPECTIONS JANUARY 7 - 13

■ New Business Inspections ■ Construction Inspections ■ Annual Inspections



FIRE EMERGENCY RESPONSES JANUARY 7 - 13

■ Fires ■ Vehicle Accidents ■ EMS Responses ■ Other



Total Emergency Responses (Year To Date)	685
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POLICE

INCIDENTS:

- On 1/10/2018, Officer Byler located a stolen truck in the 200 block of Lincoln Ave. Officer Byler, with the assistance of other officers, initiated a high risk vehicle stop on the stolen vehicle. The driver, a documented gang member, was arrested without incident. The driver was in possession of methamphetamine and a sawed-off lever action rifle. The driver was booked into the Vista detention Facility for possession of a stolen vehicle, possession of a controlled substance and multiple firearm charges.
- On 1/12/2018, officers responded to the intersection of Broadway St. and Mission Ave. reference a hit and run collision. The officers arrived on scene and determined a pedestrian riding on an electric scooter had been struck by a vehicle. After striking the pedestrian, the driver of the vehicle drove away from the scene. The driver was eventually located at his residence and taken into custody. The victim was transported to Palomar Medical Center for treatment of minor-injuries.
- On 1/13/2018, Officer Houchin initiated an enforcement stop on a possible drunk driver. The driver of the vehicle fled and crashed into an unoccupied structure in the 200 block of E. 3rd Ave. After the collision, the driver fled from the vehicle and was apprehended by Officers Houchin and Stewart.

COPPS:

The EPD COPPS (Community Oriented Policing and Problem-Solving) Unit is dedicated to increasing the quality of life for the residents of Escondido through pro-active responses to crime trends and community issues. Addressing crime and public nuisance in Grape Day Park is one project the unit has been tasked with, along with patrolling the Downtown Business District and surrounding areas.

- 2 arrests were made
- 16 citations were issued

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