



**ENGINEERING SERVICES
POLICY STATEMENT**

For

Traffic Signal Plan Modification

Date: January, 2009

**Edward N. Domingue
Director of Engineering Services**

The following is the requirements for processing a traffic signal plan modification:

1. ANY work which affects a traffic signal, whether it involves relocating signal poles, conversion to video detection or just cutting new detector loops, will require a Traffic signal Modification Plan. It is imperative that, for each signalized intersection, we have one drawing which shows all intersection conditions and is up-to-date.
2. The practice of running a “fade-out” mylar of an existing signal plan, then drafting thereon the new curb lines and signal modification work, will be permitted for only one modification: subsequent modifications must be done by a separately drafted “new original”.
3. If a fade-out mylar procedure is allowable per # 2, new signature blocks shall be provided for the modification in question. For the designing engineer (incl. date and R.C.E.#), Assistant City Engineer and Director of Engineering Services. These shall be in additions to original signature blocks, If a new original is to be provided, standard Caltrans symbols shall be used for existing vs. new equipment. All existing equipment shall be shown in its actual (as-built) location, in either case.