

**Escondido Public Library Board of Trustees  
SPECIAL BOARD MEETING MINUTES  
Thursday, March 20, 2014, 10:30 a.m.  
Library Turrentine Room**

**CALL TO ORDER:** Trustee Knight called the meeting to order at 10:45 a.m.

**Members Present:** Elmer Cameron, Gary Knight, Virginia Loh-Hagan

**Members Absent:** Kathy Eisler, Mirek Gorny

**Staff Present:** Loretta McKinney, Director of Library & Community Services; Cynthia Smith, Deputy City Librarian; Emiko Kauz, Principal Librarian; Cindi Bouvier, Senior Librarian; Josephine Jones, Literacy Services Coordinator; Janet Rullen, Library Division Coordinator

**Library Support Group Board Members Present:**

Escondido Library Foundation: Jack Anderson, Judi Anderson, Christina Coleman, Shirle Downey, Jett Gailey, Marta Palmerton, Jerrie Quon, Jim Rady

Friends of the Escondido Public Library: Elmer Cameron, Georgia Choko, Linda Faulkner, Lee Graniero, Christel Luther, Marge Kelley, Carol Pennington, Mary Roy, Eula Stephens, Cathy Tylka

Friends of Escondido Library Literacy Services: Joan Neumann, Allison Pickering

Friends of the Escondido Library Pioneer Room: Lucy Berk, Bob Will

**WRITTEN/ORAL COMMUNICATIONS:** None.

**BOARD ADMINISTRATIVE ANNOUNCEMENT/NEWS:** Board President Gary Knight welcomed board members from five Library support groups to the Special Meeting/Workshop: Library Board of Trustees, Friends of the Library, Friends of Literacy Services, Pioneer Room Friends, and the Escondido Library Foundation. Trustee Knight gave a brief overview of the workshop topic, which is to explore ways for the Boards to work cooperatively to sustain current Library services and support efforts for the Library Expansion Project.

Trustee Knight introduced the meeting facilitator, Camille Primm, a consultant from the Centre for Organization Effectiveness. After introductions, the facilitator moved into the workshop agenda which was for participants to work in groups to:

1. Identify common goals to unify volunteer groups to work together.
2. Identify roles and responsibilities to sustain continued interaction.
3. Identify ideas to sustain Library services going forward.
4. Identify ideas toward building a new, expanded facility to meet community needs.

The ideas were recorded on flipcharts. Participants reviewed the responses and each member assigned a vote to the top ideas they liked. The responses will be recorded and shared with the Boards.

Each Board was given the Action Item to meet with their group prior to the April 24<sup>th</sup> workshop to review input from this meeting and create a "Top 10 List of Ideas." Each Board president was asked to submit their group's list in priority order.

The follow-up support group workshop will be conducted as a Special Meeting on Thursday, April 24, 2014 in the Library Turrentine Room from 10:30 AM to 12:30 PM.

Input recorded from flipcharts and Ms. Primm's PowerPoint charts containing pertinent information are attached.

Adjourned: 12:30 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Virginia Loh-Hagan". The signature is written in black ink and extends across the page with a long, thin horizontal stroke at the end.

Virginia Loh-Hagan/jr  
Board Secretary