

**Escondido Public Library Board of Trustees**  
**MINUTES**  
**Thursday, August 8, 2013, 2:00 p.m.**  
**Library Board Room**

**CALL TO ORDER:** Virginia Loh-Hagan called the meeting to order at 2:12 pm.

**Members Present:** Gary Knight, Virginia Loh-Hagan, Elmer Cameron, Kathy Eisler

**Members Absent:** Mirek Gorny

**Staff Present:** Loretta McKinney, Director of Library and Community Services, Cynthia Smith, Deputy City Librarian, Emiko Kauz, Principal Librarian, Renee Nilles, Career Center, Janet Rulien, Board Secretary

**Other Attendees:** Don Pham

Trustee Cameron asked that we move items on the agenda due to his time constraints. The Trustees discussed next month's meeting and opted to move the meeting from September 12<sup>th</sup> to September 5<sup>th</sup> at 2:00 p.m. in the Library Board Room to accommodate their schedules. Agenda item 9c, *Library Building Exterior Image and Appearance/Coffee Cart* was tabled until that meeting.

Library Exterior Building Image & Appearance: The Trustees expressed concerns about the coffee cart business being located on library property. This item will be tabled for action until the next meeting, when all Trustees are present. Mr. Pham was informed of this.

Approval of Minutes: **MSC Eisler/Cameron to approve the minutes as written. Vote 4/0 favor.**

Reports from Auxiliary Groups: Friend's book sales are going well and the new shop coordinator is doing well. The Pioneer Room Friends will be working with the City on the 125<sup>th</sup> Anniversary as well as staff. The City Council will present a proclamation to the Library on August 14<sup>th</sup> acknowledging the *Food for Fines* program. Trustee Eisler will attend the Council meeting.

**CURRENT BUSINESS:**

Escondido Library Career Center Overview: In keeping with our practice of bringing in different divisions of the library to meet and educate the Trustees, Nilles provided specific information to the Board about the day-to-day operations of the Center. McKinney noted the report was excellent, as well as the number of people served. This is an exceptional service for the community.

Library Expansion Project Update: Smith recapped the progress to date. We are meeting with the project management team, the task force, the community and the staff. McKinney noted that the Appearance Committee will review the design and provide general approval before going to Council. The Foundation is going to have a fundraiser/expansion awareness event at Vincent's Sirinos Restaurant on Grand Ave. on November 3, 2013

City of Escondido 125<sup>th</sup> Anniversary Celebration: The City will be celebrating its 125<sup>th</sup> anniversary and events/items have been decided, but this is a work in progress now. All departments of the City as well as community groups are involved in this.

**CITY STAFF COMMUNICATIONS:**

Director of Library & Community Services: McKinney explained the difference between a Senior Librarian, Principal Librarian and Deputy City Librarian, since the Principal Librarian is a new position. The staff has different responsibilities based upon their level. Keeping communication clear is always time consuming. We have been working well with Community Services Recreation and are collaborating on all community events. We are also looking at getting all five of our Boards working together.

Deputy City Librarian: Smith said she is heading up a team and review Integrated Library System proposals to update the software. We have the top three vendors now and the team is formulating questions for demonstrations in September. We have a very dedicated team!

Adjourned: 4:00 p.m.

Respectfully submitted,



Virginia Loh-Hagan/jr, Board Secretary