

## Escondido Library Board of Trustees

### Meeting Minutes

August 13, 2020

#### CALL TO ORDER

**Members Present:** President Ron Guiles, Trustee Elmer Cameron, Trustee Mirek Gorny, Trustee Carolyn Clemens, Trustee John Schwab

**LS&S Staff Present:** Dara Bradds, Library Director; Katy Duperry, Assistant Library Director

**City Staff Present:** Zack Beck, City Clerk

#### ORAL COMMUNICATIONS

Brenda Townsend – Requested that the Library Board of Trustees set measurable goals and objectives in the next Strategic Plan.

Chris Nava – Requested that the Library Board of Trustees improve the book selections to include notable Escondido authors such as Neal Griffin.

#### APPROVAL OF MINUTES

##### 1. Approval of Minutes from the Library Board of Trustees Meeting on May 14, 2020.

Motion by Trustee Clemens and seconded by Trustee Gorny to approve the minutes from the Library Board of Trustees Meeting on May 14, 2020. Approved 4-0 (Schwab - Absent)

#### CURRENT BUSINESS

##### 2. Election of Officers

Motion by Trustee Clemens and seconded Trustee Schwab to appoint Trustee Schwab as President and Trustee Clemens as Secretary. Approved 4-1 (Gorny - No)

##### 3. Status of Library Metrics Project

Trustee Schwab provided a presentation regarding metrics at the library.

Motion by Trustee Schwab and seconded by Trustee Clemens to request staff review the viability of the new metrics structure and bring back for consideration at the next meeting. Approved 5-0

##### 4. Develop Protocols for Canceling Library Board Meetings

Motion by Trustee Schwab and seconded by Trustee Clemens that in the event a meeting cancellation is necessary, the Library Director will email the Trustees to receive their approval for the cancellation of a meeting. A majority vote is required to cancel a meeting. Approved 5-0.

##### 5. Establish Committee for Updates to the Current Strategic Plan

Motion by President Guiles and seconded by Trustee Schwab to appoint Trustee Clemens, Trustee Schwab, Katy Duperry and Dara Bradds to serve on the Committee to update the Current Strategic Plan. Approved 5-0

#### **6. Library Trust Report and Funding Requests**

Motion by Trustee Clemens and seconded by Trustee Gorny to approve the Library Trust Report and Funding Requests. Approved 4-0 (Schwab - Absent)

#### **7. Public Printing Fees**

Katy Duperry provided a presentation regarding public printing fees.

Motion by President Guiles and seconded by Trustee Clemens to approve the recommended printing fees. Approved 5-0.

#### **OTHER REPORTS**

##### **Library Director's Report**

Dara Bradds presented the June Statistics Report.

#### **ADJOURN**

Meeting adjourned at 3:30 p.m.

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Carolyn Clemens, Secretary

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Zack Beck, City Clerk