

**Escondido Public Library  
Board of Trustees  
Board Meeting Minutes  
Thursday, March 14, 2019  
2:00 p.m.**

**CALL TO ORDER:**

**Members Present:** President Ron Guiles, Trustee Elmer Cameron, Trustee Mirek Gorny, and Trustee Gary Knight

**Members Absent:** Secretary Mayra Salazar

**LS&S Staff Present:** Patricia Crosby – Library Director

**City Staff Present:** Joanna Axelrod – Director of Communications and Community Services, William Wolfe – Deputy City Manager, and Eva Heter – Assistant City Clerk

**ORAL COMMUNICATIONS** - None

**APPROVAL OF MINUTES:**

**Agenda Item 1. Approval of Minutes from the Library Board of Trustees Meeting on February 14, 2019.**

Motion by Trustee Knight, seconded by Trustee Cameron to approve the February 14, 2019, minutes as presented. Motion passed unanimously.

Motion approved: 4-0-1 (Salazar – Absent)

**CURRENT BUSINESS:**

**Agenda Item 2. Update on City's Safety Initiatives**

William Wolfe, Deputy City Manager provided an update on the City's efforts around homelessness and library security. Staff recommended that the information be received by the Library Board of Trustees, no motion necessary.

**NO ACTION NECESSARY ON THIS ITEM**

**Agenda Item 3. Request to change April, July and October 2019 meeting dates**

Motion by Trustee Gorny, seconded by Trustee Knight to approve changing the meeting dates from April 11 to April 25, July 11 to July 25, and October 10 to October 17, 2019. Motion passed unanimously.

**Escondido Public Library  
Board of Trustees  
Board Meeting Minutes  
Thursday, March 14, 2019  
2:00 p.m.**

Motion approved: 4-0-1 (Salazar – Absent)

**Agenda Item 4. Revise By-Laws to reflect meeting location change**

Motion by Trustee Knight, seconded by Trustee Cameron to approve a revision to the Trustees By-Laws to reflect the change of Board meeting location from the Library Board Room to the City Council Chambers located at 201 N. Broadway, Escondido, CA. Motion passed unanimously.

Motion approved: 4-0-1 (Salazar – Absent)

**Agenda Item 5. Update on Volunteer Community Outreach Liaison**

Trustee Cameron gave an update on the progress that has been made in recruiting a volunteer to fill the role of Community Outreach Liaison.

**NO ACTION NECESSARY ON THIS ITEM.**

**Agenda Item 6. Board's Strategic Plan Priorities**

Patricia Crosby, Library Director requested that the Board provide direction, determining the Board's Strategic Plan Priorities on which the Library Director will focus attention.

**Patricia Borchmann, Resident** thanked the Board for approving the location change, relocating the Board Meetings to City Hall, and thanked Deputy City Manager William Wolfe for his effort to mitigate the security and safety issues at the Library. She requested that the project detail sheet, presented at the February 14, 2019, meeting be revised to reflect a more accurate timeframe and/or completion date.

Motion by Trustee Knight, seconded by Trustee Gorny to approve the Library Director to focus attention on Marketing, Security & Safety, Program Development and Outreach, Literacy, and Hispanic Outreach, and to be revisited in six months for progress review. Motion passed unanimously.

Motion approved: 4-0-1 (Salazar – Absent)

**Escondido Public Library  
Board of Trustees  
Board Meeting Minutes  
Thursday, March 14, 2019  
2:00 p.m.**

**OTHER REPORTS:**

Director's Report:

- Staffing Update: Approximately fifty applications have been received for the LA One – Library Page job advertisement. The posting will close on March 15, 2019, due to the number of applications received.
- Two Open Board Positions: Fourteen applications have been received for the two positions, applicant interviews will be conducted by the Mayor and Councilmembers on March 27, 2019, in the Mitchell Room at a public meeting. Once the Mayor has selected his appointment, he will present his appointment to the City Council for approval on April 10, 2019. Once appointed, the new Board Members will be sworn in at the April 25, 2019, Library Board of Trustees Meeting.
- Integrated Library System (ILS): The ILS Contract is expiring and will be replaced by Polaris, which will provide multiple benefits to staff for tracking patron and materials information, invoices, and ordering. LS&S and Polaris staff will be available to train Library staff on the new system.

**Items Which Have Been Requested for Next Month's Agenda - None**

**Next Meeting:** The next meeting is on Thursday, April 25, 2019 at 2:00 p.m.

**ADJOURNMENT:** Motion by Trustee Gorny, seconded by Trustee Cameron to adjourn the meeting at 3:09 p.m. Motion passed unanimously.

Motion approved: 4/0/1 (Salazar – Absent)



Ron Guiles, President, Library Board of Trustees



Eva Heter, Assistant City Clerk