

**Escondido Public Library  
Board of Trustees  
Board Meeting Minutes  
Thursday, November 8, 2018  
2:00 p.m.**

**CALL TO ORDER:** President Guiles called the meeting to order at 2:00 p.m.

**Members Present:** President Ron Guiles, Trustee Elmer Cameron, Trustee Gary Knight, Secretary Mayra Salazar and Trustee Mirek Gorny

**Members Absent:** None

**LS&S Staff Present:** Patricia Crosby – Library Director, Faith McLaughlin – Administrative Coordinator, Gabriel Diaz – Digital Services Specialist, Barbara Howison, Regional Director

**City Staff Present:** Joanna Axelrod – Director of Communications and Community Services

**ORAL COMMUNICATIONS:** None

**APPROVAL OF MINUTES:**

**Agenda Item 1. Approve Minutes from the October 18, 2018 meeting**

A request was made by Joanna Axelrod to strike “And a youth services member” from Agenda Item 2 of the minutes.

Motion by Trustee Knight, seconded by Secretary Salazar to approve the October 18, 2018 corrected minutes as written. Motion carried unanimously.

**CURRENT BUSINESS:**

**Agenda Item 2. Staff Introductions**

Gabriel Diaz – Digital Services Specialist spoke on his education and professional experience as well as his role at the library and gave a demonstration of the Virtual Reality equipment and games.

**Agenda Item 3. Recording of Board Meetings**

The Board discussed a request by a member of the public to make available the audio recordings of board meetings on the city website.

A motion was made by Trustee Knight to not publish audio recordings of Board meetings on the City web site. The public may still request access to them at the library per the Brown Act. The motion was seconded by Trustee Cameron. Motion carried with a 4-1 vote.

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**Agenda Item 4. Recruit Volunteer as Community Outreach Liaison**

The Board of Trustees discussed the possibility of recruiting a volunteer as a Community Outreach Liaison.

A motion was made by Trustee Cameron to continue to explore the possibility of recruiting a volunteer as a Community Outreach Liaison. The motion was seconded by Trustee Knight. The motion carried unanimously.

**Agenda Item 5. Agenda Materials**

The Board discussed a request by the public of the Board to include in every agenda packet, any printed materials that will be handed out during the meeting so that it is available to the public for review in advance.

A motion was made by Trustee Knight to leave the agenda packet publication as it is now. The motion was seconded by President Guiles. The motion carried unanimously.

**Agenda Item 6. Strategic Plan Implementation**

Director Crosby presented an update of the implementation progress of the Strategic Plan.

**OTHER REPORTS:**

Director's Report:

- Monthly and Annual Statistics of the Library handout and breakdown (attached)
- Closed on Sunday, November 11, 2018 in observance of Veterans Day.
- Closed at 5pm on Wednesday November 27, 2018 and closed Thursday and Friday November 28/29, 2018 in observance of Thanksgiving.

**Items Which Have Been Requested for Next Month's Agenda:**

- Update on progress of pursuing a volunteer for the potential Community Outreach Liaison.

**Next Meeting:** The next meeting is on Thursday December 13, 2018 at 2:00 pm.

**ADJOURNMENT:** Motion by Trustee Knight, seconded by Secretary Salazar to adjourn the meeting at 3:35 p.m. Motion carried unanimously.

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Ron Guiles, President, Library Board of Trustees/P. Crosby, Director, Escondido Public Library