

**Escondido Public Library  
Board of Trustees  
Board Meeting Minutes  
Thursday, December 13, 2018  
2:00 p.m.**

**CALL TO ORDER:** President Guiles called the meeting to order at 2:00 p.m.

**Members Present:** President Ron Guiles, Trustee Elmer Cameron, Trustee Gary Knight, and Secretary Mayra Salazar

**Members Absent:** Trustee Mirek Gorny

**LS&S Staff Present:** Patricia Crosby – Library Director, Lorna Underwood – Senior Library Associate, Dan Wood – Senior Librarian, Youth and Literacy Services, Myrna Montano – Senior Library Associate, Literacy Services

**City Staff Present:** Joanna Axelrod – Director of Communications and Community Services

**ORAL COMMUNICATIONS:**

Speaker Virginia talked about the history of lawsuits resulting from actions taken by the City of Escondido.

**APPROVAL OF MINUTES:**

**Agenda Item 1. Approve Minutes from the November 8, 2018 meeting**

No additions or corrections.

Motion by Trustee Knight, seconded by Secretary Salazar to approve the November 8, 2018 minutes as written. Motion carried unanimously.

**CURRENT BUSINESS:**

**Agenda Item 2. Staff Introductions**

Dan Wood – Senior Librarian, Youth and Literacy Services and Myrna Montano – Senior Library Associate, Literacy Services, presented information on Literacy Services programs and the variety of people they serve within the Escondido community.

**Agenda Item 3. Recording of Board Meetings**

The Board reopened the discussion of a request by a member of the public to make available the audio recordings of board meetings on the city website.

A motion was made by Trustee Knight to explore the cost of a new more powerful recording device and to gather information about City policy and requirements for archiving meeting minutes. The motion was seconded by Secretary Salazar. Motion carried unanimously.

**Agenda Item 4. Update on Recruitment of Volunteer as Community Outreach Liaison**

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Trustee Cameron reported that he has a strong candidate for the volunteer Community Outreach Liaison.

**Agenda Item 5. Strategic Plan Implementation**

Director Crosby presented an update of the implementation progress of the Strategic Plan.

**OTHER REPORTS:**

Director's Report:

- Closed at 5:00 p.m. on Monday, December 24, 2018 and closed Tuesday, December 25, 2018 in observance of Christmas.
- Closed at 5:00 p.m. on Monday, December 31, 2018 and closed Tuesday, January 1, 2019 in observance of the New Year.
- The Adult Services Library Associate 2 position is expected to be filled in January 2019.
- The Administrative Associate position is expected to be posted in January 2019
- Director Crosby reported on the *Library Journal* Directors' Summit in San Diego she attended.

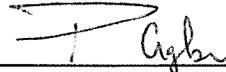
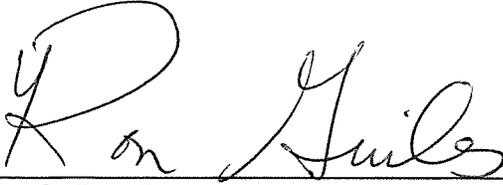
**Items Which Have Been Requested for Next Month's Agenda:**

- Update on progress of replacing the current recording device for Board Meetings.

**Next Meeting:** The next meeting is on Thursday, January 10, 2019 at 2:00 pm.

**ADJOURNMENT:** Motion by Trustee Cameron, seconded by Trustee Knight to adjourn the meeting at 3:00 p.m. Motion carried unanimously.

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Ron Guiles, President, Library Board of Trustees/P. Crosby, Director, Escondido Public Library