

**Escondido Public Library Board of Trustees  
Board Meeting Minutes  
Tuesday, July 17, 2018, 2:00 p.m.**

**CALL TO ORDER:** President Guiles called the meeting to order at 2:00 p.m.

**Members Present:** President Ron Guiles, Trustees Elmer Cameron, Mirek Gorny, Gary Knight and Mayra Salazar.

**Members Absent:** None

**LS&S Staff Present:** Patricia Crosby – Library Director; Faith McLaughlin – Administrative Coordinator, Barbara Howison – Regional Director, Debbie Joy, Marketing Analyst and Tom Poure – Marketing and Sales LS&S Riverside

**ORAL COMMUNICATIONS:**

Gayle Powers told of her experiences and opinion of the library.

**APPROVAL OF MINUTES:**

**Agenda Item 1. Approve Minutes from the September 27, 2017 meeting, May 8, 2018 meeting and June 12, 2018 meeting**

Motion by Trustee Cameron, seconded by Secretary Salazar to approve the September 27, 2017 minutes as written. Motion carried unanimously.

Motion by Trustee Knight, seconded by Secretary Salazar to approve the May 8, 2018 minutes as written. Motion carried unanimously.

Motion by Trustee Cameron, seconded by Trustee Knight to approve the June 12, 2018 minutes as written. Motion carried unanimously.

**CURRENT BUSINESS:**

**Agenda Item 2. Discuss and Approve Strategic Plan**

Debbie Joy presented the Strategic Plan and answered questions relating to the information within it. Trustees were complimentary of the document itself, the statistics gathered, and the effort that went into engaging the community. They had no changes. Trustees Cameron and Salazar initiated discussion around the need for a specific plan of action. Director Crosby will provide a working document to structure the individual objectives, strategies, timelines, and owners to bring to future Board meetings where the Trustees will direct staff on priorities.

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Virginia Abushanab stated that she agreed with Trustee Cameron's statements regarding the need for specific information on implementation.

Patricia Borchmann voiced concerns over the methodology used in the survey within the Strategic Plan.

Trustee Knight motioned to approve the Strategic Plan as presented, Secretary Salazar seconded the motion. The motion carried unanimously.

**Agenda Item 3. Purchasing pages in book Images of Escondido: an illustrated history**

Trustees discussed the fact that the Trust Account is a diminishing fund with no means for replenishment unlike the funds managed by the Friends of the Library and the Escondido Library Foundation who are better equipped to participate.

Trustee Knight motioned to decline participation in purchasing pages in the book, seconded by Secretary Salazar. Motion carried by 4 votes to approve and 1 vote against.

**OTHER REPORTS:**

Director's Report:

- Monthly and Annual Statistics of the Library handout and breakdown (attached)
- Summer Reading Challenge progress
- Staffing Updates: Kristine Mirate started in mid-June. Temporary employees Africa Smith and Chris Calderon have been offered full time positions with LS&S. Security guard Lucio Rico is doing well and will be the only temporary staff through MuniTemps, assuming that Africa and Chris accept their employment offers.

A request was made by Trustee Gorny to add an agenda item at the next meeting to discuss and vote on changing the monthly board meetings from Tuesday to Thursday.

**Next Meeting:** The meeting is scheduled for Tuesday, August 14, 2018 at 2:00 PM.

**ADJOURNMENT:** Motion by Trustee Cameron, seconded by Secretary Salazar to adjourn the meeting at 3:15 p.m. Motion carried unanimously.

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Ron Guiles, President, Library Board of Trustees/P. Crosby, Director, Escondido Public Library