

Escondido Public Library Board of Trustees
MINUTES
Thursday, October 10, 2013, 2:00 p.m.
Library Board Room

CALL TO ORDER: Gary Knight called the meeting to order at 2:04 pm.

Members Present: Virginia Loh-Hagan, Elmer Cameron, Kathy Eisler, Mirek Gorny

Members Absent: None

Staff Present: Loretta McKinney, Director of Library & Community Services, Cynthia Smith, Deputy City Librarian, Emiko Kauz, Principal Librarian, Janet Rulien, Board Secretary

WRITTEN/ORAL COMMUNICATIONS: Patron Pat Mues addressed the Board and said in the 16 years she has been coming to the Library, she has never been afraid, intimidated or bothered by people around the Library.

APPROVAL OF MINUTES: MSC Eisler/Cameron to approve the minutes with the following language correction to Current Business: "The Trustees see this as providing an opportunity to small business in Escondido, and to provide a community service, all of which benefit the Library." Vote 4/0.

BOARD ADMINISTRATIVE ANNOUNCEMENTS: Loh-Hagan will not be attending the next Trustee meeting.

BOARD NEWS/ISSUES: None.

REPORTS FROM AUXILIARY GROUPS: Cameron said the new Friends of the Library Board of Directors was appointed and approved at their September meeting. Invitations were sent out for the November 3rd dinner that the Escondido Foundation is hosting. Eisler noted that every board member will not be attending because of limited space.

SIGNIFICANT UPCOMING DATES: November 9, 2013 is the first concert date in the Library series *Second Saturday Concerts*.

CURRENT BUSINESS:

Library Exterior Building Image and Appearance: Two community members spoke about their view of the coffee cart. The Ad Hoc committee presented their recommendations, after thorough research, as follows:

- A contract will be drawn up between the Library and the Vendor.
- The priority is to serve the Library's needs. The Library is happy with having a coffee cart; however, current business model is problematic.
- The Vendor will pay monthly rent to the Library. \$500 a month is proposed.
- *Grounds for Reading*, the current vendor, will have the right of first refusal to enter into a contract.

The Board discussed how this could affect our present vendor, Don Pham. McKinney invited Don Pham to the meeting today, but he was not in attendance. **MSC Cameron/Eisler to accept recommendations and await the written agreement to vote on, including the above provisions, Vote 5/0.** The Board expects a contract will be provided at the November 14, 2013 meeting.

Library Expansion Project Update: Our presentation with the architects from Group4 Architects, Research + Planning, Inc. before the City Council is scheduled for October 16, 2013 and will probably be heard around 5:00 p.m. The public and stakeholders have been informed of the meeting to show support for the concept of an expanded library. If the Council agrees to the design element funding, then we would move into active fundraising. The Board commended the architects.

Library Board Trust Account: An expenditure report was circulated. A quarterly financial statement and expenditure report will be provided at the November 14, 2013 meeting.

CITY STAFF COMMUNICATIONS:

Director of Library and Community Services: McKinney reported on an unfortunate incident in the Library where a patron and staff member were assaulted and battered. McKinney feels we need to upgrade our camera system and get a current quote on the cost. Cameron suggested that the Trustees might want to make a recommendation to the City Council about safety. We are moving ahead with our reorganization of the library personnel and will make announcements to the staff next week. The new downtown San Diego Central Library opened and it is wonderful. McKinney noted that recreation's Pumpkin Run is this Saturday and the continuing El Caballo Master Plan community meeting at East Valley Community Center will be this evening starting at 6:30 and continuing until 8:30.

Deputy City Librarian: Smith went over the upcoming events and informed the Board of the happenings. The Library's e-newsletter came out yesterday. We are in the final stages of evaluating our Integrated Library System RFP's. We will be working with the city attorney on contracts and hope to finalize this by the end of the year. We will be presenting another e-book training in December and then again in January.

Adjourned: 3:55 p.m.

Respectfully submitted,


Virginia Loh-Hagan/jr
Board Secretary