

## CITY OF ESCONDIDO

### MINUTES OF THE REGULAR MEETING OF THE ESCONDIDO HISTORIC PRESERVATION COMMISSION

**April 5, 2011**

**A. & B.** The meeting of the Historic Preservation Commission was called to order at 3:31 p.m. by Chairman McQuead, in the City Council Chambers, 201 North Broadway, Escondido, California.

**C. Commissioners present:** Commissioner Rea, Commissioner Spann, Commissioner Breitenfeld, Commissioner Christensen, Commissioner Lee, Chairman McQuead, and Vice-Chairman Berk.

**Commissioners absent:** None.

**Staff present:** Rozanne Cherry, Principal Planner; Paul Bingham, Assistant Planner; and Ty Paulson, Minutes Clerk.

**D. Welcome Newest Commissioner, Ashley Christensen.**

The commissioners introduced themselves to each other.

**E. MINUTES:**

Moved by Commissioner Spann, seconded by Vice-chairman Berk, to approve the minutes of the February 1, 2011 meeting. Motion carried unanimously.

**F. ORAL COMMUNICATIONS:**

Mr. Bingham referenced Item H3 and noted that he had provided the latest updated information along with some information on training opportunities. He also asked the Commission to fill out their contact information and provide it to staff.

**G. PUBLIC HEARINGS – None.**

**H. CURRENT BUSINESS:**

1. Selection of Commissioners to subcommittees – Deferred to Subcommittee Updates
2. North County cities with HPCs

Mr. Bingham referenced the report and noted that it was going to be difficult to have each commissioner trained given the current budget. Discussion ensued regarding potential training venues.

3 Mills Act discussion items:

a. List of next Mills Act visits to perform

Mr. Bingham referenced the information in the staff report and made special reference to the Mills Act Monitoring list and requested input from the Commission.

Commissioner Rea suggested visiting the residences listed as Nos. 19 and 76.

Mr. Bingham noted he had received a code enforcement call on No. 73. He also noted that staff typically did not receive owner information for approximately six months after the new owners had taken possession.

Vice-chairman Berk requested help regarding setting a schedule to visit the residences. Commissioner Breitenfeld noted she would help set up the schedule.

b. HPC Chairman's letter formally requesting a Mills Act visit

Mr. Bingham referenced the draft Mills Act monitoring letter and asked the Commission to review it and provide input to staff.

Chairman McQuead asked if the City Attorney's Office had reviewed the letter. Mr. Bingham replied in the negative.

Commissioner Rea suggested having some printed informational material that could be provided to the property owners.

Vice-chairman Berk and Chairman McQuead felt the draft letter was appropriate.

c. Mills Act visit "checklist" – discussion between Commission and staff

Mr. Bingham noted that the actual check list was the list of improvements outlined in the contract. He also stated that each house should be reviewed on a case by case basis.

d. Discussion of Assemblyman Hueso's Bill AB 654 – Commissioner Rea's report

Commissioner Rea provided the update.

Vice-chairman Berk noted that the subject Bill required the owner to pay a fee for entering into the contract, noting that the City did not charge for Mills Act processing

because it was viewed as a benefit to the Community. She noted that the County was charging for this service as well.

Mr. Bingham noted that the City Council had waived all fees in the past. Mrs. Cherry noted that the Bill allowed flexibility to set the fees.

Commissioner Christensen noted that the City of San Diego had numerous fees associated with the contract, noting her view that this defeated the purpose of the Mills Act and its benefits to the community. Commissioner Rea and Vice-chairman Berk concurred.

Vice-chairman Berk noted concern that the Bill appeared to eliminate the Commission from conducting the monitoring.

Chairman McQuead felt the Bill needed to be amended to allow the Commission to conduct the monitoring and that there are no fees associated with processing the contract.

Mr. Bingham noted that the Bill was not finalized, noting that anyone could provide input.

Commissioner Christensen asked if the Mills Act contracts had to be submitted to the County. Mr. Bingham replied in the affirmative.

#### 4. Digitizing the City's 1990 and 2001 Historic Surveys

Mr. Bingham noted that the concept was to have volunteers conduct the scanning.

Vice-chairman Berk noted this would be a benefit to the Pioneer Room as well.

#### 5. Spring Workshop (April 14<sup>th</sup>) with representative from OHP

Commissioner Rea noted that Marie Nelson from the OHP would be speaking on Mills Act guidelines during the normal meeting of the Design Review Board.

Mrs. Cherry noted that this would be a joint meeting with the Design Review Board. She also stated that the workshop would count toward the training for CLG requirements.

Commissioner Lee asked if other jurisdictions could be invited. Mrs. Cherry replied in the affirmative.

Commissioner Rea suggested that Code Enforcement attend this meeting.

#### 6. Hosting a Regional Historic Workshop here.

Mrs. Cherry noted that staff would need Commissioners to take a lead on setting up the workshop with staff support.

Commissioner Christensen, Commissioner Rea, and Vice-chairman Berk volunteered to help on this project. The tentative date was scheduled for October.

7. CLG Mailing List discussion.

Vice-chairman Berk asked if staff sent the State's Historic Preservation information so we are put on the CLG Mailing list. Mr. Bingham noted that it was up to each person to be put on the mailing list.

8. National Alliance of Preservation Commissions website.

Vice-chairman Berk noted that the subject website was a great source of information. She suggested establishing an agenda item to consider contributing \$10 from each commissioner in order to receive a subscription.

Discussion ensued regarding participating in the CPF Webinars. The Commission concurred with staff looking into setting this up.

Commissioner Rea asked if the City could apply for the CLG grant. Mr. Bingham noted that the paperwork needed to be completed this month, noting this would be a good project for next year.

**I. Subcommittee Updates:**

Historic District - Breitenfeld, Rea – May 8<sup>th</sup> Home Tour and OEN funding of OHP travel discussed.

History Center – Lee. The Commission determined that only one Commissioner was needed for this position.

Commercial Historical Liaison - Spann

Design Review Board - Rea

Register/Survey – Berk. Commissioner Breitenfeld named to assist with Chairman McQuead as alternate.

Daley Ranch – Lee, McQuead

Mills Act Monitoring Committees – Berk & Breitenfeld, Rea & Spann (Breitenfeld overseeing appointments)

Historic Public Relations – Berk, Rea, and Christensen, with focus in upcoming months on Fall Workshop.

The Commission and staff provided updates to each other. It was suggested an Endangered Building/Vintage Sign category be added.

Discussion ensued regarding creating solar guidelines for historic properties. This was to be agendaized for the next meeting.

## **J. Nomination for Historic Awards Program**

Adaptive-Reuse Award  
Best Appearance Award  
Historic Research Award  
Historic Rehabilitation Award  
Historic Preservation Award  
Historic Restoration Award  
Historic Reconstruction Award  
Landscaping Award  
Mayor's Award  
Special Merit Award

Vice-chairman Berk nominated the property located at 221 West 7<sup>th</sup> Avenue for the Best Appearance or most improved award. She also nominated Keith Moore for the Historic Research award at 460 East 6<sup>th</sup> Avenue.

Commissioner Rea nominated the house at the southwest corner of Juniper and 6<sup>th</sup> Avenue second from the corner for the Restoration Award. Commissioner Rea noted she would provide the address to staff.

Commissioner Lee suggested nominating the property at Ivy and 5<sup>th</sup> for a Landscape Award. Commissioner Rea suggested waiting for a year on this property.

Commissioner Christensen asked if citizens ever nominated properties. Mr. Bingham replied in the negative. Commissioner Christensen felt it might be advantageous to allow citizens to nominate properties.

Commissioner Spann noted he would be providing an address for a landscape award to staff.

Commissioner Rea nominated a recent Girl Scout troop project for the Special Merit Award, and said she would provide details to Staff. She also suggested creating a category for historic signage. She then nominated the "Holiday Wine Center" sign on the NW corner of Mission Ave. and Escondido Blvd.

Commissioner Rea asked if a proclamation could be written up for Preservation month. Mrs. Cherry replied in the affirmative.

## **K. ORAL COMMUNICATIONS – None.**

## **L. COMMISSIONER COMMENTS:**

Commissioner Lee asked if staff was aware of City Council's view for preservation. Mrs. Cherry noted she was unaware of anything at this point.

Commissioner Rea shared a brochure from Bravo Escondido and a newsletter from the Old Escondido Neighborhood.

**M. WRITTEN COMMUNICATIONS:**

1. Updated HPC contact information
2. List of Mills Act properties to visit – Item H.3.a
3. DRAFT of HPC Chairman’s letters
4. Copy of Assemblyman Hueso’s Bill AB 654 – Item H.3.d
5. List of CLGs:
6. National Alliance of Preservation Commissions handout – Item H.8
7. Latest NPI professional seminars list for 2009
8. Flier about NPI Mid-20<sup>th</sup> –Century Buildings seminar to be held in San Francisco 4/11/12

**ADJOURNMENT:**

The meeting was adjourned at 5:09 pm. The next meeting was scheduled for a Special Workshop on April 14, 2011 at 9:30 a.m.

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Rozanne Cherry, Principal Planner

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Ty Paulson, Minutes Clerk