



Escondido Public Library Board of Trustees

AGENDA

Library Board of Trustees Meeting

Thursday, June 13, 2013

2:00 p.m.

Board Room

1. CALL TO ORDER.

- 2. WRITTEN/ORAL COMMUNICATIONS:** At this time, the public may comment on items not appearing on the agenda. State law prohibits the Board from discussing or taking action on such items, but the matter may be referred to the staff or scheduled on a subsequent agenda.

- 3. APPROVAL OF MINUTES FROM May 9, 2013 MEETING:** Attached.

4. BOARD ADMINISTRATIVE ANNOUNCEMENTS

- 5. PROJECT UPDATES:** None.

- 6. BOARD NEWS/ISSUES:** None.

- 7. REPORTS FROM AUXILIARY GROUPS:** The Friends of the Library continue to receive lots of used book donations. Given the Main Library's facility limitations, they are hard-pressed for space for intake, processing and storing inventory. This problem has been compounded with the leasing of the building they use for storage at 220 S. Broadway. Library Administrators are working with City officials to identify other facilities they can consider. The Friends of Literacy Services will host the *Annual Literacy Learner Recognition Awards Ceremony* at the Escondido Lexus Dealership on June 13 at 6:00 PM. Library Trustees have been invited to attend. The Pioneer Room Friends are working on the 2014 calendar and recently issued a new newsletter. The Escondido Library Foundation is planning a special dinner event for stakeholders and prospective members. They hope to host the event in late summer/early fall.

8. SIGNIFICANT UPCOMING EVENTS

Date & Time	Location	Event
June 17 - August 3	Main Library	<i>Reading is Sooo Delicious! – Summer Reading Clubs for Children, Teens & Adults Begin</i>
June 18 1:30 PM	Mathes Center Community Room	<i>Library Expansion Project Task Force Meeting #2</i>
July 1 – July 31	Main Library	<i>Library Food for Fines & Food Drive</i>
July 4th	All City Facilities	<i>All Library Facilities Closed for the Independence Day Holiday</i>
July 23 1:30 PM	Mathes Center Community Room	<i>Library Expansion Project Task Force Meeting #3</i>
July 23 6:00 PM	Main Library – Turrentine Room	<i>Library Expansion Project Community Meeting #2</i>
July 24 6:00 PM	Escondido Police & Fire Headquarters	<i>Library Expansion Project Community Meeting #2</i>



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2:00 p.m.

Board Room

9. CURRENT BUSINESS

- a. 2013 Summer Reading Club Overview
- b. Library Expansion Project Update

10. CITY STAFF COMMUNICATIONS

- a. Director of Library & Community Services
- a. Deputy City Librarian

11. CUSTOMER SERVICE COMMENTS: To be distributed at the meeting.

12. ADJOURN UNTIL July 11, 2013

13. UPCOMING MEETING SCHEDULE. Regular meetings are the 2nd Thursday of each month at 2 p.m.

<i>Day</i>	<i>Date</i>	<i>Time</i>	<i>Location</i>
Thursday	July 11, 2013	2:00 p.m.	Library Board Room
Thursday	Aug. 08, 2013	2:00 p.m.	Library Board Room
Thursday	Sept. 12, 2013	2:00 p.m.	Library Board Room
Thursday	Oct. 10, 2013	2:00 p.m.	Library Board Room

TO ADDRESS THE BOARD: The public may address the Library Board of Trustees on any agenda item. Please complete a Speaker's form and give it to the Library Division Coordinator. Comments are generally limited to 3 minutes. If you wish to speak concerning an item *not* on the agenda, you may do so under "Oral Communications." Please complete a Speaker's form as noted above.

Handouts for the Library Board should be given to the Library Division Coordinator. To address the Board, STATE YOUR NAME FOR THE RECORD.

Please turn off all cell phones while the meeting is in session.

Escondido Public Library Board of Trustees
MINUTES
Thursday, May 9, 2013, 2:00 p.m.
Library Board Room

CALL TO ORDER: Gary Knight called the meeting to order at 2:05 pm.

Members Present: Gary Knight, Virginia Loh-Hagan, Elmer Cameron, Kathy Eisler, Mirek Gorny

Members Absent: None

Staff Present: Loretta McKinney, Director of Library and Community Services, Cynthia Smith, Deputy City Librarian, Janet Rulien, Board Secretary

Other Attendees: Patricia Mues, Mel Takahara, Dolly McQuiston, Tyler Felan, Janelle Voelker, Mary Jo Poole

WRITTEN/ORAL COMMUNICATIONS: Pat Mues informed the Board that the Charter High School is being considered as a tenant moving into the EVCC.

APPROVAL OF MINUTES: Two changes were made to the minutes of April 11, 2013, to wit:

- Project Updates: Kathy Eisler requested removal of the words "*the northwest section of*" from the last sentence of that section as inaccurate. The new sentence reads "Eisler suggested an additional community meeting should be conducted in Escondido."
- Change of Board Meeting Date: Loh-Hagan requested the removal of the sentence "Loh-Hagan and Knight both have trouble getting here at 2:00 p.m." as inaccurate.

MSC Cameron/Loh-Hagan to approve the minutes of April 11, 2013, as amended, Vote 5/0.

BOARD ADMINISTRATIVE ANNOUNCEMENTS: None.

BOARD ISSUES/NEWS: None.

REPORTS FROM AUXILIARY GROUPS: The Board discussed several items.

SIGNIFICANT UPCOMING EVENTS: The Trustees went over this listing, and noted that many AMGEN events will be in downtown Escondido on Sunday, May 12th.

CURRENT BUSINESS:

Presentation by CSUSM on Impact of EVB Closure: Two CSUSM undergraduate sociology students showed a brief Power Point presentation they prepared for Escondido's Future group and explained their study parameters. The Board and community members discussed this report and gave their impressions and suggestions.

Library Expansion Project Update: Smith reported on the status of this project and the events on April 30 and May 1st. We will be reporting back to the entire task force in mid-June. Eisler reported on the task force meeting and said it was very valuable. She also noted that the architects were excellent. Smith talked about the makeup of the different committees. McKinney noted that library administration and Group4 will set up dates for various committees and this information will go out in the near future. We are looking for volunteers to work the Street Faire on May 19th to spread the word and get more surveys. A member of Group4 will also be in attendance.

Library Trust Fund Report: McKinney went over our expenditure report. The Board asked questions and a full discussion was held. The Board appreciated the information and said they had a much better understanding of the funds.

Library Board of Trustees Memberships: The Board asked that the following memberships be paid from the Library Trust Fund Special Projects:

Loh-Hagan ALA, CPLA, PLA & CLA; Knight ALA; Eisler and Gorny want to join CLA; CPLA (formerly CALTAC) for entire Board.

CITY STAFF COMMUNICATIONS

Deputy City Librarian: Smith reported that the Integrated Library System Request for Proposals is going out on Monday, May 15, 2013. We will receive responses from the vendors by July, 2013. Repair of the flat areas of the roof will be started on Wednesday, May 15, 2013. California Library Association's conference will be in Long Beach this year and take place November 3-5, 2013.

Adjourned: 3:45 p.m.

Respectfully submitted,

Virginia Loh-Hagan/jr
Board Secretary

2013 Summer Reading Club Overview

Recommendation:

Receive information on annual summer reading program plans.

Background:

Escondido Public Library's annual summer reading program will run from June 17 – August 3, 2013. This year's summer reading theme is *"Reading is Soooo Delicious!"* a nationally coordinated theme produced by iREAD. The theme has been widely adopted throughout the Serra Library System, California and many other states.

Summer Reading Clubs promote the joy of reading and play an important role in boosting academic success for children and teens. The benefits of summer reading are clear: summer readers do not experience reading achievement loss, and struggling readers boost their confidence level when they read for their own interest and enjoyment.

We promote reading as a family activity and aim to create and encourage avid readers at all ages. *Reading is Soooo Delicious* will offer more than 3 dozen programs over a 7 week period that are targeted for babies, children, teens and adults.

Our Summer Reading Clubs are sponsored by the Friends of the Library and their generous support provides reading incentives (books for kids), materials, supplies and performances. A full listing of programs is on the Library website and print calendar. To encourage elementary age student participation, Summer Reading Club flyers will be distributed to all EUSD children before the end of the semester.

Like many libraries in California, Escondido Public Library will also tie the theme in with a community partnership. We will be running *Food for Fines* during the month of July, and also a food collection drive with proceeds to benefit Interfaith Services. Patrons can bring in food to clear fines and/or donate to help those in need.

In addition to Summer Reading Clubs run by the Adult and Youth Services divisions, Literacy Services will also offer a *Summer Series* for participants enrolled in their program. The Literacy Summer Series bridges participation for families between the academic year and encourages on-going participation in Literacy programs.

Summer is a very busy time for the Library. Our staff members have been planning for Summer Reading Clubs since the first of the year. This year should prove to be a banner year. We will take lots of pictures and report on participation levels in late August.

**LIBRARY BOARD OF TRUSTEES MEETING
Library Expansion Project Update**

Agenda Item No. 9b

Recommendation:

Receive an update on current activities and events related to the Library Expansion Project.

Background:

Activities for the Library Expansion Project leading to a conceptual design for a new wing and reorganization of the existing building are continuing. The following information provides an update on recent activities and events as well as the planned schedule:

- Community members continued to share their vision for the Library's future by completing a survey (available in English and Spanish; print or online). More than 400 responses have been entered. Group 4 is tabulating the findings.
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- Group 4 architects and consultants met with Library staff on May 15th to provide information on the project and solicit their participation. Group 4 prepared an online survey for staff to take. The survey was available to staff through June 10, 2013.
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- Group 4 scheduled Task Force meetings
 - June 18 - Review input from initial survey results and community and staff input.
 - July 23 – Consider design elements and discuss preliminary design values.
 - September 10 – Conceptual design preview.
- Group 4 will meet with City Engineering and Planning officials to address initial CEQA and design review requirements on July 23.
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- Group 4 will touch base with City Council on July 23rd to keep them apprized and make sure the project is on course.
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- Group 4 will conduct the next set of Community Meetings on July 23rd at the Escondido Public Library Turrentine Room and on July 24th at the Escondido Police and Fire Department Headquarters. The meetings will update citizens on initial community input and conceptual design values.
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- Group 4 presentation to City Council on October 16, 2013. Library Board of Trustees and Task Force members are requested to attend the presentation.