



## ESCONDIDO PUBLIC LIBRARY BOARD OF TRUSTEES

### AGENDA

Thursday, December 13, 2012

2:00 p.m.

Board Room

#### 1. CALL TO ORDER

2. **WRITTEN / ORAL COMMUNICATIONS.** At this time the public may comment on items not appearing on the agenda. State law prohibits the Board from discussing or taking action on such items, but the matter may be referred to the staff or scheduled on a subsequent agenda.

3. **APPROVAL OF MINUTES FROM PREVIOUS MEETING.** *Attached.*

#### 4. BOARD ADMINISTRATIVE ANNOUNCEMENTS.

5. **PROJECT UPDATES.** *Roofing Project ; Libraries of the Future: Mission Possible*

#### 6. BOARD NEWS/ISSUES

#### 7. REPORTS FROM AUXILIARY GROUPS

- a. Serra Library System Advisory Board – The Serra Administrative and Advisory Boards met November 28, 2012. Heather Pizzuto from Carlsbad is the new Serra Administrative Chair who presided over the meeting. A contract with the Southern California Library Cooperative (SCLC) to take some duties formerly performed by Serra Cooperative staff was approved and sent to SCLC. As mentioned previously, SCLC is a consortium of 48 independent cities, county and special district public libraries located in Los Angeles, Orange, and Ventura counties which have agreed to cooperate in providing library service to the residents of all participating jurisdictions. SCLC provides member libraries a resource-sharing network and a means for enhancing the level and diversity of resources available to library users, while reducing duplication of effort. Cynthia Smith, as Acting City Librarian, will be attending future Serra meetings.
- b. Friends of the Escondido Public Library – The Friends are in the middle of their holiday book sale in the Bookstore. As usual, they are doing a brisk business. The Friends are preparing for their huge 50% sale scheduled for Saturday, January 19, 2013, in the Turrentine Room and in the Bookstore. Cathy Tylka, has started her new volunteer duties as Shop Manager.
- a. Pioneer Room Friends – Brian Tucker, a local business owner, has been elected to the Board and will take his seat in January 2013. He is filling the vacancy left by MaRaya Schrokosch. The Friends invite everyone to see the LibraryYOU video of Lucy Berk who explains how to research the history of one's home.
- b. Escondido Library Foundation – Trustee Eisler, liaison to the ELF Board, attended the November 28, 2012 meeting. Her report will be given at the Trustee meeting. The Foundation sent out their annual gift-giving appeal letter (dated November 30) to their list of donors and through the library e-newsletter. Foundation member Quon went on tour to Northern California with Deputy City Librarian Smith at the invitation of Group4 (architect). Quon reported her trip with the same PowerPoint presentation created and given by Deputy Smith (to the Trustees in November).
- c. Friends of Library Literacy Services - The Friends are continuing to work on scheduled March 9, 2013 Scrabblethon at Emmanuel Faith Church. The Friends will be submitting a grant through the Scripps Howard Foundation December 31, 2012. They are requesting five Chromebook computers for the literacy program. Board members and literacy staff will be hosting an Open House December 13, 2012 from 3:00-5:00pm. Literacy services will be highlighted. (See upcoming events)

**8. SIGNIFICANT UPCOMING EVENTS**

<i><b>Date &amp; Time</b></i>	<i><b>Location</b></i>	<i><b>Event</b></i>
Mon., Nov. 19-Sat. - Dec. 22	Library	Food for Fines
Wed., Dec. 12 at Noon	Turrentine Room	Library Holiday Party
Thurs., Dec. 13 <sup>th</sup> at 3:00	Turrentine Room	Literacy Open House
Wed., Dec. 19 <sup>th</sup> at Noon	Council Chambers	Consent Calendar Items
Thurs. Dec., 20 at Noon	Turrentine Room	Library Retirement Party
Mon & Tues Dec. 24 & 25	Library Closed	Christmas Holiday
Mon Dec. 31 at 3:00	Library Closed	New Year's Eve
Tues., Jan. 1	Library Closed	New Year's Day

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**9. CURRENT BUSINESS**

- a. Helene Idels, Archivist, Escondido Public Library Pioneer Room
- b. Escondido Public Library Priorities Reviewed/In the News

**10. CITY STAFF COMMUNICATIONS**

- a. Community Services Director
- b. City Librarian
- c. Deputy City Librarian

**11. CUSTOMER SERVICE COMMENTS :** *To be distributed at the meeting*

**12. ADJOURN UNTIL January 10, 2013**

**13. UPCOMING MEETING SCHEDULE.** Regular meetings are the 2nd Thursday of each month at 2 p.m.

Library Board of Trustees  
Meeting Agenda  
December 13, 2012

<i>Day</i>	<i>Date</i>	<i>Time</i>	<i>Location</i>
Thursday	January 10, 2013	2:00 p.m.	Library Board Room
Thursday	February 14, 2013	2:00 p.m.	Library Board Room
Thursday	March 14, 2013	2:00 p.m.	Library Board Room

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**TO ADDRESS THE BOARD:** The public may address the Library Board of Trustees on any agenda item. Please complete a Speaker's form and give it to the Division Coordinator. Comments are generally limited to 3 minutes. If you wish to speak concerning an item *not* on the agenda, you may do so under "Oral Communications." Please complete a Speaker's form as noted above.

Handouts for the Library Board should be given to the Division Coordinator. To address the Board, STATE YOUR NAME FOR THE RECORD. **Please turn off all cell phones and pagers while the meeting is in session.**