



ESCONDIDO PUBLIC LIBRARY BOARD OF TRUSTEES

AGENDA

Thursday, November 8, 2012

2:00 p.m.

Board Room

1. CALL TO ORDER

2. **WRITTEN / ORAL COMMUNICATIONS.** At this time the public may comment on items not appearing on the agenda. State law prohibits the Board from discussing or taking action on such items, but the matter may be referred to the staff or scheduled on a subsequent agenda.

3. **APPROVAL OF MINUTES FROM PREVIOUS MEETING.** *Attached.*

4. **BOARD ADMINISTRATIVE ANNOUNCEMENTS.** *Letter to President Knight from Mayor Abed*

5. PROJECT UPDATES

6. BOARD NEWS/ISSUES

7. REPORTS FROM AUXILIARY GROUPS

- a. Serra Library System Advisory Board – The Serra Administrative and Advisory Boards are preparing a contract with the Southern California Library Cooperative (SCLC) to take some duties formerly performed by Serra Cooperative staff. SCLC is a consortium of 48 independent cities, county and special district public libraries located in Los Angeles, Orange, and Ventura counties which have agreed to cooperate in providing library service to the residents of all participating jurisdictions. SCLC provides member libraries a resource-sharing network and a means for enhancing the level and diversity of resources available to library users, while reducing duplication of effort. Vera Skop emailed that her last day as Serra Director was October 26, 2012. The next Serra meeting will be November 28, 2012. Diane Bednarski, SDPL has resigned from the committee as Chair to take her former position in Santa Monica. Heather Pizzuto, Carlsbad, was named new Chair.
- a. Friends of the Escondido Public Library – The Friends were notified that they will have the use of the office suite in the 220 S. Broadway building for book storage. They had been using 240 S. Broadway (the Woman's Club/church) for book storage but the building has since been leased. The anticipated date for the move may be by December 31st.
- b. Pioneer Room Friends – The Friends cancelled their October 16 annual meeting with guest speaker Ted Kleiter due to the Presidential debates and the fear that they may not get as many attendees that evening. The Friends rescheduled their annual meeting for Monday, November 19, 2012 at 6:00 pm. Their guest speaker will not be available on that date. The Friends will be brainstorming ideas on how to best use the next \$11,000 from the Stockslager bequest to be finalized at their January 2013 workshop.
- c. Escondido Library Foundation – Trustee Eisler, liaison to the E.L.F. Board, attended the October 17, 2012 meeting. Her report will be given at the Trustee meeting. City Librarian Greenberg also attended and reported on her upcoming retirement at the end of this year. Greenberg also informed the Foundation about the invitation to the Group4 (architect) tour in Northern California. Foundation member Quon was approved to go on the tour November 2nd along with City Librarian Smith. See 9d for Smith's report to the Trustees.
- d. Friends of Library Literacy Services- the Friends met at their regularly scheduled meeting on Wednesday, October 17, 2012. The date for Scrabblethon 2013 will be March 9, 2013 at Emmanuel Faith Church. They are also working on donor/sponsors for Scrabblethon and other events sponsored by the Friends. Members have been encouraged to begin recruiting for one to three additional positions on the Literacy Board. Literacy staff will show their new Chromebooks (and how they will be used with tutors and learners) to the Friends of Literacy at the next (November 14, 2012) meeting.

8. SIGNIFICANT UPCOMING EVENTS

<i>Date & Time</i>	<i>Location</i>	<i>Event</i>
Tues. Nov 6@ 6:00 pm	Turrentine Room	Internet Safety w/Detective Damien Jackson, EPD
Sat. Nov 10@ 3:00 pm	Turrentine Room	2 nd Sat. Concerts Presents the Neave Trio
Sat. Nov. 10-30	Esco Municipal Gallery	Wounded Hearts Reception and Art Exhibit
Mon. Nov 12	Library Closed	Veteran's Day
Tues. Nov 13@6pm	Turrentine Room	Wounded Hearts: A Journey Through Grief: Dr. C. Moss
Mon. Nov 19-Sat. Dec 22	Library	
Thurs & Fri, Nov 22 and 23	Library Closed	Thanksgiving Holiday

9. CURRENT BUSINESS

- a. **Community Services and Library Infrastructure Update** – Clay Phillips, City Manager
- b. **Customer Experience for Strategic Planning** – Emiko Kauz, Senior Customer Services Manager
- c. **Trust Fund Report** – Total reported funds as of September 30, 2012
- d. **Group4 Library Tour Report** – Cindy Smith, Deputy City Librarian

10. CITY STAFF COMMUNICATIONS

- a. Community Services Director
- b. City Librarian
- c. Deputy City Librarian

11. CUSTOMER SERVICE COMMENTS : *To be distributed at the meeting*

12. ADJOURN UNTIL December 12, 2012

13. UPCOMING MEETING SCHEDULE. Regular meetings are the 2nd Thursday of each month at 2 p.m.

<i>Day</i>	<i>Date</i>	<i>Time</i>	<i>Location</i>
Thursday	December 12, 2012	2:00 p.m.	Library Board Room
Thursday	January 10, 2013	2:00 p.m.	Library Board Room
Thursday	February 14, 2013	2:00 p.m.	Library Board Room

Library Board of Trustees
Meeting Agenda
November 8, 2012

TO ADDRESS THE BOARD: The public may address the Library Board of Trustees on any agenda item. Please complete a Speaker's form and give it to the Division Coordinator. Comments are generally limited to 3 minutes. If you wish to speak concerning an item *not* on the agenda, you may do so under "Oral Communications." Please complete a Speaker's form as noted above.

Handouts for the Library Board should be given to the Division Coordinator. To address the Board, STATE YOUR NAME FOR THE RECORD. **Please turn off all cell phones and pagers while the meeting is in session.**