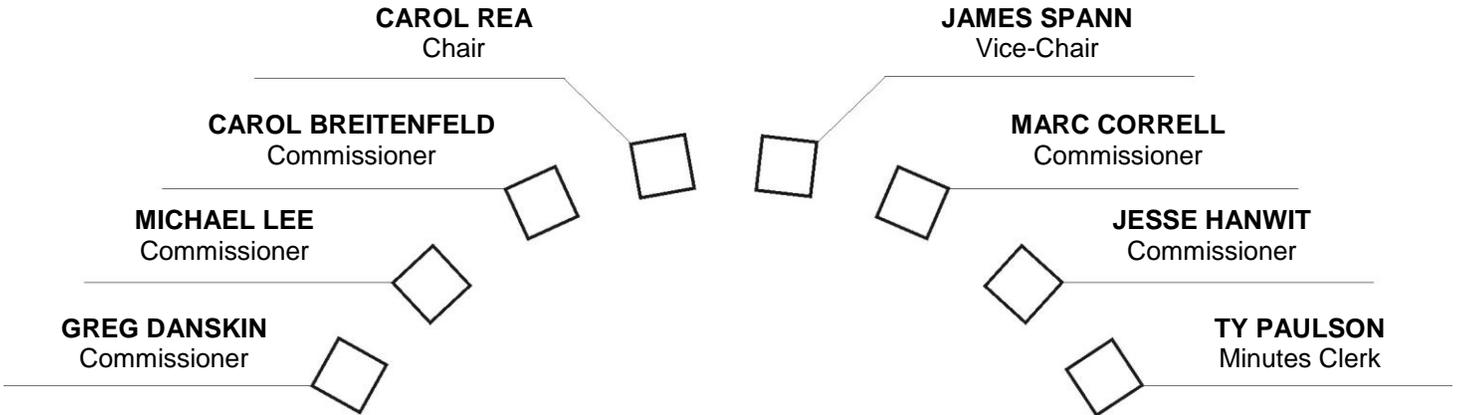


# CITY OF ESCONDIDO

## Historic Preservation Commission and Staff Seating



### SPECIAL MEETING AGENDA

#### HISTORIC PRESERVATION COMMISSION

201 N. Broadway

Planning Conference Room (for Webinar) then adjourn to Mitchell Room (for Business)

12:00 p.m.

March 8, 2017

- A. CPF WEBINAR ON PRESERVING COMMUNITY CHARACTER (12:00 p.m. to 1:30 p.m.)
- B. ADJOURN TO MITCHELL ROOM (1:30 p.m.)
- C. CALL TO ORDER (approximately 1:45 p.m.)
- D. FLAG SALUTE
- E. ROLL CALL
- F. REVIEW OF MINUTES: [January 19, 2017](#)

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The Brown Act provides an opportunity for members of the public to directly address the Commission on any item of interest to the public, before or during the Commission's consideration of the item. If you wish to speak regarding an agenda item, please fill out a speaker's slip and give it to the minutes clerk who will forward it to the Chairman.

**Electronic Media:** Electronic media which members of the public wish to be used during any public comment period should be submitted to the Planning Division at least 24 hours prior to the meeting at which it is to be shown.

The electronic media will be subject to a virus scan and must be compatible with the City's existing system. The media must be labeled with the name of the speaker, the comment period during which the media is to be played and contact information for the person presenting the media.

The time necessary to present any electronic media is considered part of the maximum time limit provided to speakers. City staff will queue the electronic information when the public member is called upon to speak. Materials shown to the Commission during the meeting are part of the public record and may be retained by the City.

The City of Escondido is not responsible for the content of any material presented, and the presentation and content of electronic media shall be subject to the same responsibilities regarding decorum and presentation as are applicable to live presentations.

If you wish to speak concerning an item not on the agenda, you may do so under "Oral Communications" which is listed at the beginning and end of the agenda. All persons addressing the Historic Preservation Commission are asked to state their names for the public record.

**Availability of supplemental materials after agenda posting:** Any supplemental writings or documents provided to the Historic Preservation Commission regarding any item on this agenda will be made available for public inspection in the Planning Division located at 201 N. Broadway during normal business hours, or in the Council Chambers while the meeting is in session.

The City of Escondido recognizes its obligation to provide equal access to public services to individuals with disabilities. Please contact the A.D.A. Coordinator, (760) 839-4643, with any requests for reasonable accommodation, at least 24 hours prior to the meeting.

**G. WRITTEN COMMUNICATION:**

"Under State law, all items under Written Communications can have no action and will be referred to the staff for administrative action or scheduled on a subsequent agenda."

**H. ORAL COMMUNICATION:**

"Under State law, all items under Oral Communications can have no action and will be referred to the staff for administrative action or scheduled on a subsequent agenda." This is the opportunity for members of the public to address the Commission on any item of business within the jurisdiction of the Commission. Align

**I. PUBLIC HEARINGS: None**

**J. CURRENT BUSINESS:**

1. DESIGN REVIEW – case no. ADM17-0035

REQUEST: To build a new garage off the alley behind an existing historic house

ZONING/LOCATION: R-1-6/ 231 East 5<sup>th</sup> Avenue (in the OEN)

APPLICANT: Mike Krogh

STAFF: Paul

STAFF RECOMMENDATION: Conditional Approval

2. REPORT ON CITY'S EFFORTS TO ALIGN ITS ORDINANCE WITH STATE'S ACCESSORY DWELLING UNIT LEGISLATION (SB 1069)

REQUESTED BY: Assistant Planning Director Mike Strong

3. DISCUSS TODAY'S CPF WEBINAR ON PRESERVING COMMUNITY CHARACTER

REQUESTED BY: Staff

4. DISCUSS HISTORIC PRESERVATION AWARDS TO BE PRESENTED MAY 10, 2017

REQUESTED BY: Staff

RECOMMENDATION: Discuss ideas for honoring the 25<sup>th</sup> anniversary of the Old Escondido historic district and the 20<sup>th</sup> anniversary of the Mother's Day home tour.

5. AD HOC WORK GROUP REPORT ON MILLS ACT PROPERTIES (Breitenfeld, Rea, Spann)

REQUESTED BY: Commission

6. AD HOC WORK GROUP REPORT ON UPDATING THE CITY'S HISTORIC GUIDELINES (Rea, Danskin, Hanwit)

REQUEST: Staff

**Note:** Current Business items are those that under state law and local ordinances do not require either public notice or public hearings. Public comments may be limited to a maximum time of three minutes per person.

**K. ORAL COMMUNICATION:**

"Under State law, all items under Oral Communication can have no action, and will be referred to the staff for administrative action or scheduled on a subsequent agenda." This is the opportunity for members of the public to address the commission on any item of business within the jurisdiction of the Commission.

**L. COMMISSIONER COMMENTS**

**M. ADJOURNMENT TO NEXT REGULARLY SCHEDULED HPC MEETING DATE MAY 18, 2017**

**CITY OF ESCONDIDO**

**MINUTES OF REGULAR MEETING OF THE  
ESCONDIDO HISTORIC PRESERVATION COMMISSION**

**January 19, 2017**

The regular meeting of the Historic Preservation Commission was called to order at 3:01 p.m. by Chair Rea in Mitchell Room, 201 North Broadway, Escondido, California.

**Commissioners present:** Chair Rea, Vice-chair Spann, Commissioner Hanwit, Commissioner Correll, Commissioner Breitenfeld, Commissioner Danskin (Arrived at 3:48 p.m.), and Commissioner Lee.

**Commissioners absent:** None.

**Staff present:** Rozanne Cherry, Principal Planner; Adam Finestone, Principal Planner, Paul Bingham, Assistant Planner II, and Ty Paulson, Minutes Clerk.

**MINUTES:**

Moved by Vice-chair Spann, seconded by Commissioner Correll, to approve the minutes of the December 6, 2016 meeting. Motion carried unanimously. (Commissioner Danskin was absent from the vote)

**SELECTION OF CHAIR AND VICE-CHAIR**

Commissioner Hanwit nominated Chair Rea for Chair. Commissioner Correll seconded the nomination. Hearing no other nominations, the Commission unanimously elected Chair Rea to Chair.

Commissioner Brietenfeld nominated Vice-chair Spann for Vice-chair. Commissioner Lee seconded the nomination. Hearing no other nominations, the Commission unanimously elected Vice-chair Spann to Vice-chair.

**WRITTEN COMMUNICATIONS:** Received.

**ORAL COMMUNICATIONS:** None.

**PUBLIC HEARINGS:** None.

## **CURRENT BUSINESS:**

### **1. DESIGN REVIEW - Case No. ADM 17-0005:**

REQUEST: Proposed addition to Local Register Mediterranean Revival Residence in the OEN

Location: 534 East 9<sup>th</sup> Avenue.

Paul Bingham, Assistant Planner II, provided a brief overview of the property and noted that the request was to construct an addition that included two bedrooms and a garage with an office in the rear of the property. He noted that the addition met the setback requirements and would match the exiting architecture and colors. Staff recommended approval.

Discussion ensued regarding the location for the new bedrooms and existing hallway.

**John Korelich, Architect**, provided clarification.

Vice-chair Spann asked what the conditions of approval were. Mr. Bingham noted that staff was recommending approval of the project as proposed.

Commissioner Lee stated he was in favor of the project.

#### **ACTION:**

Moved by Commissioner Correll, seconded by Commissioner Lee, to approve staff's recommendation. Motion carried unanimously. (Commissioner Danskin was absent from the vote)

### **2. REVIEW OF DRAFT CLG ANNUAL REPORT 2015-2016**

Rozanne Cherry, Principal Planner, provided an overview of the Draft GLG report and requested input.

Chair Rea referenced Item C, on Page 16 of the report and suggested adding the following sentence to the end of the last paragraph "and is posted online for public access."

Commissioner Hanwit and Chair Rea suggested adding the Mills Act Process training to the report which they had both attended.

Chair Rea suggested adding the Annual Escondido History Center Adobe Home Tour held in March under Item IV, Paragraph A (Public Education).

Discussion ensued regarding using the Mills Act visits and Tree Removal as part of Public Education

Chair Rea questioned whether the State had training available on design review responsibilities for historic preservation commissioners. Mr. Bingham noted staff would look into this.

Mrs. Cherry thanked the Commission for the increase in training hours.

### **3. REVIEW OF DRAFT GOALS FOR 2017**

Rozanne Cherry, Principal Planner, referenced the Draft Goals for 2017 and requested input.

Chair Rea referenced Item 1 and noted they had not met with anyone from the Pioneer Room but planned on meeting with them as well as noting they were working closely with the History Center.

Discussion ensued regarding the number of Mills Act properties visited in 2016.

Mr. Bingham offered to provide a total for 2016. He stated that 12 Mills Act letters had already been sent this year, noting that 10 would be a first time visit (Many with new owners) and two were second letters. Chair Rea noted she had received two phone calls. She suggested creating an online Mills Act visit database that could track the properties visited. She offered to put together a Google Doc and that she would then send the link to staff.

Discussion ensued regarding conducting drive/walk-by visits for Mills Act properties whose owners were unresponsive to letters sent. After the drive/walk-by, the commissioners would immediately let staff know of any issues.

Mrs. Cherry asked if Goal No. 2 was an accurate breakdown. Chair Rea replied in the affirmative. She also felt it would be beneficial to do a workshop for City Council on design guidelines for historic properties.

Mrs. Cherry referenced Goals No. 5 and 6 and requested input.

Commissioner Hanwit felt the goal to conduct a survey should be put off given the intensive amount of work and decisions involved.

Discussion ensued regarding holding a workshop to view the CA Historic Resources Information System (CHRIS). Chairman Rea, Commissioner Hanwit, and Commissioner Brietenfeld expressed a desire to view CHRIS.

The consensus of the Commission was to rearrange the priorities under Goal No. 5 as follows: 1) Goal (b) moved to Goal (c) position; 2) Remove Goal (e) and (f); and retain Goal (d).

Commissioner Danskin entered the meeting at this time, 3:48 p.m. The consensus of the Commission was to eliminate Goal No. 6.

#### **4. REVIEW OF UPCOMING TRAINING OPPORTUNITIES**

Rozanne Cherry, Principal Planner, referenced four potential webinars the Commission could review and requested input.

Chair Rea expressed interest in the “Updating and Managing Resource Surveys” webinar.

Commissioner Danskin expressed his enthusiasm with App for GeoMashups, and Digital Storytelling, Resource Surveys.

The consensus of the Commission was for staff to arrange viewing of CHRIS for the first quarter and then viewing GeoMashups, Digital Storytelling, Resources Surveys in the following quarter.

#### **5. DISCUSSION OF HISTORIC PRESERVATION AWARDS**

Paul Bingham, Assistant Planner II, asked if the Commission wanted to go with a theme or category for this year’s Historic Preservation Award presentations.

Discussion ensued regarding gearing the awards program towards adaptive reuse properties. Properties discussed included the old Penny’s building at 200 West Grand Avenue, the old Calavo packing house on Don Lee Place, EDI at 1044 West Washington, and Pilgrim’s Hall on 3<sup>rd</sup> Avenue and Maple Street.

The consensus of the Commission was to provide staff nominations of potential properties within the next two weeks.

Commissioners Danskin and Lee suggested keeping the awards open to other categories as well.

Chair Rea asked that the award presentations be scheduled before May 14<sup>th</sup> if possible, but not on the same day as the annual water poster awards. She also stated that 2017 marks the 20<sup>th</sup> anniversary of the City's Mother's Day Tour as well as the 25<sup>th</sup> anniversary of City Council's creation of the Old Escondido Neighborhood historic district.

**6. AD HOC WORK GROUP REPORT ON MILLS ACT PROPERTIES**

Chair Rea noted that the work group would be visiting two properties.

Mr. Bingham noted that Code Enforcement had the ability to access Fast Web, which provides very current change of ownership information. He noted that several of the twelve Mills Act property owners receiving letters this month had thus been identified as new property owners.

**7. AD HOC WORK GROUP REPORT ON UPDATING THE CITY'S HISTORIC GUIDELINES**

Chair Rea noted that the group would have more information in March.

**8. DISCUSS AD HOC WORK GROUP TO DEVELOP PARAMETERS FOR UPDATING THE HISTORIC RESOURCES SURVEY AND RESEARCH FUNDING/GRANT OPPORTUNITIES**

The consensus was to watch the CHRIS webinar and then decide.

**ORAL COMMUNICATIONS** - None.

**COMMISSIONER COMMENTS:**

Chair Rea noted that the OEN and History Center partnered on a walking tour App. called "Tour Escondido". She then provided a brief overview of the App. Discussion ensued regarding adding this to next year's CLG Report as well as adding a link to the App on the Historic Preservation webpage.

Chair Rea provided an overview of the upcoming annual 20<sup>th</sup> Mother's Day tour.

**ADJOURNMENT:**

The meeting was adjourned at 4:28 pm. The next regular meeting was scheduled for March 16, 2017 at 3:00 p.m.

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Rozanne Cherry, Principal Planner

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Ty Paulson, Minutes Clerk

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