

ESG Requests for Clarification

Questions and requests for clarification related to definition or interpretation of the ESG and/or CDBG RFP shall be submitted in writing prior to 4:00 p.m. on **April 9, 2018**. Questions MUST be submitted in writing via e-mail to Nancy Melander at nmelander@escondido.org. No questions will be accepted via telephone and oral explanations or instructions shall not be considered binding on behalf of the City.

Responses to questions will be posted on the City website <https://www.escondido.org/neighborhood-services.aspx> and **available for viewing on April 11, 2018**. If you have any other concerns or comments regarding this solicitation, please contact nmelander@escondido.org, Management Analyst via e-mail at the address listed above.

1. Are all of proposed ESG Eligible activities limited to only residents whose incomes are at or below 30% of the AMI?
 - In Section Three, A. Affordability outlines the income eligibility levels for Extremely Low Income, Very Low Income, Low Income, Median Income
 - In Section Four, the Threshold Criteria's first bullet states "Serves residents whose income are at or below 30% of the AMI"
 - In Section Six of the NOFA Application, TARGETING, there is a request to list the #s served for each AMI category.
 - We are aware that Homeless Prevention requires the 30% AMI but the other activities do not according to Federal ESG guidelines.
 - We are aware that there are income guidelines for RRH at the annual evaluation but not for initial assistance

Please provide targeting information for each AMI category for all activities. There will be a preference for lowest incomes served, however:

For **Rapid Re-Housing**, an income assessment is not required at initial evaluation.

However, at annual re-evaluation, income must be LESS THAN OR EQUAL TO 30% AMI.

For **Homelessness Prevention** assistance, households must have an income BELOW 30% AMI at initial evaluation, and have no other housing options, financial resources, or support networks. At re-evaluation - not less than once every three months - the participant must have an annual income LESS THAN OR EQUAL TO 30% AMI.

The 30% AMI limit does **not** apply to program participants who are being served under the Emergency Shelter or Street Outreach components.

2. The budget template (exhibit 1), on the form it does not allow you to add in a description under the activity. I believe the way that it is set up that you are requesting a description. Can you please confirm?

Yes, a short description. You can request an electronic version if needed and expand the Excel spreadsheet

3. To meet the below requirement, is a copy of the contract stating the funding is secured and a letter from our leadership committing the resources sufficient? We intend to use HUD funding as a match so it would be a copy of our most current award letter/agreement.

Evidence of Funding Commitments

Applicants must demonstrate reasonable and efficient costs of operations and project implementation. The proposal must identify secured matching funds. Letters from other funding sources must include the name, title, and telephone number of the responsible contact person and funding amount

Yes, to meet the requirement a contract stating that the funding is secured and a letter from your leadership committing to the resources is sufficient.