



ENGINEERING SERVICES

Parcel/Tract Map

Initial Submittal Checklist

Project Name: _____ Date: _____

All items must be included in the initial submittal to ensure a complete submittal. Incomplete submittals will be rejected. If the applicant deems an item to be not applicable to the proposed project, it shall be marked as “Not Applicable” with an explanation. **An appointment is required for all initial submittals.** Please contact Engineering Services at (760) 839-4651 to schedule an appointment.

Not Applicable	Included	Item Description	Explanation	Official Use Only
		Administrative Items		
		Copy of this City Transmittal		
		Transmittal letter from the Engineer or Surveyor		
		Two (2) copies of the Preliminary Title Report, issued within six months of submittal		
		Two (2) sets of the Traverse Calculations		
		One (1) set of the Planning approved Certified Tentative Map		
		One (1) copy of the Engineering Conditions of Approval		
		Plans		
		Four (4) sets of the Parcel or Tract map, folded		
		PDF of all submitted plans on a CD or emailed		
		One (1) set of Reference Maps		
		Fees		
		Two (2) copies of the Engineer’s Cost Estimate. Must use City’s format which can be found at https://www.escondido.org/current-development.aspx		
		Engineering Map Review Fee <ul style="list-style-type: none"> ▪ \$1,000/sheet plus \$50/lot or unit 		
		Planning Map Review Fee <ul style="list-style-type: none"> ▪ Tract Map - \$995 ▪ Parcel Map - \$410 		