



Connection to City Sewer Procedure (for parcels located within City limits):

| Process | *Fees |
|---|---|
| 1. Contact the County Department of Environmental Health at 858-505-6700 to request records to determine where existing septic tank and leach lines are located on your property, and notify them of your request to connect to City sewer. The County should provide instructions for demo of the existing tank and leach lines. | Contact the County |
| 2. Submit a pdf of a plan to Engineering Services for City review and approval showing the following: <ul style="list-style-type: none"> ▪ Proposed sewer lateral connection location per Escondido Design Standard Drawing S-2-E ▪ Invert elevations of the sewer main at the proposed sewer connection and Plan number. <i>Use a copy of the record drawing for the existing sewer main and draft/draw the proposed lateral onto the record drawing. Existing utilities in the road will need to be called out and a minimum 1-foot vertical clearance (outside of pipe to outside of pipe) will need to be met at all utility crossings.</i> ▪ Slope of the sewer lateral from the house to the sewer | N/A |
| 3. Once the plan showing the proposed sewer connection is approved by Engineering Services and Utilities, provide payment for sewer repayments (if applicable) to Engineering Services. | Sewer Repayment (if applicable) |
| 4. Submit a sewer connection permit to the Building Department and pay Wastewater Connection Fee to the Building Department. | Building Permit Fee; Wastewater Connection Fee; |
| 5. Notify Utility Billing of new sewer connection. ubcustomerservice@escondido.org 760-839-4682 | N/A |
| 6. Apply for an encroachment permit on line for any work in the street. See City’s Field Engineer Web page for application procedures. Inspections will be completed by Field Engineering through the Encroachment Permit. | Field Engineering Encroachment Permit Fee; Sewer Lateral Installation Fee; Refundable Cash Security |

*See City’s Fee Schedule for current fees

Note: The City does not provide sewer services to County residents. County residents shall contact Engineering Services and Planning Division for more information.