

Business Resources



City of Escondido Departments

www.escondido.org

Building (Tenant Improvements)	760-839-4647	Fire Department	760-839-5400
Business License	760-839-4659	Planning (Signs, Zoning)	760-839-4671
Code Compliance	760-839-4650	Police Department (Massage, 2nd Hand, Tobacco, Firearm)	760-839-4722
Economic Development	760-839-4587	Utilities/ Environmental Department	760-839-6290

County Departments

Assessor– Recorder– County Clerk 619-236-3771 141 E Carmel St
San Marcos, CA 92078
<https://arcc.sdcounty.ca.gov/>

Fictitious Business Name Filing: Doing Business As (DBA) a different name other than your own.

Department of Environmental Health and Quality 858-505-6888 5500 Overland Ave #170
San Diego, CA 92123

<https://www.sandiegocounty.gov/deh/fhd/>

Health Permit: Obtain a Health Permit for food handling purposes from the County of San Diego, Department of Environmental Health and Quality.

State Departments

Alcoholic Beverage Control 760-471-4237 570 Rancheros Drive, Suite 240
San Marcos, CA 92069
www.abc.ca.gov

Board of Barbering and Cosmetology 800-952-5210
www.barbercosmo.ca.gov

Bureau of Automotive Repair 858-716-1025 16855 West Bernardo Drive, Suite 112
San Diego, CA 92127
www.bar.ca.gov

California Department of Tax and Fee Administration 858-385-4700 15015 Avenue of Science
San Diego, CA 92128
www.cdtfa.ca.gov

Seller's Permit*

*To determine if you are required to obtain a Seller's Permit (Resale #) for wholesale or retail sales.

California State Contractor's Licensing Division 800-321-2752 9246 Lightwave Ave, Suite 130
San Diego, CA 92123
www.cslb.ca.gov

Department of Motor Vehicles 800-777-0133 590 Rancheros Dr.
(Auto Dealers License/ Registration Services) San Marcos, CA 92069
www.dmv.ca.gov

Employment Development Department 760-631-6150 10636 Scripps Summit Court
(State ID#- Employer Payroll Taxes) 888-745-3886 San Diego, CA 92131
www.edd.ca.gov

Federal Departments

IRS– San Diego 619-321-5950 880 Front Street
San Diego, CA 92101
www.irs.gov

Internal Revenue Service (FEIN/EIN)*

*Sole Proprietor can alternatively use their Social Security Number.

For a full Business Resource Guide: Scan the QR code or visit

www.escondido.org/business-license-information



Steps To Apply, Renew, and Print A Business License

Submit completed applications and supplemental forms, online at <http://ols.escondido.org> or scan the QR code below.

To Apply for a Business License:

1. Select "Apply or Renew a Business License".
 2. Create an account.
 3. Log in to your account.
 4. Select "Apply" and proceed with filling out the application based on your business type.
 5. Once you reach the "Certification" page, click "Submit".
 6. On the "Permit/License Created" page, select "Pay Fees".
 7. Select payment type; Credit card, Check or Google pay and follow prompts to submit payment.
- To print or view a business license, scroll to the bottom of the page and select "Print License"*.

**Note: Licenses must be active and approved for this function to appear.*

To Renew a Business License:

1. Select "Apply or Renew a Business License".
 2. Select "Renew a Business License".
 3. Select "Existing Permits/Licenses/projects".
 4. Enter renewal code in search box (renewal code is located at the top and bottom of the renewal notice).
 5. Select license you wish to view.
 6. Click on the "Renew" button under Action and proceed with your renewal.
 7. Once you reach the "Certification" page, click "Renew".
 8. On the "License Renewal Submittal" Page, select "Pay Fees".
 9. Select payment type; Credit card, Check or Google pay and follow prompts to submit payment.
- To print or view a business license, scroll to the bottom of the page and select "Print License"*.

**Note: Licenses must be active and approved for this function to appear.*

To Print Your License - Check Here 5-10 Business Days AFTER Payment to Print Your Active License:

1. Select "Apply or Renew a Business License".
 2. Select "Renew A Business License".
 3. Select "Existing Permits/Licenses/projects".
 4. Enter renewal code in search box (renewal code is located at the top and bottom on the renewal notice).
 5. Select license you wish to view.
 6. Select "View Permit/License/Project Info".
- To print or view a business license, scroll to the bottom of the page and select "Print License"*.

**Note: Licenses must be active and approved for this function to appear.*

Find your NAICS and SIC code by visiting the links below:

North American Industry Classification System (NAICS) and Standard Industry Classification (SIC)

<https://www.census.gov/naics/> and <https://www.naics.com/naics-to-sic-crosswalk-2/>

Apply/Renew/Print A Business License

ols.escondido.org



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