



## NEWS RELEASE

**FOR IMMEDIATE RELEASE**

**DATE:** February 12, 2009

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### **POLICE BUSINESS OFFICE TO CLOSE ON FRIDAYS**

Beginning February 20, 2009, the Escondido Police Department will adjust the business hours for its Lobby and Reception Desk. The new schedule will provide full lobby counter service Monday through Thursday from 8 a.m. to 5 p.m. and now will be closed on Fridays for most services. This schedule modification will aid in trimming costs while balancing customer service requests and the delivery of essential services.

Routine service requests for copies of crime and traffic accident reports, signatures for verification of correction of traffic citations and unscheduled payments for fees, registrations and walk-in informational requests now will only be available Monday through Thursday. Fingerprint services will remain available to the public on Fridays, but only by calling 760-839-4431 ahead of time to schedule an appointment. Customers seeking vehicle impound releases on Fridays may do so between the hours of 11 a.m. and 12 noon and during the afternoon between 3 p.m. and 4 p.m. by using the service phone located on the wall outside of the front lobby entrance. This phone connects directly to a communications operator who will contact the appropriate personnel. This phone will remain operational 24 hours a day 7 days a week.

This new schedule reflects peak counter visits with business demands and factors in the normal reduction of routine service requests on Fridays. The Escondido Police Department remains committed to provide professional service while taking steps to reduce costs to assist the community during this time of budgetary concern.

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