

**CITY OF ESCONDIDO UTILITIES DEPARTMENT**  
**Non-Residential Wastewater Classification Review Information**

Effective January 1, 2008, the City of Escondido's non-residential wastewater classifications were expanded to include 12 different classifications. The charges for these classifications were established based on the strength of the wastewater generated and the volume discharged. Industry standard numbers were used for biochemical oxygen demand and total suspended solids to calculate the charges.

The owner or occupant of any non-residential property subject to wastewater rates and fees may request a review of the classification in writing.

Please attach supporting documentation and methods used to obtain the results. Data must be obtained from the actual devices on the premises.

**To request a review of the classification type**, please provide a written explanation as to why you believe the classification type is in error. City staff will inspect the premises to confirm that the classification is in error. In the case of an account with multiple establishments, the classification with the highest volume charge will be assigned to the account.

**To request a reduction in the fee associated with the classification type:**

1. Determine sample location. An acceptable sample location is the sewer clean out on the property side or sample box of a clarifier/sand oil separator on the effluent side.
2. The samples shall be "composite". Composite samples consist of at least four samples taken over a single day of normal operations and combined into a single container for analysis. Samples must be taken during normal production business hours. Sample for total solids, total dissolved solids, total suspended solids, and total biochemical oxygen demand.
3. All samples must be analyzed by an **Environmental Laboratory Accreditation Program (ELAP) Certified Testing Laboratory at the business owner's expense**. ELAP approved laboratories can be found on the California Department of Public Health's website ([www.cdph.ca.gov/certlic/labs/Documents/ELAPLablist-0108.xls](http://www.cdph.ca.gov/certlic/labs/Documents/ELAPLablist-0108.xls)). The samples must be collected by the laboratory and must include chain of custody documentation.
4. Attach lab reports, quality assurance and quality control data, and all other pertinent data to the review request form.
5. The City may verify the analysis using its own laboratory. If there is a significant discrepancy, another day's composite sample may be required.
6. The volume charged is based on a percentage of metered water use unless the wastewater discharge is metered. The percentage is currently 80%, but may be changed by City Council at any time.
7. The Non-Residential Volume Charge is currently calculated using the following formula: \$2.82 per 1000 gallons discharged, plus \$0.38 per pound of biochemical oxygen demand discharged, plus \$0.33 per pound of total suspended solids discharged. The City Council may adjust this amount at any time.
8. If the laboratory analyses indicate that a lower volume charge is appropriate, a different classification will be assigned to this account.

Send the review request information to:

Utilities Department

Non-Residential Wastewater Classification Review Requests

City of Escondido

201 North Broadway

Escondido, CA 92125

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Non-Residential Wastewater Classification Review Information**

Utilities Department  
 Non-Residential Wastewater Classification Review Requests  
 City of Escondido  
 201 North Broadway  
 Escondido, CA 92125

**SECTION A: GENERAL INFORMATION**

Facility Name:	
Facility Address:	
Mailing Address:	
E-Mail Address:	
Inspection Contact (Name and Phone):	

This application is to review request the:  
 \_\_\_\_\_ Classification Type  
 \_\_\_\_\_ Non-Residential Volume Charge

<b>Meter Number</b>	<b>Account Number</b>	<b>Service Address</b>

Please provide a brief description of the overall activity at this facility:


**SECTION B: OPERATIONAL CHARACTERISTICS**

- 1) Please check all that apply to this facility:
  - a. Assembly
  - b. Auto Repair Shop/Service Station
  - c. Bakery
  - d. Brewery
  - e. Car/Equipment/Truck Washing
  - f. Cooling Tower
  - g. Discharges To Brine Line
  - h. Electroplating
  - i. Food Preparation
  - j. Food Processing
  - k. Grocery Store Without Meat Or Fish Preparation On Site
  - l. Grocery Store With Meat And/Or Fish Preparation On Site
  - m. Hospital
  - n. Hotel/Motel Without Dining
  - o. Hotel/Motel With Dining
  - p. Laboratory
  - q. Commercial Laundry
  - r. Manufacturing
  - s. Metal Finishing, Coating
  - t. Painting
  - u. Photo Finishing/Processing
  - v. Photo Lab
  - w. Plant Wash Down
  - x. Printing/Typeset/Silkscreen
  - y. Radiator Repair Shop
  - z. Refrigeration/Ice Making
  - aa. Restaurant/Food Prep/Bakery
  - bb. Retirement/Health Care
  - cc. Child Care

- dd. Soft Water Service
- ee. Steam Cleaning/Degreasing
- ff. Warehouse/Public Storage
- gg. Water Recycling/Reclamation
- hh. Well Water Usage
- ii. X-Rays
- jj. Other

- 2) Is there a separate irrigation meter? Yes\_\_\_ No\_\_\_ Account # if yes \_\_\_\_\_
- 3) Does this facility use water for purposes other than restrooms, kitchens, or cafeteria?  
Yes\_\_\_ No\_\_\_ If yes, please explain usage \_\_\_\_\_
- 4) Is there a discharge to storm drains? \_\_\_\_\_
- 5) Is there any form of pretreatment required and/or or practiced at this facility?  
\_\_\_\_\_