

Escondido Public Library Board of Trustees
MINUTES
Thursday, September 5, 2013, 2:00 p.m.
Library Board Room

CALL TO ORDER: Virginia Loh-Hagan called the meeting to order at 2:05 pm.

Members Present: Virginia Loh-Hagan, Elmer Cameron, Kathy Eisler, Mirek Gorny

Members Absent: Gary Knight

Staff Present: Loretta McKinney, Director of Library and Community Services, Cynthia Smith, Deputy City Librarian, Emiko Kauz, Principal Librarian, Janet Rulien, Board Secretary

Other Attendees: Don Pham

WRITTEN/ORAL COMMUNICATIONS: None.

APPROVAL OF MINUTES FROM AUGUST 8, 2013: MSC Eisler/Cameron approve the minutes as written, Vote 4/0.

BOARD ADMINISTRATIVE ANNOUNCEMENTS: None.

PROJECT UPDATES: None.

BOARD NEWS/ISSUES: None.

REPORTS FROM AUXILIARY GROUPS: Once again the half-off sale that The Friends held was very successful. They will be holding these sales once a month. The Escondido Library Foundation Donor Dinner is scheduled to take place in November. Eisler commented that she will be attending the event on behalf of the Board. The architect will be in attendance to introduce prospective members to the new library conceptual design.

SIGNIFICANT UPCOMING EVENTS: Trustees went over the event schedule. Banned Book Week is in September. September is also National Library Card Sign-up Month.

CURRENT BUSINESS:

Library Exterior Building Image and Appearance: Seven community members spoke about keeping the services available at the coffee cart. Loh-Hagan thanked all community members for speaking. McKinney gave the history of the coffee cart; Loh-Hagan stated that the Board of Trustees has not discussed closing the cart, but said that the Library should be compensated for the use of the Library space and utilities. The Trustees need to consider this idea and require information to go forward. The Trustees see this as providing an opportunity to small business in Escondido, and to provide a community service all of which benefit the Library. **MSC Cameron/Gorny that the Trustees convene an ad hoc committee (Task Force) with Trustees and staff to address the appearance, cost and possibility of developing a**

contract to offer coffee cart service, with Trustees Gorny and Loh-Hagan serving on the ad hoc committee with Library administrative staff, Vote 4/0 in favor.

Library Expansion Project Update: The Library Expansion Task Force will meet on Tuesday, September 10, 2013. After that meeting, on Wednesday, September 11, Library Administration will meet with Group 4 architects to and talk about utilization of staff space. Group 4 will also meet with the City's Appearance Committee and Council members to provide a progress report and preview the conceptual design options.

CITY STAFF COMMUNICATIONS:

Director of Library & Community Services: McKinney announced some staff changes and additions: Emiko Kauz was promoted to Administration as Principal Librarian. Joanna Axelrod was promoted to Senior Librarian in Digital Services. Nicholas Ivins was hired as our new part-time graphic artist.

Deputy City Librarian: There will be more staffing changes in the near future as plans are in motion to hire a new Teen Librarian in Youth Services to replace Joanna Axelrod. Recent promotions and changes in staff require some reorganization which is in the planning stages. Vendor proposal evaluations for new Integrated Library System software are in full swing. Staff will be interviewing vendors and viewing their presentations during the month of September. A new ILS software system should be selected by the end of the month. Smith has been invited to participate in meetings with an Education Committee from the CA Centre for the Arts. The Escondido Visitor's storefront opened on Grand Avenue.

Adjourned: 3:32 p.m

Respectfully submitted



Virginia Loh-Hagan/jr
Board Secretary