



Council Meeting Agenda

MAY 4, 2016

CITY COUNCIL CHAMBERS

3:30 P.M. Closed Session; 4:30 P.M. Regular Session

201 N. Broadway, Escondido, CA 92025

MAYOR

Sam Abed

DEPUTY MAYOR

Michael Morasco

COUNCIL MEMBERS

Olga Diaz

Ed Gallo

John Masson

CITY MANAGER

Graham Mitchell

CITY CLERK

Diane Halverson

CITY ATTORNEY

Jeffrey Epp

INTERIM DIRECTOR OF COMMUNITY DEVELOPMENT

Bill Martin

DIRECTOR OF PUBLIC WORKS

Ed Domingue

ELECTRONIC MEDIA:

Electronic media which members of the public wish to be used during any public comment period should be submitted to the City Clerk's Office at least 24 hours prior to the Council meeting at which it is to be shown.

The electronic media will be subject to a virus scan and must be compatible with the City's existing system. The media must be labeled with the name of the speaker, the comment period during which the media is to be played and contact information for the person presenting the media.

The time necessary to present any electronic media is considered part of the maximum time limit provided to speakers. City staff will queue the electronic information when the public member is called upon to speak. Materials shown to the Council during the meeting are part of the public record and may be retained by the Clerk.

The City of Escondido is not responsible for the content of any material presented, and the presentation and content of electronic media shall be subject to the same responsibilities regarding decorum and presentation as are applicable to live presentations.



Council Meeting Agenda

**May 4, 2016
3:30 P.M. Meeting**

Escondido City Council

CALL TO ORDER

ROLL CALL: Diaz, Gallo, Masson, Morasco, Abed

ORAL COMMUNICATIONS

In addition to speaking during particular agenda items, the public may address the Council on any item which is not on the agenda provided the item is within the subject matter jurisdiction of the City Council. State law prohibits the Council from discussing or taking action on such items, but the matter may be referred to the City Manager/staff or scheduled on a subsequent agenda. (Please refer to the back page of the agenda for instructions.) Speakers are limited to only one opportunity to address the Council under Oral Communications.

CLOSED SESSION: (COUNCIL/SUCCESSOR AGENCY/RRB)

- I. CONFERENCE WITH LABOR NEGOTIATOR (Government Code §54957.6)**
- a. **Agency Negotiator:** Sheryl Bennett & Graham Mitchell
Employee Organization: Escondido City Employee Association:
Administrative/Clerical/Engineering Bargaining Unit
 - b. **Agency Negotiator:** Sheryl Bennett & Graham Mitchell
Employee Organization: Non-Sworn Police Bargaining Unit
 - c. **Agency Negotiator:** Sheryl Bennett & Graham Mitchell
Employee Organization: Escondido City Employee Association: Supervisory
Bargaining Unit
- II. CONFERENCE WITH REAL PROPERTY NEGOTIATOR (Government Code §54956.8)**
- a. **Property:** A parcel on the north side of West Valley Parkway between
City Hall and the CCAE, APN 229-372-20
City Negotiator: Graham Mitchell, City Manager
Negotiating Parties: The City of Escondido and Craig Clark
Under Negotiation: Price and Terms of Agreement

ADJOURNMENT



Council Meeting Agenda

**May 4, 2016
4:30 P.M. Meeting**

**Escondido City Council
Mobilehome Rent Review Board**

CALL TO ORDER

MOMENT OF REFLECTION:

City Council agendas allow an opportunity for a moment of silence and reflection at the beginning of the evening meeting. The City does not participate in the selection of speakers for this portion of the agenda, and does not endorse or sanction any remarks made by individuals during this time. If you wish to be recognized during this portion of the agenda, please notify the City Clerk in advance.

FLAG SALUTE

ROLL CALL: Diaz, Gallo, Masson, Morasco, Abed

PROCLAMATIONS: Water Awareness Month and Drinking Water Week

PRESENTATIONS: Be Water Smart Poster Contest Award Presentation

ORAL COMMUNICATIONS

The public may address the Council on any item that is not on the agenda and that is within the subject matter jurisdiction of the legislative body. State law prohibits the Council from discussing or taking action on such items, but the matter may be referred to the City Manager/staff or scheduled on a subsequent agenda. (Please refer to the back page of the agenda for instructions.) NOTE: Depending on the number of requests, comments may be reduced to less than 3 minutes per speaker and limited to a total of 15 minutes. Any remaining speakers will be heard during Oral Communications at the end of the meeting.

CONSENT CALENDAR

Items on the Consent Calendar are not discussed individually and are approved in a single motion. However, Council members always have the option to have an item considered separately, either on their own request or at the request of staff or a member of the public.

1. **AFFIDAVITS OF PUBLICATION, MAILING AND POSTING (COUNCIL/SUCCESSOR AGENCY/RRB)**
2. **APPROVAL OF WARRANT REGISTER (Council/Successor Agency)**
3. **APPROVAL OF MINUTES: None Scheduled**

CONSENT – RESOLUTIONS AND ORDINANCES (COUNCIL/SUCCESSOR AGENCY/RRB)

The following Resolutions and Ordinances were heard and acted upon by the City Council/Successor Agency/RRB at a previous City Council/Successor Agency/Mobilehome Rent Review meeting. (The title of Ordinances listed on the Consent Calendar are deemed to have been read and further reading waived.)

4. **TENTATIVE SUBDIVISION MAP, MASTER AND PRECISE DEVELOPMENT PLAN, ZONE CHANGE AND AMENDMENT TO THE SOUTH ESCONDIDO BOULEVARD NEIGHBORHOOD PLAN FOR A 65-UNIT CONDOMINIUM DEVELOPMENT (SUB 14-0018, AZ 14-0006) -**
Approved on April 27, 2016 with a vote of 5/0
ORDINANCE NO. 2016-04 (Second Reading and Adoption)

PUBLIC HEARINGS

5. **SHORT-FORM RENT INCREASE APPLICATION FOR PONDEROSA MOBILEHOME PARK -**
Request City Council consider the short-form rent increase application submitted by Ponderosa Mobilehome Park and if approved, grant an increase of 75 percent of the change in the Consumer Price Index, or 2.822 percent (an average of \$19.31) for the period of December 31, 2013 to December 31, 2015.

Staff Recommendation: **Consider for Approval (Community Development Department: Bill Martin)**
RRB RESOLUTION NO. 2016-05
6. **SHORT-FORM RENT INCREASE APPLICATION FOR WESTWINDS MOBILEHOME PARK -**
Request City Council consider the short-form rent increase application submitted by Westwinds Mobilehome Park and if approved, grant an increase of 75 percent of the change in the Consumer Price Index, or 1.836 percent (an average of \$8.27) for the period of December 31, 2014 to December 31, 2015.

Staff Recommendation: **Consider for Approval (Community Development Department: Bill Martin)**
RRB RESOLUTION NO. 2016-10

7. **PUBLIC HEARING TO APPROVE THE FISCAL YEAR 2016-2017 ONE-YEAR ACTION PLAN FOR USE OF COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) AND HOME INVESTMENT PARTNERSHIP (HOME) FUNDS AND BUDGET ADJUSTMENT -**

Request City Council solicit and consider citizen input for the FY 2016-2017 One-Year Action Plan for the use of CDBG and HOME funds; approve the HOME and CDBG budget authorizing the Director of Community Development, the Director of Public Works, and the City Clerk to execute contracts as appropriate; approve the submittal of the FY 2016-2017 One-Year Action Plan for the use of CDBG and HOME funds to the U.S. Department of Housing and Urban Development; and approve a budget adjustment in the amount of \$200,000 from the unallocated fund to the Tulip Street Improvement Project.

Staff Recommendation: **Approval (Public Works Department/Engineering: Ed Domingue and Community Development Department: Bill Martin)**

A) RESOLUTION NO. 2016-58 B) RESOLUTION NO. 2016-59

WORKSHOP

8. **FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM (CIP) AND FISCAL YEAR 2016/17 CIP BUDGET UPDATE -**

Request City Council direct staff to move forward on preparing the Fiscal Year 2016/17 Five-Year Capital Improvement Program and Budget.

Staff Recommendation: **Provide Direction (Finance Department: Sheryl Bennett)**

FUTURE AGENDA

9. **FUTURE AGENDA -**

The purpose of this item is to identify issues presently known to staff or which members of the City Council wish to place on an upcoming City Council agenda. Council comment on these future agenda items is limited by California Government Code Section 54954.2 to clarifying questions, brief announcements, or requests for factual information in connection with an item when it is discussed.

Staff Recommendation: **None (City Clerk's Office: Diane Halverson)**

COUNCIL MEMBERS SUBCOMMITTEE REPORTS

CITY MANAGER'S UPDATE/BRIEFING

The most current information from the City Manager regarding Economic Development, Capital Improvement Projects, Public Safety and Community Development.

- **CITY MANAGER'S UPATE -**

ORAL COMMUNICATIONS

The public may address the Council on any item that is not on the agenda and that is within the subject matter jurisdiction of the legislative body. State law prohibits the Council from discussing or taking action on such items, but the matter may be referred to the City Manager/staff or scheduled on a subsequent agenda. Speakers are limited to only one opportunity to address the Council under Oral Communications.

ADJOURNMENT

UPCOMING MEETING SCHEDULE				
Date	Day	Time	Meeting Type	Location
May 11	Wednesday	3:30 & 4:30 p.m.	Regular Meeting	Council Chambers
May 18	Wednesday	4:30 p.m.	Town Hall Meeting	Council Chambers
May 25	Wednesday	3:30 & 4:30 p.m.	Regular Meeting	Council Chambers
June 1	-	-	No Meeting	-

TO ADDRESS THE COUNCIL

The public may address the City Council on any agenda item. Please complete a Speaker's form and give it to the City Clerk. Submission of Speaker forms prior to the discussion of an item is highly encouraged. Comments are generally limited to 3 minutes.

If you wish to speak concerning an item not on the agenda, you may do so under "Oral Communications." Please complete a Speaker's form as noted above.

Nomination forms for Community Awards are available at the Escondido City Clerk's Office or at <http://www.escondido.org/city-clerks-office.aspx>

Handouts for the City Council should be given to the City Clerk. To address the Council, use the podium in the center of the Chambers, STATE YOUR NAME FOR THE RECORD and speak directly into the microphone.

AGENDA, STAFF REPORTS AND BACK-UP MATERIALS ARE AVAILABLE:

- Online at <http://www.escondido.org/meeting-agendas.aspx>
- In the City Clerk's Office at City Hall
- In the Library (239 S. Kalmia) during regular business hours and
- Placed in the Council Chambers (See: City Clerk/Minutes Clerk) immediately before and during the Council meeting.

AVAILABILITY OF SUPPLEMENTAL MATERIALS AFTER AGENDA POSTING: Any supplemental writings or documents provided to the City Council regarding any item on this agenda will be made available for public inspection in the City Clerk's Office located at 201 N. Broadway during normal business hours, or in the Council Chambers while the meeting is in session.

LIVE BROADCAST

Council meetings are broadcast live on Cox Cable Channel 19 and U-verse Channel 99 – Escondido Gov TV. They can also be viewed the following Sunday and Monday evenings at 6:00 p.m. on those same channels. The Council meetings are also available live via the Internet by accessing the City's website at www.escondido.org, and clicking the "Live Streaming –City Council Meeting now in progress" button on the home page.

Please turn off all cellular phones and pagers while the meeting is in session.

**The City Council is scheduled to meet the first four Wednesdays
of the month at 3:30 in Closed Session and 4:30 in Open Session.
(Verify schedule with City Clerk's Office)**

**Members of the Council also sit as the Successor Agency to the CDC, Escondido Joint Powers
Financing Authority and the Mobilehome Rent Review Board.**

**CITY HALL HOURS OF OPERATION
Monday-Friday 8:00 a.m. to 5:00 p.m.**



If you need special assistance to participate in this meeting, please contact our ADA Coordinator at 839-4643. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility.

Listening devices are available for the hearing impaired – please see the City Clerk.

ORDINANCE NO. 2016-04

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ESCONDIDO, CALIFORNIA, APPROVING A MASTER AND PRECISE DEVELOPMENT PLAN, ZONE CHANGE FROM CG TO PD-R 28.4 AND AN AMENDMENT TO THE SOUTH ESCONDIDO BOULEVARD NEIGHBORHOOD PLAN FOR APPROXIMATELY 2.29 ACRES OF LAND LOCATED ON THE EASTERN SIDE OF SOUTH ESCONDIDO BOULEVARD AND THE WESTERN SIDE OF CRANSTON DRIVE, ADDRESSED AS 2516 SOUTH ESCONDIDO BOULEVARD

Planning Case No. SUB 14-0018, AZ 14-0018

The City Council of the City of Escondido, California, DOES HEREBY ORDAIN as follows:

SECTION 1. That proper notices of a public hearing have been given and a public hearing has been held before the City Council on this issue.

SECTION 2. That on March 22, 2016, the Planning Commission recommended denial of the proposed Master and Precise Development Plan to develop 65 residential condominium units, Zone Change from CG (General Commercial) to PD-R 28.4 (Planned Development–Residential, up to 28.4 dwelling units per acre), and an Amendment to the South Escondido Boulevard Neighborhood Plan to allow a residential development without a mixed-use component on the 2.29-acre subject site.

SECTION 3. As the final decision making body on this matter, the City Council has made findings in Resolution No. 2016-50 and determined to reverse the decision of the Planning Commission.

A COMPLETE COPY OF THIS ORDINANCE
IS ON FILE IN THE OFFICE OF THE CITY
CLERK FOR YOUR REVIEW.

RENT REVIEW BOARD

For City Clerk's Use:

APPROVED **DENIED**

Reso No. RRB _____ File No. _____

Ord No. RRB _____

Agenda Item No.: 5
Date: May 4, 2016

TO: Honorable Chairman and Members of the Rent Review Board

FROM: Bill Martin, Interim Community Development Director

SUBJECT: Short-form Rent Increase Application for Ponderosa Mobile Home Park (File Number 0697-20-10070)

RECOMMENDATION:

- Consider the short-form rent increase application submitted by Ponderosa MHP.
- If approved, adopt Rent Review Board Resolution No. 2016-05 granting an increase of 75 percent of the change in the Consumer Price Index, or 2.822 percent (an average of \$19.31) for the period of December 31, 2013 to December 31, 2015.

INTRODUCTION:

Ponderosa Mobile Home Park ("Park"), located at 1575 West Valley Parkway, has filed a short-form rent increase application. The Rent Review Board is asked to accept the staff report, hear public testimony, and make a determination concerning the request in accordance with the Escondido Rent Protection Ordinance and the short-form procedures as outlined in the Rent Review Board Guidelines. The application and the staff report have been made available to the Board for review and consideration prior to the hearing.

THE RENT INCREASE APPLICATION:

Ponderosa Mobile Home Park is an all-ages park which has a total of 104 spaces with 65 spaces subject to rent control. The Park requests an increase for the 65 rent controlled spaces. The other spaces not included in this application are vacant, on long term leases, or occupied by management. The amenities available for the residents include a clubhouse with kitchen, meeting area, and billiards room, a pool, shuffleboard court, and pay RV storage, and laundry facilities. The Park also maintains a pay laundry room which was closed due to damage in December 2015; appropriate permits have been pulled and construction is anticipated to be complete imminently.

The application meets all the eligibility criteria for submittal of a short-form rent increase application.

PARK OWNER'S REQUEST:

The Park is requesting an increase of 75 percent of the change in Consumer Price Index for the

May 4, 2016

Short-form Rent Increase Application for Ponderosa MHP (Case Number 0697-20-10070)

Page 2

period of December 31, 2013 to December 31, 2015. Seventy-five percent of the change in the CPI for the period of consideration is 2.822 percent. The average monthly rent for the residents that are affected by this application is \$684.18. The average monthly increase requested for the 65 spaces is \$19.31 per space, per month.

This is the 16th rent increase request filed by this Park since the Ordinance was implemented. The last increase was granted in March 2012 for an average amount of \$10.16 per space, per month. The Board had concluded that an increase of half the requested increase was consistent with the Guidelines and was fair, just, and reasonable in light of the information presented by all parties. This increase was conditioned on written reports on the electrical and water systems and the removal of problem trees. The City received information from the Park on November 26, 2014 and 90-day notices for the permitted increase were sent to residents on December 29, 2014.

RESIDENT MEETING AND COMMENTS:

All residents affected by this request were invited to attend a meeting in their clubhouse on March 29, 2016 at 6:00 p.m. Five residents attended the meeting. The meeting was also attended by the Park Managers, Management Company, and City staff. The application and the short-form hearing procedures were reviewed with the residents in attendance. Residents brought forward issues with street lights not functioning, the laundry room being out of service. Residents also complained about rules not being enforced, including pet feces not picked up, overgrown yards, and storage and non-working vehicles at a number of spaces. Residents also noted on-street parking and misuse of guest parking. The City also received an email letter noting several of these issues and a lack of space for children to play. There were no volunteers to serve as resident representative.

CODE ENFORCEMENT INSPECTION:

An inspection of the common areas of the Park by the Code Enforcement Division of the City noted some violations of the Health and Safety Code. A copy of the Code Report ("Report") is attached as "Exhibit A." The Owner, Resident Manager, and resident representative received a copy of the Report, and were made aware that no rent increase, if granted, may be implemented until the Health and Safety Code violations have been cleared. All Code violations have been corrected and reinspected by April 18, 2016.

ADDITIONAL FACTORS AFFECTING THE APPLICATION:

In conformance with the Rent Review Board Guidelines, the decision of the Board will be finalized by adoption of the Resolution confirming the findings of the Public Hearing. The Notice of Determination will be mailed to the applicant and residents immediately upon adoption of the Resolution. The Park owner may send the 90-day notice of any rent increase granted to the residents upon the adoption of the Resolution.

Respectfully Submitted,



Bill Martin
Interim Community Development Director



Karen Youel
Housing Manager

DATE: APRIL 6, 2016

TO: HONORABLE CHAIRMAN AND MEMBERS OF THE RENT CONTROL BOARD

FROM: BRIAN GUSTAFSON, CODE ENFORCEMENT MANAGER 

SUBJECT: PONDEROSA MOBILEHOME PARK RENT CONTROL

Ponderosa Mobilehome Park was inspected on April 5, 2016, with the lighting inspection conducted on April 4, 2016, the result of an application for a rent increase having been filed. Four general violations were found as well as two lighting issues which are noted in the attached inspection report.

The resident meeting was held on March 29, 2016 and was attended by five park residents, three members of park management and one city staff member. Code concerns brought forth included lighting issues and a non-functioning laundry room.

There were six complaints investigated at this park last year; four were valid and resolved and two which were unfounded.

CC: Bill Martin, Director of Community Development
Karen Youel, Rent Control Administration

April 6, 2016

MOBILEHOME PARK RENT CONTROL
CODE ENFORCEMENT INSPECTION REPORT

Park Name: Ponderosa Mobile Home Park
1575 W. Valley Parkway
Escondido, CA 92029

Park Owner: Ponderosa Group L.P.
1801 E. Edinger Ave. Ste. 230
Santa Ana, CA. 92705

Park Manager: Karina Alvarado **Phone:** (760) 746-3041

Inspection Date: 4/5/2016 **Inspector:** Andrew Modglin

The following report is based on the inspection of the mobile home park conducted under provisions outlined in the California Health & Safety Code, Division 13, Part 2.1; the California Code of Regulations, Title 25; the Escondido Zoning Code, Article 45; and the Escondido Municipal Code. This inspection report only addresses health and safety issues related to the common facilities and areas in the mobile home park for which maintenance, repair and operations is the responsibility of the owners and managers of the park.

General Violations:

1. Repair the loose stair handrail on the pool. **25 CCR 1608 (a) (6), 25 CCR 1608 (i) & 25 CCR 1102 (a).**
2. Service all fire extinguishers in the park. **25 CCR 1302 (a), T-19 Div.1 §575.1**

3. Repair the east sliding glass door in the clubhouse so that it properly locks.
25 CCR 1102(a) (b)
4. Repair or replace the rusted, pool fence post. **25 CCR 1102 (a)**

**Areas of the park needing illumination per 25 CCR 1108
(Lighting Inspection: 4/4/2016)**

The light between spaces 12 & 13 is burned out.
The motion sensor light on the north side of the shuffleboard court is inoperable.



Code Enforcement Division
201 North Broadway, Escondido, CA 92025
Phone: 760-839-4650 Fax: 760-432-6819

April 19, 2016

Ponderosa Group L.P.
1801 E. Edinger Ave., Ste. 230
Santa Ana, CA 92705-4769

Karina Alvarado, Park Manager
Ponderosa Mobilehome Park
1575 W Valley Parkway
Escondido, CA 92029

This notice is to formally advise you that the violations noted in the rent control inspection report dated April 5, 2016 have been inspected and signed off.

We appreciate having the parks cooperation during this process. Our mutual efforts are important in maintaining safe and healthy parks in our city. Please feel free to call me if you have any questions.

Sincerely,

A handwritten signature in blue ink, appearing to read "Brian D. Gustafson". The signature is fluid and cursive, written over the printed name and title.

Brian D. Gustafson
Code Enforcement Manager

CC: City Council/Rent Review Board
Karen Youel, Rent Control Administrator

RESOLUTION NO. RRB 2016-05

A RESOLUTION OF THE ESCONDIDO
MOBILEHOME RENT REVIEW BOARD
MAKING FINDINGS AND GRANTING A RENT
INCREASE FOR PONDEROSA MOBILEHOME
PARK

(File Number: 0697-20-10070)

WHEREAS, Article V of Chapter 29 of the Escondido Municipal Code is a codification of the Escondido Mobilehome Rent Protection Ordinance ("Ordinance") and provides for mobilehome space rent regulation; and

WHEREAS, the City of Escondido Mobilehome Park Rental Review Board ("Board") is charged with the responsibility of considering applications for rent increases; and

WHEREAS, a short-form Rent Increase Application was filed pursuant to Section 12 of the Rent Review Board Guidelines and accepted on February 25, 2016, by Laura Slobojan, the representative of the owner of Ponderosa Mobile Home Park ("Park"). The Park is located at 1575 West Valley Parkway in Escondido. The rent increase applies to 65 of the 144 spaces in the Park; and

WHEREAS, this is the 16th rent increase application filed by the Park since the Ordinance became effective in 1988. The initial public hearing for the last rent increase was held on January 11, 2012, and continued to March 21, 2012, after hearing testimony. The last rent increase was granted by the board at a Rent Review Board Hearing held on March 21, 2012, and formally adopted by Rent Review Board Resolution 2012-01R. The increase requested was for 3.601 percent, or approximately

\$20.32 per space, per month. An increase of 1.8 percent or approximately \$10.16 was determined to be a fair, just, and reasonable increase; and

WHEREAS, at this time, the average monthly space rent is approximately \$684.18 for the 65 spaces subject to the rent increase. The Park owner requested a rent increase in the amount of 75 percent of the change in the Consumer Price Index ("CPI") for the period of December 31, 2013 through December 31, 2015, in accordance with the Rent Review Board short-form policy guidelines. The application estimated this amount to be an average of \$19.31 (2.822 percent) per space, per month; and

WHEREAS, a notice of the Park's Rent Increase Application was sent to all affected homeowners. All parties were given notice of the time, date and place of the rent hearing before the Board; and

WHEREAS, on April 5, 2016, a Mobilehome Park Rent Control Code Enforcement Inspection Report ("Inspection Report") was completed. The Inspection Report noted Health and Safety Code violations in the Park; and

WHEREAS, on May 4, 2016, the Board held its public hearing. After an initial presentation, the Board invited testimony from Park ownership, residents of the Park and other residents of the community at large; and

WHEREAS, after all present had been given an opportunity to speak, the hearing was closed. Following an opportunity for discussion among the Board members and clarifying questions to the parties and Staff, the Board voted to grant an average rent increase of \$19.31 per space, per month, for the 65 spaces which are subject to rent control,

NOW, THEREFORE, BE IT RESOLVED by the Rent Review Board of the City of Escondido, as follows:

1. That the above recitations are true.
2. That the Board has heard and considered all of the reports and testimony presented, and has considered the facts as outlined in the short-form Guidelines (“Guidelines”).
3. That following the Guidelines, an increase based on 75 percent of the change in the Consumer Price Index (“CPI”) for San Diego County from December 31, 2013 through December 31, 2015, amounted to 2.822 percent, which averaged \$19.31 per space, per month, for the 65 spaces that are subject to rent control.
4. The Board concluded that an increase of \$19.31 per space, per month, is consistent with the Guidelines, and is fair, just, and a reasonable increase in light of the information presented by all parties.
5. That the increase may not be implemented until after the health and safety code violations noted in the Inspection Report have been corrected, signed off, and are in compliance with the various state and local code sections as noted in the Inspection.
6. That the increase may be implemented upon the expiration of the required 90-day notice to the residents, which may be issued upon the adoption of this Resolution.

RENT REVIEW BOARD

For City Clerk's Use:

APPROVED **DENIED**

Reso No. RRB _____ File No. _____

Ord No. RRB _____

Agenda Item No.: 6
Date: May 4, 2016

TO: Honorable Chairman and Members of the Rent Review Board

FROM: Bill Martin, Interim Director of Community Development

SUBJECT: Short-form Rent Increase Application for Westwinds Mobilehome Park (File Number 0697-20-10073)

RECOMMENDATION:

- Consider the short-form rent increase application submitted by Westwinds Mobilehome Park.
- If approved, adopt Rent Review Board Resolution No. 2016-10 granting an increase of 75 percent of the change in the Consumer Price Index, or 1.836 percent (an average of \$8.27) for the period of December 31, 2014 to December 31, 2015.

INTRODUCTION:

Westwinds Mobilehome Park ("Park"), located at 1415 S Pine Street, has filed a short-form rent increase application. The Board is asked to accept the staff report, hear public testimony, and make a determination concerning the request in accordance with the Escondido Rent Protection Ordinance and the short-form procedures as outlined in the Rent Review Board Guidelines. The application and the staff report have been made available to the Board for review and consideration prior to the hearing.

THE RENT INCREASE APPLICATION:

Westwinds Mobilehome Park is an all-age park which has a total of 66 spaces. There are 11 spaces subject to rent control, and the Park is requesting an increase for the 11 rent controlled spaces. The other spaces not included in this application are on long-term leases, occupied as rentals or by management, are rented as RV spaces, or are vacant. The amenities available for the residents include a furnished clubhouse, a pool, and coin laundry facilities.

The application meets all the eligibility criteria for submittal of a short-form rent increase application.

PARK OWNER'S REQUEST:

The Park is requesting an increase of 75 percent of the change in Consumer Price Index for the period of December 31, 2014 to December 31, 2015. Seventy-five percent of the change in the CPI for the period of consideration is 1.836 percent. The average monthly rent for the residents that are affected by this application is \$450.35. The average monthly increase requested for the 11 spaces is \$8.27 per space, per month.

This is the nineteenth rent increase request filed by this Park since the Ordinance was implemented. The last increase was granted in May of 2015 for an average amount of \$4.59 per space, per month.

RESIDENT MEETING AND COMMENTS:

Individual notices were sent to each affected resident notifying them of the increase application and the hearing date. The notice included information about a resident meeting scheduled at the Park's clubhouse on April 4, 2016. As there was no resident participation, the meeting was cancelled. One resident called with questions about the rent control process.

CODE ENFORCEMENT INSPECTION:

An inspection of the common areas of the Park by the Code Enforcement Division of the City noted some violations of the Health and Safety Code. A copy of the Code Report ("Report") is attached as "Exhibit A." The Owner and Resident Manager received a copy of the Report. Since the last hearing, the Park has converted the old Park Office space into a new mobile home space.

ADDITIONAL FACTORS AFFECTING THE APPLICATION:

In conformance with the Rent Review Board Guidelines, the decision of the Board will be finalized by adoption of the Resolution confirming the findings of the Public Hearing. The Notice of Determination will be mailed to the applicant and residents immediately upon adoption of the Resolution. The Park owner may send the 90-day notice of any rent increase granted to the residents upon the adoption of the Resolution.

Respectfully Submitted,



Bill Martin
Interim Director of Community Development



Karen Youel
Housing Manager

DATE: APRIL 11, 2016

TO: HONORABLE CHAIRMAN AND MEMBERS OF THE RENT CONTROL BOARD

FROM: BRIAN GUSTAFSON, CODE ENFORCEMENT MANAGER 

SUBJECT: WESTWINDS MOBILEHOME PARK RENT CONTROL

Westwinds Mobilehome Park was inspected on April 7, 2016, with the lighting inspection conducted on April 4, 2016. This inspection was a result of an application for a rent increase having been filed. One general and four lighting violations were found and noted in the attached inspection report.

The resident meeting for the park was held April 4, 2016 with two management, one city staff and no residents attending. There were no code issues brought up and no resident representative was present or appointed.

There were no code enforcement cases in this park in the past year.

CC: Bill Martin, Director of Community Development
Karen Youel, Rent Control Administration

April 11, 2016

MOBILEHOME PARK RENT CONTROL
CODE ENFORCEMENT INSPECTION REPORT

Park Name: Westwinds Mobile Home Park
1415 S. Pine St
Escondido, CA. 92025

Park Owner: Westwinds Mobile Home Park LLC
c/o Thomsen Properties
301 E. 17th Street #208
Costa Mesa, CA. 92627

Park Manager: Veronica Ortega **Phone:** (760) 740-0743
Jim Younce

Inspection Date: 4/7/2016 **Inspector:** Andrew Modglin

The following report is based on the inspection of the mobile home park conducted under provisions outlined in the California Code of Regulations, Title 25, Division I, Chapter 2 and the Escondido Zoning Code, Article 45. This inspection report only addresses health and safety issues that are related to areas for which maintenance, repair and operations is the responsibility of the owners and managers of the park.

General Violations:

1. Remove the screws that have been installed on the two windows in the clubhouse bathrooms blocking egress. **25 CCR 1102(a)(b).**

Areas of the park requiring illumination per 25 CCR 1108

(Lighting Inspection conducted on; 4/4/2016)

1. Repair the inoperable light post in the N/W corner of the clothes line area.
2. Repair the inoperable exterior light on the south side of the office.
3. Repair the 2 inoperable exterior lights on the north side of the club house.

RESOLUTION NO. RRB 2016-10

A RESOLUTION OF THE ESCONDIDO
MOBILEHOME RENT REVIEW BOARD
MAKING FINDINGS AND GRANTING A
RENT INCREASE FOR WESTWINDS
MOBILEHOME PARK

(File Number: 0697-20-10073)

WHEREAS, Article V of Chapter 29 of the Escondido Municipal Code is a codification of the Escondido Mobilehome Rent Protection Ordinance ("Ordinance") and provides for mobilehome space rent regulation; and

WHEREAS, the City of Escondido Mobilehome Park Rental Review Board ("Board") is charged with the responsibility of considering applications for rent increases; and

WHEREAS, a short-form rent increase application pursuant to Section 12 of the Rent Review Board Guidelines was filed on March 24, 2016, by Westwinds Mobilehome Park, LLC, the owner of the rental spaces in Westwinds Mobilehome Park, located at 1415 S. Pine Street in Escondido; and

WHEREAS, this is the 19th rent increase application filed by the Park since the Ordinance became effective in 1988. The last rent increase was granted by Rent Review Board Resolution 2015-02 on May 6, 2015, for an increase of 0.963 percent, or approximately \$4.59 per space, per month; and

WHEREAS, at the time of the current application, the average monthly rent per affected space was \$450.35 for 11 spaces subject to the rent increase. The owner requested a rent increase in the amount of 75 percent of the change in the Consumer

Price Index ("CPI") for the period December 31, 2014 through December 31, 2015, in accordance with the Rent Review Board short-form policy guidelines. The application estimated this amount to be an average of \$8.27 (an increase of 1.863 percent) per space, per month; and

WHEREAS, a notice of the Park's Rent Increase Application was sent to all affected homeowners. All parties were given notice of the time, date, and place of the rent hearing before the Board; and

WHEREAS, on April 7, 2016, a Mobilehome Park Rent Review Code Enforcement Inspection Report ("Inspection Report") was completed. It noted Health and Safety Code violations in the Park; and

WHEREAS, on May 4, 2016, the Board held its public hearing. After an initial staff presentation, the Board invited testimony from Park ownership, residents of the Park, and other residents of the community at large; and

WHEREAS, after all present had been given an opportunity to speak, the hearing was closed. Following an opportunity for discussion among the Board members, and clarifying questions to the parties and Staff, the Board voted to grant an average rent increase of \$8.27 per space, per month, for the 11 spaces which are subject to the rent increase.

NOW, THEREFORE, BE IT RESOLVED by the Rent Review Board of the City of Escondido, as follows:

1. That the above recitations are true.
2. That the Board has heard and considered all of the reports and testimony presented, and has considered the facts as outlined in the short-form Guidelines

("Guidelines").

3. That following the Guidelines, an increase based on 75 percent of the change in the Consumer Price Index (CPI) for San Diego County from December 31, 2014 through December 31, 2015, would amount to an increase of 1.836 percent, which averages \$8.27 per space, per month, for the 11 spaces that are subject to the rent increase.

4. That the Board concluded that an increase of \$8.27 per space, per month, is consistent with the Guidelines, and is fair, just, and a reasonable increase in light of the information presented by all parties.

5. That the increase may not be implemented until after the health and safety code violations noted in the Inspection Report have been corrected, signed off, and are in compliance with the various state and local code sections as noted in the Inspection.

6. That the increase may be implemented upon the expiration of the required 90-day notice to the residents, which may be issued upon the adoption of this Resolution.

CITY COUNCIL

For City Clerk's Use:

APPROVED **DENIED**

Reso No. _____ File No. _____

Ord No. _____

Agenda Item No.: 7

Date: May 4, 2015

TO: Honorable Mayor and Members of the City Council

FROM: Edward N. Domingue, Public Works Director/City Engineer
Bill Martin, Interim Director of Community Development
Danielle Lopez, Assistant Director of Community Services
Karen Youel, Housing Manager

SUBJECT: Public Hearing to Approve the Fiscal Year 2016-2017 One-Year Action Plan for Use of Community Development Block Grant (CDBG) and HOME Investment Partnership (HOME) Funds

RECOMMENDATION:

1. Solicit and consider citizen input for the Fiscal Year (FY) 2016-2017 One-Year Action Plan for the use of Community Development Block Grant (CDBG) and HOME Investment Partnership (HOME) funds.
2. Adopt Resolution No. 2016-58, approving the HOME and CDBG budget and authorizing the Director of Community Development, Public Works Director, and City Clerk to execute contracts as appropriate.
3. Adopt Resolution No. 2016-59, approving the submittal of the FY 2016-2017 One-Year Action Plan for the use of Community Development Block Grant (CDBG) and HOME Investment Partnership (HOME) funds to the U.S Department of Housing and Urban Development.
4. It is requested that the City Council approve a budget adjustment in the amount of \$200,000 from the unallocated fund to the Tulip St. Improvement Project.

In the alternative, the City Council may choose to modify the recommended FY 2016-2017 Action Plan for the allocation of CDBG and HOME funds.

FISCAL ANALYSIS:

The City of Escondido receives annual federal entitlements from the U.S. Department of Housing and Urban Development (HUD) for housing and community development activities.

The Five-Year Consolidated Plan will provide guidance for the expenditure of these funds for FY 2015-2019. CDBG projects will be funded solely by grant money received and will not impact the

Fiscal Year 2016-2017 One Year Action Plan for Use of Community Development Block Grant (CDBG) and HOME Investment Partnership (HOME) Funds

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general fund. HOME funds can only be used for the development of affordable housing and will not impact the general fund.

Should the allocation be substantially higher or lower than estimated, a public hearing will be scheduled for a future date to approve an Action Plan amendment revising the allocation amounts. The City defines a substantial change to the scope of a project as a change that affects the funding level by greater than 25 percent for projects budgeted at more than \$100,000. Non-substantial increases or decreases to the HOME or CDBG allocations will be proportionally dispersed to current distributions.

CORRELATION TO THE CITY COUNCIL ACTION PLAN:

This item relates to the Council's Action Plan regarding Neighborhood Improvement.

PREVIOUS COUNCIL ACTION:

On April 22, 2015, the City Council held a public hearing and approved the FY 2015-2019 Five-Year Consolidated Plan. The Plan established priorities for the use of federal funds (including HOME and CDBG) over the five year period, ending June 30, 2020, to benefit low-income residents and neighborhoods in the City of Escondido.

On April 6, 2016, the City Council held a public hearing and reaffirmed the community development priorities adopted in the FY 2015-2019 Five-Year Consolidated Plan and approved an allocation process for FY 2016-2017 CDBG funds. The approved allocation process included a maximum allowable allocation for administration of the CDBG program (20 percent) which is included in the FY 2016-2017 Action Plan allocation recommendations.

BACKGROUND:

The Five-Year Consolidated Plan is a federally-required document for communities that receive funds from the federal housing and community development programs, including Community Development Block Grant Program (CDBG) and the Home Investment Partnerships Program (HOME). The Plan is intended to provide a comprehensive, strategic framework for a community to establish a unified vision and action plan to address the needs of low-income individuals, families and neighborhoods. The goals of CDBG and HOME programs covered by the Consolidated Plan are to provide decent housing, a suitable living environment and to expand economic opportunities. Based on community needs assessments and public participation of the Five-Year Consolidated Plan, six community development priorities were identified and adopted as part of the FY 2015-2019 Consolidated Plan for CDBG and HOME.

Fiscal Year 2016-2017 One Year Action Plan for Use of Community Development Block Grant (CDBG) and HOME Investment Partnership (HOME) Funds

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In accordance with the City of Escondido's public participation plan, the City Council held a public hearing on April 6, 2016, and reaffirmed those priorities for FY 2016-2017. The FY 2016-2017 Action Plan for use of CDBG and HOME funds describes the specific activities the City will carry out to address those priorities during the second year of the five year period.

FY 2015-2019 CDBG Priorities

In the FY 2015-2019 Consolidated Plan, the City adopted the following CDBG priorities:

- * Youth
- * Economic Development
- * Transportation for Seniors and other related Senior Services
- * Neighborhood Revitalization
- * Homelessness
- * ADA Improvements

CDBG Funds

The City of Escondido anticipates receiving \$1,514,995 in CDBG entitlement funds for FY 2016-2017. No more than 15 percent of the entitlement funds (\$227,249) may be used for public service activities, and no more than 20 percent (\$302,999) may be expended for administrative activities. There is no limit to the percentage that may be expended for capital improvement or other neighborhood revitalization activities in low and moderate income neighborhoods.

As a recipient of CDBG funds, the City is also required to take steps to affirmatively further fair housing within its jurisdiction as part of the obligation it assumes when it accepts these funds. Fair Housing services are allowable under Public Service or Administration. By utilizing Administration funds, the City is able to fund more programs under Public Service. In March of 2016, staff was notified that our long standing fair housing provider would no longer be offering these services.

The City along with four other cities: City of Encinitas, the City of San Marcos, the City of Oceanside, and the City of Vista, are working together to release a single request for proposal (RFP) for fair housing services to ensure that funds are being leveraged to create maximum impact.

CDBG Review Process

The City of Escondido accepts and reviews applications for CDBG funding throughout the year. A description of the CDBG funding process, application materials and resources for technical assistance are posted on the Neighborhood Services Website and are provided by staff upon request. In accordance with the City's Consolidated Plan public participation policy, the City conducts two public hearings to solicit and consider citizen input.

Fiscal Year 2016-2017 One Year Action Plan for Use of Community Development Block Grant (CDBG) and HOME Investment Partnership (HOME) Funds

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To date, the City of Escondido has received five proposals from outside agencies for FY 2016-2017 CDBG funding. The first three requests are for public service funds and the last two requests are for capital improvement funds: 1.) Angel's Depot, whom we currently fund, is requesting \$20,000 for its senior emergency meal box program; 2.) Meals on Wheels, whom we currently fund, is requesting \$20,000 for its home meal delivery to moderate and low income seniors; 3.) Arise to Serve, who is a new applicant, is requesting \$11,000 for its monthly community arts program that is available to moderate to low income children; 4.) Center for Community Solutions, who is a new applicant, is requesting \$52,526 for repair work and appliances at its woman's and children's emergency shelter; and 5.) ECCDC, who is a past recipient, is requesting \$25,000 for security improvements at their West 9th Avenue location.

Staff has reviewed the applications for completeness and eligibility. Specific allocation recommendations for CDBG-funded activities are included as Attachment A.

FY 2016-2017 CDBG-Funded Activities

The Action Plan describes all the activities the City will carry out during FY 2016-2017 to address the priorities of the Consolidated Plan. Specific activities recommended for FY 2016-2017 funding are described below.

Proposed Capital Improvement and Neighborhood Revitalization Activities

CDBG-Funded Code Enforcement

CDBG-funded neighborhood revitalization efforts would include funding two part-time Code Enforcement Officers to work in commercial and residential areas of CDBG-eligible census tracts. The officers would address code issues relating to business licensing, illegal signage and other appearance and compliance issues generally associated with commercial and residential areas.

Tulip Street Improvement Project (West Hillside Neighborhood Group)

This project will include the final phase of the full street improvements consisting of new curbs, gutters, retaining walls, sidewalks, street lights and new surfacing of the street on S.Tulip Street, between West 3rd Avenue and West Grand Avenue.

Multi-Neighborhood Street Lighting Project

Staff is requesting additional funds to complete the Multi-Neighborhood Street Lighting Project. The Multi-Neighborhood Street Lighting Project will provide our Elms, Rustic Village, Mission Grove, Cedar-Cedar Brook, and Rose-to-Foxdale (RTF) neighborhoods with proper lighting with the aim to

reduce crime and promote safer neighborhoods. New LED lighting in these neighborhoods will be more energy efficient that will require less maintenance.

Grants to Blocks

Implemented to address the neighborhood revitalization priority, this program addresses the need to fund multiple, small neighborhood revitalization projects and Right-of-Way Enhancement mini grants associated with street improvement projects.

Graffiti Removal

The Graffiti Removal Project, also implemented to address the revitalization priority and carried out by city staff, provides funding for graffiti removal in qualifying low income census tracts and applies only to private properties. CDBG funds can be used to remove graffiti from private homes, garages, fences and exterior surfaces of privately owned businesses.

Project NEAT

Project NEAT (Neighborhood Enhancement, Awareness and Training) addresses the neighborhood revitalization priority. The goal of Project NEAT is to improve the appearance and safety of neighborhoods through mediation, education and fostering relationships with neighbors. Project NEAT works with Escondido's organized neighborhood groups to resolve potential code compliance issues, mostly with regard to yard maintenance and other appearance-related issues, before they reach the level of code enforcement cases.

Street Light LED Retrofit Program

Replacement of high pressure sodium (HPS) street lights with new energy efficient LED street lights in CDBG-eligible areas of the City. LED lighting provides better lighting quality, which improves traffic safety and general security as residents walk, bicycle or drive in the neighborhood. LED lighting is also more energy efficient than HPS lighting as well as more cost efficient.

Proposed Public Service Activities

The FY 2016-2017 Action Plan includes activities which address the priorities of the Consolidated Plan. Staff recommends continued funding for the following programs.

Learn-to-Swim

The Learn-to-Swim program provides water safety training to low-income youth and adults.

Senior Transportation, Senior Nutrition, Senior Care

Older-Adult services provided by the City's Community Services Department, includes a low-cost transportation program, Senior Nutrition and CARE Program at the Park Avenue Community Center.

Meals-on-Wheels

The Meals-on-Wheels Program provides meal delivery services for homebound seniors and people with disabilities.

Regional Homeless Shelter

The Regional Homeless Shelter which serves homeless men and women year round.

Angels Depot

The Angels Depot provides seniors with an emergency meal box program where they can pick-up their meals at the Park Avenue Community Center.

In addition to continued funding for the above named activities, the FY 2016-2017 proposes an expansion to the public services provided to our residents. Staff recommends funding the following new service.

Neighbor-to-Neighbor

Neighbor-to-Neighbor supports the neighborhood revitalization priority as an additional component to the Grants to Blocks Program. Neighborhood Clean-ups block parties, leadership trainings, neighborhood group meetings, and other neighborhood organization efforts in low-income neighborhoods will be supported through this program.

On the recommendation of HUD, staff is requesting to simplify the Grants-to-Blocks program to solely focus on small neighborhood revitalization projects and Right-of-Way Enhancement mini grants that are directly related to street improvement projects.

FY 2015-2019 Housing Priorities

In the FY 2015-2019 Consolidated Plan, the City adopted the following housing priorities:

- * Increase homeownership opportunities
- * Conserve the supply of existing ownership housing
- * Expand the stock of affordable rental housing, including 3 and 4-bedroom units
- * Promote neighborhood stability by increasing the length of stay in rental housing

HOME Funds

The City anticipates receiving \$458,655 in HOME funds for FY 2016-2017. Ten percent of new HOME allocation and interest, and ten percent of the projected program income derived from loan repayments (a total of \$46,865 plus a \$103,000 administrative reserve) is allocated for the City's costs of administering the program. A minimum of 15 percent of the annual allocation of HOME Program funds (\$68,880) must be reserved for the housing development activities of Community Housing Development Organizations (CHDOs). A total of five percent of the HOME grant may be used to provide operating funds to certified CHDOs, but is not required to be used for that purpose. HOME Program funds must be committed or reserved within two years and expended within five years of allocation.

Homeownership Opportunities

Priorities 1 and 2 relate to the need for homeownership in Escondido. The rate of homeownership in Escondido is 47 percent, which is lower than the state and national averages of 54 percent and 63 percent respectively as reported by the 2014 One-Year American Community Survey. The anticipated FY 2016-2017 One-Year Action Plan will address the need to reduce turnover rates and increase ownership within the community. The issuance of Homebuyer Entry Loan Program (HELP) loans to assist first-time homebuyers in the purchase of their homes will contribute to increased stability. The Five-Year Consolidated Plan's objective is to assist approximately one to two households per year with HELP loans. San Diego Habitat for Humanity built 11 affordable homes on Elm Street which were sold to first time homebuyers in September 2015. Additional non-federal grant funds will be used to assist owner-occupied rehabilitations.

HELP Program

The HELP program is a City-administered first-time homebuyer program that currently provides loans up to five percent of the purchase price of a home (maximum \$25,000) to assist homebuyers earning 80 percent or less of the San Diego County area median income (currently \$64,800 for a household of four) to purchase their first home. The HELP program has been funded with HOME funds since September of 1996. The program has been underutilized in recent years; new higher HOME

Fiscal Year 2016-2017 One Year Action Plan for Use of Community Development Block Grant (CDBG) and HOME Investment Partnership (HOME) Funds

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Homeownership Value Limits are anticipated to reinvigorate the HELP program. In FY 2011-12, 64 HELP loans were issued (with an average loan amount of \$10,933). Last year, only one loan was issued for \$14,250; during the first half of FY 2015-16, four loans have been issued. The maximum loan amount is \$25,000; currently the average loan is \$15,229. In anticipation that the coming year continuing to be more robust than last year, staff is allocating all remaining Housing Development HOME funds to the HELP program for issuance of loans for the upcoming fiscal year.

Rental Housing Assistance & Affordable Housing Project Development

Priorities 3 and 4 relate to the improvement of the supply of rental housing in the City to meet the needs of Escondido residents. The Consolidated Plan cites overpayment for housing as a widespread housing problem in Escondido, especially among lower-income renters. Additionally, the rate of overcrowding is especially acute for large related renter households. The Consolidated Plan sets forth an objective of assisting in the provision of 15 deed-restricted rental units for families per year. As a strategy toward meeting related priorities, the anticipated City's FY 2015-16 One-Year Action Plan will place an emphasis on the rehabilitation and, where appropriate, new construction, of rental units. Redevelopment and rehabilitation will occur with the assistance of HOME funding and recycled Housing Set-Aside/Successor Housing Agency funds, as leverage to other funding sources. UHC completed the acquisition and rehabilitation of 43-deed restricted rental units at 1150-1160 N Escondido Blvd using HOME and recycled Housing Set-Aside/Successor Housing Agency funds. Community HousingWorks has acquired and is rehabilitating ten HOME funds-deed restricted rental units at 260 Midway as part of a 200 unit rehabilitation. In FY 2014-15, Council also approved Successor Housing Agency funds to assist Solutions for Change to redevelop a blighted and underutilized property on South Escondido Blvd; they will build 32 affordable units.

The FY 2016-2017 Action Plan for CDBG and HOME is currently available for a 30-day public review and comment period, from April 10 – May 9, on the City's Web site www.escondido.org and upon request from the Neighborhood Services Division. Public input received will be incorporated into the final Action Plan document which will be submitted to HUD in May 2016. To view the DRAFT FY 2016-2017 One-Year Action Plan in its entirety visit <https://www.escondido.org/neighborhood-services.aspx> under the section titled "Related Links."

The following attachments provide additional information for City Council reference:

Attachment A - FY 2016-2017 Proposed CDBG Allocations

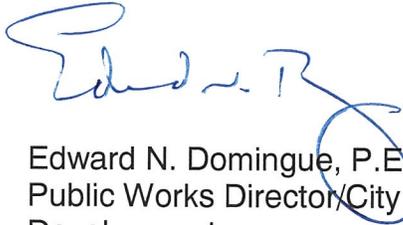
Attachment B - FY 2016-2017 Summary of HOME Funding Categories

Fiscal Year 2016-2017 One Year Action Plan for Use of Community Development Block Grant (CDBG) and HOME Investment Partnership (HOME) Funds

May 4, 2016

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Respectfully submitted,



Edward N. Domingue, P.E.
Public Works Director/City Engineer
Development



Bill Martin
Interim Director of Community



Danielle Lopez
Assistant Director of Community Services



 Karen Youel
Housing Manager

ATTACHMENT A

City of Escondido, Fiscal Year 2016-2017 Proposed CDBG Allocations
 Estimated Allocation: **\$1,514,995**

FY 16-17

Administration - 20% cap of allocation (\$302,999 max.)	
CDBG Administration	\$ 268,954
Fair Housing	\$ 34,045
Total	\$ 302,999
Public Service - 15% cap of total available (\$227,249 max.)	
Learn to Swim	\$ 24,500
Senior Transportation	\$ 24,000
Senior Nutrition	\$ 45,500
Senior CARE	\$ 13,000
In Home Meal Delivery	\$ 15,000
Angels Depot	\$ 15,000
Winter Shelter	\$ 33,000
Neighbor-to-Neighbor	\$ 57,249
Total	\$ 227,249
Uncapped Capital Improvement & Other Neighborhood Revitalization Activities - (No max.)	
Multi Neighborhood Street Light Project	\$ 75,000
Code Enforcement	\$ 92,487
Grants to Blocks	\$ 87,751
Project Neat	\$ 50,000
Graffiti Removal	\$ 90,000
**Tulip St. Improvements (West Hillside)	\$ 639,509
Street Light LED Retrofit Program	\$ 150,000
Total	\$ 1,184,747

Total CDBG Allocations \$ 1,184,747

**Staff is requesting a budget adjustment of \$200,000 from the unallocated to be programmed to the Tulip St. Improvements (West Hillside)

ATTACHMENT B

**HOME INVESTMENT PARTNERSHIPS PROGRAM
 FY 2016
 SUMMARY OF HOME FUNDING CATEGORIES**

FUNDING CATEGORY	AMOUNT AVAILABLE
2016 Allocation Interest Loan Repayments	\$458,655 10,000 <u>150,000</u>
TOTAL AVAILABLE FUNDS	\$618,655
<i>10% of Allocation and Interest</i> <i>10% of Program Income</i> ¹ City's Administrative Cost	\$ 46,865 <u>103,000</u> \$149,865
<u>Mandatory</u> CHDO Set-Aside (15% of allocation)	\$68,800
Housing Development	\$399,990
TOTAL EXPENDITURES	\$618,655

¹ Generated from Loan Repayments received in the previous fiscal year

RESOLUTION NO. 2016-58

A RESOLUTION OF THE CITY COUNCIL OF
THE CITY OF ESCONDIDO, CALIFORNIA,
ADOPTING THE HOME AND CDBG BUDGET
FOR FISCAL YEAR (FY) 2016-2017 AND
AUTHORIZING THE DIRECTOR OF PUBLIC
WORKS AND CITY CLERK TO EXECUTE
AGREEMENTS FOR USE OF COMMUNITY
DEVELOPMENT BLOCK GRANT FUNDS

WHEREAS, the City of Escondido ("City") is a recipient of HOME Investment Partnerships Program and Community Development Block Grant ("CDBG") funds from the United States Department of Housing and Urban Development; and

WHEREAS, a total of 15 percent of HOME funds received by the City must be used for the provision of affordable housing by eligible Community Housing Development Organizations ("CHDOs"); 10 percent of the HOME funds received by the City may be used for administration; and the remaining HOME funds (75 percent) received by the City may be used for Housing Development; and

WHEREAS, a total of 20 percent of CDBG funds received may be used for administration; a total of 15 percent for public service activities; and the remaining 65 percent for uncapped capital improvements; and

WHEREAS, the City Council desires at this time, and deems it to be in the best public interest, to adopt the HOME and CDBG budgets for FY 2016-2017, attached as Exhibit "A" and Exhibit "B" respectively, and which are incorporated by this reference; and

WHEREAS, the HOME and CDBG budgets reflect the work program for the coming year based on the City's Action Plan for FY 2016-2017 which identifies the goals and priorities, established in the 2015-2019 Consolidated Plan; and

WHEREAS, the HOME budget includes proposed expenditures of the City for the provision of affordable housing and proposed expenditures of CHDOs for the provision of affordable housing; and

WHEREAS, the City Council also desires to authorize City officials, including the Director of Community Development, the Public Works Director, and the City Clerk to execute agreements to provide for the use of HOME and CDBG funds.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Escondido, California, as follows:

1. That the above recitations are true.
2. That the HOME and CDBG budgets and administration of programs for the period of July 1, 2016, through June 30, 2017 inclusive, contained in the FY 2016-2017 HOME Investment Partnership Program and CDBG Budget Document, attached as Exhibit "A" and Exhibit "B," are hereby adopted.
3. That the Director of Community Development and Director of Public Works are authorized to non-substantial changes to the HOME and or CDBG budget within 25 percent, whether above or below the projected allocation, will be proportionally dispersed to current distributions.

4. That the Public Works Director and the City Clerk are hereby authorized to execute contracts with specific providers for use of CDBG funds in the amounts, set forth in Exhibits "A" and Exhibit "B," provided such agreements have been approved as to form by the City Attorney and provided such agreements are substantially in the form as that attached in Exhibit "C," which is incorporated by this reference.

City of Escondido, Fiscal Year 2016-2017 Proposed CDBG Allocations
 Estimated Allocation: **\$1,514,995**

FY 16-17

Administration - 20% cap of allocation (\$302,999 max.)	
CDBG Administration	\$ 268,954
Fair Housing	\$ 34,045
Total	\$ 302,999
Public Service - 15% cap of total available (\$227,249 max.)	
Learn to Swim	\$ 24,500
Senior Transportation	\$ 24,000
Senior Nutrition	\$ 45,500
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Neighbor-to-Neighbor	\$ 57,249
Total	\$ 227,249
Uncapped Capital Improvement & Other Neighborhood Revitalization Activities - (No max.)	
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Code Enforcement	\$ 92,487
Grants to Blocks	\$ 87,751
Project Neat	\$ 50,000
Graffiti Removal	\$ 90,000
**Tulip St. Improvements (West Hillside)	\$ 639,509
Street Light LED Retrofit Program	\$ 150,000
Total	\$ 1,184,747

Total CDBG Allocations \$ 1,184,747

**Staff is requesting a budget adjustment of \$200,000 from the unallocated to be programmed to the Tulip St. Improvements (West Hillside)

HOME INVESTMENT PARTNERSHIPS PROGRAM FY 2016
 SUMMARY OF HOME FUNDING CATEGORIES

FUNDING CATEGORY	AMOUNT AVAILABLE
2016 Allocation Interest Loan Repayments	\$458,655 10,000 <u>150,000</u>
TOTAL AVAILABLE FUNDS	\$618,655
<i>10% of Allocation and Interest</i> <i>10% of Program Income ¹</i> City's Administrative Cost	\$ 46,865 <u>103,000</u> \$149,865
<u>Mandatory</u> CHDO Set-Aside <i>(15% of allocation)</i>	\$68,800
Housing Development	\$399,990
TOTAL EXPENDITURES	\$618,655

AGREEMENT
BETWEEN THE CITY OF ESCONDIDO AND
XXX
FOR THE USE OF COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS

This Agreement, made and entered into by and between the City of Escondido, a municipal corporation of the state of California, hereinafter "CITY," and XXX, hereinafter "SUBRECIPIENT."

WITNESSETH:

RECITALS:

1. CITY is recipient of funds from the United States Department of Housing and Urban Development (hereinafter "HUD") pursuant to Title I of the Housing and Community Development Act of 1974 (41 U.S.C. 5301-5320) as amended (hereinafter "ACT").
2. CITY has approved the provision of federal funds under the Act to be used by the SUBRECIPIENT as provided in its "Work Plan," attached hereto as Attachment "A" and as further modified by any negotiated Statement of Work.
3. SUBRECIPIENT represents that it shall perform the work as set forth in the Work Plan and Statement of Work.
4. SUBRECIPIENT warrants that it has the expertise and experience to perform the work set forth in the Work Plan and Statement of Work.
5. SUBRECIPIENT represents that it shall perform the work as set forth in the Work Plan and Statement of Work pursuant to the "Budget," attached hereto as Attachment "B" and incorporated herein by reference.
6. CITY shall provide Community Development Block Grant "CDBG" funds to the SUBRECIPIENT in the amount set forth in the Budget, and pursuant to the terms of this Agreement.

NOW THEREFORE, in consideration of the foregoing recitals and based on the mutual covenants below, the parties hereby agree as follows:

1. The term of this Agreement shall be FY 2016-2017 (July 1, 2016 – June 30, 2017).
 2. Upon the termination or expiration of the term of this Agreement, SUBRECIPIENT shall transfer to CITY any CDBG funds on hand at the time of such termination or expiration and any accounts receivable attributable to the use of CDBG funds.
- A. SUBRECIPIENT OBLIGATIONS
1. Use of Funds. SUBRECIPIENT agrees to use federal funds provided by CITY to SUBRECIPIENT pursuant to the provisions of this Agreement, the Work Plan and

Statement of Work, and Budget for said program. SUBRECIPIENT'S failure to perform as required may, in addition to other remedies set forth in this Agreement, result in readjustment of the amount of funds CITY is otherwise obligated to pay to SUBRECIPIENT under Section B hereof.

SUBRECIPIENT agrees to use said funds to pay for necessary and reasonable costs to operate said program. Said amount shall include wages, administrative costs, employee benefits comparable to other similarly situated employees, and other allowable program costs as detailed in the Budget.

If SUBRECIPIENT uses the federal funds provided by CITY for the purpose of acquisition of real property or to reduce the cost of financing of acquisition of real property, there shall be no alteration of the use of the real property so acquired and no additional encumbrances placed on such property during the period of this agreement without the prior written consent of CITY, which consent shall not be unreasonably withheld.

SUBRECIPIENT shall, upon receipt of such federal funds for the purpose of acquiring or improving real property, cause a Deed of Trust, secured by a Promissory Note, to be executed and recorded, in favor of the CITY, for the amount of the federal funds provided by the CITY.

If SUBRECIPIENT uses federal funds provided by the CITY as set out in the preceding paragraph, and further encumbers the real property acquired without first giving notice to the CITY, and obtaining the CITY's written consent, which consent shall not be unreasonably withheld, such action on the part of the SUBRECIPIENT will be cause for termination or revocation of this Agreement and reversion of assets as delineated in paragraph A.(15.) or collection on any Promissory Note executed in favor of the CITY.

2. Statement of Work. SUBRECIPIENT represents that it will negotiate a Statement of Work in accordance with the Work Plan that will include an accurate schedule for performance and completion of the work. These items shall be in sufficient detail to provide a sound basis for the City to effectively monitor performance under the Agreement.
3. Budget. SUBRECIPIENT represents that the Budget includes only allowable costs and an accurate analysis of costs applicable to CDBG funds pursuant to 24 CFR 570.502, which includes requirements for compliance with the following in addition to other requirements:
 - a. If SUBRECIPIENT is a governmental entity, Office of Management and Budget ("OMB") Circular Nos. A-87, A-128 (24 CFR Part 44), and with certain sections of 24 CFR Part 85; or

- b. If SUBRECIPIENT is not a governmental entity, OMB Circular No. A-122, "Cost Principles for Nonprofit Organizations" or OMB Circular No. A-21, "Cost Principles for Educational Institutions," as applicable, and certain Attachments to OMB Circular No. A-110 (A, B, C, F, N, H & O).

These items shall be in sufficient detail to provide a sound basis for the City to effectively monitor performance under the Agreement.

4. Records and Reports. The SUBRECIPIENT shall maintain records and reports as required by Federal Regulation 24 CFR 570.506, 570,503, OMB A-110, and 24 CFR 85.32-34 which may include but are not limited to:

- a. Records.
 - (1) Documentation providing a full description of the activity undertaken.
 - (2) Documentation demonstrating that each activity undertaken meets one of the National Objectives of the CDBG program.
 - (3) Documentation of the number, race and income level of persons and/or families participating in or benefiting the SUBRECIPIENT'S program.
 - (4) Documentation of all CDBG funds received from CITY.
 - (5) Documentation of expenses as identified in the Budget.
 - (6) Property and equipment acquisition, management and disposition documentation.
 - (7) Any such other related records as CITY shall require.

- b. Reports.
 - (1) Payment Request/Invoice
 - (2) Quarterly Performance and Demographic Reports
 - (3) Final Evaluation Report
 - (4) Any such other reports as CITY shall reasonably require.

5. Program Income. Transfers of grant funds by the City to the SUBRECIPIENT shall be adjusted according to the principles described in 24 CFR 570.504(b)(2)(i) and (ii), and 24CFR570.504(2)(i). Any program income on hand when this Agreement expires, or received after this Agreement's expiration, shall be paid to the CITY as required by Section A-15 of this Agreement and 24 CFR 570.503(b)(8).

6. Uniform Administrative Requirements. The SUBRECIPIENT shall comply with applicable uniform administrative requirements as described in 24 CFR 570.502, OMB Circular A-133 and 24 CFR 570 Subpart K.

7. Separation of Accounts. All funds received by SUBRECIPIENT from City pursuant to this Agreement shall be maintained separate and apart from any other fund of SUBRECIPIENT or of any principal or member of SUBRECIPIENT in an account in a federally insured banking or

savings and loan institution. No monies shall be withdrawn from such account except for expenditures authorized by this Agreement.

8. Retention of Records. All accounting records and evidence pertaining to all costs of SUBRECIPIENT and all documents related to this Agreement shall be kept available at SUBRECIPIENT'S office or place of business for the duration of the Agreement and thereafter for three (3) years after completion of an audit. Records which relate to (a) complaints, claims, administrative proceedings or litigation arising out of the performance of this Agreement, or (b) costs and expenses of this Agreement to which CITY or any other governmental agency takes exception, shall be retained beyond the three (3) years until resolution or disposition of such appeals, litigation claims, or exceptions.

9. Compliance with Applicable Laws. SUBRECIPIENT agrees to comply fully with all applicable federal, state and local laws, ordinances, regulations, and permits including but not limited to federal CDBG financial and contractual procedures, and OMB Circular Nos. A-87, A-122, and A-110 with Attachments A, B, C, F, H, N, and O, as set forth in 24 CFR 570.502(b). Said federal documents are on file in the City of Escondido Community Development Block Grant Division, 201 N. Broadway, Escondido, CA 92025, and are incorporated herein by reference. The SUBRECIPIENT shall secure any new permits required by authorities herein with jurisdiction over the project, and shall maintain all presently required permits. The SUBRECIPIENT shall ensure that the requirements of the California Environmental Quality Act are met for any permits or other entitlements required to carry out the terms of this Agreement.

SUBRECIPIENT agrees to comply fully with all applicable federal, state and local laws, ordinances, regulations, and permits regarding provision of services to non-U.S. citizens.

No federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement;

If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

10. Affirmative Action Policy.

a. Provision of Program Services.

- (1) SUBRECIPIENT shall not, on the ground of race, color, national origin, sex or disability, exclude any person from participation in, deny any person the benefits of, or subject any person to discrimination under any program or activity funded in whole or in part with CDBG funds.
- (2) SUBRECIPIENT shall not, under any program or activity funded in whole or in part with CDBG funds, on the ground of race, color, national origin, sex or disability:
 - (a) Deny any facilities, services, financial aid or other benefits provided under the program or activity.
 - (b) Provide any facilities, services, financial aid or other benefits which are different or are provided in a different form from that provided to others under the program or activity.
 - (c) Subject to segregated or separate treatment in any facility in, or in any matter of process related to receipt of any service or benefit under the program or activity.
 - (d) Restrict in any way access to, or in the enjoyment of any advantage or privilege enjoyed by others in connection with facilities, services, financial aid or other benefits under the program or activity.
 - (e) Treat an individual differently from others in determining whether the individual satisfies any admission, enrollment, eligibility, membership, or other requirement or condition which the individual must meet in order to be provided any facilities, services or other benefit provided under the program or activity as an employee.
 - (f) Deny an opportunity to participate in a program or activity as an employee.
- (3) SUBRECIPIENT may not utilize criteria or methods of administration which have the effect of subjecting individuals to discrimination on the basis of race, color, national origin, sex or disability, or have the effect of defeating or substantially impairing accomplishment of the objectives of the program or activity with respect to individuals of a particular race, color, national origin, sex or disability.
- (4) SUBRECIPIENT, in determining the site or location of housing or facilities provided in whole or in part with CDBG funds, may not make selections of such site or location which have the effect of excluding individuals from, denying them the benefits of, or subjecting them to discrimination on the ground of race, color, national origin, sex or disability, or which have the purpose or effect of defeating or substantially impairing the

accomplishment of the objectives of the Civil Rights Act of 1964 and amendments thereto.

- (5) (a) In administering a program or activity funded in whole or in part with CDBG funds regarding which the SUBRECIPIENT has previously discriminated against persons on the ground of race, color, national original, sex or disability, the SUBRECIPIENT must take affirmative action to overcome the effects of prior discrimination.
 - (b) Even in the absence of such prior discrimination, a SUBRECIPIENT in administering a program or activity funded in whole or in part with CDBG funds should take affirmative action to overcome the effects of conditions which would otherwise result in limiting participation by persons of a particular race, color, national origin, sex or disability, to exclude individuals from participation in, to deny them the benefits of, or to subject them to discrimination under any program or activity to which CDBG funding applies, the SUBRECIPIENT has an obligation to take reasonable action to remove or overcome the consequences of the prior discriminatory practice or usage, and to accomplish the purpose of the Civil Rights Act of 1964.
 - (c) A SUBRECIPIENT shall not be prohibited by this part from taking any eligible action to ameliorate any imbalance in services or facilities provided to any geographic area or specific group of persons within its jurisdiction where the purpose of such action is to overcome prior discriminatory practice or usage.
- (6) Notwithstanding anything to the contrary in Sections A.10.a(1-5), nothing contained herein shall be construed to prohibit any SUBRECIPIENT from maintaining or constructing separate living facilities or rest room facilities for the different sexes. Furthermore, selectivity on the basis of sex is not prohibited when institutional or custodial services can properly be performed only by a member of the same sex as the recipients of the services.

b. Employment Discrimination.

- (1) SUBRECIPIENT shall not discriminate against any employee or application for employment because of race, color, religion, sex, national origin, age or disability. SUBRECIPIENT shall take affirmative action to insure that applicants are employed, and that employees are treated during employment, without regard to their race, color, religion, sex,

national origin, age or disability. Such action shall include, but not be limited to, the following: employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rate of pay or other forms of compensation and selection for training including apprenticeship. SUBRECIPIENT agrees to post in conspicuous places available to employees and applicants for employment, notices setting forth the provisions of this nondiscrimination clause.

- (2) SUBRECIPIENT shall, in all solicitations or advertisements for employees placed by or on behalf of SUBRECIPIENT, state that all qualified applications will receive consideration for employment without regard to race, color, religion, sex, national origin, age or disability.
- (3) SUBRECIPIENT shall send to each labor union or representative of workers with which it has a collective bargaining agreement or other contractor understanding, a notice to be provided by CITY'S contracting officers advising the labor union or workers' representative of SUBRECIPIENT'S commitments under Section 202 of Executive Order No. 11246 of September 14, 1965, and shall post copies of the notices in conspicuous places available to employees and applicants for employment.
- (4) SUBRECIPIENT shall comply with all provisions of Executive Order 11246 of September 24, 1965, and of the rules, regulations, and relevant orders of the Secretary of Labor.
- (5) SUBRECIPIENT shall furnish to the CITY all information and reports required by Executive Order No. 11246 of September 24, 1965, and by the related rules, regulations, and orders.
- (6) In the event of SUBRECIPIENT'S failure to comply with any rules, regulations, or orders required to be complied with pursuant to this Agreement, CITY may cancel, terminate, or suspend in whole or in part its performance and SUBRECIPIENT may be declared ineligible for further government contracts in accordance with procedures authorized in Executive Order No. 11246 of September 24, 1965, and such other sanctions as may be imposed and remedies invoked as provided in Executive Order No. 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.
- (7) SUBRECIPIENT shall include the provisions of Section A.10.B, "Affirmative Action Policy," Paragraphs 1 through 6, in every subcontract or purchase order unless exempted by rules, regulations, or order of the

Secretary of Labor issued pursuant to Section 204 of Executive Order No. 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. SUBRECIPIENT shall take such action with respect to any subcontractor or purchase order as the CITY may direct as a means of enforcing such provisions including sanctions for noncompliance: Provided, however, that in the event SUBRECIPIENT becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the CITY, SUBRECIPIENT may request the United States to enter into such litigation to protect the interests of the United States.

- (8) SUBRECIPIENT shall not discriminate on the basis of age in violation of any provision of the Age Discrimination Act of 1975 (42 U.S.C. 6101 et seq.) or with respect to any otherwise qualified handicapped individual as provided in Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794). SUBRECIPIENT shall also provide ready access to and use of all CDBG fund assisted buildings and programs to qualified persons with disabilities in compliance with the Americans with Disabilities Act of 1990.
- (9) SUBRECIPIENT will provide a drug-free workplace by:
 - (a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition.
 - (b) Establishing an ongoing drug-free awareness program to inform employees about:
 - 1) The dangers of drug abuse in the workplace.
 - 2) The grantee's policy of maintaining a drug-free workplace.
 - 3) Any available drug counseling, rehabilitation, and employee assistance programs.
 - 4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.
 - (c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a).

- (d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will:
- 1) Abide by the terms of the statement.
 - 2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five (5) calendar days after such conviction.
- (e) Notifying the agency, in writing, within ten (10) calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant.
- (f) Taking one of the following actions, within thirty (30) calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted:
- 1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended;
OR
 - 2) Requiring such employee to participate satisfactorily in a drug-abuse assistance or rehabilitation program approved for such purposes by a federal, state, or local health, law enforcement, or other appropriate agency.
- (g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a)-(f).
- (h) "Controlled substance" means a controlled substance in Schedules I through V of the Controlled Substances Act (21 U.S.C. 812) and as further defined by regulation (21 CFR 1308.11 through 1308.15).
"Conviction" means a finding of guilt (through a plea of nolo contendere) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the federal or state criminal drug statutes.

"Criminal drug statute" means a federal or nonfederal criminal statute involving the manufacture, distribution, dispensing, use, or possession of any controlled substance.

"Employee" means the employee of a SUBRECIPIENT directly engaged in the performance of work under this contract including: (i) All "direct charge" employees; (ii) all "indirect charge" employees unless their impact or involvement is insignificant to the performance of the grant; and (iii) temporary personnel and consultants who are directly engaged in the performance of work under this contract and who are not on the SUBRECIPIENT'S payroll. This definition does not include workers not on the payroll of the SUBRECIPIENT (e.g., volunteers, even if used to meet a matching requirement; consultants or independent contractors not on the payroll; or employees of SUBRECIPIENTS or subcontractors in covered workplaces).

- c. Remedies. In the event of SUBRECIPIENT'S failure to comply with any rules, regulations, or orders required to be complied with pursuant to this Agreement, the CITY may cancel, terminate, or suspend in whole or in part its performance and SUBRECIPIENT may be declared ineligible for further government contracts and any such other sanctions as may be imposed and remedies invoked as provided by law.

- 11. Ineligibility of Subrecipients of Contractors. SUBRECIPIENT shall not use CDBG funds directly or indirectly in its operations or to employ, award contracts to, or otherwise engage the services of, or fund any contractor during any period of debarment, suspension, or placement in ineligibility status of the SUBRECIPIENT or such contractor under the provisions of 24 CFR Part 24.

- 12. Conflict of Interest. In the procurement of supplies, equipment, construction and services by SUBRECIPIENT, the conflict of interest provisions in Attachment O of OMB Circular No. A-110 and 24 CFR 570.611 shall apply.

- 13. Condition for Religious Organization. SUBRECIPIENT shall comply with all applicable conditions prescribed in 24 CFR 570.200(j) and by HUD for the use of CDBG funds by religious organizations if SUBRECIPIENT is a religious organization.

- 14. Suspension and Termination. In accordance with 24 CFR 85.43, suspension or termination may occur if SUBRECIPIENT materially fails to comply with any term of this Agreement and/or the award, of this Agreement and/or the award may be terminated for convenience in accordance with 24 CFR 85.44.

15. Reversion of Assets. Upon termination or expiration of the term of this Agreement, the SUBRECIPIENT shall transfer to the CITY any CDBG funds on hand at the time of such termination or expiration and any accounts receivable attributable to the use of CDBG funds. Any real property under the SUBRECIPIENT'S control that was acquired or improved in whole or in part with CDBG funds shall either be:
 - a. Used to meet one of the national objectives stated in 24 CFR 570.208 until five (5) years after termination or expiration of this Agreement, or for such longer periods of time as determined to be appropriate by the CITY; or
 - b. Disposed of in a manner that results in the CITY'S being reimbursed in the amount of the current fair market value of the property less any portion of the value attributable to expenditures of non-CDBG funds for acquisition of, or improvement to, the property. Reimbursement to the CITY shall not be required after the period of time specified in Section A.15.a of this Agreement.
16. Independent Contractor. SUBRECIPIENT agrees that the performance of obligations hereunder are rendered in its capacity as an independent contractor and that it is in no way an employee or agent of the CITY.
17. Licensing. SUBRECIPIENT agrees to obtain and maintain all licenses, registrations, accreditations, and inspections from all agencies governing its operations. SUBRECIPIENT shall insure that its staff shall also obtain and maintain all required licenses, registrations, accreditations, and inspections from all agencies governing SUBRECIPIENT'S operations hereunder.
18. Inspection of Records. CITY and the United States government and/or their representatives shall have access for purposes of monitoring, auditing, and examining SUBRECIPIENT'S activities and performance, to books, documents and papers, and the right to examine records of SUBRECIPIENT'S subcontractors, bookkeepers and accountants, employees and participants in regard to said program. CITY and the United States government and/or their representative shall also schedule on-site monitoring at their discretion. Monitoring activities may also include, but are not limited to, questioning employees and participants in said program and entering any premises or any site in which any of the services or activities funded hereunder are conducted or in which any of the records of SUBRECIPIENT are kept. Nothing herein shall be construed to require access to any privileged or confidential information as set forth in federal or state law.

SUBRECIPIENT agrees to provide notification of any audits or investigations, including copies of results, findings, and/or liens.

In the event SUBRECIPIENT does not make the above-referenced documents available within the City of Escondido, California, SUBRECIPIENT agrees to pay all

necessary and reasonable expenses incurred by CITY in conducting any audit at the location where said records and books of account are maintained.

19. Assignability. SUBRECIPIENT shall not assign or transfer any interest in this Agreement, whether by assignment, delegation or novation, without the prior written consent of CITY; provided, however, that claims for money due or to become due to SUBRECIPIENT from CITY under this Agreement may be assigned to a bank, trust company or other financial institution, or to a trustee in bankruptcy, without such approval. Any assignment, delegation or novation other than as provided above shall be void and inoperative. Notice of any proper assignment or transfer shall be promptly furnished to CITY.
20. Hold Harmless.
 - a. SUBRECIPIENT shall indemnify and save harmless CITY, its officers and employees, from and against any and all damages to property or injuries to or death of any person or persons, including property and employees or agents of CITY, and shall defend, indemnify and save harmless CITY, its officers, and employees from and against any and all claims, demands, suits, actions or proceedings of any kind or nature, including, but not by way of limitation, workers' compensation claims, resulting from or arising out of the negligent acts, errors or omissions of SUBRECIPIENT, its employees or subcontractors.
 - b. SUBRECIPIENT, shall indemnify and save harmless CITY, its officers, and employees from and against any and all damages to property or injuries to or death of any person or persons, including property, and employees or agents of CITY, and shall defend, indemnify and save harmless CITY, its officers, and employees from and against any and all claims, demands, suits, actions or proceedings therefrom, resulting from or arising out of the intentional or malicious acts of SUBRECIPIENT, its employees or subcontractors.
21. Insurance.
 - a. The SUBRECIPIENT shall secure and maintain at its own cost, for all operations, the following insurance coverage, unless reduced by the City Attorney:
 - (1) General liability insurance. Occurrence basis with minimum limits of \$1,000,000 each occurrence, \$2,000,000 General Aggregate, and \$1,000,000 Products/Completed Operations Aggregate; and
 - (2) Automobile liability insurance of \$1,000,000 combined single-limit per accident for bodily injury and property damage, unless waived as provided in 8(b) below; and
 - (3) Workers' compensation and employer's liability insurance as required by

the California Labor Code, as amended, or certificate of sole proprietorship; and

- (4) Errors and Omissions professional liability insurance with minimum coverage of \$1,000,000.

- b. It is the parties' understanding that the use of a motor vehicle is not a primary subject of this Agreement. SUBRECIPIENT acknowledges that operating a motor vehicle is outside the scope of this Agreement and occurs only at the convenience of the SUBRECIPIENT. A waiver of automobile liability insurance is only effective if both sets of initials appear below, otherwise such insurance is required.

Acknowledged by SUBRECIPIENT _____

Waiver appropriate by CITY _____

- c. Each insurance policy required above must be acceptable to the City Attorney.
- (1) Each policy must provide for written notice within no more than thirty (30) days if cancellation or termination of the policy occurs. Insurance coverage must be provided by an A.M. Best's A- rated, class V carrier or better, admitted in California, or if non-admitted, a company that is not on the Department of Insurance list of unacceptable carriers.
 - (2) All non-admitted carriers will be required to provide a service of suit endorsement in addition to the additional insured endorsement.
 - (3) Both the General Liability and the Automobile Liability policies must name the CITY specifically as an additional insured under the policy on a separate endorsement page. The CITY includes its officials, employees, and volunteers. The endorsement must be ISO Form CG 20 10 11 85 edition or its equivalent for General Liability endorsements and CA 20 01 for Automobile Liability endorsements.
 - (4) The General Liability policy must include coverage for bodily injury and property damage arising from SUBRECIPIENT'S work, including its on-going operations and products-completed operations hazard.
 - (5) The General Liability policy must be primary and noncontributory and any insurance maintained by CITY is excess.
- d. In executing this Agreement, SUBRECIPIENT agrees to have completed insurance documents on file with the CITY within fourteen (14) days after the date of execution. Failure to comply with insurance requirements under this Agreement will be a material breach of this Agreement, resulting in immediate termination at CITY's option.

B. CITY OBLIGATIONS

1. Payment of Funds. CITY shall pay to SUBRECIPIENT from CDBG funds, when, if and to the extent received from HUD, amounts expended by SUBRECIPIENT in carrying out said program pursuant to this Agreement up to a maximum aggregate payment of ~~\$x,xxx~~ in installments determined by CITY. Payment shall be made to SUBRECIPIENT through the submission of monthly invoices, in a form prescribed by CITY, detailing such expenses. CITY shall pay such invoices within thirty (30) days after receipt thereof, provided CITY is satisfied that such expenses have been incurred within the scope of this Agreement and that SUBRECIPIENT is in compliance with the terms and conditions of this Agreement.
2. Audit of Account. CITY shall include an audit of the account maintained by SUBRECIPIENT pursuant to Section A.8 of this Agreement in CITY'S annual audit of all CDBG funds pursuant to federal regulations found in Title 24 of the Code of Federal Regulations and other applicable federal laws and regulations.

C. MISCELLANEOUS PROVISIONS.

1. Termination of Agreement. CITY or SUBRECIPIENT may terminate this Agreement by giving written notice to the other party thirty (30) days prior to the effective date of

4. Laws Governing This Agreement. This Agreement shall be governed by and construed in accordance with the laws of the state of California, all applicable federal statutes and regulations as amended, and all applicable local laws.
5. Severability. The invalidity in whole or in part of any provision of this agreement shall not void or affect the validity of any other provisions of this Agreement.
6. Construction of Agreement. The provisions of this Agreement and its Exhibits shall be construed as a whole. The captions preceding the text of each section are included only for convenience of reference and shall be disregarded in the construction and interpretation of this Agreement.
7. E-Verify Participation. CONTRACTOR agrees to enroll in and begin use of the United States Department of Homeland Security's ("DHS") E-Verify program ("E-Verify") within thirty (30) days of the execution of this Agreement to confirm employment eligibility of all of CONTRACTOR'S potential new hires. CONTRACTOR agrees and understands that E-Verify enrollment requires CONTRACTOR to sign a Memorandum of Understanding ("MOU") with DHS which provides the E-Verify terms of use. Any violation of the MOU by CONTRACTOR is grounds for DHS' termination of CONTRACTOR'S participation in the E-Verify program. Any such termination by DHS shall constitute grounds for City's immediate termination of this Agreement.

IN WITNESS WHEREOF, CITY and SUBRECIPIENT have caused this Agreement to be executed by their duly authorized representatives.

SUBRECIPIENT

By _____ Date: _____
Executive Director

By _____ Date: _____
President of Board of Directors
(above signatures must be notarized)

CITY OF ESCONDIDO

By _____ Date: _____
Edward N. Domingue
Director of Public Works/City Engineer

By _____ Date: _____
Diane Halverson, City Clerk

APPROVED AS TO FORM:
OFFICE OF THE CITY ATTORNEY
Jeffrey R. Epp, City Attorney

By: _____

RESOLUTION NO. 2016-59

A RESOLUTION OF THE CITY COUNCIL OF
THE CITY OF ESCONDIDO, CALIFORNIA,
ADOPTING THE CITY OF ESCONDIDO ONE-
YEAR ACTION FUNDS AND APPROVING
SUBMITTAL TO PLAN FOR CDBG AND HOME
THE DEPARTMENT OF HOUSING AND
URBAN DEVELOPMENT

WHEREAS, the City of Escondido ("City") is a recipient of HOME Investment Partnerships Program and Community Development Block Grant ("CDBG") funds from the United States Department of Housing and Urban Development; and

WHEREAS, the City desires at this time and deems it to be in the best interest to adopt the One-Year Action Plan for CDBG and HOME funds;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Escondido, California, as follows:

1. That the above recitations are true.
2. That the City Council approves the adoption of the 2016-2017 One-Year Action Plan for CDBG and HOME funds.
3. That the City Council approves the submittal of the 2016-2017 One-Year Action Plan to the Department of Housing and Urban Development ("HUD").

CITY COUNCIL

For City Clerk's Use:

APPROVED **DENIED**

Reso No. _____ File No. _____

Ord No. _____

Agenda Item No.: 8

Date: May 4, 2016

TO: Honorable Mayor and Members of the City Council

FROM: Sheryl Bennett, Director of Administrative Services
Joan Ryan, Assistant Director of Finance

SUBJECT: Five-Year Capital Improvement Program and Fiscal Year 2016/17 CIP Budget Update

RECOMMENDATION:

It is requested that the City Council direct staff to move forward on preparing the Fiscal Year 2016/17 Five-Year Capital Improvement Program and Budget.

FISCAL ANALYSIS:

The Five-Year Capital Improvement Program (CIP) is a five-year planning tool which is developed and updated annually. Attached are the project budget requests which are organized by funding sources in three broad categories: general funds, street funds, and public utilities funds. Also, attached is a detailed description of each project by project type. Currently, the FY 2016/17 CIP Budget utilizes approximately \$2.7 million for general projects, \$7.7 million for street projects, and \$66.7 million for public utilities projects. There are currently \$3.6 million unfunded projects which include public safety equipment replacements, public works and building maintenance projects.

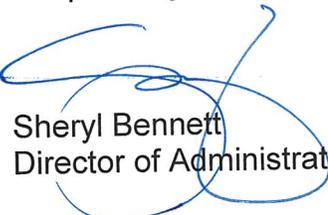
PREVIOUS ACTION:

The preliminary Five-Year CIP and FY 2015/16 CIP Budget update was taken to the City Council on May 6, 2015. The City Council approved the Five-Year CIP and Budget for FY 2015/16 on June 17, 2015.

BACKGROUND:

The City of Escondido Five-Year Capital Improvement Program will be presented in final on June 15, 2016.

Respectfully submitted,


Sheryl Bennett
Director of Administrative Services


Joan Ryan
Assistant Director of Finance

**FY 2016-17 PRELIMINARY CAPITAL PROJECT BUDGET REQUESTS EXECUTIVE
SUMMARY BY FUNDING SOURCE**

List of Projects by Fund	Pg #	Proposed FY 2016/17	Forecast FYs2018/21
GENERAL FUNDS			
GENERAL CAPITAL FUND			
Projected Available Balance		370	56,730
Transfer from PEG Fee Deposit Acct		379,255	-
PEG Channel Facilities Upgrade (Trf from Deposit Acct)	pg 1	379,255	-
Total General Capital Funded Project Requests		379,255	-
General Capital Fund Remaining Balance		370	56,730
LIBRARY TRUST FUND			
Projected Available Balance		313,275	249,280
Library Books Supplemental	pg 1	50,000	-
Library Technology	pg 1	35,000	-
Library Trust Special Projects	pg 1	7,500	-
Total Library Trust Fund Project Requests		92,500	-
Library Trust Fund Remaining Balance		220,775	249,280
PARK DEVELOPMENT FUND			
Projected Available Balance		1,560,455	5,162,630
Aquatic Facility Improvements NEW	pg 1	743,655	3,924,500
Grape Day Park Restrooms	pg 2	722,275	-
Kit Carson Park Sports Center Restroom NEW	pg 2	54,000	-
Total Park Development Fund Project Requests		1,519,930	3,924,500
Park Development Fund Remaining Balance		40,525	1,238,130
PUBLIC ART FUND			
Projected Available Balance		177,960	710,720
Maintenance Program Public Art	pg 2	49,860	-
Niki de Saint Phalle Art	pg 2	100,000	-
Public Art Administration	pg 2	28,100	111,480
Total Public Art Fund Project Requests		177,960	111,480
Public Art Fund Remaining Balance		-	599,240
PUBLIC FACILITIES FUND			
Projected Available Balance		5,140,240	8,220,740
Library Books and Circulating Materials	pg 1	200,000	-
Public Works Yard Relocation	pg 4	282,875	1,078,250
Total Public Facilities Fund Project Requests		482,875	1,078,250
Public Facilities Fund Remaining Balance		4,657,365	7,142,490
STREET FUNDS			
GAS TAX FUND			
Projected Available Balance		2,749,215	10,433,120
Pavement Maintenance	pg 5	694,215	2,213,120
Transfer to General Fund (Street Maintenance)	pg 5	2,055,000	8,220,000
Total Gas Tax Fund Project Requests		2,749,215	10,433,120
Gas Tax Fund Remaining Balance		-	-

FY 2016-17 PRELIMINARY CAPITAL PROJECT BUDGET REQUESTS EXECUTIVE SUMMARY BY FUNDING SOURCE

List of Projects by Fund	Pg #	Proposed FY 2016/17	Forecast FYs2018/21
STREET FUND			
Projected Available Balance		130,645	100,880
Pavement Maintenance	pg 5	130,645	100,880
Total Street Fund Project Requests		130,645	100,880
Street Fund Remaining Balance		-	-
STORM DRAIN FUND			
Projected Available Balance		321,905	1,511,900
FY 16 Fees Available for Developer Reimb in FY 17	pg 5	7,740	-
Master Drainage Facility Condition Assessment	pg 5	314,165	35,835
Total Storm Drain Fund Project Requests		321,905	35,835
Storm Drain Fund Remaining Balance		-	1,476,065
TRAFFIC IMPACT FUND			
Projected Available Balance		1,037,655	4,719,110
Citracado Pkwy Extension	pg 5	1,037,655	4,719,110
Total Traffic Impact Fund Project Requests		1,037,655	4,719,110
Traffic Impact Fund Remaining Balance		-	-
TRANSNET FUND			
Projected Available Balance		3,527,145	15,688,000
Pavement Maintenance	pg 5	1,058,145	4,319,600
Pavement Rehabilitation	pg 5	2,469,000	11,368,400
Total Transnet Fund Project Requests		3,527,145	15,688,000
Transnet Fund Remaining Balance		-	-
PUBLIC UTILITIES FUNDS			
WASTEWATER FUND			
Outfall Maintenance	pg 6	735,000	588,000
Total City of San Diego Reimbursements		735,000	588,000
Brine Line Broadway to HARRF	pg 5	5,000,000	-
Recycled Water Easterly Agriculture Distribution	pg 6	4,300,000	-
Recycled Water Easterly Agriculture RO & PS	pg 6	29,000,000	-
Recycled Water Easterly Main Ph. 2 & Tank	pg 6	8,000,000	-
Total SRF Loans		46,300,000	-
City Wide Storm Drain Maintenance	pg 5	473,270	1,893,080
Eagle Scout Lake Maintenance	pg 6	100,000	300,000
Habitat Remediation-Spruce St	pg 6	1,061,845	1,546,920
HARRF Collections/Maintenance Shop and Warehouse	pg 6	1,800,000	-
Lift Station 1-Electrical Service Relocation NEW	pg 6	350,000	-
Lift Station Major Maintenance	pg 6	200,000	-
Outfall Maintenance	pg 6	1,765,000	1,412,000
Permitted Channel Maintenance and Mitigation	pg 6	-	2,074,555
Recycled Water Easterly Agriculture Distribution	pg 6	2,000,000	-
Recycled Water Easterly Main Ph. 2 & Tank	pg 7	500,000	-
Wastewater Major Maint Project	pg 7	200,000	-
Total Customer Fees		8,450,115	7,226,555
Total Wastewater Fund Project Requests		55,485,115	7,814,555

**FY 2016-17 PRELIMINARY CAPITAL PROJECT BUDGET REQUESTS EXECUTIVE
SUMMARY BY FUNDING SOURCE**

List of Projects by Fund	Pg #	Proposed FY 2016/17	Forecast FYs2018/21
WATER FUND			
Miscellaneous Canal Projects	pg 7	100,000	-
Total Vista Irrigation District Reimbursements		100,000	-
A-11 Reservoir	pg 7	700,000	-
Lindley Reservoir Replacement	pg 7	9,000,000	-
Miscellaneous Canal Projects	pg 7	100,000	-
Park Hill Generator	pg 7	200,000	-
San Pasqual Undergrounding NEW	pg 7	400,000	15,000,000
Water Treatment Plant Major Maintenance Projects	pg 7	700,000	850,000
Total Customer Fees		11,100,000	15,850,000
Total Water Fund Project Requests		11,200,000	15,850,000
UNFUNDED CAPITAL PROJECTS			
Americans with Disabilities Act (ADA)	pg1	25,000	100,000
Air Compressor/Fill Station NEW	pg 2	-	72,000
Ambulance Gurney Replacement NEW	pg 2	-	472,215
Ball Field Fence Replacement	pg 1	178,160	712,640
CCAЕ Repairs	pg 3	430,000	300,000
City Hall Repairs	pg 3	123,000	-
Concrete Repair-Citywide	pg 3	250,000	1,000,000
Fire Station Alerting System	pg 3	48,000	78,000
Fire Station 2 Roof	pg 4	50,000	-
Fire Stations #3, #6, #7 Rain Gutters NEW	pg 3	15,000	-
Gate Card Reader Replacement NEW	pg 3	15,000	-
Hubbard Hill Fire Suppression System NEW	pg 4	60,000	-
Irrigation Controller Replacement	pg 4	27,500	55,000
Kit Carson Park Amphiteater Exterior Painting NEW	pg 4	55,000	-
Library Server Room Fire Suppression System NEW	pg 4	40,000	-
Library Video Security System NEW	pg 1	70,000	-
Major Drainage Maintenance	pg 4	306,000	1,224,000
PACC Main Building Roof NEW	pg 4	65,000	-
PACC Nutrition Building Roof NEW	pg 4	45,000	-
Park Playground Equipment Replacement	pg 2	183,685	734,740
Police Range Training Facility	pg 3	1,445,060	1,434,940
Public Works Yard Improvements	pg 4	100,000	-
Radio Replacement NEW	pg 3	-	780,000
Tree Maintenance	pg 5	105,000	420,000
Washington Park Rec Building Improvements NEW	pg 5	45,000	-
Total Unfunded Project Requests		3,681,405	7,383,535

**FY 2016-17 PRELIMINARY CAPITAL PROJECT BUDGET REQUESTS
PROJECT DETAIL BY TYPE OF PROJECT**

GENERAL CITY

Americans with Disabilities Act (ADA)	Title II of the ADA mandates access to public facility's programs, activities and services. To comply with this mandate, the City has developed a transition plan that outlines the changes necessary to meet access requirements at particular City facilities. In order to implement the changes identified in the transition plan, City staff and outside contractors work to upgrade major City facilities for full accessibility. Failure to provide accessibility can result in ADA complaints and expensive fines. This project also requires funding for miscellaneous ADA expenditures responding to employee and citizen ADA requests.				
Funding Source	FY 2016/17	FY 2017/18	FY 2018/19	FY 2019/20	FY 2020/21
<i>Unfunded</i>	25,000	25,000	25,000	25,000	25,000

PEG Channel Facilities Upgrade	Under the Digital Video Infrastructure and Video Competition Act, Escondido collects fees from AT&T and Cox Communications to support the City's PEG channel. This project will use those fees to replace aging/obsolete broadcast equipment including the display screen in Council Chambers and remodel of the master control (playback room).				
Funding Source	FY 2016/17	FY 2017/18	FY 2018/19	FY 2019/20	FY 2020/21
Transfer from PEG fee Deposit Acct	379,255	-	-	-	-

LIBRARY

Library Books and Circulating Materials	Purchase new titles in all formats of circulating materials to meet the needs of residents of Escondido in accordance with General Plan Standards for the Library for Fiscal Year 2016-17.				
Funding Source	FY 2016/17	FY 2017/18	FY 2018/19	FY 2019/20	FY 2020/21
Public Facility Fees	200,000	-	-	-	-

Library Books Supplemental	Funds donated by the Friends of the Escondido Library to the Escondido Public Library to supplement City funding for library books and other circulating materials.				
Funding Source	FY 2016/17	FY 2017/18	FY 2018/19	FY 2019/20	FY 2020/21
Library Trust	50,000	-	-	-	-

Library Technology	To fund Escondido Public Library technology projects, hardware, software, and equipment that serves the public, as approved by the Library Board of Trustees.				
Funding Source	FY 2016/17	FY 2017/18	FY 2018/19	FY 2019/20	FY 2020/21
Library Trust	35,000	-	-	-	-

Library Trust Special Projects	To fund projects for the Escondido Public Library as approved by the Library Board of Trustees from the Library Trust Fund, as well as training, development, workshops, and other expenses at the direction of the Board of Trustees.				
Funding Source	FY 2016/17	FY 2017/18	FY 2018/19	FY 2019/20	FY 2020/21
Library Trust	7,500	-	-	-	-

Library Video Security System	With the expanding population and increasing use of Escondido Public Library, there is the need to enhance the capability of the Library's stand-alone, non-networked video security system at all three locations.				
Funding Source	FY 2016/17	FY 2017/18	FY 2018/19	FY 2019/20	FY 2020/21
<i>Unfunded</i>	70,000	-	-	-	-

PARKS AND RECREATION

Aquatic Facility Improvements	This project proposes to modernize Shower and Locker Facilities at Washington Park and Jim Stone Pool. The facilities will be evaluated to determine the best course of action to meet future anticipated demand, which could include remodeling, expansion or replacement of the pool buildings. After evaluation, a plan will be presented to City Council to select the preferred method to modernize Shower and Locker Facilities. The budget shows funding that could be allocated to this project in future years; however, programming at this time is requested only for FY 2017.				
Funding Source	FY 2016/17	FY 2017/18	FY 2018/19	FY 2019/20	FY 2020/21
Park Development	743,655	1,335,680	1,313,170	1,275,650	-

Ball Field Fence Replacement	To replace existing damaged ball field perimeter and backstop fencing in the City Parks. There are 13 fields in Kit Carson Park, 3 fields in Mountain View Park, 3 fields in Jesmond Dene Park and 1 field in Washington Park in need of fencing replacement. If project is funded work will be completed contractually using a competitive bid for contract award.				
Funding Source	FY 2016/17	FY 2017/18	FY 2018/19	FY 2019/20	FY 2020/21
<i>Unfunded</i>	178,160	178,160	178,160	178,160	178,160

**FY 2016-17 PRELIMINARY CAPITAL PROJECT BUDGET REQUESTS
PROJECT DETAIL BY TYPE OF PROJECT**

Grape Day Park Restrooms	Replace and expand the existing Grape Day Park restrooms with a new facility, designed for family and individual use with appropriate safety measures. Design will commence in FY 16/17 with construction to begin in FY 17/18. The result of the project will be additional restroom stalls, increasing safe use of the Park and addressing a component of the Grape Day Park Master Plan.				
Funding Source	FY 2016/17	FY 2017/18	FY 2018/19	FY 2019/20	FY 2020/21
Park Development	722,275	-	-	-	-
Park Playground Equipment Replacement	This is annual budget for the replacement of play ground equipment in the City Parks. The equipment scheduled for replacement consists of composite play structures, swings, slides, a wooden train, a balance beam, parallel bars and a spring rocker. Most of the equipment has exceeded the nominal 10 year life expectancy and is in constant need of repairs due to age and continued use. Finding replacement parts is problematic as much of the equipment is no longer manufactured. The oldest equipment installed between 1996 and 2000 will have the highest replacement priority.				
Funding Source	FY 2016/17	FY 2017/18	FY 2018/19	FY 2019/20	FY 2020/21
<i>Unfunded</i>	183,685	183,685	183,685	183,685	183,685
Kit Carson Park Sports Center Restroom	The purpose is to install a unisex restroom in the Sport Center office as currently there is no bathroom for staff use. Public Works-Building Maintenance will assist with the development and implementation of the project, which will be completed by June 2017.				
Funding Source	FY 2016/17	FY 2017/18	FY 2018/19	FY 2019/20	FY 2020/21
Park Development	54,000	-	-	-	-
PUBLIC ART					
Maintenance Program Public Art	A long-term program of ongoing maintenance of existing Public Art, utilizing interest from Public Art fees.				
Funding Source	FY 2016/17	FY 2017/18	FY 2018/19	FY 2019/20	FY 2020/21
Public Art	49,860	-	-	-	-
Niki de Saint Phalle Art	Ongoing refurbishment of Queen Califia's Magical Circle, including entry floor, sculptures, maze wall and snake wall.				
Funding Source	FY 2016/17	FY 2017/18	FY 2018/19	FY 2019/20	FY 2020/21
Public Art	100,000	-	-	-	-
Public Art Administration	Administrative costs of the Public Art Program, including a percentage of the salary and benefits of Associate Planner, Director of Community Development and Administrative Coordinator.				
Funding Source	FY 2016/17	FY 2017/18	FY 2018/19	FY 2019/20	FY 2020/21
Public Art	28,100	27,870	27,870	27,870	27,870
PUBLIC SAFETY					
Air Compressor/Fill Station	The Escondido Fire Department was awarded grant funding to purchase the replacement of our Self-Contained Breathing Apparatus (SCBA). An essential part of the SCBA system is the breathing air compressor/purification fill station used to fill the SCBA bottles with purified air. In the grant application, we also requested funding to replace the air compressor/fill station. Due to the amount awarded and the need to replace all the SBCA's, we were unable to utilize the awarded money to absorb the cost for the fill station. The current fill station located at Fire Station #2 is over thirty years old and at the end of it's service life.				
Funding Source	FY 2016/17	FY 2017/18	FY 2018/19	FY 2019/20	FY 2020/21
<i>Unfunded</i>	-	-	72,000	-	-
Ambulance Gurney Replacement	The Escondido Fire Department utilizes manual gurney's to lift patients into the ambulance(s) for transportation to hospital. As our nine (9) gurney's continue to age, the annual maintenance and repairs costs are increasing. In 2015 Escondido Fire personnel transported over 10,000 patients, each being lifted by a manual gurney. As our call volume continues to increase, the need to replace our manual gurneys with power operated gurneys will provide significant health and safety benefits. The elimination of a significant number of repetitive motion lifting over the course of a 30-year career will reduce the number of workers compensation back and shoulder injuries. Due to training and operational consistency all gurneys would need to be replaced at the same time.				
Funding Source	FY 2016/17	FY 2017/18	FY 2018/19	FY 2019/20	FY 2020/21
<i>Unfunded</i>	-	-	472,215	-	-

**FY 2016-17 PRELIMINARY CAPITAL PROJECT BUDGET REQUESTS
PROJECT DETAIL BY TYPE OF PROJECT**

Fire Station Alerting System	The Fire Department utilizes fire station alerting technology by automatically transmitting emergency alert data from our Computer Aided Dispatch (CAD) to multiple fire stations simultaneously in less than one second . Our current system has been in service for over 10 years. Because technology in this area is progressing so fast the current "brain" in the system is obsolete and is not being serviced by the manufacturer. Recently the alerting system "brain" for Fire Station #4 went down and repairs were unsuccessful requiring the "brain" to be completely replaced. Ensuring the alerting system is operational is essential to meeting the Mission of the Fire Department and providing service to our citizens. The plan is to replace all the remaining stations alerting system "brains" by FY 2019. The Alerting System for Station One was budgeted and replaced in FY 15/16.				
Funding Source	FY 2016/17	FY 2017/18	FY 2018/19	FY 2019/20	FY 2020/21
<i>Unfunded</i>	48,000	48,000	30,000	-	-
Gate Card Reader Replacement	Fire Stations are considered critical infrastructure and must be protected. Currently, two of our seven stations (Station 4 and 5) have a push button entry system instead of a card reader. By utilizing the current entry system, it makes it difficult for city personnel to protect from theft, provide access to vendors, and track who is entering the fire stations when personnel are out responding to an emergency incident. In addition, with the last few years the Fire Department has had the unfortunate experience of terminating employees. Because of the type of push button entry system, these terminated employees still have access to enter the Fire Stations.				
Funding Source	FY 2016/17	FY 2017/18	FY 2018/19	FY 2019/20	FY 2020/21
<i>Unfunded</i>	15,000	-	-	-	-
Police Range Training Facility	Completion of the Police Range Training facilities: \$200K – Hard Line SDG&E Power \$100K – Concrete Range Surface, \$25K – Shade Canopies, \$15K – Golf Cart and storage box, \$100K – Security Fence, \$50K – Security Cameras, \$50K – Target System, \$50K – Water Well, \$50K – Septic System, \$10K – Observation Tower, \$150K – Police Sergeant to oversee construction, \$600K – Classroom/Office structure, \$100K – Utility Storage Building, \$50K – Road Surface/paving, \$30K – Tractor, \$500K – Scenario Village, \$400K – Live Fire Shoot House, \$200K – Scenario Warehouse, \$200K – Permits and Studies; Once funding is established construction may be completed by FY 2019 or sooner.				
Funding Source	FY 2016/17	FY 2017/18	FY 2018/19	FY 2019/20	FY 2020/21
<i>Unfunded</i>	1,445,060	772,230	662,710	-	-
Radio Replacement	The Escondido Fire Department uses 800 Mega Hertz radios on the Regional Communication System (RCS). The RCS system provides a regional platform for emergency incident communications throughout San Diego County. The RCS system is in the processing of being replaced incorporating new technology that meets new Federal Communication Standards. Our current radios are no longer available for purchase and support of the radios by Motorola is quickly approaching by the end of 2018. The Fire Department will have to start purchasing a newer model of the radios as the need arises and support ceases.				
Funding Source	FY 2016/17	FY 2017/18	FY 2018/19	FY 2019/20	FY 2020/21
<i>Unfunded</i>	-	195,000	195,000	195,000	195,000
PUBLIC WORKS					
CCAE Repairs	(1.) Continued exterior painting of all the buildings at the CCAE until it is completed (\$600,000). (2.) Replace the audience carpet in the Concert Hall. The carpet is 20 years old. There are areas where it is frayed beyond repair and taped down (\$50,000). (3.) Replace the audience carpet in the Center Theater. The carpet is 20 years old. There are areas where it is frayed beyond repair and taped down. (\$30,000) (4.) There are a number of stucco walls that need to be rebuilt at the CCAE. The stucco is cracking, there is water damage on the inside and the walls need to be re-stabilized (\$50,000).				
Funding Source	FY 2016/17	FY 2017/18	FY 2018/19	FY 2019/20	FY 2020/21
<i>Unfunded</i>	430,000	300,000	-	-	-
City Hall Repairs	(1.) The front counters on the first floor of City Hall need to be re-faced (\$20,000). (2.) The upholstery on the auditorium chairs in the Council Chamber is 27 years old. It is threadbare in places and needs to be replaced(\$70,000). (3.) The two towers adjacent to the curved driveway between Broadway and Valley Parkway have fiberglass areas that are deteriorating and need to be repaired and painted (\$20,000). (4.) Replace 102 training room chairs. These chairs are 27 years old. Many are worn out and permanently stained (\$13,000).				
Funding Source	FY 2016/17	FY 2017/18	FY 2018/19	FY 2019/20	FY 2020/21
<i>Unfunded</i>	123,000	-	-	-	-
Concrete Repair - Citywide	There are approximately 1,100 locations Citywide that are in need of concrete repair, including removal and replacement of sidewalks (approximately 120,000 square feet), damaged curb and gutters (approximately 2,700 linear-foot) and damaged driveway approaches (approximately 7,360 square feet). The Operations budget includes staff time and materials to repair approximately 30-40 locations annually. The frequency of new locations reported exceeds the capacity for completing repairs. An annual concrete repair project would have a significant impact on the maintenance project backlog.				
Funding Source	FY 2016/17	FY 2017/18	FY 2018/19	FY 2019/20	FY 2020/21
<i>Unfunded</i>	250,000	250,000	250,000	250,000	250,000

**FY 2016-17 PRELIMINARY CAPITAL PROJECT BUDGET REQUESTS
PROJECT DETAIL BY TYPE OF PROJECT**

Fire Station 2 Roof	Replace flat roof and repair any damaged areas.				
Funding Source	FY 2016/17	FY 2017/18	FY 2018/19	FY 2019/20	FY 2020/21
<i>Unfunded</i>	50,000	-	-	-	-
Fire Stations #3, #6, #7 Rain Gutters	Install rain gutters on these stations to redirect water and prevent rain damage.				
Funding Source	FY 2016/17	FY 2017/18	FY 2018/19	FY 2019/20	FY 2020/21
<i>Unfunded</i>	15,000	-	-	-	-
Hubbard Hill Fire Suppression System	Install fire suppression system to protect radio equipment from fire damage.				
Funding Source	FY 2016/17	FY 2017/18	FY 2018/19	FY 2019/20	FY 2020/21
<i>Unfunded</i>	60,000	-	-	-	-
Irrigation Controller Replacement	The existing irrigation controllers located on City maintained property are aged, in need of upgrades and outdated in their design function. The intention is to replace the existing controllers with "Smart Controllers" capable of being programmed in a water wise manner resulting in significant water savings. There are approximately 300 controllers currently in this inventory. The 3 year project to replace existing controllers will provide staff with the ability to fine tune irrigation systems' functions to match the weather conditions without having to manually turn off controllers during rain events and reprogram them after such events, saving considerable staff time and water. In addition there may be rebates available to offset a portion of the cost of retrofitting the existing controllers. Rebates were not calculated in the cost because they cannot be determined at this time as they change from year to year.				
Funding Source	FY 2016/17	FY 2017/18	FY 2018/19	FY 2019/20	FY 2020/21
<i>Unfunded</i>	27,500	27,500	27,500	-	-
Kit Carson Park Amphitheater Exterior Painting	This project would provide for the complete painting of the building's exterior and damaged wood replacement.				
Funding Source	FY 2016/17	FY 2017/18	FY 2018/19	FY 2019/20	FY 2020/21
<i>Unfunded</i>	55,000	-	-	-	-
Library Server Room Fire Suppression System	Install a fire suppression system to protect the computer servers in the event of a fire.				
Funding Source	FY 2016/17	FY 2017/18	FY 2018/19	FY 2019/20	FY 2020/21
<i>Unfunded</i>	40,000	-	-	-	-
Major Drainage Maintenance	This project proposes funding for major drainage structure re-construction. This includes replacement of failing drainage ditches and channels. The highest priority project is to replace failing sections of the Indian Creek Channel walls. The estimated cost for major drainage reconstruction is \$1,530,000.				
Funding Source	FY 2016/17	FY 2017/18	FY 2018/19	FY 2019/20	FY 2020/21
<i>Unfunded</i>	306,000	306,000	306,000	306,000	306,000
PACC Main Building Roof	Replace roof and repair any damaged areas at the Park Avenue Community Center main building.				
Funding Source	FY 2016/17	FY 2017/18	FY 2018/19	FY 2019/20	FY 2020/21
<i>Unfunded</i>	65,000	-	-	-	-
PACC Nutrition Building Roof	Replace roof and repair any damaged areas at the Park Avenue Community Center nutrition building.				
Funding Source	FY 2016/17	FY 2017/18	FY 2018/19	FY 2019/20	FY 2020/21
<i>Unfunded</i>	45,000	-	-	-	-
Public Works Yard Improvements	The purpose of this project is to complete needed maintenance and improvements to the buildings in the Public Works Maintenance Yard. The projects would include rest room remodels in the Building Maintenance and Public Works Administration offices, replacement of chairs in the Charger Building Training Room, roof repairs and seal coating the roof of the Charger Building to eliminate leaks.				
Funding Source	FY 2016/17	FY 2017/18	FY 2018/19	FY 2019/20	FY 2020/21
<i>Unfunded</i>	100,000	-	-	-	-
Public Works Yard Relocation	This project supports the future relocation of the Public Works Yard. The new facility will be sized to meet current and future maintenance demands of the City. Project components will include site selection, acquisition, environmental documentation, and design for the future site. This project implements a component of the Comprehensive Economic Development Strategy (CEDs) that identifies the current yard site as a high priority area targeted for redevelopment.				
Funding Source	FY 2016/17	FY 2017/18	FY 2018/19	FY 2019/20	FY 2020/21
Public Facility Fees	282,875	278,965	274,265	266,430	258,590

**FY 2016-17 PRELIMINARY CAPITAL PROJECT BUDGET REQUESTS
PROJECT DETAIL BY TYPE OF PROJECT**

Tree Maintenance	With the completion of the Urban Forest Inventory, the need for tree maintenance exceeds the capacity of the City Tree Crew. The City has over 49,000 trees to maintain. At present there are over 360 trees needed immediate removal, 33,115 trees needing pruning and other maintenance. There are 3,124 trees to be plated where trees have previously been removed and 268 stumps that need to be ground. An annual tree maintenance contract would significantly improve the health of the City's Urban Forest.				
Funding Source	FY 2016/17	FY 2017/18	FY 2018/19	FY 2019/20	FY 2020/21
<i>Unfunded</i>	105,000	105,000	105,000	105,000	105,000
Washington Park Rec Building Improvements	(1.) Completely paint interior. (2.) Replace flooring. (3.) Retrofit lighting (4.) (5.) Replace restroom fixtures. (6.) Replace kitchen cabinets and countertops.				
Funding Source	FY 2016/17	FY 2017/18	FY 2018/19	FY 2019/20	FY 2020/21
<i>Unfunded</i>	45,000	-	-	-	-
STREETS					
Citracado Pkwy Extension	Extend Citracado Parkway from Harmony Grove Village Road to S. Andreasen Drive, including new street, curb, gutter, sidewalk, median, landscape improvements, and a new bridge over the Escondido Creek. The existing portion of Citracado Parkway between E. Valley Parkway and Avenida del Diablo will include new median, landscaping and sound walls. New traffic signals will be installed. Start of construction is dependent upon securing full funding for the project. This project supports development/access to the Escondido Research and Technology Center (ERTC), a high priority economic development project in the CEDS.				
Funding Source	FY 2016/17	FY 2017/18	FY 2018/19	FY 2019/20	FY 2020/21
Traffic Impact	1,037,655	1,220,930	1,200,360	1,166,060	1,131,760
FY 16 Developer Fees Available for Reimb in FY 17	10% of annual Storm Drain Basin Fees to be used for reimbursements for eligible improvements constructed by developers who submit a request.				
Funding Source	FY 2016/17	FY 2017/18	FY 2018/19	FY 2019/20	FY 2020/21
Storm Drain	7,740	-	-	-	-
Master Drainage Facility Condition Assessment	Project includes televising and rating the condition of City-maintained corrugated metal storm drain pipes. Assessing the condition of pipelines will allow prioritization of future storm drain improvement projects.				
Funding Source	FY 2016/17	FY 2017/18	FY 2018/19	FY 2019/20	FY 2020/21
Storm Drain	314,165	35,835	-	-	-
Pavement Maintenance & Rehabilitation	This includes projects for rehabilitation and maintenance of streets and related infrastructure (curb and gutter, sidewalk, pedestrian ramps) Citywide. These projects combined make up the City's annual Pavement Management Program. The desired level of funding is \$4.7M per year based on previous City Council direction. However, recent cuts in Gas Tax funding has resulted in a shortage of funding for this project.				
Funding Source	FY 2016/17	FY 2017/18	FY 2018/19	FY 2019/20	FY 2020/21
Gas Tax	694,215	644,270	598,770	522,950	447,130
Street Fund	130,645	26,100	25,660	24,930	24,190
Transnet-Maint	1,058,145	1,105,800	767,600	1,196,400	1,249,800
Transnet-Rehab	2,469,000	2,580,200	3,070,400	2,801,600	2,916,200
Total	4,352,005	4,356,370	4,462,430	4,545,880	4,637,320
Transfer to General Fund	Transfer to General Fund - Street Maintenance Department				
Funding Source	FY 2016/17	FY 2017/18	FY 2018/19	FY 2019/20	FY 2020/21
Gas Tax	2,055,000	2,055,000	2,055,000	2,055,000	2,055,000
WASTEWATER UTILITIES					
Brine Line Broadway to HARRF	Construction of brine pipeline return from Broadway to the HARRF.				
Funding Source	FY 2016/17	FY 2017/18	FY 2018/19	FY 2019/20	FY 2020/21
SRF Loan	5,000,000	-	-	-	-
Citywide Storm Drain Maintenance	The City is required to conduct annual inspections and maintenance of its storm drain system. To date this has been done under Stormwater Operations and Maintenance. This activity has been transferred to a CIP for consistency with the Channel Maintenance Project and to facilitate tracking and documentation.				
Funding Source	FY 2016/17	FY 2017/18	FY 2018/19	FY 2019/20	FY 2020/21
Wastewater	473,270	473,270	473,270	473,270	473,270

**FY 2016-17 PRELIMINARY CAPITAL PROJECT BUDGET REQUESTS
PROJECT DETAIL BY TYPE OF PROJECT**

Eagle Scout Lake Maintenance	The purpose of the project is to ensure that the Eagle Scout Lake is maintained regularly so that it can continue to provide value as an amenity and function as a sediment detention basin. Dredging the lake can cost several hundred thousand dollars, not including permitting costs. The Lake was maintained in early 2014 and funds will be allocated to this project over this and subsequent years to ensure that the resources are available for maintenance when needed. It is not known when future maintenance is required, however for the purposes of this project it is estimated that maintenance will be required at five years. The need for maintenance will be established by periodic visual observation of the lake.				
Funding Source	FY 2016/17	FY 2017/18	FY 2018/19	FY 2019/20	FY 2020/21
Wastewater	100,000	100,000	100,000	100,000	
Habitat Remediation- Spruce St.	The Spruce Street stormwater conveyance channel has suffered from delayed maintenance. Grading variances and sediment deposits within the channel have created drainage problems. Standing water in the channel functions as habitat for breeding mosquitoes. To reduce these vector and drainage concerns, the City has redesigned the channel (within existing constraints) in a manner that improves drainage and reduces mosquito breeding habitat. 30% design and CEQA have been completed and resource agency permits have been prepared.				
Funding Source	FY 2016/17	FY 2017/18	FY 2018/19	FY 2019/20	FY 2020/21
Wastewater	1,061,845	386,730	386,730	386,730	386,730
HARRF Collections/Maintenance Shop and Warehouse	Design and construction of wastewater collections and HARRF maintenance shop and warehouse.				
Funding Source	FY 2016/17	FY 2017/18	FY 2018/19	FY 2019/20	FY 2020/21
Wastewater	1,800,000	-	-	-	-
Lift Station 1 - Electrical Service Relocation	Install all new electrical equipment outside of pump room and above the flood level at sewer Lift Station No. 1.				
Funding Source	FY 2016/17	FY 2017/18	FY 2018/19	FY 2019/20	FY 2020/21
Wastewater	350,000	-	-	-	-
Lift Station Major Maintenance	This project number carries a balance as it is an ongoing Maintenance project to cover any necessary or emergency maintenance that may come up at the Wastewater Lift Stations. We are adding funds to FY17 to cover anticipated work on Lift Station terrain and structure repairs.				
Funding Source	FY 2016/17	FY 2017/18	FY 2018/19	FY 2019/20	FY 2020/21
Wastewater	200,000	-	-	-	-
Outfall Maintenance	Inspections and repairs as needed to Escondido Land Outfall Line. Ongoing as needed. City has been contacted by San Elijo JPA to participate in the replacement of the portion of the outfall west of I-5 under the San Elijo Lagoon. This portion of the outfall is jointly owned with San Elijo JPA.				
Funding Source	FY 2016/17	FY 2017/18	FY 2018/19	FY 2019/20	FY 2020/21
Wastewater	1,765,000	1,412,000		-	-
City of SD Reimbursements	735,000	588,000		-	-
Total	2,500,000	2,000,000	-	-	-
Permitted Channel Maintenance and Mitigation	Permits for channel maintenance were issued in August 2015. Since then City staff have been maintaining the channels and have commenced the project in Kit Carson to mitigate the impacts of maintenance to wetland habitat. This CIP includes staff time and equipment to continue maintenance work. Budget for resource monitoring and completion of the mitigation plan has already been encumbered.				
Funding Source	FY 2016/17	FY 2017/18	FY 2018/19	FY 2019/20	FY 2020/21
Wastewater	-	454,555	540,000	540,000	540,000
Recycled Water Easterly Agriculture Distribution	Design and construction of the recycled water distribution system for agricultural users and recycled water emergency storage ponds.				
Funding Source	FY 2016/17	FY 2017/18	FY 2018/19	FY 2019/20	FY 2020/21
SRF Loan	4,300,000	-	-	-	-
Wastewater	2,000,000	-	-	-	-
Total	6,300,000	-	-	-	-
Recycled Water Easterly Agriculture RO & PS	Construction of a Membrane Filtration Reverse Osmosis facility and pump station to improve recycled water quality for agricultural uses.				
Funding Source	FY 2016/17	FY 2017/18	FY 2018/19	FY 2019/20	FY 2020/21
SRF Loan	29,000,000	-	-	-	-

**FY 2016-17 PRELIMINARY CAPITAL PROJECT BUDGET REQUESTS
PROJECT DETAIL BY TYPE OF PROJECT**

Recycled Water Easterly Main Ph. 2 & Tank	Extend the existing recycled water pipeline east from Grape Day Park to the agricultural area of Cloverdale and Mountain View. Convert the existing Hogback Tank to recycled water and construct a new potable water tank.				
Funding Source	FY 2016/17	FY 2017/18	FY 2018/19	FY 2019/20	FY 2020/21
SRF Loan	8,000,000		-	-	-
Wastewater	500,000	-	-	-	-
Total	8,500,000	-	-	-	-
Wastewater Major Maintenance	This project number carries a balance as it is an ongoing Maintenance project to cover any necessary or emergency maintenance that may come up at the HARRF. We are adding funds to FY17 to cover anticipated work on the Influent Pump Station Catwalk, and Replacement Pack.				
Funding Source	FY 2016/17	FY 2017/18	FY 2018/19	FY 2019/20	FY 2020/21
Wastewater	200,000	-	-	-	-
WATER UTILITIES					
A-11 Reservoir	Structural repairs and modifications to one half of the 8 MG double reservoir.				
Funding Source	FY 2016/17	FY 2017/18	FY 2018/19	FY 2019/20	FY 2020/21
Water	700,000	-	-	-	-
Lindley Reservoir Replacement	Replace the existing 2 MG steel reservoir, constructed in 1950, with two 1.5 MG prestressed concrete reservoirs.				
Funding Source	FY 2016/17	FY 2017/18	FY 2018/19	FY 2019/20	FY 2020/21
Water	9,000,000	-	-	-	-
Miscellaneous Canal Projects	For miscellaneous projects along the canal that need attention throughout the Fiscal Year. This request replenishes the balance to compensate for a couple of new encumbrances.				
Funding Source	FY 2016/17	FY 2017/18	FY 2018/19	FY 2019/20	FY 2020/21
VID Reimbursements	100,000				
Water	100,000	-	-	-	-
Total	200,000	-	-	-	-
Park Hill Generator	Install a 150 kW generator at the Park Hill Pump Station.				
Funding Source	FY 2016/17	FY 2017/18	FY 2018/19	FY 2019/20	FY 2020/21
Water	200,000	-	-	-	-
San Pasqual Undergrounding	Underground a portion of the Escondido Canal through the San Pasqual Reservation as per the Settlement Agreement with the Indian Bands.				
Funding Source	FY 2016/17	FY 2017/18	FY 2018/19	FY 2019/20	FY 2020/21
Water	400,000	5,000,000	10,000,000	-	-
Water Treatment Plant Major Maintenance	Major maintenance activity and equipment procurement at the Escondido-Vista Water Treatment Plant. The WTP Flow Meter, caustic tanks and Recovery Pump MCC are expected to be replaced in FY 17. Replace old electrical MCC's and reline the First Washwater Tank in FY 18.				
Funding Source	FY 2016/17	FY 2017/18	FY 2018/19	FY 2019/20	FY 2020/21
Water	700,000	550,000	100,000	100,000	100,000



FUTURE CITY COUNCIL AGENDA ITEMS
April 27, 2016

AGENDA ITEMS AND COUNCIL MEETING DATES ARE SUBJECT TO CHANGE. CHECK WITH THE CITY CLERK'S OFFICE AT 839-4617

<p>May 11, 2016 4:30 p.m.</p>
<p>PROCLAMATIONS</p>
<p>Public Works Week, May 15-21</p>
<p>Historic Preservation Month</p>
<p>PRESENTATIONS</p>
<p>Historic Preservation Awards</p>
<p>CONSENT CALENDAR</p>
<p>Financial Report for Quarter Ended March 31, 2016 and Budget Adjustment (S. Bennett)</p> <p><i>Quarterly financial reports present written financial updates to Council concerning certain funds of the City based on the most recent financial information available. These quarterly financial reports include budgetary information for each fund, along with the actual resources received to date. Funds included in this report are the General Fund, Reidy Creek Golf Course Fund, Recreation Fund, Water and Wastewater Funds.</i></p>
<p>Fiscal Year 2015 Operation Stonegarden Grant and Budget Adjustment (C. Carter)</p> <p><i>The Escondido Police Department received a \$50,000 grant for Stonegarden Operations. Grant funds will cover overtime expenses related to crime suppression operations.</i></p>
<p>Lease Agreement with American Legion at 230 Park Avenue (J. Masterson/D. Lundy)</p> <p><i>The American Legion has leased this site for its Veterans Memorial Building since 1996. The lease expires on May 31, 2016 and this proposed new lease will establish a new five (5) year term to allow continued operations at this site.</i></p>
<p>Lease Agreement with John Paul the Great Catholic University at the City's Woodward Avenue Parking Lot (POR. APN: 229-352-12) (J. Masterson/D. Lundy)</p> <p><i>John Paul the Great Catholic University has been leasing 50 unmarked, nonexclusive parking spaces from the City since June 2013 when its downtown campus opened. The lease expires May 31, 2016 and this proposed new lease will establish a new twelve month term to allow continued use while long term parking is being constructed by the University.</i></p>

May 11, 2016
Continued

PUBLIC HEARINGS

Short-Form Rent Review Board Hearing for Green Tree Mobile Home Estates *Continued from April 13, 2016*

(B. Martin)

The application meets all the eligibility criteria for submittal of a short-form rent increase application. The amount requested covers a 24-month period of consideration from December 31, 2013 to December 31, 2015. Seventy-five percent (75%) of the change in the Consumer Price Index for the period is 2.822%. The average space rent for the 84 spaces subject to rent control is \$545.26. The average requested increase per space is approximately \$15.39.

Short-Form Rent Review Board Hearing for Mobile Park West

(B. Martin)

Mobile Park West has 314 spaces with 208 spaces subject to rent control. The owner is requesting an increase for 208 spaces. The application meets all the eligibility criteria for submittal of a short-form rent increase application. The amount requested covers a 24-month period of consideration from December 31, 2013 to December 31, 2015. Seventy-five percent of the change in the Consumer Price Index for the 24-month period is 2.822%. The average space rent for the 208 spaces subject to rent control is \$481.09. The average increase per space is approximately \$13.57.

Short-Form Rent Review Board Hearing for Eastwood Meadows Mobile Home Park

(B. Martin)

Eastwood Meadows has 129 spaces with 80 spaces subject to rent control. The owner is requesting an increase for 80 spaces. The application meets all the eligibility criteria for submittal of a short-form rent increase application. The amount requested covers a 24-month period of consideration from December 31, 2013 to December 31, 2015. Seventy-five percent of the change in the Consumer Price Index for the 24-month period is 2.822%. The average space rent for the 80 spaces subject to rent control is \$481.10. The average increase per space is approximately \$13.57.

Del Prado Master and Precise Development Plan, Tentative Subdivision Maps, Zone Change, and Amendment to the South Escondido Boulevard Neighborhood Plan (SUB 15-0022, SUB 15-0023, SUB 15-0031, AZ 15-0002, ENV 15-0011)

(B. Martin)

The project consists of a Master and Precise Development Plan for 113 air-space, three-story condominium/townhome units on approximately 4.9 acres of land divided into a 3.47-acre northern and 1.4-acre southern component. Two Tentative Subdivision Maps (Del Prado North – 81 units and Del Prado South – 32 units) are requested because all of the subject parcels are not contiguous. An amendment to the South Escondido Boulevard Area Plan is necessary to allow an exclusively residential project on the site in conformance with the General Plan and "Centre City Parkway/Brotherton Road Target Area." A Zone Change from General Commercial zoning to Planned Development-Residential zoning also is necessary. The motion to approve failed at the Planning Commission on 4-12-16.

May 11, 2016
Continued

CURRENT BUSINESS

Innovate 78 Update and Approval of Agreements with 78 Corridor Cities and San Diego Economic Development Corporation for Continuation of Innovate 78 Branding and Economic Development Activities
(J. Masterson/M. Geller)

On June 18, 2014, the Escondido City Council approved executing an MOU between the five cities of the 78 Corridor to fund a regional branding effort through a contract between the City of Carlsbad and the San Diego Regional Economic Development Corporation. That contract expires in June 2016; however, the five cities wish to continue the Innovate 78 regional branding effort through a contract between the City of Escondido and the SD Regional EDC.

Second Amendment and Budget Adjustment to the Contract with MNR Construction, Inc. for the Recycled Water Easterly Main Extension Project
(C. McKinney)

This amendment is necessary to cover the costs of anticipated change orders required to complete the construction for the Recycled Water Easterly Main Extension project.

Future Agenda Items (D. Halverson)

May 18, 2016
4:30 p.m. Town Hall Meeting

City Manager's WEEKLY UPDATE to City Council

April 27, 2016

NEW TRAFFIC SYSTEM ALLOWS COMMUTERS TO NAVIGATE AROUND I-15 ACCIDENTS



As part of the final phase of the [Integrated Corridor Management](#) (ICM) project, 40 signs were installed on surface streets along the Interstate 15 (I-15) corridor in the cities of Escondido, Poway, and San Diego. Should a major incident occur, existing overhead changeable message signs on I-15 will direct motorists off the freeway to avoid delays, and new alternate route signs will guide motorists through surface streets and back onto the freeway. The ICM system coordinates freeway ramp meters and arterial traffic signals to reduce delays and improve travel time reliability.

Many drivers already use local streets to bypass freeway incidents and avoid congestion. In combination with the overhead freeway signs, the alternate route signs will eliminate the guesswork and inform drivers where accidents are located, when to exit, and when to get back on the freeway. The existing overhead freeway signs will instruct drivers to follow alternate routes labeled A through W. This real-time information will help alleviate congestion on the I-15 corridor and enable motorists to determine whether to take a different route.

Recent updates to the 511 San Diego mobile application complement the ICM project to help travelers select the best way to reach their destination. The free app now features real-time transit information from MTS, and allows users to schedule push notifications for incidents on their favorite routes throughout the region.

For more information about the ICM project visit sandag.org/ICM or visit 511sd.com/app to learn more about the 511 San Diego mobile app.

SPECIAL EVENTS

- No special events scheduled this week.
- For information about activities taking place in Escondido, please visit www.visitescondido.com



City Manager's **WEEKLY UPDATE** to City Council

PUBLIC WORKS UPDATE

- There were approximately 400 volunteers from World Mission Society Church of God engaged at Kit Carson Park and this clean up event was a huge success. There also were 150 volunteers from Escondido Shines and I Love a Clean San Diego at Grape Day Park. This event was also a great success. Special thanks to Andy Villalobos and PW staff for coordinating the volunteers and greatly contributing to the success of these events.
- Application of graffiti-proof coating is scheduled to start within a month. Application will be focused on City park buildings and other publicly owned areas that have been identified as high graffiti occurrence areas.

COMMUNITY DEVELOPMENT

Planning

Major Projects Update

Commercial / Office:

1. Escondido Research and Technology Center – East (ERTC) – This is a 72,000 square foot medical office building proposed on the east side of Citracado Parkway across from Palomar Medical Center located at 2130 Citracado Parkway. A grading permit has been issued by the Engineering Division. Building plans have been submitted for plan check. The Planning Division has approved a second set of corrected grading plans. The applicant has recently requested to install a temporary paved parking lot in this area to serve the hospital. It is anticipated that a grading plan with defined storm water treatment area(s) will be submitted soon for Planning and Engineering review.
2. Escondido Research and Technology Center – West (ERTC) – This is a 144,000 sq. ft. development involving two medical office buildings proposed on the west side of Citracado Parkway across from Palomar Medical Center located at 2097 – 2175 Citracado Parkway. A grading permit has been issued by the Engineering Division. The Planning Division has approved the building plans submitted for plan check. A tentative parcel map for office condominiums is in process to allow the sale of individual office suites to medical providers.
3. Centerpointe 78 Commercial – *No change from the following update reported last week:* This project is a 45,650 sq. ft. supermarket and restaurant located at 925 N. Broadway. The project was approved by the Planning Commission on November 10, 2015. The project was approved by the City Council on December 9, 2015. Staff is waiting for submittal of a revised storm water plan that incorporates recent changes in regulations and is working with the property owner regarding obtaining permits to demolish the existing structure.

City Manager's WEEKLY UPDATE to City Council

4. Westfield Theater – *No change from the following update reported last week:* This project is a 10-auditorium movie theater totaling 57,600 sq. ft. located on the north side of the Westfield Mall. The project was approved by the City Council on November 4, 2015.
5. Felicita Development, LLC – *No change from the following update reported last week:* This project is a 140-unit hotel, and a gas station or office/residential care facility at the southeast corner of Felicita Rd. and Gamble Lane. The applicant and staff met with the architect to discuss building elevations, 5-story height limitations and site design issues given the existing wetland constraints on the property. Additional technical analysis and coordination is needed to address traffic, biology, water and sewer service, geotechnical and storm water concerns, along with a market study for the proposed uses. The applicant met with the wild life agencies and is responding to technical studies needed to complete the application. Tribal consultations are underway.
6. Springhill Suites – This project is a 105-suite hotel totaling 73,300 sq. ft. located at 300 La Terraza Drive involving 4 stories, a small conference room and an enlarged lobby for serving continental breakfast. A revised set of grading plans have been approved and grading has begun for the parking lot on the adjacent office property which shares a driveway access. Landscaping plans were submitted for review, and department comments are being finalized. Building plans have gone through three reviews with Esgil.
7. BMW Dealership – *No change from the following update reported last week:* A Precise Plan application to expand the existing dealership showroom an additional approximately 4,000 square feet and enhance the building façade at 1557 Auto Park Way was approved by the Planning Commission on October 13, 2015. A demolition permit to remove portions of the existing structure has been issues. The project is under construction.
8. Escondido Auto Park Association – *No change from the following update reported last week:* The association is proposing to upgrade the existing electronic message sign along I-15. On September 23, 2015, the Economic Development Subcommittee considered a request by the association to enter into an agreement with the City for reimbursement of a portion of the cost of the upgraded sign and expressed support for a five-year agreement based on anticipated public benefit of additional sales tax revenue. Staff has received information for processing.
9. Ford-Hyundai Dealership Expansion – *No change from the following update reported last week:* An expansion involving approximately 13,000 sq. ft. of showroom buildings and 6,700 sq. ft. wash/detail building at 1717-1919 Auto Park Way was approved by the Planning Commission on June 23, 2015. Grading has commenced, the sign plans have been approved, and the Planning Division has signed off on the building plans.

City Manager's WEEKLY UPDATE to City Council

Industrial

1. Escondido Disposal Inc. – *No change from the following update reported last week:* The CUP modification to expand the existing facility was approved by the Planning Commission on August 25, 2015. The project has completed its post-approval plan check process; staff has approved the grading and landscape plans. The County has notified the City that the applicant has made its application to the State permitting agency. Storm drain issues improvements that extend through the site are under construction. A revised site plan with updated parking and circulation has been submitted for staff review. Staff is determining the adequacy of the storm water basins. Building plans were received for Phases I and III.
2. StorQuest – *No change from the following update reported last week:* This proposed project at 220 W. Mission Avenue involves a 102,500 sq. ft. development with 4-stories, 3 in-line shops and a small office in conjunction with a public storage facility. Correspondence has been mailed to the applicant regarding initial comments and the need for additional information to complete the application. The applicant has been working with staff to modify the vehicle circulation pattern and parking at the front of the building and has indicated that revised plans could be resubmitted as early as this week.
3. Victory Industrial Development – *No change from the following update reported last week:* This project involves two industrial buildings totaling 91,000 sq. ft. (one building 55,500 sq. ft., second building 35,500 sq. ft.) located at 2005 Harmony Grove Road and a zone change from residential to Planned Industrial consistent with the updated General Plan. Revised maps and technical studies have been submitted for review. Design review has been completed and the project is progressing through the environmental review phase including coordinating revisions to the traffic study.
4. Micro-Filtration Reverse Osmosis – The proposed project involves a Conditional Use Permit (CUP) for the development of a new city facility at 2512 E. Washington Avenue to provide advanced treatment for Title 22 quality recycled water produced at the City of Escondido's Hale Avenue Resource Recovery Facility (HARRF) for agricultural uses. The facility would be sized for a total production capacity of 2.0 million gallons per day (mgd) and consists of two separate buildings (one building 14,440 sq. ft., second building 21,775 sq. ft.) that would contain a variety of equipment, pumps, electrical, control and storage rooms. Underground storage tanks (90,000 gallon feed tank, 163,000 gallon inter-process tank, and a 970,000 gallon product storage tank) are also included. Public environmental review commenced concluded on April 6, 2016. The Planning Commission recommended denial of the Conditional Use Permit on April 26, 2016.
5. Wastewater Collections Yard Expansion – The project involves development of 1.8 acres of a larger, approximately 15.4-acre site for the construction of a new wastewater collections yard and maintenance facility for the City's Hale Avenue Resource Recovery Facility (HARRF) at 1521 S. Hale Avenue. The proposed facilities will consist of three separate pre-fabricated metal buildings 3,735 sq. ft. - 5,670 sq. ft. for collections; work bays and

City Manager's WEEKLY UPDATE to City Council

workshops for regular maintenance of vehicles and equipment. The project would require the processing of a Conditional Use Permit (CUP) and rezone. Public environmental review commenced on March 22, 2016 and will conclude on April 20, 2016. A Planning Commission hearing has been tentatively scheduled for May 10 with a City Council hearing anticipated in June.

Institutional

1. John Paul the Great Catholic University – *No change from the following update reported last week:* A Conditional Use Permit to expand the campus and student enrollment at 155 W. Grand Avenue was approved by the Planning Commission on December 8, 2015. The proposal includes improvements to the former H. Johnson Building at 131 S. Broadway for studio and classroom space, and the former bank at 200 W. Grand Avenue for administrative offices and a student resource center. The proposed expansion would also increase the student enrollment from 300 to 1,200 students over the next several years. Staff has confirmed the availability of water and sewer connections. Staff recently met with the University President regarding potential future expansion plans beyond those previously approved.
2. Calvin Christian Middle/High School – *No change from the following update reported last week:* The project is an expansion involving a 15,500 SF auditorium, multi-use conference center, classrooms, terraces and walkways located at 2000 N. Broadway. The grading plans have been approved and a building permit was issued on April 11, 2016.
3. Escondido United Reformed Church – *No change from the following update reported last week:* The project is an expansion for a phased, multi-year, master construction/development plan for a new 12,250 SF two-story sanctuary, conversion of existing buildings to a social hall, demolition of an existing social hall/classroom building (approx. 4,620 SF) and construction of approximately 5,250 SF for a nursery, multi-purpose room, classrooms for Sunday school and other associated activities, and bathrooms, and an enclosed 1,835 SF central Atrium/Narthex at 1864 N. Broadway. Building plans have been submitted for review and comment for portions of project, revised architectural designs for the sanctuary have been submitted for review; the grading plans have been approved.

Residential

1. Oak Creek (NUW) – *No change from the following update reported last week:* This project is a 65-unit single family development located at the southeastern corner of Felicita Road and Hamilton Lane. The LAFCO Board unanimously approved the annexation on October 5, 2015. Staff has returned documents to LAFCO memorializing their action that included final paperwork to be completed prior to annexation recordation.
2. Amanda Estates (NUW) – *No change from the following update reported last week:* This project is a 22-unit single family development on Amanda Lane. The LAFCO Board approved

City Manager's WEEKLY UPDATE to City Council

the reorganization (annexation) at their meeting on August 3, 2015. Staff has returned documents to LAFCO memorializing their action that included final paperwork to be completed prior to annexation recordation.

3. Pradera – *No change from the following update reported last week:* This project consists of a 70-unit single family development located at the northeastern corner of Ash Street and Lehner Avenue. Grading and construction are underway. Three, two-story model homes have been completed and the model complex opened to the public on January 30, 2016. An additional two-story model (Plan 5) has been added to the unit mix and will soon be under construction. A single-story unit will be marketed with this development, but no model home for the single-story unit will be constructed. The developer obtained building permits for the first and second phases involving 16 units and those phases are under construction. Plans for a third and fourth phase have been submitted for review, bringing the total number of units built or under construction to 36.
4. KB Homes/ Lexington (Zenner) - The project is a 40-unit single family development at the northeastern corner of Lehner Avenue and Vista Avenue. The applicant has submitted the final map, improvement plans and grading plans for staff review and approval. Staff has approved the home designs and plans for constructing an off-site model complex on three separate parcels near the project are nearing completion for staff approval. Proposed street names have been released by the Planning Division for review and concurrence by other agencies.
5. Stella Park Condominiums – *No change from the following update reported last week:* This project is a 65-unit townhome Planned Development located at 2516 S. Escondido Blvd. The Planning Commission recommended denial of the proposal on March 22, 2016. The City Council is scheduled to consider the project on April 27, 2016.
6. Wohlford – *No change from the following update reported last week:* This project is a 55-unit single family development located on Bear Valley Parkway east of Encino Drive. Staff has reviewed submittals and technical reports from the applicant. A Specific Alignment Plan for Bear Valley Parkway detailing the proposed roadway design is under review. The Cultural Resources study has been completed and is being reviewed by staff and the EIR consultant. The consultant has reviewed the applicant's other technical reports and has provided comments for revisions and has commenced by-weekly status meetings as the document preparation gets underway. Preparation of the project EIR is on schedule.
7. Latitude II – *No change from the following update reported last week:* This project is a 112-unit multi-family development, located at the northeastern corner of Centre City Parkway and Washington Avenue, and approved by the City Council on August 19, 2015. A Final Subdivision Map has been submitted for review. The applicant will be submitting a boundary adjustment for a property exchange with the adjacent motel owner. Grading plans are nearing approval. Comments have been provided regarding the architectural plans that have

City Manager's WEEKLY UPDATE to City Council

been submitted for plan check. The CC&Rs and landscaping plans have been submitted for review.

8. Canyon Grove Estates (Tract 932) – This project is a 179-lot single family residential development on the north side of Vista Avenue east of Conway Drive. Staff approved the substantial conformance determination for the revised tentative map and continues to coordinate with the applicant on the Precise Plan application for final architectural design and landscaping. The applicant has concluded the purchase of mitigation credits at Daley Ranch, and is pursuing acquisitions needed for offsite improvements. A grading permit has been issued and contractors are clearing the site in areas slated for development. The applicant is coordinating the plan review for off-site street improvements on Ash Street with the County's Department of Public Works.
9. Safari Highlands – *No change from the following update reported last week:* This project is a 550-unit single family development located east of the Rancho San Pasqual community and north of the San Diego Safari Park. The project involves 1,100 acres including annexation and Sphere of Influence update for a master planned community with parks, trails, recreation center, fire station, open space, on-site sewer facility for treating a portion of the on-site wastewater for irrigation purposes. Planning and Engineering extensions of staff have been funded by the applicant and retained to assist the City in processing the project. Staff met with a representative of the Fish and Wildlife Department to discuss the project. Other outreach efforts have included City of San Diego, San Diego Zoo Safari Park representatives, public agencies and surrounding residents. The City Council approved the consultant contract for preparing the EIR on March 23, 2016. More information about this project is on line at: <http://www.escondido.org/safari-highlands-ranch-specific-plan.aspx>
10. High Pointe (Palos Vista Neighborhood 3) – *No change from the following update reported last week:* This project is a custom-home development with 39 estate lots accessed from Mesa Rock Road. Staff has prepared a bond and fee letter based on the proposed grading and landscape plans, and has sent it to the applicant.
11. Paseo Escondido – *No change from the following update reported last week:* This project is a mixed-use 122-unit multi-family planned development at the southeastern corner of Ash Street and Washington Ave. The proposed project consists of 26 one-bedroom and 96 two-bedroom apartments in three four-story buildings, and two 5,000 SF commercial buildings (10,000 SF total) oriented around an outdoor plaza. Additional submittals are required to complete the application and the applicant has completed coring and sampling as part of soils analysis. The applicant has been advised to meet with and SDGE planner regarding the overhead utility lines.
12. Del Prado (former Woody's site) – This project is a 113-unit townhome-style Planned Development located at the southwestern corner of Brotherton Road and the Centre City Parkway frontage road. The project includes a recreational facility, pool, and open space areas. Staff worked through various site design and utility issues with the applicant prior to

City Manager's WEEKLY UPDATE to City Council

scheduling the project for a public hearing. The Planning Commission recommended denial of the project on April 12, 2016. The City Council will consider the project on May 11, 2016.

13. Solutions for Change – This project is a Planned Development application for 33 affordable multi-family units. It was approved by the Planning Commission on October 13, 2015, and by the City Council on November 18, 2015. Building plans have been submitted for review and approved by Esgil (contracted plan check firm). Staff has preliminarily accepted minor redesign efforts to meet construction costs and is working with the applicant to ensure state financing remains available for the project. The funding for the property acquisition has been completed
14. 701 San Pasqual Valley Rd – *No change from the following update reported last week:* This project is a 19-unit single family development located at 1201 E. 5th Avenue (formerly Tract 898) on 7.2 acres. The application is under review and a letter detailing additional comments and submittal requirements was forwarded to the applicant.
15. Veterans Village of San Diego – *No change from the following update reported last week:* This project is a mixed-use development involving a 54-unit affordable multi-family residential apartment project for military veterans and their families. It includes on-site administration office, business center, club house and other support spaces for the residents; and a small commercial component to support training opportunities offered at the facility at 1556 S. Escondido Boulevard. Building plans have been submitted for review and comment; the grading plans and landscaping plans have been approved.
16. Escondido Gateway – *No change from the following update reported last week:* This project is a mixed-use development involving 126 residential units within three, 4-5 story buildings with indoor and outdoor recreational areas and an opportunity for a small (1,000 sq. ft.) commercial/flex space on 2.6 acres (48 dwelling units/acre) located at 700 W. Grand Avenue (former Police Station) across the street from the North County Transit Station. Plans were submitted for the project involving a Specific Plan Amendment, Tentative Map, Planned Development and Development Agreement. Correspondence has been sent to the applicant regarding initial City department comments and the need for additional information to complete the application. The applicant recently met with staff to discuss proposed revisions in response to staff's comments. Revised plans from the applicant are expected to be submitted to Planning staff soon.
17. City Plaza – This long dormant, partially constructed mixed-use development at the southeastern corner of South Escondido Boulevard and Third Avenue now has new ownership. The new owners have met with city staff and indicated they quickly plan to start constructing the 65-unit apartment project as originally approved. The project consists of a three-story building with 51,200 SF of residential area and 4,100 SF of commercial area and two levels of parking. The building permits will need to be reissued and the applicant is coordinating that process with the Building Official.

City Manager's **WEEKLY UPDATE** to City Council

Building Division:

1. The Building Department issued 65 permits with a total valuation of \$178,778. Permits were mostly minor miscellaneous type permits.
2. 29 photovoltaic permits were issued for the week. The Building Division has issued 444 solar permits this year compared to 271 issued for the same time last year.
3. The Building Department staff had another busy week. Inspectors averaged 38 inspections per day with 22 inspections on Friday. Our building counter staff was also busy, averaging 35 counter sign-ins per day and 29 on Friday.
4. Interviews were held on Thursday for the open Building Inspector II position. Seven applicants participated in the interviews.
5. Permits were issued for the new Sip Wine & Beer at 129-131 S Orange St.
6. Permits were issued for the demolition of a single-family dwelling and garage at 1574 S Escondido Blvd. to make way for a new 65 unit apartment building for Solutions for Change.
7. The 70-unit Pradera single family tract project has received framing inspections for 16 homes in phase 1 and 2 and foundation inspection for the Plan 5 model.
8. A notice was posted at the building counter requesting that contractors present any residential solar revisions to the building inspector at the time of inspection in lieu of submitting revisions at the building counter. This change of policy was implemented due to the increase and frequency of solar revisions.

Code Enforcement:

1. As of April 19, 2016, the total number of open code enforcement cases is 437 cases. During the prior week, 139 new cases were opened, and 56 cases were closed, with a backlog of an additional 37 cases not yet opened for assignment and investigation.
2. There were 64 illegal signs confiscated during the weekend.
3. Last week the Business License Division issued 15 new licenses and received 25 new applications, in addition to 175 renewals.



City Manager's **WEEKLY UPDATE** to City Council

Public Art:

Weather permitting, Queen Califia's Magical Circle in Kit Carson Park (3333 Bear Valley Parkway) will be open to the public on Saturday, May 14, 2016, from 9 a.m. to 12 p.m. Docents will be on site to answer questions.

CAPITAL IMPROVEMENTS

Kit Carson Hockey Rink Improvements:

The replacement vents were delivered on Wednesday, April 27 and installation will begin on Thursday, April 28.

Grape Day Park Playground:

The contractor has begun the removal of grass and existing concrete improvements in preparation for relocating existing irrigation lines within the construction zone. Staff is coordinating the repair to the Vinehenge structure which is located within the foot print of the new project. The artist will be repairing the rusted rebar prior to applying a new surface treatment.

Private Development

Bear Valley Parkway between Boyle Avenue and San Pasqual Valley Road (County Project):

The installation of the irrigation system is continuing this week along Bear Valley Parkway from Idaho Avenue to Lloyd Place to the north. The last section of old Bear Valley Parkway was removed and the importing of base material has begun from Suburban Hills Drive south to San Pasqual Valley Road. The remaining section of roadway between Lloyd Place and Boyle Avenue to the north had the concrete improvements cancelled this past week. The traffic signal contractor is working on the new signal foundations for the Boyle Avenue intersection.

2412 South Escondido Boulevard:

No changes from the following update reported last week: This project is nearing completion with the first of three building released for occupancy.

Pradera - Lennar Communities:

Concrete curb and gutter improvements are being placed along street "C" this week. The testing of the new water main is scheduled to start this week for street "C" also.

Lexington Model Homes - KB Homes:

The contractor has completed the installation of the new sewer main along Ash Street. The trench resurfacing is not expected to begin until next week.



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Rincon del Diablo 8" & 12" Water Main Construction:

The contractor is continuing the testing procedures on the new water main this week.

Tract 932 - Canyon Grove Shea Homes Community

The mass grading of the site continues with the work force concentrating on the extension of Vista Avenue. On Tuesday, April 26, the contractor performed a series of blasts to address the removal of rock on site. The blast was monitored by the Fire Marshall under a separate permit.

Broadway and Washington Avenue ramp improvements:

The State of California (Caltrans) has completed the ramp restoration to the Broadway and Washington Avenue intersection.

San Diego Gas & Electric gas main replacement:

Pot holing of the utility began on Monday, April 18 and will continue through the end of the week. Construction is expected to be completed in 8 weeks.

Future Capital Improvements:

FY 15/16 Street Rehabilitation and Maintenance Project:

Bids for this project are due May 5. Staff will seek the City Council's authorization to award at the May 25 meeting. Construction likely will begin in June 2016.

East Valley Parkway/Valley Center Road:

On April 26 the City received SDG&E's finalized plans for work to underground overhead utilities as part of this project. The plans, along with those from AT&T, will be submitted to Caltrans to request authorization to construct the project.

Jim Stone Pool Improvements:

Design plans to re-plaster the pools and repair pool-related Health and Building Code items is 75% complete. This project is funded by a Housing Related Parks grant.

PUBLIC SAFETY

Police:

Incidents:

- On 4/17/2016, personnel from the Gang Enforcement Team attempted to stop a vehicle near the intersection of Quince St. and 8th Ave. The vehicle failed to yield, which resulted in a pursuit. The suspect vehicle collided into a brick wall near the intersection of 5th Ave. and Upas St. The suspect fled the collision scene on foot and was taken into custody. During a search of the suspect's vehicle, officers located a USMC-issued

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ballistic vest with 6 rifle magazines. The suspect was booked into the Vista Detention Facility on multiple charges.

- On 4/18/2016, personnel from the Gang Enforcement Team attempted to stop a known probationer in the 1500 block of S. Escondido Blvd. The suspect fled the stop on foot, and was apprehended a short distance away. Officers search the suspect and located over a gram of methamphetamine. The suspect was booked into the Vista Detention Facility on drug charges.
- On 4/18/2016, Officer Pizzuti initiated a traffic stop for a vehicle code violation. Upon contacting the occupants of the vehicle, Officer Pizzuti noticed the vehicle engine was on despite the fact there was no key in the ignition. The occupants, both gang members, were detained. A loaded .38 caliber handgun was found inside the vehicle. The suspects were booked into the Vista Detention Facility on multiple charges.
- On 4/21/16, Officer Fuentes located a stolen vehicle in the area of Washington Ave. and El Norte Pkwy. The driver was taken into custody without incident and booked into the Vista Detention Facility for possession of a stolen vehicle.
- On 4/21/2016, Officer Baeder located a stolen vehicle in the 300 block of W. El Norte Pkwy. The driver was taken into custody without incident and booked into the Vista Detention Facility for possession of a stolen vehicle.

Events:

- On 4/21/2016, personnel from the Police Department participated in “Tip A Cop” at the Claim Jumper in Carmel Mountain. The event was a success, raising over \$3,650 for the Special Olympics.



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- On 4/21/2016, Officers Cuomo and Marine graduated the 106th Regional Police Academy.



Fire:

The Fire Department was recently honored by the National Weather Service for 50 years of reporting Escondido weather conditions from Fire Station 1.

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