



Council Meeting Agenda

APRIL 20, 2016

CITY COUNCIL CHAMBERS

3:30 P.M. Closed Session; 4:30 P.M. Regular Session

201 N. Broadway, Escondido, CA 92025

MAYOR

Sam Abed

DEPUTY MAYOR

Michael Morasco

COUNCIL MEMBERS

Olga Diaz

Ed Gallo

John Masson

CITY MANAGER

Graham Mitchell

CITY CLERK

Diane Halverson

CITY ATTORNEY

Jeffrey Epp

INTERIM DIRECTOR OF COMMUNITY DEVELOPMENT

Bill Martin

DIRECTOR OF PUBLIC WORKS

Ed Domingue

ELECTRONIC MEDIA:

Electronic media which members of the public wish to be used during any public comment period should be submitted to the City Clerk's Office at least 24 hours prior to the Council meeting at which it is to be shown.

The electronic media will be subject to a virus scan and must be compatible with the City's existing system. The media must be labeled with the name of the speaker, the comment period during which the media is to be played and contact information for the person presenting the media.

The time necessary to present any electronic media is considered part of the maximum time limit provided to speakers. City staff will queue the electronic information when the public member is called upon to speak. Materials shown to the Council during the meeting are part of the public record and may be retained by the Clerk.

The City of Escondido is not responsible for the content of any material presented, and the presentation and content of electronic media shall be subject to the same responsibilities regarding decorum and presentation as are applicable to live presentations.



Council Meeting Agenda

**April 20, 2016
3:30 P.M. Meeting**

Escondido City Council

CALL TO ORDER

ROLL CALL: Diaz, Gallo, Masson, Morasco, Abed

ORAL COMMUNICATIONS

In addition to speaking during particular agenda items, the public may address the Council on any item which is not on the agenda provided the item is within the subject matter jurisdiction of the City Council. State law prohibits the Council from discussing or taking action on such items, but the matter may be referred to the City Manager/staff or scheduled on a subsequent agenda. (Please refer to the back page of the agenda for instructions.) Speakers are limited to only one opportunity to address the Council under Oral Communications.

CLOSED SESSION: (COUNCIL/SUCCESSOR AGENCY/RRB)

- I. CONFERENCE WITH LABOR NEGOTIATOR (Government Code §54957.6)**
- a. **Agency Negotiator:** Sheryl Bennett and Graham Mitchell
Employee Organization: Non-Sworn Police Bargaining Unit
 - b. **Agency Negotiator:** Sheryl Bennett and Graham Mitchell
Employee Organization: Escondido City Employee Association: Supervisory Bargaining Unit
 - c. **Agency Negotiator:** Sheryl Bennett and Graham Mitchell
Employee Organization: Escondido City Employee Association: Administrative/Clerical/Engineering Bargaining Unit
- II. CONFERENCE WITH REAL PROPERTY NEGOTIATOR (Government Code §54956.8)**
- a. **Property:** A parcel on the north side of West Valley Parkway between City Hall and the CCAE, APN 229-372-20
City Negotiator: Graham Mitchell, City Manager
Negotiating Parties: The City of Escondido and Craig Clark
Under Negotiation: Price and Terms of Agreement

ADJOURNMENT



Council Meeting Agenda

**April 20, 2016
4:30 P.M. Meeting**

Escondido City Council

CALL TO ORDER

MOMENT OF REFLECTION:

City Council agendas allow an opportunity for a moment of silence and reflection at the beginning of the evening meeting. The City does not participate in the selection of speakers for this portion of the agenda, and does not endorse or sanction any remarks made by individuals during this time. If you wish to be recognized during this portion of the agenda, please notify the City Clerk in advance.

FLAG SALUTE

ROLL CALL: Diaz, Gallo, Masson, Morasco, Abed

PROCLAMATIONS: Earth Day - April 22, 2016

PRESENTATIONS: Earth Day Poster Contest Awards
San Diego County Fair

ORAL COMMUNICATIONS

The public may address the Council on any item that is not on the agenda and that is within the subject matter jurisdiction of the legislative body. State law prohibits the Council from discussing or taking action on such items, but the matter may be referred to the City Manager/staff or scheduled on a subsequent agenda. (Please refer to the back page of the agenda for instructions.) NOTE: Depending on the number of requests, comments may be reduced to less than 3 minutes per speaker and limited to a total of 15 minutes. Any remaining speakers will be heard during Oral Communications at the end of the meeting.

CONSENT CALENDAR

Items on the Consent Calendar are not discussed individually and are approved in a single motion. However, Council members always have the option to have an item considered separately, either on their own request or at the request of staff or a member of the public.

1. **AFFIDAVITS OF PUBLICATION, MAILING AND POSTING (COUNCIL/SUCCESSOR AGENCY/RRB)**
2. **APPROVAL OF WARRANT REGISTER (Council/Successor Agency)**
3. **[APPROVAL OF MINUTES: Regular Meeting of April 6, 2016](#)**

4. **[FIRST AMENDMENT TO CONSULTING AGREEMENT FOR THE DESIGN OF A MEMBRANE FILTRATION/REVERSE OSMOSIS FACILITY FOR TREATMENT OF RECYCLED WATER FOR AGRICULTURAL IRRIGATION -](#)**

Request City Council approve authorizing the Mayor and City Clerk to execute a First Amendment to the Consulting Agreement with Black & Veatch Corporation in the amount of \$414,650. The Amendment is for additional engineering services to prepare construction drawings and specifications for a membrane filtration and reverse osmosis facility with a capacity of 2 million gallons per day (MGD). Continued from March 23, 2016

Staff Recommendation: **Approval (Utilities Department: Christopher W. McKinney)**

RESOLUTION NO. 2016-47

5. **[CALIFORNIA FRANCHISE TAX BOARD CITY BUSINESS TAX PROGRAM -](#)**

Request City Council approve authorizing the Director of Community Development to execute an agreement with the State of California Franchise Tax Board (FTB) to renew and continue the City's participation in the FTB City Business Tax Program.

Staff Recommendation: **Approval (Community Development Department: Bill Martin)**

RESOLUTION NO. 2016-56

CONSENT – RESOLUTIONS AND ORDINANCES (COUNCIL/SUCCESSOR AGENCY/RRB)

The following Resolutions and Ordinances were heard and acted upon by the City Council/Successor Agency/RRB at a previous City Council/Successor Agency/Mobilehome Rent Review meeting. (The title of Ordinances listed on the Consent Calendar are deemed to have been read and further reading waived.)

CURRENT BUSINESS

6. **[PROPOSED FEE INCREASE FOR EMERGENCY MEDICAL SERVICE AMBULANCE TRANSPORTATION -](#)**

Request City Council approve authorizing a fee increase for Emergency Medical Services (EMS) transportation for Advanced Life Support (ALS) and Basic Life Support (BLS) provided to resident and non-resident patients.

Staff Recommendation: **Approval (Fire Department: Michael Lowry)**

RESOLUTION NO. 2016-57

7. **2015-16 CITY COUNCIL ACTION PLAN UPDATE -**

Request City Council receive and file the 2015-2016 City Council Action Plan update.

Staff Recommendation: **Receive and File (City Manager's Office: Graham Mitchell)**

WORKSHOP

8. **DEFERRED MAINTENANCE CAPITAL PROJECTS WORKSHOP -**

Request City Council consider the information presented regarding recent capital projects that are underway or have been completed.

Staff Recommendation: **Receive and File (Public Works Department: Ed Domingue)**

FUTURE AGENDA

9. **FUTURE AGENDA -**

The purpose of this item is to identify issues presently known to staff or which members of the City Council wish to place on an upcoming City Council agenda. Council comment on these future agenda items is limited by California Government Code Section 54954.2 to clarifying questions, brief announcements, or requests for factual information in connection with an item when it is discussed.

Staff Recommendation: **None (City Clerk's Office: Diane Halverson)**

COUNCIL MEMBERS SUBCOMMITTEE REPORTS

CITY MANAGER'S UPDATE/BRIEFING

The most current information from the City Manager regarding Economic Development, Capital Improvement Projects, Public Safety and Community Development.

- **City Manager's Update -**

ORAL COMMUNICATIONS

The public may address the Council on any item that is not on the agenda and that is within the subject matter jurisdiction of the legislative body. State law prohibits the Council from discussing or taking action on such items, but the matter may be referred to the City Manager/staff or scheduled on a subsequent agenda. Speakers are limited to only one opportunity to address the Council under Oral Communications.

ADJOURNMENT

UPCOMING MEETING SCHEDULE

Date	Day	Time	Meeting Type	Location
April 27	Wednesday	3:30 & 4:30 p.m.	Regular Meeting	Council Chambers
May 4	Wednesday	3:30 & 4:30 p.m.	Regular Meeting	Council Chambers
May 11	Wednesday	3:30 & 4:30 p.m.	Regular Meeting	Council Chambers
May 18	Wednesday	4:30 p.m.	Town Hall Meeting	Council Chambers

TO ADDRESS THE COUNCIL

The public may address the City Council on any agenda item. Please complete a Speaker's form and give it to the City Clerk. Submission of Speaker forms prior to the discussion of an item is highly encouraged. Comments are generally limited to 3 minutes.

If you wish to speak concerning an item not on the agenda, you may do so under "Oral Communications." Please complete a Speaker's form as noted above.

Nomination forms for Community Awards are available at the Escondido City Clerk's Office or at <http://www.escondido.org/city-clerks-office.aspx>

Handouts for the City Council should be given to the City Clerk. To address the Council, use the podium in the center of the Chambers, STATE YOUR NAME FOR THE RECORD and speak directly into the microphone.

AGENDA, STAFF REPORTS AND BACK-UP MATERIALS ARE AVAILABLE:

- Online at <http://www.escondido.org/meeting-agendas.aspx>
- In the City Clerk's Office at City Hall
- In the Library (239 S. Kalmia) during regular business hours and
- Placed in the Council Chambers (See: City Clerk/Minutes Clerk) immediately before and during the Council meeting.

AVAILABILITY OF SUPPLEMENTAL MATERIALS AFTER AGENDA POSTING: Any supplemental writings or documents provided to the City Council regarding any item on this agenda will be made available for public inspection in the City Clerk's Office located at 201 N. Broadway during normal business hours, or in the Council Chambers while the meeting is in session.

LIVE BROADCAST

Council meetings are broadcast live on Cox Cable Channel 19 and U-verse Channel 99 – Escondido Gov TV. They can also be viewed the following Sunday and Monday evenings at 6:00 p.m. on those same channels. The Council meetings are also available live via the Internet by accessing the City's website at www.escondido.org, and clicking the "Live Streaming –City Council Meeting now in progress" button on the home page.

Please turn off all cellular phones and pagers while the meeting is in session.

**The City Council is scheduled to meet the first four Wednesdays
of the month at 3:30 in Closed Session and 4:30 in Open Session.
(Verify schedule with City Clerk's Office)**

**Members of the Council also sit as the Successor Agency to the CDC, Escondido Joint Powers
Financing Authority and the Mobilehome Rent Review Board.**

**CITY HALL HOURS OF OPERATION
Monday-Friday 8:00 a.m. to 5:00 p.m.**



If you need special assistance to participate in this meeting, please contact our ADA Coordinator at 839-4643. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility.

Listening devices are available for the hearing impaired – please see the City Clerk.

CITY OF ESCONDIDO
April 6, 2016
3:30 P.M. Meeting Minutes
Escondido City Council

CALL TO ORDER

The Regular Meeting of the Escondido City Council was called to order at 3:30 p.m. on Wednesday, April 6, 2016 in the Council Chambers at City Hall with Mayor Abed presiding.

ATTENDANCE:

The following members were present: Councilmember Olga Diaz, Councilmember Ed Gallo, Councilmember John Masson, Deputy Mayor Michael Morasco, and Mayor Sam Abed. Quorum present.

ORAL COMMUNICATIONS

CLOSED SESSION: (COUNCIL/SUCCESSOR AGENCY/RRB)

MOTION: Moved by Deputy Mayor Morasco and seconded by Councilmember Diaz to recess to Closed Session. Motion carried unanimously.

I. CONFERENCE WITH LABOR NEGOTIATOR (Government Code §54957.6)

- a. **Agency Negotiator:** Sheryl Bennett and Graham Mitchell
Employee Organization: Non-Sworn Police Bargaining Unit
- b. **Agency Negotiator:** Sheryl Bennett and Graham Mitchell
Employee Organization: Escondido City Employee Association Supervisory (SUP) Bargaining Unit
- c. **Agency Negotiator:** Sheryl Bennett and Graham Mitchell
Employee Organization: Escondido City Employee Association Administrative/Clerical/Engineering Bargaining Unit

II. CONFERENCE WITH REAL PROPERTY NEGOTIATOR (Government Code §54956.8)

- a. **Property:** 272 East Via Rancho Parkway
City Negotiator: Graham Mitchell, City Manager
Negotiating Parties: Westfield Shopping Town, Inc.
Under Negotiation: Price and Terms of Agreement
- b. **Property:** 700 West Grand Avenue
City Negotiator: Graham Mitchell, City Manager
Negotiating Parties: Integral Communities
Under Negotiation: Price and Terms of Agreement

MAYOR ABED LEFT THE CLOSED SESSION AT 3:50 P.M. AND DID NOT PARTICIPATE IN THE DISCUSSION OF ITEM II (b) BECAUSE HE OWNS PROPERTY NEAR THE SUBJECT PROPERTY.

ADJOURNMENT

Mayor Abed adjourned the meeting at 4:08 p.m.

MAYOR

CITY CLERK

MINUTES CLERK

CITY OF ESCONDIDO

April 6, 2016
4:30 P.M. Meeting Minutes

Escondido City Council Mobilehome Rent Review Board

CALL TO ORDER

The Regular Meeting of the Escondido City Council was called to order at 4:30 p.m. on Wednesday, April 6, 2016 in the Council Chambers at City Hall with Mayor Abed presiding.

MOMENT OF REFLECTION:

Sharon Allison led the Moment of Reflection.

FLAG SALUTE

Mayor Abed led the Flag Salute.

ATTENDANCE:

The following members were present: Councilmember Olga Diaz, Councilmember Ed Gallo, Councilmember John Masson, Deputy Mayor Michael Morasco, and Mayor Sam Abed. Quorum present.

Also present were: Graham Mitchell, City Manager; Jeffrey Epp, City Attorney; Bill Martin, Interim Director of Community Development; Ed Domingue, Director of Public Works; Diane Halverson, City Clerk; and Michael Thorne, Minutes Clerk.

ORAL COMMUNICATIONS

CONSENT CALENDAR

MOTION: Moved by Councilmember Diaz and seconded by Deputy Mayor Morasco to approve the following Consent Calendar items. Motion carried unanimously.

- 1. AFFIDAVITS OF PUBLICATION, MAILING AND POSTING (COUNCIL/SUCCESSOR AGENCY/RRB)**
- 2. APPROVAL OF WARRANT REGISTER (Council/Successor Agency)**
- 3. APPROVAL OF MINUTES: A) Special Meeting of March 16, 2016 B) Regular Meeting of March 23, 2016**
- 4. FISCAL YEAR 2015 URBAN AREA SECURITY INITIATIVE TRAINING GRANT AND BUDGET ADJUSTMENT -**
Request City Council approve accepting \$19,508 in Federal grant funding from the San Diego Office of Homeland Security for the Fiscal Year 2015 Urban Area Security Initiative grant; authorize the Fire Chief to execute, on behalf of the City, all documents required for the management of this grant; and authorize the necessary budget adjustment to establish a new project number for tracking grant funds. (File No. 0480-70)

Staff Recommendation: **Approval (Fire Department: Michael Lowry)**

5. TIGER DISCRETIONARY GRANT APPLICATION -

Request City Council approve authorizing the Public Works Director to complete an application to the U.S. Department of Transportation for a Transportation Investment Generating Economic Recovery (TIGER) program for the construction of the Citracado Parkway Extension Project, and if awarded, to accept the grant funds and complete the necessary grant documents. (File No. 0480-70)

Staff Recommendation: **Approve (Public Works Department/Engineering: Ed Domingue)**

6. CITY OF ESCONDIDO LANDSCAPE MAINTENANCE DISTRICT PRELIMINARY ENGINEER'S REPORT FOR ZONES 1 THROUGH 38 FOR FISCAL YEAR 2016/17 -

Request City Council approve the initiation of the proceedings for the annual levy of assessments for the City of Escondido Landscape Maintenance Assessment District (LMD) for Zones 1 through 38 for Fiscal Year 2016/2017, approve the preliminary Engineer's Report for LMD Zones 1 through 38, and set a public hearing date of April 27, 2016, for LMD Zones 1 through 38. (File No. 0685-10)

Staff Recommendation: **Approval (Public Works Department/Engineering: Ed Domingue)**

A) RESOLUTION NO. 2016-53 B) RESOLUTION NO. 2016-54

CONSENT – RESOLUTIONS AND ORDINANCES (COUNCIL/SUCCESSOR AGENCY/RRB)

The following Resolutions and Ordinances were heard and acted upon by the City Council/Successor Agency/RRB at a previous City Council/Successor Agency/Mobilehome Rent Review meeting. (The title of Ordinances listed on the Consent Calendar are deemed to have been read and further reading waived.)

7. DISABLED VETERAN BUSINESS ENTERPRISE PREFERENCE ORDINANCE -

Approved on March 23, 2016 with a vote of 5/0 (File No. 0680-10)

ORDINANCE NO. 2016-03R (Second Reading and Adoption)

PUBLIC HEARINGS

8. SHORT-FORM RENT INCREASE APPLICATION FOR CASA DE AMIGOS -

Request City Council consider for approval the short-form rent increase application submitted by Casa De Amigos granting an increase of seventy-five percent (75%) of the change in the Consumer Price Index, or 2.822% (an average of \$16.81) for the period of December 31, 2013 through December 31, 2015. (File No. 0697-20-10064)

Staff Recommendation: **Consider for Approval (Community Development Department: Bill Martin)**

RRB RESOLUTION NO. 2016-03

Karen Youel, Housing Manager, presented the staff report, utilizing a PowerPoint presentation.

Mayor Abed opened the public hearing and asked if anyone would like to speak on this issue in any way. No one asked to be heard. Therefore, he closed the public hearing.

Paul Williams, Resident Manager, was available to answer questions.

MOTION: Moved by Councilmember Gallo and seconded by Deputy Mayor Morasco to approve the short-form rent increase application submitted by Casa De Amigos granting an increase of seventy-five percent (75%) of the change in the Consumer Price Index, or 2.822% (an average of \$16.81) for the period of December 31, 2013 through December 31, 2015 and adopt RRB Resolution No. 2016-03. Motion carried unanimously.

9. REVIEW AND RE-AFFIRM COMMUNITY DEVELOPMENT PRIORITIES OF THE FISCAL YEAR 2015-2019 CONSOLIDATED PLAN FOR COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) AND APPROVE ALLOCATION PROCESS FOR FISCAL YEAR 2016-2017 CDBG-FUNDED ACTIVITIES -

Request City Council conduct a public hearing to review and re-affirm the community development priorities adopted in the 2015-2019 Five-year Consolidated Plan for CDBG and approve an allocation process for Fiscal Year 2016-2017 CDBG funds to utilize the maximum 15 percent allowable for public service activities to address the priorities of the Consolidated Plan, and the maximum 20 percent allowable for administration of the CDBG program. (File No. 0870-11)

Staff Recommendation: **Provide Direction (Public Works Department: Ed Domingue)**

Danielle Lopez, Assistant Director of Community Services, and Nancy Luu, Neighborhood Services, presented the staff report, utilizing a PowerPoint presentation.

No one from the public asked to speak on this item.

MOTION: Moved by Councilmember Masson and seconded by Deputy Mayor Morasco to re-affirm the community development priorities adopted in the 2015-2019 Five-year Consolidated Plan for CDBG and approve an allocation process for Fiscal Year 2016-2017 CDBG funds to utilize the maximum 15 percent allowable for public service activities to address the priorities of the Consolidated Plan, and the maximum 20 percent allowable for administration of the CDBG program. Motion carried unanimously.

CURRENT BUSINESS

10. POSSIBLE SANDAG FUNDING MEASURE -

Request City Council provide Mayor Abed with feedback regarding a SANDAG Board of Directors' agenda item to consider a possible 1/2 cent sales tax measure to fund approximately \$18.2 billion in regional transportation project. (File No. 0145-60)

Staff Recommendation: **Provide Direction (City Manager's Office: Graham Mitchell)**

Mayor Abed presented the staff report.

CITY COUNCIL EXPRESSED CONCERN WITH INCREASING TAXES.

FUTURE AGENDA

11. FUTURE AGENDA -

The purpose of this item is to identify issues presently known to staff or which members of the City Council wish to place on an upcoming City Council agenda. Council comment on these future agenda items is limited by California Government Code Section 54954.2 to clarifying questions, brief announcements, or requests for factual information in connection with an item when it is discussed.

Staff Recommendation: **None (City Clerk's Office: Diane Halverson)**

COUNCIL MEMBERS SUBCOMMITTEE REPORTS

Councilmember Masson stated the League of California Cities Environmental Quality and Housing Development Committees will meet this week.

Councilmember Gallo reported on the San Diego County Water Authority's refinancing of bonds; the 2015 Annual Report is available on their website.

Deputy Mayor Morasco noted the upcoming California Center for the Arts subcommittee meeting and the Regional Solid Waste meeting; thanked everyone that supported the Dancing with Your Stars fundraiser.

Mayor Abed reported on SANDAG's approved \$1.4 billion dollar budget; shared a slide of projected pay-down period for the current unfunded accrued pension liability.

CITY MANAGER'S UPDATE/BRIEFING

The most current information from the City Manager regarding Economic Development, Capital Improvement Projects, Public Safety and Community Development.

- **CITY MANAGER'S UPDATE -**

ORAL COMMUNICATIONS

Robroy Fawcett, Escondido, requested revising and updating the Escondido Municipal Code requirements for campaign contributions.

ADJOURNMENT

Mayor Abed adjourned the meeting at 5:42 p.m.

MAYOR

CITY CLERK

MINUTES CLERK

CITY COUNCIL

For City Clerk's Use:

APPROVED **DENIED**

Reso No. _____ File No. _____

Ord No. _____

Agenda Item No.: 4
Date: April 20, 2016
Continued from March 23, 2016

TO: Honorable Mayor and Members of the City Council

FROM: Christopher W. McKinney, Director of Utilities

SUBJECT: First Amendment to Consulting Agreement for the Design of a Membrane Filtration/ Reverse Osmosis Facility for Treatment of Recycled Water for Agricultural Irrigation

RECOMMENDATION:

The Utilities Department requests that the City Council adopt Resolution No. 2016-47 authorizing the Mayor and City Clerk to execute a First Amendment to the Consulting Agreement with Black and Veatch Corporation in the amount of \$414,650. The Amendment is for additional engineering services to prepare construction drawings and specifications for a membrane filtration and reverse osmosis facility with a capacity of 2 million gallons per day (MGD).

FISCAL ANALYSIS:

The value of the proposed amendment is \$414,650. Funds are presently available in CIP 801508 - MFRO Facility for Agriculture.

PREVIOUS ACTION:

On September 24, 2014, the City Council adopted Resolution No. 2014-152 awarding a Consulting Agreement with Black and Veatch Corporation in the amount of \$1,200,000 for the design of the Membrane Filtration / Reverse Osmosis Facility for Treatment of Recycled Water for Agricultural Irrigation.

BACKGROUND:

The proposed facility will be located between El Norte Parkway and Washington Avenue, and is part of the proposed expansion of Escondido's recycled water (RW) distribution system to serve eastern and northern agricultural land. In 10 to 15 years this treatment plant will be incorporated into an advanced water treatment (AWT) plant at the same site for treatment of RW for potable reuse.

The original design contract assumed that the site would have only one building and that equipment not located in the building would be protected with canopies and noise barriers. During the design process, staff determined that equipment originally proposed to be outside should be housed inside a second building to reduce and noise impacts on adjacent residential neighbors and to improve the aesthetics of the site.

The original contract included the design of above ground influent, inter-process, and product water storage tanks. During the design process, staff determined that the storage tanks should be located below ground to reduce the aesthetic impacts on adjacent residential neighbors. The proposed tanks will be approximately 30 feet deep. This design change triggered the need for an underground vault and pump station. Undergrounding the storage tanks is estimated to increase the construction cost by approximately \$1,375,000.

Geotechnical work done in the early stages of the design discovered soil at the site that has the potential to liquefy under certain conditions, which could result in ground settling. Additional geotechnical field and lab work was required to determine the potential for risk and identify mitigation measures. Different alternatives were evaluated, and staff determined that the most cost effective option was to over-excavate and re-compact material on a majority of the site, and install geogrids under the structural foundations. The estimated impact to the construction cost is approximately \$1,300,000.

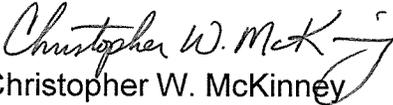
The City adopted new storm water requirements since the original design contract was awarded. The project must now comply with new more stringent storm water regulations and guidelines. This requires development of a hydromodification management plan, hydrologic/hydraulic drainage report, stormwater quality management plan and onsite field soil infiltration testing.

During the design phase, staff determined that the project should include a back-up engine generator to provide power in case SDG&E service is lost. One purpose of this facility is to direct increased wastewater flows away from the City's outfall during storms. Therefore, continued operation of the pump station to send flows to the recycled water storage tank and emergency storage ponds is critical.

The pre-procurement process for the MF/RO equipment was more costly and time-consuming than originally anticipated; subsequently, the City requested additional services from Black and Veatch's treatment process experts that was not included in the original design agreement. In addition, the design documents need to be updated to incorporate the system requirement of the two selected suppliers.

The MF/RO facility requires a City Conditional Use Permit (CUP). During the CUP review process, changes to the block wall height and the landscape plan were required, as well as the addition of a screening wall. These changes will include additional civil, site, landscape, architectural, and structural work. This project will be brought before the Planning Commission in mid-2016.

Respectfully submitted,


Christopher W. McKinney
Director of Utilities

RESOLUTION NO. 2016-47

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ESCONDIDO, CALIFORNIA, AUTHORIZING THE MAYOR AND CITY CLERK TO EXECUTE, ON BEHALF OF THE CITY, A FIRST AMENDMENT TO CONSULTING AGREEMENT WITH BLACK AND VEATCH CORPORATION FOR ADDITIONAL DESIGN SERVICES FOR A MEMBRANE FILTRATION REVERSE OSMOSIS FACILITY FOR TREATMENT OF RECYCLED WATER

WHEREAS, the City of Escondido desires to have the construction drawings and specifications prepared for a membrane filtration/reverse osmosis facility and pump station for recycled water (the "Project"); and

WHEREAS, the City entered into an agreement with Black and Veatch Corporation on September 24, 2014, for said Project; and

WHEREAS, the Project has required significant design revisions to reduce potential aesthetic and noise impacts to the surrounding residential neighborhood; and

WHEREAS, the Project design needs to be modified to incorporate new storm water guidelines and regulations; and

WHEREAS, City of Escondido staff have completed negotiations with Black and Veatch Corporation for additional engineering design services and the Director of Utilities recommends that the First Amendment to Consulting Agreement ("Agreement") be approved; and

WHEREAS, this City Council desires at this time and deems it to be in the best public interest to approve said Agreement in an amount not to exceed \$414,650.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Escondido, California, as follows:

1. That the above recitations are true.
2. That the Mayor and City Council accepts the recommendation of the Director of Utilities.
3. That the Mayor and City Clerk are authorized to execute, on behalf of the City, an Agreement with Black and Veatch Corporation. A copy of the Agreement is attached as Exhibit "1" and is incorporated by this reference.



CITY OF ESCONDIDO
FIRST AMENDMENT TO CONSULTING AGREEMENT

This "Amendment" is made this _____ day of _____, 2016.

Between: CITY OF ESCONDIDO
a municipal corporation
201 N. Broadway
Escondido, California 92025
("CITY")

And: Black & Veatch Corporation
300 Rancheros Drive, Suite 250
San Marcos, CA 92069
Attn: Kevin Davis
760-621-8419
("CONSULTANT")

Witness that whereas:

- A. CITY and CONSULTANT entered into an agreement on October 15, 2014 ("Agreement"), wherein CITY retained CONSULTANT to provide services to design an MF/RO Facility for Treatment of Recycled Water for Agricultural Irrigation and Future Potable Reuse; and
- B. CITY and CONSULTANT desire to amend the Agreement to include additional work, which is defined in "Attachment A" to this Amendment, which is incorporated by reference;

NOW THEREFORE, it is mutually agreed by and between CITY and CONSULTANT as follows:

- 1. The CONSULTANT will furnish the services described in "Attachment A" to this Amendment.
- 2. CITY will compensate the CONSULTANT in an additional amount not to exceed \$414,650, pursuant to the conditions contained in "Attachment A" to this Amendment.

3. All additional terms under the Agreement between CITY and CONSULTANT still apply to the additional work to be performed by CONSULTANT under this Amendment. If any of the terms of this Amendment conflict with the Agreement, this Amendment must prevail.

IN WITNESS WHEREOF, the parties have executed this Amendment as of the day and year first above written.

CITY OF ESCONDIDO

Date: _____

Sam Abed
Mayor

Date: _____

Diane Halverson, City Clerk

Date: _____

Kevin N. Davis, P.E., BCEE

(Consultant signature)
Associate Vice President

(The above signature should be notarized)

APPROVED AS TO FORM:

OFFICE OF THE CITY ATTORNEY
JEFFREY R. EPP, City Attorney

By: _____



BACKGROUND

Black & Veatch is currently providing design services for the proposed City of Escondido 2.0 Million Gallon per Day (MGD) Membrane Filtration and Reverse Osmosis Facility for Agriculture (MFRO). During the design process changes have occurred that have required additional services to be performed outside of the original scope of work. This document defines the amendment items along with the associated fees.

AMENDMENT ITEMS

NO. 1 – DESIGN OF ADDITIONAL BUILDING

The original scope of work included the design of one building to house the membrane equipment and associated components. As part of the design process and based on the location of the MFRO facility, the City has asked that the chemical and pumping facilities be housed in a separate building to reduce impacts (aesthetics and noise) to the surrounding neighbors. This additional work item includes the design of the second building including civil, sitework, building mechanical, process mechanical, structural, architecture, geotechnical, electrical and instrumentation and controls (I&C). The fee associated with this work effort is \$55,595.

NO. 2 – DESIGN OF ENGINE GENERATOR

The City has requested the addition of a back-up engine generator to power the product water pump station in case of power loss from the SDG&E service. As one of the purposes of this facility is to off load increased flows from the City's existing outfall during storms, continued operation of this pump station to send flows to the agriculture ponds is vital. Design work includes civil, mechanical, structural, electrical and I&C. The fee associated with this work effort is \$28,645.

NO. 3 – DESIGN OF UNDERGROUND STORAGE TANKS

The original scope of work included the design of above ground storage tanks (pre-stressed or fiberglass tanks). As part of the design process and based on the location of the MFRO facility, the City asked that the tanks be design for below grade applications (cast-in place) to reduce impacts (aesthetics) to the surrounding neighbors. These tanks include the influent/product water storage tanks and the inter-process tank. This additional work item includes civil, sitework, structural, architecture, geotechnical and cost estimating. The fee associated with this work effort is \$43,765.

NO. 4 – SUPPLEMENTAL GEOTECHNICAL INVESTIGATIONS

Based on the result of the initial geotechnical work and due to historical ground water levels, a level of concerning soil was identified to have the potential to liquify during certain conditions, which could result in ground settlement. Due to the critical nature of the facility and water retaining structures, additional geotechnical field and lab work are required to determine the potential for this risk and to identify mitigation measures. Work to be performed includes onsite Cone Penetration Testing and associated review of the results and development of recommendations. The fee associated with this work effort is \$29,675.



NO. 5 – ADDITIONAL MEMBRANE SUPPLIER COORDINATION

As part of this project the membrane and reverse osmosis equipment was to be procured during the early phase of the design so that the selected supplier's equipment could be coordinated with our final design elements. Unfortunately this process was delayed and the timing of the procurement did not coincide with the design. A decision was made with the City to keep the design moving forward due to the original schedule commitments. This design change incorporated the possibility of multiple suppliers' equipment and had impacts on the mechanical process, electrical and I&C. The fee associated with this work effort is \$18,725.

NO. 6 – DEVELOP SITE SPECIFIC STORMWATER MANAGEMENT PLAN PER CITY'S NEW STORM WATER REQUIREMENTS / GEOTECHNICAL INFILTRATION TESTING

As per the City's new storm water requirements the project will require the development of a Stormwater Management Plan and associated technical reports. The new guidelines are based upon the Model BMP Design Manual San Diego Region, dated June 2015. This work will include the development of the hydromodification management plan, hydrologic/hydraulic drainage report, and the stormwater quality management plan. In addition on site soil infiltration testing will be performed. The main components of the work will be performed by Terramar as a subconsultant to Black & Veatch. The fee associated with this work effort is \$47,380.

NO. 7 – DESIGN OF UNDERDRAIN VAULT AND PUMP STATION

With the addition of the underground tanks described under item 3 above, a new underdrain vault and pump station are required. Work under this item includes civil, sitework, structural, electrical and I&C. The fee associated with this work effort is \$14,795.

NO. 8 – MEMBRANE EQUIPMENT PROCUREMENT AGREEMENT AND NEGOTIATIONS

Per meetings with the City and City Attorney's office, Black & Veatch was requested to prepare the membrane equipment agreement for use between the City and the selected membrane suppliers. This effort will also include negotiations with the selected suppliers and preparation of the final agreement documents. The fee associated with this work effort is \$25,595.

NO. 9 – INCORPORATE STATE REVOLVING FUND REQUIREMENTS INTO BID DOCUMENTS

The City has elected to obtain State Revolving Funds for this project. SRF approval requires specific provisions related to SRF requirements (i.e. buy American Steel and Iron) to be incorporated into the contract documents. The fee associated with this work effort is \$8,795.

NO. 10 – BID PHASE SERVICES REPLENISHMENT

The City directed B&V to utilize the original bid phase service funds to conduct initial water demand modeling for the agricultural users so that the MFRO Facility components could be sized appropriately. This item replenishes those original funds related to bid phase services. The fee associated with this work effort is \$38,200.



NO. 11 – INCORPORATE INSTALLATION OF FIBER OPTIC FROM THE MFRO FACILITY AND THE EXISTING HOG BACK TANK AND HARRF

The City has requested that the final design documents for the MFRO require the general contractor to install the fiber optic communication line between Hog Back Tank and MFRO as well as HARRF and MFRO. Work under this item includes electrical and I&C. The fee associated with this work effort is \$6,900.

NO. 12 – POST PROPOSAL MEMBRANE SYSTEM MODIFICATIONS TO THE FINAL DESIGN DOCUMENTS

Upon receipt of the membrane supplier's proposals and selection of the two suppliers, revisions to the final design documents were required to incorporate their proposed systems. Changes included revisions to the chemical storage system, monitoring devices and piping changes. Work under this item included mechanical process, structural, chemical, electrical and I&C. The fee associated with this work effort is \$23,880.

NO. 13 – PROCUREMENT EQUIPMENT SUBMITTAL REVIEW

Work under this item includes review of the membrane equipment suppliers detailed submittals which includes process mechanical, chemical, electrical and I&C. The fee associated with this work effort is \$27,710

NO. 14 - INCORPORATE ADDITIONAL GEOTECHNICAL RECOMMENDATIONS

Based on the results of the additional geotechnical investigation (see item 4 above) revisions to the final contract documents were required. These revisions include adding provisions to over-excavate and re-compact material as well as the installation of geogrids under the structural foundations. Work included civil, sitework, geotechnical and structural. The fee associated with this work effort is \$9,995.

NO. 15 – INCORPORATE CITY'S PLANNING DEPARTMENT REVIEW COMMENTS

Based on comments received from the City's Planning Department's review of the final documents, changes to the block wall height, landscape plan and the addition of a screening wall are required. Work will include civil, sitework, landscape, architecture and structural. The fee associated with this work effort is \$14,995.

NO. 16 – ADDITIONAL SERVICES

This work item includes the authorization for additional services up to \$20,000. No work shall be performed against this additional service without written authorization from the City.

**City of Escondido
MFRO Facility for Agriculture
Amendment No. 1**

Items	Description	B&V Total Fee	West Coast Geotechnical	MAK Design Landscape	Terramar Stormwater	Subconsultant Markup (3%)	Total
1	Design of Additional Building (Chemical Storage and Pump Stations)	\$55,595				\$0	\$55,595
2	Design of Engine Generator	\$28,645				\$0	\$28,645
3	Design of Underground Storage Tanks (Influent/Product Water Tank and Inter-Process Tank)	\$43,765				\$0	\$43,765
4	Supplemental Geotechnical Investigations	\$7,995	\$21,040			\$640	\$29,675
5	Additional Membrane Supplier Coordination	\$18,725				\$0	\$18,725
6	Develop Site Specific Stormwater Management Plan / Geotechnical Infiltration Testing	\$1,000	\$5,600		\$39,420	\$1,360	\$47,380
7	Design of Underdrain Vault and Pump Station	\$14,795				\$0	\$14,795
8	Membrane Equipment Procurement Agreement and Negotiations	\$25,595				\$0	\$25,595
9	Incorporate SRF Requirements into Bid Documents	\$8,795				\$0	\$8,795
10	Bid Phase Service Replenishment	\$38,200				\$0	\$38,200
11	Incorporate Installation of Fiber Optic (From HARRF and Hogback Tank)	\$6,900				\$0	\$6,900
12	Post Proposal Membrane System Modifications	\$23,880				\$0	\$23,880
13	Procurement Equipment Submittal Review	\$27,710				\$0	\$27,710
14	Incorporate Additional Geotechnical Recommendations	\$9,995				\$0	\$9,995
15	Incorporate City's Planning Department Review Comments	\$11,610		\$3,285		\$100	\$14,995
16	Additional Services	\$20,000				\$0	\$20,000
	TOTAL	\$343,205	\$26,640	\$3,285	\$39,420	\$2,100	\$414,650

Attachment A
Page 4 of 4

Resolution No. 2016-47
Exhibit "1"
Page 6 of 6

CITY COUNCIL

For City Clerk's Use:

APPROVED **DENIED**

Reso No. _____ File No. _____

Ord No. _____

Agenda Item No.: 5

Date: April 20, 2016

TO: Honorable Mayor and Members of the City Council
FROM: Bill Martin, Interim Director of Community Development
SUBJECT: California Franchise Tax Board City Business Tax Program

STAFF RECOMMENDATION:

Staff recommends that the City Council adopt Resolution No. 2016-56 authorizing the Director of Community Development to execute an agreement with the State of California Franchise Tax Board (FTB) to renew and continue the City's participation in the FTB City Business Tax Program.

PROGRAM DESCRIPTION:

The FTB City Business Tax Program authorizes the State and the City of Escondido to exchange data related to businesses operating within the City limits through a three-year Reciprocal Data Exchange Agreement at no cost to the City.

LOCATION:

Citywide

FISCAL ANALYSIS:

There is no cost to the City to enter into this agreement. The City may receive additional General Fund revenue through this information exchange by identifying incorrectly allocated sales tax or through increased compliance with business license filing requirements.

CORRELATION TO THE CITY COUNCIL ACTION PLAN:

The information developed through this program could provide a useful inventory augmenting our business database that may benefit the City's economic development efforts. The data provided by the FTB allows the City to cross-reference the business license and sales tax data to confirm that the correct revenue is being remitted to the City to prevent sales tax leakage from occurring.

BACKGROUND

The Franchise Tax board (FTB) has established the City Business Tax Program that benefits both the State and local cities by exchanging business tax data collected independently. The information exchange provides both agencies the ability to cross-reference data to ensure compliance with State and local laws. The program calls for the City to provide information to the State annually in June and the State to provide reciprocal information from their database the following December for the previous tax year.

The Franchise Tax Board data from 2015 indicates that there were 13,375 businesses operating in the City of Escondido. The City's business license data listed 9,663 businesses for the same period. That's potentially 3,700 businesses that have an unmet business tax filing requirement with the City. The Franchise Tax Board's City Business Tax Program can help to close that gap by identifying businesses that are operating without the City's knowledge.

Though participation in the data exchange program is voluntary at this point, California Revenue and Taxation Code (R&TC) §19551.5 mandates that cities provide business tax data to the FTB when requested. The FTB would waive cost-reimbursement requirements which would otherwise apply, if the City enters into the proposed reciprocal data exchange agreement.

The agreement covers a three-year period with the first data transmitted to the State within 30 days of executing the agreement and subsequently in June 2017 and June 2018. In return, the FTB will provide data in December 2016 for tax year 2015; December 2017 for tax year 2016; and December 2018 for tax year 2017.

The FTB is authorized to send information only on taxpayers reporting income from a trade or business with an address inside the jurisdictional boundaries of the City. The City must also submit a safeguard questionnaire prior to receiving FTB data, and each employee having access to FTB data shall sign a Confidentiality Statement.

CITY ATTORNEY'S ANALYSIS:

The referenced documents have been reviewed by the City Attorney and approved as to form.

Respectfully submitted,



Bill Martin, AICP
Interim Director of Community Development



William Kaw
Senior Code Enforcement Officer

RESOLUTION NO. 2016-56

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ESCONDIDO, CALIFORNIA, AUTHORIZING THE DIRECTOR OF COMMUNITY DEVELOPMENT AND CITY CLERK, TO EXECUTE, ON BEHALF OF THE CITY, AN AGREEMENT WITH THE CALIFORNIA FRANCHISE TAX BOARD TO PARTICIPATE IN THE CITY BUSINESS TAX PROGRAM

WHEREAS, on April 20, 2016, the City of Escondido considered a proposal from the California Franchise Tax Board to participate in the City Business Tax Program to exchange data pertaining to businesses operating in the City limits; and

WHEREAS, the information developed through this program could provide a useful inventory augmenting the business database that may benefit the City's economic development efforts, insure compliance with local laws and allow the City to cross reference the business license and sales tax data to confirm that the correct revenue is being remitted to the City to prevent sales tax leakage from occurring; and

WHEREAS, the City Council desires at this time and deems it to be in the best public interest to approve said Agreement for a three-year period.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Escondido, California, as follows:

1. That the above recitations are true.
2. That the Director of Community Development and City Clerk are hereby authorized to execute, on behalf of the City, an Agreement with the California Franchise Tax Board. A copy of the Agreement is attached as Exhibit "1" and is incorporated by reference.

STATE OF CALIFORNIA
STANDARD AGREEMENT
 STD 213 (Rev 06/03)

AGREEMENT NUMBER C1500139
REGISTRATION NUMBER

1. This Agreement is entered into between the State Agency and the Contractor named below:

STATE AGENCY'S NAME

Franchise Tax Board

CONTRACTOR'S NAME

City of Escondido

2. The term of this Agreement is: June 1, 2016 or date of approval, whichever is later, through December 31, 2018

3. The maximum amount of this Agreement is: \$ 0.00
 NON-FINANCIAL AGREEMENT

4. The parties agree to comply with the terms and conditions of the following exhibits, which are by this reference made a part of the Agreement.

Exhibit A – Scope of Work	3 pages
Exhibit C* – General Terms and Conditions	GTC610
Exhibit D – Special Terms and Conditions	3 pages
Exhibit E – City Record Layout Specifications	2 pages
Exhibit F – FTB Record Layout Specifications	1 page
Exhibit G – Confidentiality Statement	1 page

Items shown with an Asterisk (*), are hereby incorporated by reference and made part of this agreement as if attached hereto. These documents can be viewed at <http://www.dgs.ca.gov/ols/Resources/StandardContractLanguage.aspx>

IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.

CONTRACTOR		California Department of General Services Use Only
CONTRACTOR'S NAME (if other than an individual, state whether a corporation, partnership, etc.) City of Escondido		
BY (Authorized Signature) 	DATE SIGNED (Do not type)	
PRINTED NAME AND TITLE OF PERSON SIGNING		
ADDRESS 201 N. Broadway, Escondido, CA 92025		
STATE OF CALIFORNIA		
AGENCY NAME Franchise Tax Board		
BY (Authorized Signature) 	DATE SIGNED (Do not type)	
PRINTED NAME AND TITLE OF PERSON SIGNING Michael A. Banuelos, Procurement and Contracting Officer or Designee		
ADDRESS P.O. Box 2086, Rancho Cordova, CA 95741-2086		

Exempt per: SCM 1 - 4.04.A.2.

EXHIBIT A
SCOPE OF WORK

This Agreement is entered into by and between the Franchise Tax Board, herein after referred to as (FTB), and the City of Escondido, herein after referred to as the City.

Purpose:

This Agreement provides for the reciprocal exchange between FTB and the City tax data specific to City business license information for tax administration purposes. By entering into a reciprocal agreement, each party agrees to bear its own costs of providing the data, and the City is precluded from obtaining reimbursement.

Both parties will abide by the legal and confidential provisions of this Agreement. Exhibits A, C, D, E, F, and G, attached hereto and incorporated by reference herein, set forth additional terms to which the parties agree to be bound.

No Federal Tax Information will be exchanged.

Legal Authority:

California Revenue and Taxation Code (R&TC) Section 19551.1 authorizes a reciprocal agreement for the exchange of specified tax information between a City and FTB. R&TC Section 19551.5 mandates counties to provide City business licensing and tax information to FTB upon request.

City Responsibilities:

1. The City agrees that the information provided by FTB will be used exclusively to administer the City's business tax program.
2. The City agrees that information obtained under this Agreement will not be reproduced, published, sold, or released in original or in any other form for any purpose; and will only be accessed or used by City employees whose duties are to administer the City's business tax program.
3. The City agrees to provide FTB with tax information pursuant to Exhibit E, Format Specifications, which shall include, but not be limited to, the following:
 - Business or owner's name.
 - Business or residence address.
 - Federal employer identification number or social security number.
 - Ownership type.
 - North American Industry Classification Code or Standard Industry Classification Code.
 - Business start and cessation dates.
 - City Business Tax Number, to be assigned to the City by FTB.
4. The City agrees to extract and provide City data to FTB annually in June for each tax year that the Agreement is in place: June 2016, 2017, and 2018. If the Agreement is executed after June 30, 2016, the City will have 30 days after execution to provide FTB with the first year's data.

EXHIBIT A
SCOPE OF WORK

5. The City agrees to submit the records to FTB electronically using FTB's Secure Web Internet File Transfer (SWIFT) system.
6. The City agrees to submit the records to FTB in ASCII fixed-length format, .txt, per the Format Specifications, Exhibit E.
7. The City agrees to resubmit data in the event data is initially submitted with errors. The resubmission of data must be within 30 days of notification. If data is not submitted accurately and timely, the City will forfeit its rights to FTB data for that year.
8. The City agrees that each City employee having access to FTB data shall sign a City Business Tax Program Confidentiality Statement, FTB 712 (Exhibit G). The signed statement is to be retained by the City and produced to FTB upon request.
9. The City agrees to submit to FTB a completed Safeguard Review Questionnaire prior to receiving any FTB data. The Safeguard Review Questionnaire is valid for the duration of the Agreement.
10. The City agrees to provide a copy of the resolution, order, minutes reflecting passage of a motion, or ordinance of the local governing body authorizing the execution of the Agreement.

FTB Responsibilities:

1. FTB agrees that information provided by the City will be used for tax administration and non-tax programs that FTB administers and may be shared with other state or federal agencies as authorized by law.
2. FTB agrees that information obtained under this Agreement will not be reproduced, published, sold, or released in original or in any other form for any purpose, except as provided in paragraph 1 or otherwise authorized by law.
3. FTB agrees to provide the City with data extracted from the Taxpayer Information (TI) system and Business Entities Tax System (BETS). FTB will provide the City with records for taxpayers within the City's jurisdiction who indicate a business on their personal or business entity income tax return. The Record Layout, Exhibit F (FTB 909A) shall include :
 - Taxpayer name.
 - Taxpayer address.
 - Taxpayer social security number or federal employer identification number.
 - Principal Business Activity code.
4. FTB agrees to match the data provided by the City using the social security number or federal employer identification number against FTB's data with a "yes" or "no" indicator on the Record Layout, Exhibit F (FTB 909A). The first year's data match is at the discretion of FTB based on when the data is received from the City and processed.
5. FTB agrees to provide the City with an annual data extract in December 2016 for tax year 2015, in December 2017 for tax year 2016, and in December 2018 for tax year 2017 via SWIFT.

EXHIBIT A
SCOPE OF WORK

6. FTB agrees to register the City for a SWIFT account allowing for the secure electronic transmission of data.
7. FTB agrees to provide the City with a unique City Business Tax Number to be used for reporting purposes only.
8. FTB agrees to allow the City to resubmit data within 30 days of notification, in the event data is initially submitted with errors.

Project Coordinators:

The project coordinators during the term of this Agreement will be:

Franchise Tax Board

Felicia Hicks
City Business Tax Program Manager
Data Resources and Services Unit
P.O. Box 1468, Mailstop A181
Sacramento, CA 95812-1468
Phone: (916) 845-6304
Email: LocalGovtLiaison@ftb.ca.gov

City of Escondido

Bill Kaw
Senior Code Enforcement Officer
201 N. Broadway
Escondido, CA 92025
Phone: (760) 839-4559
Email: wkaw@escondido.org

Return executed agreement to:

Franchise Tax Board

Tracey Mollow
Business Acquisitions Unit
P.O. Box 2086, Mailstop A-374
Rancho Cordova, CA 95741-2086
Phone: (916) 845-5193
Fax: (916) 843-0497

EXHIBIT D
SPECIAL TERMS AND CONDITIONS

1. DATA OWNERSHIP: The confidential tax information being provided to the City under this Agreement remains the exclusive property of FTB. The City shall have the right to use and process the disclosed information for the purposes stated in this Agreement, which right shall be revoked and terminated immediately upon completion of this Agreement.
2. STATEMENT OF CONFIDENTIALITY: The Franchise Tax Board has tax return information and other data in its custody, which is confidential data. Unauthorized inspection or disclosure of state tax return information or other confidential data is a misdemeanor (Revenue and Taxation Code Section 19542, 19542.1 and 19552).

Each City employee who may have access to the confidential data of FTB will be required to sign a City Business Tax Program Confidentiality Statement, FTB 712 (Exhibit G), attesting to the fact that he/she is aware of the confidentiality of the data and the penalties for unauthorized disclosure thereof. The signed statement(s) shall be retained by the City and furnished to FTB upon request.

3. USE OF INFORMATION: The City agrees that the information furnished or secured pursuant to this Agreement shall be used solely for the purposes described by this Agreement. The information obtained by FTB shall be used for tax administration and nontax programs that FTB administers and may be shared with other state or federal agencies as authorized by law. The City and FTB further agree that information obtained under this Agreement will not be reproduced, published, sold, or released in original or in any other form for any purpose other than those identified in this Agreement or as authorized by law.
4. EMPLOYEE ACCESS TO INFORMATION: Both FTB and the City agree that the information obtained will be kept in the strictest confidence and shall make information available to its own employees only on a "need to know" basis. The "need to know" standard is met by authorized employees who need information to perform their official duties in connection with the uses of the information authorized by this Agreement. Both parties recognize their responsibilities to protect the confidentiality of this information as provided by law and to ensure that such information is disclosed only to those individuals and for such purposes authorized by the Revenue and Taxation Code.
5. PROTECTING CONFIDENTIAL INFORMATION/ INCIDENT REPORTING: Both agencies, in recognizing the confidentiality of information exchanged, agree to take all appropriate precautions to protect the confidential information obtained pursuant to this Agreement from unauthorized disclosure. Both agencies will conduct oversight of its users with access to the confidential information provided under this Agreement and will immediately notify the FTB's Information Security Audit Unit (SecurityAuditMail@ftb.ca.gov) of any unauthorized or suspected unauthorized accesses, uses and/or disclosures (incidents). For purposes of this section, immediately is defined as within 24 hours of the discovery of the breach. The notification must describe the incident in detail and identify responsible personnel (name, title, and contact information). The agency with an incident will comply with the incident reporting requirements in accordance with Revenue and Taxation Code section 19542.1, Civil Code Section 1798.29 and SAM Chapter 5300 to facilitate the required reporting to the taxpayers or state oversight agencies.

EXHIBIT D
SPECIAL TERMS AND CONDITIONS

6. INFORMATION SECURITY: Information security is defined as the preservation of the confidentiality, integrity, availability, authenticity, and utility of information. A secure environment is required to protect the confidential information obtained from FTB pursuant to this Agreement. The City will store information so that it is physically secure from unauthorized access. The records received by the City will be securely maintained and accessible only by employees of the City business license or tax programs who are committed to protect the data from unauthorized access, use, and disclosure. All FTB electronic data must be encrypted when in transit using FIPS 140-2 approved encryption technology and be password protected and secure at all times when in storage. Confidential information obtained from the FTB must be secured in accordance with the State Administrative Manual, Chapters 5100 (EDP Standards) and 5300 (Information Security); National Institute of Standards and Technology (NIST) Special Publication 800-53 (moderate); and additional security requirements provided by FTB.
7. CLOUD COMPUTING ENVIRONMENT: A Cloud Computing Environment cannot be used to receive, transmit, store or process FTB's confidential data without prior approval from FTB's Chief Security Officer.
8. DESTRUCTION OF RECORDS: All records received by the City from FTB, and any database(s) created, copies made, or files attributed to the records received, will be destroyed within three years of receipt or upon termination of the Agreement due to a breach of its terms, whichever occurs earlier. The records shall be destroyed in a manner to be deemed unusable or unreadable, and to the extent that an individual record can no longer be reasonably ascertained. The City will notify FTB City Business Tax Program Manager annually in writing at LocalGovtLiaison@ftb.ca.gov that proper destruction methods have been applied. FTB will destroy City data in accordance with the Department's data retention policies.
9. SETTLEMENT OF DISPUTES: In the event of a dispute, the City shall file a "Notice of Dispute" with the Chief Financial Officer of the Franchise Tax Board within ten (10) days of discovery of the problem. Within ten (10) days, the Chief Financial Officer or his/her designee shall meet with the City and the FTB contacts for purposes of resolving the dispute. The decision of the Chief Financial Officer shall be final.
10. SAFEGUARD REVIEW QUESTIONNAIRE AND REVIEW: Prior to sending data to the City, FTB requires the City to submit a Safeguard Review Questionnaire certifying the protection and confidentiality of FTB data. The FTB retains the right to conduct on-site safeguard reviews of the City. The City will be provided a minimum of seven (7) days' notice prior to an on-site safeguard review being conducted by the FTB Disclosure Office. The on-site safeguard review will examine the adequacy of information security controls established by the City and compliance with the confidentiality requirements of this Agreement. The City will take appropriate disciplinary actions against any user determined to have violated security or confidentiality requirements.
11. LIMITED WARRANTY: Neither party represents or warrants the accuracy or content of the material available through this Agreement, nor each expressly disclaims any express or implied warranty, including any implied warranty of fitness for a specific purpose.

EXHIBIT D
SPECIAL TERMS AND CONDITIONS

12. CANCELLATION: Either party may terminate this Agreement, in writing for any reason, upon thirty (30) days' prior written notice. This Agreement may be terminated immediately by either party in the event of any breach of the terms of this Agreement.

13. NO THIRD PARTY LIABILITY: Nothing contained in or related to this Agreement shall create any contractual relationship between either of the Parties and any other party, except between FTB and the City; and no other party shall relieve the City or FTB of its responsibilities and obligations hereunder. Each of the parties agrees to be fully responsible for the acts and omissions of its third party contractors and agents, and of persons either directly or indirectly employed by the party. Neither of the parties shall have any obligation to pay, or to see to the payment of, any monies to any party or persons either directly or indirectly employed by the other.

EXHIBIT E
 CITY AND COUNTY RECORD FORMAT SPECIFICATIONS (FTB 909)

Data Element Name	Start Pos.	End Pos.	Field Size	Usage	Description
SOCIAL SECURITY NUMBER (SSN)	1	9	9	AN	Must be present unless FEIN is provided. Fill unused field with zeros.
FEDERAL EMPLOYER ID NUMBER (FEIN)	10	18	9	AN	Must be present unless SSN is provided. Fill unused field with zeros.
OWNERSHIP TYPE	19	19	1	AN	Must be present: S = Sole Proprietorship P = Partnership C = Corporation T = Trust L = Limited Liability Company
OWNER'S LAST NAME	20	34	15	AN	Must be present if Ownership Type in position 19 = S.
OWNER'S FIRST NAME	35	45	11	AN	Must be present if Ownership Type in position 19 = S.
OWNER'S MIDDLE INITIAL	46	46	1	AN	May be left blank.
BUSINESS NAME	47	86	40	AN	Enter if business is operating under a fictitious name (Doing Business As (DBA)).
BUSINESS ADDRESS NUMBER AND STREET	87	126	40	AN	Address of the business location or the residence of the owner if sole proprietorship.
CITY	127	166	40	A	Must be present.
STATE	167	168	2	A	Enter standard state abbreviation.
ZIP CODE	169	177	9	AN	Enter the five- or nine-digit ZIP Code assigned by the U.S. Postal Service. If only the first five-digits are known, left-justify information and fill the unused fields with zeros.
BUSINESS START DATE	178	185	8	N	Enter the eight-digit date (MMDDYYYY). Zero fill if not known.
BUSINESS CEASE DATE	186	193	8	N	Enter the eight-digit date (MMDDYYYY) if out of business. Zero fill if unknown or still in business.

EXHIBIT E
 CITY AND COUNTY RECORD FORMAT SPECIFICATIONS (FTB 909)

Data Element Name	Start Pos.	End Pos.	Field Size	Usage	Description
CITY BUSINESS TAX NUMBER	194	196	3	N	Enter three-digit number assigned by FTB.
NORTH AMERICAN INDUSTRY CLASSIFICATION SYSTEM (NAICS)	197	202	6	N	Enter the two- to six-digit NAICS code. Left justify. (example 99 will be 9900). Fill unused fields with zeros.
STANDARD INDUSTRIAL CLASSIFICATION (SIC)	203	206	4	N	Enter the 2-4 digit SIC code. Left justify (example 99 will be 9900). Fill unused fields with zeros.
TOTAL RECORD LENGTH		206			

**EXHIBIT F
FRANCHISE TAX BOARD RECORD LAYOUT SPECIFICATIONS (FTB 909A)**

Field Name	Length	Start Pos.	Description
ENTITY TYPE	1	1	"P" – personal income tax record; "B" – business entity tax record.
SSN or FEIN	9	2	For "P" records, primary taxpayer's social security number; For "B" records, federal employer identification number.
LAST NAME	40	11	For "P" records, the primary taxpayer's last name; For "B" records, business name.
FIRST NAME	11	51	For "P" records ONLY.
MIDDLE INITIAL	1	62	For "P" records ONLY.
SPOUSE SSN	9	63	For "P" records filed with a joint return.
SPOUSE LAST NAME	17	72	For "P" records filed with a joint return.
SPOUSE FIRST NAME	11	89	For "P" records filed with a joint return.
SPOUSE MIDDLE INITIAL	1	100	For "P" records filed with a joint return.
PBA CODE	6	101	Principal Business Activity code.
ADDRESS NUMBER	10	107	
PRE-DIRECTIONAL DIRECTOR	2	117	Postal Service term (i.e., N, S, E, W, NE, NW, SE, SW).
STREET NAME	28	119	
STREET SUFFIX	4	147	e.g., ST, WAY, HWY, BLVD, etc.
POST-DIRECTIONAL INDICATOR	2	151	Postal Service term (i.e., N, S, E, W, NE, NW, SE, SW).
STREET SUFFIX 2	4	153	
APARTMENT/SUITE NUMBER	10	157	e.g., APT, UNIT, FL, etc.
CITY	13	167	
STATE	2	180	Standard state abbreviation.
ZIP CODE	5	182	The five-digit ZIP Code assigned by the U.S. Postal Service.
ZIP CODE SUFFIX	4	187	Provided if known.
CBT MATCH	1	191	"N" – No match per CBT data. "Y" – Yes: CBT matched to state tax return filed.

EXHIBIT G
CONFIDENTIALITY STATEMENT (FTB 712)

State of California

Franchise Tax Board

Confidential tax return information is protected from disclosure by law, regulation, and policy. Information security is strictly enforced. Violators may be subject to disciplinary, civil, and/or criminal action. Protecting confidential tax return information is in the best interest of the city and state.

As a City employee, you are required to protect all information of or received from the Franchise Tax Board (FTB). To protect confidential tax data, you must:

- **Access or modify tax data solely to perform official duties.**
- **Never access or inspect tax data for curiosity or personal reasons.**
- **Never show or discuss confidential tax data with anyone who does not have a need to know.**
- **Never remove confidential tax data from your worksite without authorization.**
- **Place confidential information in approved locations only.**

Unauthorized inspection, access, use, or disclosure of confidential tax data is a crime under state laws, including but not limited to, California Revenue and Taxation Code Sections 19542, 19542.1 and 19552, and Penal Code Section 502. Unauthorized access, inspection, use, or disclosure may result in either or both of the following:

- **State criminal action**
- **State and/or taxpayer civil action**

I certify that I have read the confidentiality statement printed above. I further certify and understand that unauthorized access, inspection, use, or disclosure of confidential information may be punishable as a crime and may result in disciplinary and/or civil action against me.

Name	
Signature	Date

CITY COUNCIL

For City Clerk's Use:

APPROVED **DENIED**

Reso No. _____ File No. _____

Ord No. _____

Agenda Item No.: 6

Date: April 20, 2016

TO: Honorable Mayor and Members of the City Council

FROM: Michael Lowry, Fire Chief

SUBJECT: Proposed Fee Increase for Emergency Medical Service Ambulance Transportation

RECOMMENDATION:

It is requested that the City Council adopt Resolution No. 2016-57 authorizing a fee increase for Emergency Medical Services (EMS) ambulance transportation for Advanced Life Support (ALS) and Basic Life Support (BLS) provided to resident and non-resident patients.

FISCAL ANALYSIS:

An increase to the EMS ambulance transportation base rate fees for ALS and BLS for the resident and non-resident calls for service is being proposed to more closely align fees with the cost of providing the service. The cost to provide ALS and BLS care and transportation was determined by calculating the Fire Department's direct and indirect costs to provide the service as well as the citywide overhead costs. It is important to note that the Escondido Fire Department's level of service to the community includes five ambulances, fully staffed 24-hours per day, that are capable of providing both BLS and ALS care. In addition, seven paramedic first responder fire engines are available to respond, medically intervene, and support the paramedic ambulance crews.

An analysis of our current operational budget was used to determine the cost to provide the availability and usage of emergency BLS and ALS care and transportation. This base rate fee was calculated to be \$1,668 for both resident and non-resident patients. Although the current base rate fee schedule reflects a lower charge if the patient is a resident of the City or the Rincon del Diablo Fire Protection District, the true cost of providing services does not vary according to residency status. In addition, there is no difference in base rate costs for emergency BLS and ALS responses and transportation. The charges for BLS and/or ALS medications, supplies and procedures captures the cost difference between BLS and ALS care. Due to this difference, the overall cost of an emergency transport to a hospital will be less for a BLS patient compared to an ALS patient. Therefore, the Fire Department is proposing the same base rate fee of \$1,668 regardless of where the patient resides or the severity of the incident.

The chart below reflects the proposed increase per transport.

	Resident Fees	Non-Resident Fees	Proposed Fees	Resident Cost Increase	Non-Resident Cost Increase
Advanced Life Support	\$ 1,019	\$ 1,170	\$ 1,668	\$ 649	\$ 498
Basic Life Support	\$ 931	\$ 1,170	\$ 1,668	\$ 737	\$ 498

Currently, the City of Escondido is well below the regional average of \$1,555.43 for ALS resident patients and \$1,691.09 for ALS non-resident patients. However, we are above the regional average of \$873.64 for BLS resident patients and \$998.78 for BLS non-resident patients. The regional average is derived from the comparison of twenty-four unique organizations ranging from municipal, district, and private agencies.

The chart below highlights several San Diego County organizations:

AGENCY	ALS RESIDENT	ALS NON-RESIDENT	BLS RESIDENT	BLS NON-RESIDENT
Chula Vista	\$ 2,373.26	\$ 2,373.26	\$ 798.57	\$ 798.57
Oceanside	\$ 1,190.00	\$ 1,660.00	\$ 880.00	\$ 1,340.00
Poway	\$ 1,029.00	\$ 1,366.00	\$ 866.00	\$ 1,196.00
San Marcos	\$ 1,233.00	\$ 1,233.00	\$ 899.00	\$ 899.00
San Miguel	\$ 2,627.95	\$ 2,627.95	\$ 794.14	\$ 794.14
San Diego	\$ 1,976.43	\$ 1,976.43	\$ 1,496.58	\$ 1,496.58

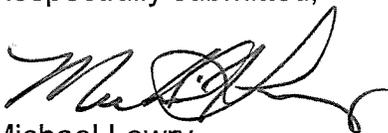
PREVIOUS ACTION:

In 2005 and in 2009 the City Council approved Resolution Nos. 2005-133 and 2009-75, respectively, amending the Inventory of City Fees to increase the base rate fees for resident and non-resident ALS and BLS patient transports.

SUMMARY:

Staff is in the process of reviewing all Fire Department fees in an effort to adequately charge for the services provided. Since the EMS ambulance transportation fees for ALS and BLS, resident and non-resident have not been evaluated since 2009, we are presenting this fee increase to cover the growth in operational costs associated with the Fire Department's EMS delivery system.

Respectfully submitted,



Michael Lowry
 Fire Chief

RESOLUTION NO. 2016-57

A RESOLUTION OF THE CITY COUNCIL OF
THE CITY OF ESCONDIDO, CALIFORNIA,
AMENDING THE CURRENT FEE SCHEDULE
FOR EMERGENCY MEDICAL SERVICES (EMS)
AMBULANCE TRANSPORTATION

WHEREAS, the City of Escondido ("City") provides emergency medical services ("EMS") as part of the operation of the Fire Department; and

WHEREAS, rules, regulations, fees and charges for services have previously been established for the operation of these services; and

WHEREAS, it has been necessary to revise the fees from time to time based on recommendations from the Fire Chief; and

WHEREAS, the adoption of the fee schedule is required to permit the City to recover the cost of providing emergency medical service ambulance transportation service; and

WHEREAS, the base rate cost to provide ambulance transportation service does not differ between a resident and non-resident; and

WHEREAS, the base rate cost to provide Basic Life Support ("BLS") and Advance Life Support ("ALS") ambulance transportation service does not differ; and

WHEREAS, the fee schedule for EMS ambulance transportation service was last revised on June 3, 2009, by Resolution No. 2009-75; and

WHEREAS, the analysis of the current fee schedule indicates that an increase in these rates is warranted; and

WHEREAS, the City Council desires at this time, and deems it to be in the best public interest, to increase the EMS ambulance transportation fees for ALS and BLS resident and non-resident to \$1,668, effective July 1, 2016.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Escondido, California, as follows:

1. That the above recitations are true.
2. That the City Council hereby approves the EMS ambulance transportation base rate fees.
3. That Resolution No. 2009-75 is hereby superceded.

CITY COUNCIL

For City Clerk's Use:

APPROVED **DENIED**

Reso No. _____ File No. _____

Ord No. _____

Agenda Item No.: 7
Date: April 20, 2016

TO: Honorable Mayor and Members of the City Council

FROM: Graham Mitchell, City Manager

SUBJECT: 2015-16 City Council Action Plan Update

RECOMMENDATION:

It is requested that the City Council receive and file the 2015-2016 City Council Action Plan update.

FISCAL ANALYSIS:

None.

PREVIOUS ACTION:

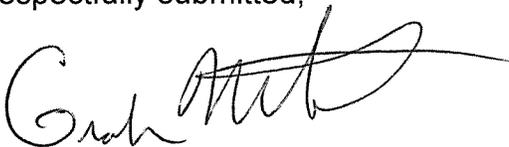
The City Council held a workshop on February 11, 2015 in which it developed goals for the 2015-2016 City Council Action Plan. The City Council adopted the 2015-2016 Council Action Plan on August 12, 2015.

BACKGROUND:

The City Council Action Plan compiles the goals established by the City Council and lists specific strategies that are necessary to accomplish the identified goals. The City Council Action Plan also identifies how the completion of each strategy will be evaluated. Additionally, for each strategy, a staff person(s) is listed as the responsible party and a target completion date is included.

Attached to this staff report is a written status report providing the City Council with information on the progress made in achieving its goals through March 31, 2016.

Respectfully submitted,



Graham Mitchell
City Manager

City Council Action Plan Economic Development

2015-2016

Goal	Current Reality	Strategy	Evaluation Measure
<p>Relocate the Public Works Yard to allow for development of Crossroads Business Park</p>	<p>Based on the Needs Assessment Study presented in January 2015, the cost to construct a new Public Works Yard is estimated to be approximately \$60 million. Council has directed staff to market and sell or lease the 10 acre western yard site as a means to begin to acquire funds for a new yard.</p> <p>The Utilities Collection Division (approximately 35 employees) will be vacating the temporary trailers on the western Public Works Yard during Summer 2015.</p> <p>Senate Bill 628, recently enacted, creates Enhanced Infrastructure Financing Districts—a new economic development tool intended to fill the “hole” that the dissolution of redevelopment agencies left in California.</p>	<ol style="list-style-type: none"> 1. Secure property appraisal (Lundy – Jun 2015) Completed. 2. Evaluate economic benefits of a ground lease versus a disposition/development of the site (Lundy – Nov 2015) Completed. 3. Contract with commercial broker to market western yard and review proposals (Lundy – Jul 2015) Completed. 4. Determine best disposition (sell/recycle) of former Collections Division buildings (Masterson – Oct 2015) At Council direction, property is no longer on market, so buildings may remain in use. 5. Collaborate with NCTD to plan Transit Oriented development, parking structure, pedestrian crossing at Valley Parkway, and other infrastructure to support Business Park transit-oriented development (Lundy – Sep 2015) Completed. 6. Evaluate an Enhanced Infrastructure Financing District as a tool to finance infrastructure projects (Bennett - May 2016) 	<ol style="list-style-type: none"> 1. Completion of Appraisal 2. Completion of Evaluation 3. Sale/Lease of property 4. Disposition of property 5. Development of initial goals and objectives for the area for both parties 6. Decision regarding formation of a District

Goal	Current Reality	Strategy	Evaluation Measure
<p>Carryover from previous Action Plan: Attract a Hotel to downtown Escondido</p>	<p>In 2003, the City issued an RFP for a downtown hotel. The developer selected has been unable to secure financing for the project. The 2013-14 Action Plan directed staff to develop an RFP for a hotel but that was put on hold pending two hotel proposals that were under consideration. Council has directed staff to issue a new hotel RFP for the site.</p>	<p>1. Develop an RFP for a hotel (Masterson – Sep 2015) Completed. An RFQ has been written but not yet released due to pending proposal.</p>	<p>1. Evaluation of RFP responses (potential selection of a developer)</p>

Goal	Current Reality	Strategy	Evaluation Measure
<p>Establish a pro-active annexation policy for the commercial areas identified in the General Plan Update</p>	<p>There are three potential commercial annexation areas equaling 124 acres. LAFCO requires a development plan to accompany an annexation application. This requirement could be modified by the San Diego LAFCO Board leadership to facilitate certain annexations. Pre-zoning of County properties to be consistent with the City’s General Plan can be accomplished without LAFCO action and could facilitate future annexations. General Plan policies have been updated, focusing on a pro-active approach toward annexing land that addresses City goals. The City Annexation Guide has been updated and posted online at: http://www.escondido.org/Data/Sites/1/media/pdfs/Planning/AnnexationGuide.pdf</p> <p>Support from the Innovate 78 Collaboration may be an effective way to encourage LAFCO to modify its development plan requirement.</p>	<ol style="list-style-type: none"> 1. Evaluate appropriate properties to initiate pre-zoning (Petrek – Jan 2016) In progress. 2. Conduct a Council workshop on annexation policies and procedures (Petrek – Feb 2016) In progress. 3. Evaluate properties for inclusion in a Sphere of Influence Update anticipated as a LAFCO requirement for the Safari Highlands project (Petrek – Oct 2015) Completed. 4. Request that the Mayors of the Innovate 78 Collaborative support Escondido’s request for LAFCO to modify requirements to have a development plan accompany an annexation application (Masterson – Aug 2015) In progress. A request was made to the Mayors; currently awaiting their decisions. 	<ol style="list-style-type: none"> 1. Acres annexed 2. Completion of workshop 3. City Council Presentation to confirm boundaries. 4. Letter of Support signed by Mayors of 78 Corridor cities

Goal	Current Reality	Strategy	Evaluation Measure
<p>Optimize downtown development</p>	<p>As the economy has improved, there are fewer vacancies on Grand Avenue. However, several large vacant properties persist. The San Diego Children’s Museum has offered to assist the City with displays for the windows of vacant buildings.</p> <p>Murals associated with downtown businesses add to the character and charm of downtown Escondido. The City currently has a mural policy; however, businesses may be unaware of it.</p> <p>The Palomar Hospital Board of Directors has decided to close its downtown campus. Although loss to the downtown area, it poses a redevelopment opportunity.</p>	<ol style="list-style-type: none"> 1. Explore incentives/penalties for owners of long-term vacant properties to encourage demolition or renovation (Geller – Dec 2015) Completed. 2. Work with property owners of vacant stores and the San Diego Children’s Museum to install posters and other artwork in shop windows (Geller – Oct 2015) Completed. 3. Distribute the mural policy to all downtown businesses as a way to encourage more business-related murals (Geller – Aug 2015) Completed. 4. Work with Palomar Hospital and local stakeholders to proactively promote the redevelopment of the site (Masterson/Lundy – Apr 2016) In progress. 	<ol style="list-style-type: none"> 1. Completion of evaluation 2. Installation of posters/artwork 3. Distribution of mural policy 4. Periodic report on progress

Goal	Current Reality	Strategy	Evaluation Measure
<p>Revamp and clean up policies, practices and standards around Planning, Development, Enforcement and Economic Development</p>	<p>Several of the City’s standards, policies and processes have already been updated, including reductions in CEQA thresholds, adoption of Rural Road Standards and expanding use of PVC for waterlines. Utility easement standards are currently under revision. The Staff Development Committee continues to meet weekly to ensure coordination between each department on development projects. However, there continues to be opportunities to implement the “Working Together to Get to Yes!” program.</p> <p>Staff is prioritizing zoning ordinance amendments and coordinating this effort in conjunction with current work loads.</p> <p>Changes to storm water design standards are required by the Regional Board on December 24, 2015. Staff is experiencing a significant increase in workload due to projects that wish to begin grading to avoid the need to revise their project designs.</p>	<ol style="list-style-type: none"> 1. Continue to implement the “Working Together to Get to Yes!” program (Mitchell/Petrek – Ongoing) In progress. 2. Continue to coordinate with the Innovate 78 cities and the North San Diego Business Chamber regarding strategies to expedite permit processing, implement on-line permit applications and inspection scheduling, and process monitoring (Petrek – Mar 2016) Completed and ongoing. 	<ol style="list-style-type: none"> 1. Periodic report on progress 2. Periodic report on progress

Goal	Current Reality	Strategy	Evaluation Measure
<p>Implement “Smart City” initiatives that use smart computing technologies to make the critical infrastructure components and services of Escondido more intelligent, inter-connected and efficient.</p>	<p>The City currently uses numerous Smart City technologies. A comprehensive list of all of the City’s Smart City initiatives is not available in one location on the City’s website. Potential areas for expanded Smart City initiatives include:</p> <ul style="list-style-type: none"> ❑ Use of a location-based social media monitoring platform would allow the City to respond more effectively to emergency situations, gain situational awareness for Police, and improve operations. Information is gathered only from publicly available information. ❑ An automated campground reservation system for Dixon Lake would allow customers to make reservations online 24/7 without having to speak with a Ranger which now must be done during business hours. 	<ol style="list-style-type: none"> 1. Create a webpage that consolidates all of the City’s Smart City initiatives in one location (Geller – Sept 2015) Completed. 2. Subscribe to a location-based social media monitoring, analysis and engagement platform (Masterson – Oct 2015) In progress. Working with PD to determine which platform to use. 3. Implement Sunrise Campground Reservation System for the public to make reservations during and after business hours (C. McKinney – Nov 2015) Completed. System expected to go live in April. 	<ol style="list-style-type: none"> 1. Creation of webpage 2. Annual review of usage 3. Number of reservations

Goal	Current Reality	Strategy	Evaluation Measure
Implement "Smart City" (continued)	<p>3. Full use of TRAKiT for online permitting, payment processing and tracking, and records retrieval for high volume of public records requests necessitates appointment of a system administrator capable of coordinating implementation of new online payment system, software updates and technology troubleshooting. Other local cities using TRAKiT (Oceanside, Poway and San Clemente) have a designated business analyst/system administrator position. Estimated cost is \$95,000 per year. Request funding in the 2016-17 CIP budget.</p> <p>Implementation of online payment system necessitates selection of the vendor to handle a secure, outsourced payment collection; the Finance Department is evaluating vendor options. Once selected, the vendor must customize the user interaction portion to fit our business requirements, as well as customize the payment process to fit our security needs.</p>	<p>4. Designate TRAKiT System Administrator and complete CRW Administrator training (Petrek – Sep 2016) In progress.</p> <p>5. Implement Phase I eTRAKiT (customer information/interaction function) (Petrek – Oct 2015) In progress.</p> <p>6. Implement Phase 2 eTRAKiT (online payment system) (Petrek – Jul 2016) In progress.</p>	<p>4. Complete training</p> <p>5. Number of users</p> <p>6. Number of online payments</p>

Goal	Current Reality	Strategy	Evaluation Measure
<p>Attract businesses that pay higher wages and diversified employment</p>	<p>The Innovate 78 Collaboration is working to create a regional cohesive identity that highlights the assets, industries and amenities of the cities along the 78 Corridor. By partnering with the San Diego Regional EDC, each city is contributing to, and benefitting from, an effort that is greater than any could do on its own.</p> <p>Local manufacturers, including breweries, are concerned about the impact the drought restrictions will have on their businesses.</p> <p>SANDAG's demographic profile of Escondido does not include its Sphere of Influence. Demographic profiles are available for:</p> <ol style="list-style-type: none"> 1) City Limits 2) School District boundaries 3) Zip Codes 4) Census Tracts 	<ol style="list-style-type: none"> 1. Participate in the Innovate 78 Advanced Manufacturing Roundtable (Geller – Jun 2015) Completed. 2. Continue development of the Innovate 78 website and collateral materials (Masterson/Geller – Ongoing) Completed. Collateral materials have been developed and are ready for use. 3. Conduct a workshop for manufacturers to learn what the impact of the drought will be on their business (C. McKinney/Geller – Jun 2015) Completed. 4. Request SANDAG include the Sphere of Influence in the City's demographic profile (Petrek – Jan 2016) In progress. 	<ol style="list-style-type: none"> 1. Feedback from participants 2. Number of hits 3. Feedback from participants 4. Response to request

Goal	Current Reality	Strategy	Evaluation Measure
<p>Carryover from previous Action Plan: Turn Escondido into an Education Hub</p>	<p>Approximately 28 percent of Escondido residents over the age of 25 have not earned a high school diploma. Interest in improving educational opportunities is increasing as evidenced by the construction of the new public high school Del Lago Academy, the expansion of Classical Academy and Charter High School, the remodel of Palomar College and the relocation of John Paul the Great Catholic University to Grand Avenue.</p>	<ol style="list-style-type: none"> 1. Establish an Education Sub-committee representing the City and public and private schools to identify key factors for poor educational attainment and opportunities to address those factors (CEDs 16b) (Masterson/Geller – Jan 2016) Delayed. 2. Draft a report that summarizes those findings of the Education Sub-committee (Masterson/Geller – Nov 2016) 	<ol style="list-style-type: none"> 1. Establishment of committee 2. Present report to Council

City Council Action Plan Fiscal Management

2015-2016

Goal	Current Reality	Strategy	Evaluation Measure
<p>Carryover from previous Action Plan: Maintain Reserve Fund at 25% of the General Fund operating revenue but never lower than \$25 million</p>	<p>In the past, the City has worked to maintain a minimum of 15% of General Fund operating revenue as its Reserve. The Fiscal Management element of the 2013-2014 City Council Action Plan considered setting a revised goal of a 25% threshold and maintaining a minimum of \$25 million.</p>	<p>1. Amend the current goal of achieving a Reserve of 25% of the General Fund operating revenue until a comprehensive analysis can be provided to Council. The analysis will determine an appropriate General Fund target reserve based on a risk factor evaluation offered by the Government Finance Officers Association (GFOA)—See next page. (Bennett/Ryan) Completed Dec. 2015.</p>	<p>1. Achieve a target General Fund reserve balance based on a risk factor evaluation as recommended by GFOA. The City Council established a target Reserve balance of 25 percent of General Fund operating revenues based on a risk factor evaluation for the City. The City Council has directed staff to review the General Fund target Reserve risk factor analysis annually to determine if the target Reserve balance has changed.</p>

Goal	Current Reality	Strategy	Evaluation Measure
<p>Establish a Reserve Policy for the General Fund and Internal Service Funds</p>	<p>The current objective is to maintain a Reserve Fund of 25% of General Fund operating revenue, but never less than \$25 million. The City currently has \$17.3 million in its General Fund Reserve, equaling approximately 20% of operating revenue. However, the City also maintains additional Reserve balances in the Internal Service Funds (Workers' Compensation, General Liability Self-Insurance, Vehicle and Equipment Replacement, Property Insurance, and other miscellaneous funds) which equal another \$18 million.</p> <p>The current reserve policy may be overly simplistic, not taking into account risks that should be assessed to establish the appropriate Reserve balance. The Government Finance Officers Association (GFOA) provides a risk evaluation tool to help determine the appropriate size of reserve for a city. This tool helps reach a recommendation for a target Reserve based on an analysis of the risks factors.</p>	<p>1. Establish a Reserve Policy for the General Fund and Internal Service Funds that will accomplish the following:</p> <ul style="list-style-type: none"> ✓ Establish the purpose for the Reserve and appropriate Reserve level (Bennett/Ryan – Oct 2015) Completed Dec 2015. ✓ Establish guidelines and conditions when reserve can be utilized Completed Dec 2015. (Bennett/Ryan – Oct 2015) ✓ Establish guidelines to return reserves to prescribed levels if utilized (Bennett/Ryan – Oct 2015) Completed Dec 2015. 	<p>1. Council to consider an amended Fund Balance Policy for the General Fund and Internal Service Funds based on an analysis of risk factors. The City Council established a target Reserve balance of 25 percent of General Fund operating revenues based on a risk factor evaluation for the City. The City Council has directed staff to review the General Fund target Reserve risk factor analysis annually to determine if the target Reserve balance has changed.</p>

City Council Action Plan Neighborhood Improvement

2015-2016

Double Code Enforcement staffing to achieve proactive enforcement

Current staffing in Code Enforcement is based on a combination of full-time, part-time and CDBG-funded positions. As part of the FY 2014-15 Budget, the City Council reinstated two FT officer positions lost during the economic downturn, and added one additional part-time officer funded through CDBG; a mid-year budget adjustment replaced three vacant PT positions with one FT position. These new FT positions enabled increased enforcement coverage on weekends and help overcome high turnover rates and training challenges with PT staff.

Estimated cost for one additional FT CE Officer I position is \$87,685.

- | | |
|--|--|
| <ol style="list-style-type: none"> 1. Retain 3 PT CDBG-funded positions in FY 2015-16 budget for proactive enforcement in CDBG-eligible commercial and residential areas, based on defined priorities (Gustafson/Lopez – Jul 2015) Completed. 2. Increase FY 2016-17 operating budget to support one or more FT officer positions, to be dedicated to proactive enforcement in other targeted areas (Gustafson – Jul 2016) 3. Assign officers dedicated to the Neighborhood Transformation Program Team (Gustafson – Mar 2015) Completed. 4. Train field personnel in other departments to report complaints (Skaja/Oliveira/Draper – Jan 2016) Completed and ongoing. 5. Facilitate ease of reporting complaints by expanding use of social media, website, designated email address and other publications (Gustafson/Info Systems – Jan 2016) Completed. | <ol style="list-style-type: none"> 1. Quarterly reports (completed) 2. Quarterly reports 3. Quarterly reports (completed) 4. Number of complaints filed 5. Staff training completed 4/6/2016. Web site updated along with designated email reporting. |
|--|--|

Goal	Current Reality	Strategy	Evaluation Measure
<p>Address the issue of homelessness from a regional approach</p>	<p>Chronic homelessness is a regional concern. An annual Point in Time Count of homeless persons is sponsored by the National Alliance to End Homelessness (NAEH), but not all jurisdictions participate with the same level, skewing the homeless count. The City encourages community organizations working collaboratively to find solutions to homelessness using private funds. Interfaith has operated an emergency (winter) shelter at its facility at 550 W. Washington. No year-round emergency shelter currently exists in the City. The City has authorized a conditional commitment of Successor Housing Agency funds for Solutions for Change to construct a facility for 24-34 formerly homeless families on S. Escondido Blvd. Zoning code amendments adopted in 2013 established an overlay zone where emergency shelters are allowed by right, and an evaluation was completed to consider additional or alternative areas. The “25 Cities” Program (http://25citiesd.org/) is working with San Diego County jurisdictions to support their efforts to master lease apartment units in order to house their clients.</p>	<ol style="list-style-type: none"> 1. Complete code amendment process regarding potential additional or alternative areas for the Emergency Shelter Overlay Zone(Petrek – Jun 2015) Completed. 2. Establish a Task Force, consisting of representatives from City departments, business owners and community based organizations, to identify the causes and changing characteristics of local homeless individuals and current issues associated with homelessness in the community (Masterson - Jan 2016) In progress. Held first meeting in March. 3. Continue coordination efforts with the Alliance for Regional Solutions to explore possibility of year-round shelters (Lopez – Dec 2016) 	<ol style="list-style-type: none"> 1. Confirm existing overlay and/or adopt additional/ alternative areas by the Council (This item is completed, no further action to be taken regarding the Emergency Shelter Overlay. Staff is working with North County Interfaith to modify its CUP from a winter shelter into a year-round shelter) 2. Establish Task Force 3. Identify appropriate sites

Goal	Current Reality	Strategy	Evaluation Measure
		<p>4. Promote regional public participation in the annual Point in Time Count of homeless persons sponsored by the Regional Task Force on Homeless by including links on City web page (Lopez/Info Systems – Dec 2015) Completed.</p>	<p>4. Website links</p>
		<p>5. Explore possible reestablishment of sobering services (Skaja – Jul 2016)</p>	<p>5. Determine feasibility</p>
		<p>6. Partner with the 25 Cities Program to provide contact information for rental housing property owners/managers and to support marketing strategies to engage property owners/managers who would be willing to work with the program (Gustafson/Kurupas/Lopez – Jan 2016) Completed.</p>	<p>6. Provide contact information to Inter Faith, organizer of the 25 Cities program.</p>
		<p>7. Administer Crime Prevention Through Environmental Design (CPTED) training for local businesses impacted by homelessness (Skaja – Dec 2016)</p>	<p>7. Determine number of businesses trained</p>
		<p>8. Explore adding a second Bike Team (Skaja – Dec 2016)</p>	<p>8. NTP summary report</p>

Goal	Current Reality	Strategy	Evaluation Measure
<p>Storm water regulations/water quality</p>	<p>On March 11, 2015, Council held a workshop regarding the new municipal storm water permit. As described during the workshop, the new permit results in a number of changes relating to development/redevelopment, residential land uses, monitoring and new requirements for retrofit and stream/habitat rehabilitation. The permit also provides an opportunity to help fund projects through an option for an “alternative compliance program” in which developers help fund offsite projects mitigating the storm water impacts of development. Changes in regulations continue at both the State and Federal level. Recent issues include the introduction of Trash Amendments by the State and a proposed revision of the definition of “Waters of the U.S.” by the Army Corps of Engineers.</p>	<ol style="list-style-type: none"> 1. Monitor and comment on upcoming regulations to ensure that the City’s perspective is presented (Davies – Ongoing) 2. Prepare documents to comply with the new Municipal Permit (Davies – May 2015) Completed. 3. Develop an alternative compliance program to allow funding to be directed to water quality improvement projects Ongoing. (Davies – Dec 2016) 4. Fund a hydraulic study to develop optimal project locations; include Spruce Street Channel Improvement as a potential project (Davies – Mar 2016) Completed. 5. Assist developers in understanding new development regulations (Davies – Dec 2015) Completed. 	<ol style="list-style-type: none"> 1. Comment letters provided on both issues (completed); comment letters on future issues 2. Presentation of documents at Council (completed May 6, 2015) 3. Regional water quality equivalency measures in MS4 developed, waiting on RWQCB approval. 4. Study completed and its findings are to be presented to Council in May 2016. 5. Draft interim policy and communicate to developers until RWQCB acts on prior lawful approval (completed July 2015)

Goal	Current Reality	Strategy	Evaluation Measure
		6. Combine water conservation and storm water messaging and outreach to the public (Davies – Jun 2015) Completed.	6. Outreach materials addressing both issues (completed Jun 2015)
		7. Combine new permit requirements with current City activities, where feasible (Davies – May 2015) Completed.	7. Review of Jurisdictional Runoff Management Plan (presented 5/6/15)
		8. Use program update to evaluate how the City complies with regulations and implement improvements where appropriate (Davies – Jun 2015) Completed.	8. Review of Jurisdictional Runoff Management Plan (completed Jun 2015)

Goal	Current Reality	Strategy	Evaluation Measure
<p>Traffic signal synchronization</p>	<p>While many of the City’s signals have been coordinated in groups of 3 to 5 signals, additional work is needed to complete synchronization of longer street corridors. Staff completed synchronization of the Mission Avenue corridor in FY 2013-14, Valley Parkway (I-15 to Centre City Parkway) in FY 2014-15, and has started design for signals on Bear Valley Parkway (Boyle to Valley). Centre City Parkway has been comprehensively coordinated; however, pedestrian calls and emergency vehicle calls disrupt signal coordination.</p> <p>There is no dedicated funding source for signal coordination. The major source of funding for street maintenance and operation (Gas Tax) has been reduced by 25 percent (approximately \$1 million annually) due to the recent action of the State. The cost to hire a consultant to synchronize a corridor is approximately \$30,000. Signal timing plans should be updated every 3 to 5 years.</p>	<ol style="list-style-type: none"> 1. City staff to complete synchronization of one corridor per year. Complete coordination of Bear Valley (Boyle to Valley) and extend coordination on Valley Parkway (I-15 to Juniper) (Procopio – Dec 2016) In progress. Timing plan completed (Boyle to Valley). Awaiting County completion of Boyle signal. 2. Pursue grant funding to hire a consultant to coordinate priority signal corridors (Procopio – Dec 2016) 	<ol style="list-style-type: none"> 1. Complete synchronization of one corridor per year 2. Apply for grants if they become available for signal synchronization

Goal	Current Reality	Strategy	Evaluation Measure
<p>Revisit improvement of Centre City Parkway/Mission Avenue intersection</p>	<p>Improvements at the Centre City Parkway/Mission Avenue intersection requires property acquisition. In the past, Council has opted not to pursue condemnation to acquire the necessary property. As such, the project has been on hold. If Council wishes to pursue this project, it is likely that condemnation will be necessary.</p> <p>This project is not fully funded and the recent reduction in the Gas Tax will impact funding available for this capital project.</p>	<ol style="list-style-type: none"> 1. Revisit the possibility of condemnation with Council (Procopio/Lundy – Jun 2016) 2. Explore options to phase the project to accomplish the improvements that provide the largest benefit to the intersection level of service (Procopio – Jun 2016) In progress. 	<ol style="list-style-type: none"> 1. Council agenda item 2. Determine funding required for first phase of the project

Goal	Current Reality	Strategy	Evaluation Measure
<p>Widening of East Valley Parkway/Valley Center Road</p>	<p>CEQA and NEPA clearance has been completed for this project. Based on current revenue projections, it is expected that this project will be fully funded in FY 2016/17. This project is being actively pursued. Plans are nearly complete with right of way acquisition and utility relocation designs in progress.</p> <p>The possibility of re-striping East Valley Parkway to add travel lanes has been evaluated and is not feasible. Widening is necessary to add lanes.</p>	<p>1. Fully fund the project with the CIP program, acquire necessary land and begin construction (Procopio – Jul 2016) In progress. Project fully funded. Right of way and design complete. Construction to begin by late summer.</p>	<p>1. Begin construction of the project in FY 2016/17</p>

Goal	Current Reality	Strategy	Evaluation Measure
Library Master Plan	<p>Design of Library expansion project is complete and conceptually approved by Council. CIP funding for future design development process has been approved (\$298k – CIP: Public Facilities Fee)</p> <p>Escondido Library Foundation is taking steps to create fundraising awareness through potential donor events and a marketing campaign.</p>	<p>1. Staff will proceed to confirm other funding options, including a potential Bond Measure (L. McKinney – Jan 2016)</p> <p>Completed. On August 19, 2015, City Council directed staff to hire consultants to provide strategic planning and polling services in addition to exploring public/private partnerships. On March 23, 2016, staff returned to City Council with the survey results. The Escondido Library Foundation mailed donor letters to the community in November 2015. At the March 23, 2016 Council meeting, staff was directed to develop a plan to build a new library in the Woodward Avenue Parking lot.</p>	<p>1. Report funding status with an option to consider further research on Bond Measure feasibility</p> <p>2. Return to Council with update on Bond Measure funding feasibility</p>

Goal	Current Reality	Strategy	Evaluation Measure
<p>Carryover from previous Action Plan: Improve maintenance and lighting of parks, buildings and streets</p>	<p>Funding for an assessment of Kit Carson Park play equipment has been approved in the CIP (\$225K).</p> <p>CIP Project - Funding for an amendment to the Kit Carson Park Master Plan has been approved (\$100k) for the sports fields area of the Park.</p> <p>CIP Project – Funding to repurpose the tennis courts at Washington Park has been approved (\$50k).</p> <p>CIP Project – Kit Carson Park lighting installation in four parking lots currently without lighting. The installation will include conduit to support future camera installation (\$1.01 million is budgeted for the project).</p> <p>CIP Project – Kit Carson Park Adult Concession Stand upgrades (\$134k – PDF). Exterior upgrades are complete.</p>	<ol style="list-style-type: none"> 1. Complete assessment of Kit Carson Park users and community; execute consultant contract to design play equipment (L. McKinney – Oct 2016) Completed. Funds were reallocated on 11.4.15 to City Parks Capital Improvements. A shade structure will be added in 2016/17. 2. Hire consultant to assess the Kit Carson Park sports field and, with community input, redesign fields per current regulations and to meet community needs (L. McKinney – May 2016) In progress. Funds were reallocated per City Council as in #1. New funds for fence replacements will be proposed. 3. Courts will be striped to allow for tennis and pickleball (L. McKinney/Procopio/Oliveira – Jun 2016) In progress. Community surveys will be conducted to determine best use of the courts beginning on 06. 11.16 through 09.01.16. 	<ol style="list-style-type: none"> 1. Completed assessment with an estimate of probable costs and design for the play equipment 2. Completed assessment with an estimate of probable costs and a design of the proposed new field layout 3. Completed repurposing of the courts

Goal	Current Reality	Strategy	Evaluation Measure
	CIP Project - James Stone Pool improvements include the deck expansion, fencing, storage shed, bleachers, shade structures and wading pool resurfacing (\$319,000 – Park Development Fee + \$679,600 – Grants)	4. Hire contractor to install the lighting with infrastructure for future security cameras (Procopio – Dec 2016) In progress. Design is underway.	4. Complete design and installation of the lighting and camera infrastructure
	CIP Project – Washington Park Pool resurfacing the wading pool (\$75k – Grants)	5. Hire private contractor to construct interior upgrades (O’ Donnell – Jun 2016) Completed.	5. Complete construction so concession stand is ready for operation
	CIP Project – Grape Day Park play equipment design and construction (\$214,715 – Park Development Fee + \$109,248 – Grants)	6. Hire private aquatics specialists to design and contractor to construct improvements as well as to resurface wading pool (L. McKinney/Oliveira/O’Donnell/ Procopio – Dec 2016) In progress. Design is in process.	6. Complete improvements as planned
	Design new bathrooms at Grape Day Park (\$66k – Park Development Fee)	7. Hire contractor to resurface wading pool (Procopio – Dec 2016) In progress. Construction under way. 8. Hire contractor to complete the construction (Procopio – Dec 2016) In progress. Construction under way. 9. Budget CIP funding for the restroom (Procopio – Jun 2016) In progress. FY16/17 CIP will propose funding for design and construction.	7. Complete the wading pool resurfacing 8. Complete the design and installation of the new playground equipment 9. Obtain needed funding, design the new restroom facility

Goal	Current Reality	Strategy	Evaluation Measure
<p>Carryover from previous Action Plan: Develop more activities for youth</p>	<p>The Kit Carson Sports Center is the only park that accommodates skate board, scooter, and hockey use.</p> <p>The existing park master plans do not address the accommodation of a BMX track.</p> <p>Recreation Department staff hire instructors to teach classes for youth on a variety of topics ranging from physical activities to creative activities. These activities are designed to promote self-confidence, self-improvement, and positive social skills. The Recreation Guide is published three times per year and provides the kids and parents with class information.</p> <p>Currently the Library and Recreation Departments, who both offer activities for youth, function autonomously.</p>	<ol style="list-style-type: none"> Evaluate the feasibility/locations of installing and maintaining one or multiple smaller skate parks (L. McKinney – Sep 2016) In progress. Study feasibility/location of installing and maintaining a BMX track (L. McKinney – Sep 2016) In progress. The Recreation Department staff are actively seeking new instructors to offer a wider range of class opportunities for youth. Council approved a new fee range for the recreation classes so that specialty classes, which are more expensive, can be added to the existing class offerings (L. McKinney – Ongoing) Completed—31 new classes were added this year. Create opportunities for Library and Recreation staff to work together on a regular basis to develop and implement a wider range of activities for youth. The goal is to offer more programs for youth in a more efficient and effective manner. (L. McKinney – Ongoing) Library and Community Services staff collaborated on three classes. 	<ol style="list-style-type: none"> Report to Council Report to Council Adding six new classes per year Adding three new classes per year

Goal	Current Reality	Strategy	Evaluation Measure
<p>Carryover from previous Action Plan: Implement Escondido Creek Master Plan as funds become available</p>	<p>Council has accepted the Escondido Creek Master Plan; however, funding for improvements is limited and will be completed on an incremental basis as funding becomes available or as part of the development of adjacent properties.</p> <p>SANDAG Active Transportation funding was recently awarded for completion of the Missing Link of the Bicycle Master Plan that connects the Transit Station to the Creek Trail at Broadway based on a competitive grant (\$1,092,000).</p>	<ol style="list-style-type: none"> 1. Explore an “Adopt a Creek” program for maintenance of creek segments (Lopez – Jun 2016) 2. Continue to explore grant opportunities for park improvement projects Ongoing. (Youel – Dec 2016) 3. Conduct hydraulic study to identify optimal locations for alternative compliance projects and to specifically evaluate locations along Escondido Creek where projects have been previously suggested (e.g. El Caballo and Grape Day Park) (Davies – Dec 2015) Completed. 4. Include projects for Escondido Creek in the development of an alternative compliance program (Davies – Jan 2016) Ongoing. 5. Complete design of the Missing Link project (Procopio – Dec 2016) In progress. Design is in process. 	<ol style="list-style-type: none"> 1. Number of blocks adopted 2. Number and amount of grants awarded 3. Complete assessment of project locations along creek. 4. Presentation of projects in alternative compliance program 5. Award a consultant services contract for design of the Missing Link project

City Council Action Plan Public Safety

2015-2016

Goal	Current Reality	Strategy	Evaluation Measure
<p>Continue implementation of Neighborhood Transformation Project (NTP) and Neighborhood Enhancement, Awareness & Training (NEAT)</p>	<p>The Police Department is in the beginning stages of its second NTP operation in East Escondido (NTP-2). The footprint includes Harding St. east to Midway Drive, and Grand Avenue north to the River Walk. This footprint contains a complex mixture of high-density apartments, condominiums, single family homes, businesses and schools.</p> <p>The Police Department and other City Departments are following the blueprint established and fine-tuned during NTP-1, the South Boulevard Project. Community-based organizations have conducted a community survey in the footprint and the Police Department, supported by City Staff and other CBO resources, held a community meeting to kick-off NTP-2 on March 28, 2015. The duration for NTP-2 is expected to be 12-18 months.</p> <p>The Police Department aims to identify the NTP-3 footprint area by the 3rd Quarter 2015.</p>	<ol style="list-style-type: none"> 1. Begin to implement exit strategy and prepare stakeholders to have the knowledge and tools to maintain environmental improvements. Introduce District Area Commander and NTP Patrol Commander (Lt. K. Toth) for a single point of contact direct access reference NTP related issues after the program relocates to NTP 3. (Skaja) In progress. In final four months of NTP-2. 2. Raise enrollment in the Crime Free Multi Housing program (CFMH) in NTP-2 to 100% of qualifying properties. Explore grant property improvement opportunities for properties participating in CFMH. (Kogler – Apr 2016) In progress. A Community Service Officer received training on CFMH and CPTED strategies. A CFMH training was held at the PD with 23 attendees. There are currently 60 certified CFMH properties in the city. The program requires certified properties go through an audit every two years. The department is currently conducting an audit of all the properties. There may be a decline in the numbers of certified properties due to issues discovered in the audit. The audit is scheduled to be completed by May 1. 	<ol style="list-style-type: none"> 1. District Area Commander and the NTP Patrol Commander (Lt. K. Toth) will be tasked to evaluate the exit strategy and provide recommendations for the NTP exit strategy. 2. Conduct CFMH training for all apartment managers/ property owners and compare final participation to beginning numbers.

Goal	Current Reality	Strategy	Evaluation Measure
<p>Continue implementation of Neighborhood Transformation Project (NTP) and Neighborhood Enhancement, Awareness & Training (NEAT) -</p>	<p>The Police Department is in the beginning stages of its second NTP operation in East Escondido (NTP-2). The footprint includes Harding St. east to Midway Drive, and Grand Avenue north to the River Walk. This footprint contains a complex mixture of high-density apartments, condominiums, single family homes, businesses, and schools.</p> <p>The Police Department and other City Departments are following the blueprint established and fine-tuned during NTP-1, the South Boulevard Project. Community-based organizations have conducted a community survey in the footprint and the Police Department, supported by City Staff and other CBO resources, held a community meeting to kick-off NTP-2 on March 28, 2015. The duration for NTP-2 is expected to be 12-18 months.</p> <p>The Police Department aims to identify the NTP-3 footprint area by the 3rd Quarter 2015.</p>	<p>3. NTP coordinators and Supervisors to work on the planning phase of NTP-3. Identify stakeholders associated with the footprint of NTP -3. Develop staffing model and coordinate efforts with other city departments to achieve desired outcome. (Skaja) Completed/In Progress. The staffing re-alignment will take effect on the first day of NTP-3.</p> <p>4. Coordinate PD resources with the leads from other City Departments for the completion of NTP-2 and through the planning and operational stages of NTP-3. (Skaja– Ongoing) Completed/In Progress. We will continue to work closely with other City departments to better enhance NTP results, gain more understanding of their roles and responsibilities and continue to strengthen relationships. The NTP-3 footprint has been identified: Centre City Pkwy as the east boundary, 9th Ave. as the south, Tulip as the west, and 5th Ave. as the north.</p>	<p>3. Monitor deployments and productivity of individual officers in their assigned areas. Supervisory review of performance objectives on an ongoing basis.</p> <p>4. Continue to solicit feedback from Department Heads and supervisors on the program.</p>

Goal	Current Reality	Strategy	Evaluation Measure
<p>Communicate positive events and data to illustrate decreases in crime rates and positive changes resulting from NTP</p>	<p>The Police Department’s public website provides a link to the NTP webpage. The NTP webpage provides an overview of the current NTP area and provides a resource to the public for information sharing about the scope and progress of the program. https://police.escondido.org/ntp.aspx</p> <p>The NTP webpage is not updated on a regular basis; as such, some of the information provided does not reflect the most recent efforts in the project area.</p> <p>The Police Department utilizes social media to enhance communication with the community and serve as a force multiplier.</p>	<ol style="list-style-type: none"> 1. Evaluate the current methodology of updating the NTP webpage and determine a more effective way to update information. Identify and train specific personnel to update/edit the NTP webpage. (Skaja– Dec 2015) Completed. 2. Evaluate the current methodology of using social media to inform the public of the City’s efforts and successes in the NTP footprint. Identify specific personnel to be responsible for providing timely information on the NTP to authorized members of the Department who can post the information on social media. (Skaja – Jan 2016) In Progress. Prior to and at the onset of NTP-3 on July 18, 2016, NTP supervisors will utilize news releases and social media to keep the public informed of the efforts of the city departments and to market the program. 	<ol style="list-style-type: none"> 1. Evaluate the NTP webpage by May 30, 2015 to ensure timely and accurate updates on crime rates and positive changes are available on the website. 2. Evaluate the increase of NTP-related posts to our social media sites. Track the numbers of followers and “re-tweets” of NTP related information.

Goal	Current Reality	Strategy	Evaluation Measure
<p>Continue to optimize Police staffing levels</p>	<p>The Police Department is nearing fully funded staffing levels. A large number of officers assigned to the Patrol Division are newer officers, 18 of which are still in their probationary period. Of that number, six officers are in academy training.</p>	<ol style="list-style-type: none"> 1. Recruit and test Police Officer applicants to ensure a qualified candidate pool for hiring; this includes strong local recruiting, including from within the Department's Explorer program. (Loarie – Ongoing) Completed and ongoing. Aggressive hiring campaign to fill projected vacancies to include recruitment fairs, hiring incentive program and external advertising. We hired 21 officers in the past 24 months. 2. Plan ahead of hiring needs based on projected retirements and normal attrition of the sworn staff. (Loarie – Ongoing) Completed and ongoing. After vacancies are filled, we will start a qualified applicant list. 3. Seek grant funding to address the future reinstatement of frozen Police Officer positions. (Loarie – Ongoing) Completed. Continue to apply for COPS Hiring Recovery Program. We intend to apply for another COPS Hiring Recovery Program that will be finalized in Summer 2016. 	<ol style="list-style-type: none"> 1. Maintain staffing levels at or near fully funded staffing levels. 2. Maintain a qualified pool of applicants ready to fill vacancies as they arise. 3. Apply for grant funding as authorized.

Goal	Current Reality	Strategy	Evaluation Measure
<p>Continue to optimize Police staffing levels -</p>	<p>The Police Department is nearing fully funded staffing levels. A large number of officers assigned to the Patrol Division are newer officers, 18 of which are still in their probationary period. Of that number, six officers are in academy training.</p>	<p>4. Examine deployments and staffing levels to address current crime trends and service to the public. (Carter – Ongoing) Completed and ongoing. Re-evaluating current deployment schedule to address current staffing shortages as well as calls for service response times. Examined call volume and peak hours for demand for schedule change. Changed Jan 2016 Patrol Schedule in response to call volume and calls for service demand. Will be evaluating new schedule and change again if appropriate (July 2016).</p>	<p>4. Ensure that the crime issues are addressed with proper staffing deployments and response times for calls for service are within established goals.</p>

Goal	Current Reality	Strategy	Evaluation Measure
<p data-bbox="191 289 514 560">Improve Fire Department operations and service by utilizing information from the Insurance Service Office (ISO) Public Protection Classification rating.</p> <p data-bbox="191 613 514 760">Utilize the information to be the starting point of creating a formal strategic plan.</p>	<p data-bbox="527 289 1010 397">In 2014, the Fire Department was evaluated by ISO to update the Public Protection Classification survey.</p> <p data-bbox="527 407 1010 479">The Fire Department maintained its Class 2/2x rating.</p>	<p data-bbox="1022 289 1514 519">Complete a formal review of the Public Protection Classification analysis to create a plan to improve Fire Department service and maintain or improve the ISO Public Protection Classification rating.</p> <p data-bbox="1022 529 1514 678">(Knowles – Jul 2016) In progress. Reviewed ISO study. Established contact and trying to set a meeting with an ISO representative.</p>	<ol data-bbox="1526 289 1911 760" style="list-style-type: none"> <li data-bbox="1526 289 1911 360">1. Complete review process. (Dec 2015) <li data-bbox="1526 451 1911 560">2. Prioritize objectives and develop strategic priorities. (Mar 2016) <li data-bbox="1526 613 1911 760">3. Implement tactical changes to meet objectives. (Jul 2016)

Goal	Current Reality	Strategy	Evaluation Measure
<p>Implement a full-time Emergency Manager/Community Risk Reduction Officer</p>	<p>Currently, the Emergency Manager/Coordinator position is a general funded part-time position (960 hours). The position is held by a PERS retired annuitant. PERS is taking a hard stance and implementing stringent guidelines regarding retired annuitants. The proposed full-time position would also include managing the CERT program which would further reduce the need for the CERT program manager who is a PERS retired annuitant. The CERT program manager is currently a grant funded position. Additional duties would be added to the position to include Community Risk Reduction and Public Education. This would allow the Fire Department/City to take a proactive stance on reducing hazards within the City.</p>	<p>1. Evaluate funding mechanisms to make up the shortfall between the current part-time position to the proposed full-time position. (Lowry – Sep 2015) Completed.</p>	<p>1. Propose options to the City Manager. 2. Implement position. (Jan 2016) 3. Implement a proactive public education campaign for defensible space for properties in the Very High Wildland Urban Interface Classification. (Jun 2016)</p>

Goal	Current Reality	Strategy	Evaluation Measure
<p>Improve recruitment and retention in the Non-Safety Paramedic (NSPM) rank.</p>	<p>The NSPM program meets the expectations of the Fire Department and the needs of the citizens.</p> <p>The NSPM position is an entry level transient position.</p> <p>Currently, the Fire Department must recruit 3 to 4 times per year to meet the demand of filling vacant positions.</p>	<ol style="list-style-type: none"> 1. Coordinate with Human Resources to evaluate recruitment, testing and compensation. (Vogt – Jun 2016) In progress. HR is reviewing. 2. Develop an internal committee to evaluate probationary training, mentoring and succession. (Vogt – Dec 2015) In progress. NSPM mentor program revised February 2016. NSPM probation program under review. Committee panel postponed to June 2016. 3. Evaluate recruitment techniques, testing, pay and training to determine areas that would potentially provide a greater degree of success in the recruitment and retention of NSPMs. (Vogt – Dec 2016) 	<ol style="list-style-type: none"> 1. Track the following recruitment benchmarks: <ul style="list-style-type: none"> • # of applications • # of written tests • # of passing scores • # of applicants showing at practical test • # of passing scores • Track success of probationary employees • Track reasons for terminations and voluntary resignations

Goal	Current Reality	Strategy	Evaluation Measure
<p>More effectively use technology to improve Emergency Services, reporting requirements and service to the community.</p>	<p>Currently, the fire department uses a 20+ year old records management system (RMS) that does not meet the needs of a progressive department. Because of the joint nature of the Emergency Communications Center (Police/Fire), the Fire Department must abide by Department of Justice (DOJ) regulations that impose strict and cumbersome regulations that inhibits the ability to progress in technology designed for fire service and community enhancements.</p>	<p>Work collaboratively with Information Systems, Police and the Communication Center to develop procedures that enhance the ability to streamline processes that allow for new technology to be integrated with the Computer Aided Dispatch (CAD) that improves the Department's ability to provide better emergency and community service. (Knowles – Jul 2016) Completed. SFTP has been completed and installed in the test CAD to ensure there are no bugs.</p>	<ol style="list-style-type: none"> 1. Establish deadlines for meetings to establish unified objectives . Once the objectives are identified, create the strategies to meet the objectives.

Goal	Current Reality	Strategy	Evaluation Measure
<p data-bbox="170 261 453 451">Complete “Blue Card” Command and Control training for all Fire Captains and Chief Officers</p> <p data-bbox="170 505 453 613">Create a Command and Control training center within the EOC</p>	<p data-bbox="506 261 947 613">Organized consistent Command and Control training is very difficult to obtain. Typically, training is accomplished through taking classes from the State Fire Marshals Office. Further training is acquired through department drill and one on one contact between Captains or Chief Officer and Captain.</p>	<p data-bbox="1010 261 1497 654">1. Utilize a newly developed Command and Control training program to deliver standardized, consistent and repetitive training to all Fire Captains and Chief Officers. (Vogt – Mar 2016) Completed. All Captains certified as Acting Battalion Chiefs and Engineers certified as Acting Captains completed 50-hour online class.</p>	<p data-bbox="1514 261 1864 1019">1. All Captains and Chief Officers completed 50-hour online class. (Jun 2015) Completed</p> <p data-bbox="1514 423 1835 573">2. Command and Control Center hardware and software purchased. (Jul 2015) Completed</p> <p data-bbox="1514 586 1835 735">3. Installed and tested Command and Control Center. (Sep 2015) Completed</p> <p data-bbox="1514 748 1835 898">4. Start 24-hour hands on training for all Captains and Chief Officers. (Nov 2015) Completed</p> <p data-bbox="1514 911 1864 1019">5. Complete all certification training. (Mar 2016) Completed</p>



**Item No. 8: DEFERRED MAINTENANCE CAPITAL
PROJECTS WORKSHOP -**

- No materials available



FUTURE CITY COUNCIL AGENDA ITEMS
April 14, 2016

AGENDA ITEMS AND COUNCIL MEETING DATES ARE SUBJECT TO CHANGE. CHECK WITH THE CITY CLERK'S OFFICE AT 839-4617

<p>April 27, 2016 4:30 p.m.</p>
<p>CONSENT CALENDAR</p>
<p>State Farm Good Neighbor Citizenship Company Grant and Budget Adjustment (C. Carter)</p> <p><i>The Escondido Police Department has been allocated a State Farm Good Neighbor Citizenship Company Grant in the amount of \$5,000. The grant will assist the Police Department in funding interactive, educational forums about the dangers of unsafe teen driver habits.</i></p>
<p>PUBLIC HEARINGS</p>
<p>Public Hearing for the City of Escondido Landscape Maintenance District Zones 1 through 38 (E. Domingue)</p> <p><i>As part of the approval process for the annual Engineer's Report for LMD Zones 1 through 38, a public hearing is required to receive public input on the proposed assessments for the upcoming fiscal year. No City Council action is required.</i></p>
<p>Tentative Map, Master and Precise Development Plan, Zone Change, and Amendment to the South Escondido Boulevard Area Plan for a 65-Unit Condominium Development (SUB 14-0018, AZ 14-0006) (B. Martin)</p> <p><i>This is the Eddie Kaen condo project that has gone through multiple revisions and is located just south of his previous project (Urbana/Citracado Village) on South Escondido Boulevard.</i></p>
<p>CURRENT BUSINESS</p>
<p>WORKSHOP</p>
<p>Fiscal Year 2016/17 Budget Briefing (S. Bennett)</p> <p><i>The City Council adopted a two year budget for the General Fund. The budget consisted of a detailed 2015/16 budget and a summary 2016/17 budget. The Finance Department will update the 2016/17 General Fund information and take direction from the Council on preparing a new two year budget to be considered in June 2016.</i></p>
<p>Future Agenda Items (D. Halverson)</p>

May 4, 2016
4:30 p.m.

PROCLAMATIONS

Water Awareness Month and Drinking Water Week

PRESENTATIONS

Be Water Smart Poster Contest Award Presentation

CONSENT CALENDAR

Financial Report for Quarter Ended March 31, 2016 and Budget Adjustment

(S. Bennett)

Quarterly financial reports present written financial updates to Council concerning certain funds of the City based on the most recent financial information available. These quarterly financial reports include budgetary information for each fund, along with the actual resources received to date. Funds included in this report are the General Fund, Reidy Creek Golf Course Fund, Recreation Fund, Water and Wastewater Funds.

PUBLIC HEARINGS

Short-Form Rent Review Board Hearing for Westwinds Mobile Home Park

(B. Martin)

The application meets all the eligibility criteria for submittal of a short-form rent increase application. The amount requested covers a 12-month period of consideration from December 31, 2014 through December 31, 2015. Seventy-five percent of the change in the Consumer Price Index for the 12-month period is 1.836%. The average space rent for the 11 spaces subject to the rent increase is \$450.35. The average requested increase per space is approximately \$8.27.

Short-Form Rent Review Board Hearing for Ponderosa Mobile Home Park

(B. Martin)

Ponderosa Mobile Home Park has 104 spaces with 65 spaces subject to rent control. The owner is requesting a rent increase for 65 spaces. The application meets all the eligibility criteria for submittal for a short-form rent increase application. The amount requested covers a 24-month period of consideration from December 31, 2013 through December 31, 2015. Seventy-five percent of the change in the Consumer Price Index for the 24-month period is 2.822%. The average space rent for the 65 spaces subject to the rent increase is \$684.18. The average requested increase per space is approximately \$19.31.

One-Year Action Plan for Fiscal Year 2016-2017 HOME Investment Partnerships Funds for Affordable Housing Activities and Community Development Block Grant Funds for Community Development Programs and Projects

(E. Domingue/B. Martin)

This is a required hearing for the Annual Action Plan for allocating federal CDBG and HOME funds for projects and programs. City Council is being asked to adopt the 2016-2017 One-Year Action Plan.

CURRENT BUSINESS

WORKSHOP

Preliminary Five-Year Capital Improvement Program and Project Budgets for Fiscal Year 2016/17

(S. Bennett)

Per the Council's direction, a preliminary meeting to discuss staff recommended capital project requests for the 2016/17 Capital Improvement Program and Budget.

Future Agenda Items (D. Halverson)



City Manager's **WEEKLY UPDATE** to City Council

April 13, 2016

ECONOMIC DEVELOPMENT

- Baker Electric was nominated for an award of \$620,000 in California Competes Tax Credits (CCTC) to be approved later this week in Sacramento. The award was the 17th largest this round for the large business category. The CCTC is an income tax credit available to businesses that want to come to California or stay and grow in California.
- On Wednesday, April 20 at 9 a.m. in the Mitchell Room, a workshop will be held to educate Escondido business property owners about the City's façade grant program.

SPECIAL EVENTS

- Celebrate Jesus – Escondido presented by Dream Center San Diego
Friday, April 15th at 7pm
Grape Day Park
A worship concert for all of Escondido
<http://celebratejesusd.com/>
- The Annual International Bazaar presented by the Islamic Society of North County
Saturday, April 16th from 11am – 4pm
Grape Day Park
Displays of artisan clothing and arts & crafts featuring different cultures from around the world. Admission is free.
- Cal South Soccer will be holding a State Cup soccer tournament in Ryan Park on April 16th and 17th. Teams will be traveling in from all over Southern California. We will see teams in the Boys under 16, Girls under 15, and Girls under 16 divisions. They will be using all eight soccer fields at Ryan Park. We can expect around 800 families in the area. They will be shopping, dining, and lodging in Escondido.
- For information about activities taking place in Escondido, please visit www.visitescondido.com

City Manager's WEEKLY UPDATE to City Council

COMMUNITY DEVELOPMENT

Planning

Major Projects Update:

Commercial / Office:

1. Escondido Research and Technology Center – East (ERTC) – *No change from the following update reported last week.* This is a 72,000 square foot medical office building proposed on the east side of Citracado Parkway across from Palomar Medical Center located at 2130 Citracado Parkway. A grading permit has been issued by the Engineering Division. Building plans have been submitted for plan check. The Planning Division has approved a second set of corrected grading plans. On November 4, 2015 the City Council approved a 10-year extension to the previously adopted Development Agreement for ERTC that involves 20 lots in ERTC owned by JRMC.
2. Escondido Research and Technology Center – West (ERTC) – This is a 144,000 sq. ft. development involving two medical office buildings proposed on the west side of Citracado Parkway across from Palomar Medical Center located at 2097 – 2175 Citracado Parkway. A grading permit has been issued by the Engineering Division. The Planning Division has approved the building plans submitted for plan check.
3. Centerpointe 78 Commercial – *No change from the following update reported last week:* This project is a 45,650 sq. ft. supermarket and restaurant located at 925 N. Broadway. The project was approved by the Planning Commission on November 10, 2015. The project was approved by the City Council meeting on December 9, 2015. Street striping plans for the project's frontage along North Broadway were approved. A revised site plan was submitted to shift parking away from the grocery store. Staff is waiting for submittal of a revised storm water plan that incorporates recent changes in regulations and is working with the property owner regarding obtaining permits to demolish the existing structure.
4. Westfield Theater – *No change from the following update reported last week:* This project is a 10-auditorium movie theater totaling 57,600 sq. ft. located on the north side of the Westfield Mall. The project was approved by the City Council on November 4, 2015.
5. Felicita Development, LLC – *No change from the following update reported last week:* This project is a 140-unit hotel, and a gas station or office/residential care facility at the southeast corner of Felicita Rd. and Gamble Lane. The applicant and staff met with the architect to discuss building elevations, 5-story height limitations and site design issues given the existing wetland constraints on the property. Additional technical analysis and coordination is needed to address traffic, biology, water and sewer service, geotechnical and storm water concerns, along with a market study for the proposed uses. The applicant met with the wild life

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agencies and is responding to technical studies needed to complete the application. Tribal consultations are underway.

6. Springhill Suites – This project is a 105-suite hotel totaling 73,300 sq. ft. located at 300 La Terraza Drive involving 4 stories, a small conference room and an enlarged lobby for serving continental breakfast. A revised set of grading plans have been approved and grading has commenced for the parking lot on the adjacent office property which shares a driveway access. Landscaping plans were submitted for review, and department comments are being finalized. Building plans have gone through at least one review.
7. BMW Dealership – *No change from the following update reported last week:* A Precise Plan application to expand the existing dealership showroom an additional approximately 4,000 square feet and enhance the building façade at 1557 Auto Park Way was approved by the Planning Commission on October 13, 2015. A demolition permit to remove portions of the existing structure has been issued. The project is under construction.
8. Escondido Auto Park Association – *No change from the following update reported last week:* The association is proposing to upgrade the existing electronic message sign along I-15. On September 23, 2015, the Economic Development Subcommittee considered a request by the association to enter into an agreement with the City for reimbursement of a portion of the cost of the upgraded sign and expressed support for a five-year agreement based on anticipated public benefit of additional sales tax revenue. Staff has received information for processing and has provided environmental consultants for preparing the environmental review.
9. Ford-Hyundai Dealership Expansion – *No change from the following update reported last week:* An expansion involving approximately 13,000 sq. ft. of showroom buildings and 6,700 sq. ft. wash/detail building at 1717-1919 Auto Park Way was approved by the Planning Commission on June 23, 2015. Grading has commenced, the sign plans have been approved, and the Planning Division has signed off on the building plans.

Industrial

1. Escondido Disposal Inc. – *No change from the following update reported last week:* The CUP modification to expand the existing facility was approved by the Planning Commission on August 25, 2015. The project has completed its post-approval plan check process; staff has approved the grading and landscape plans. The County has notified the City that the applicant has made its application to the State permitting agency. Storm drain issues improvements that extend through the site are under construction. A revised site plan with updated parking and circulation has been submitted for staff review. Staff is determining the adequacy of the storm water basins. Building plans were received for Phases I and III.
2. StorQuest – This proposed project at 220 W. Mission Avenue involves a 102,500 sq. ft. development with 4-stories, 3 in-line shops and a small office in conjunction with a public

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storage facility. The application involving a General Plan Amendment, zone change and Planned Development was submitted for processing and routed to city departments for comment. Correspondence has been mailed to the applicant regarding initial comments and the need for additional information to complete the application. The applicant has indicated that revised plans could be resubmitted as early as this week.

3. Victory Industrial Development – This project involves two industrial buildings totaling 91,000 sq. ft. (one building 55,500 sq. ft., second building 35,500 sq. ft.) located at 2005 Harmony Grove Road and a zone change from residential to Planned Industrial consistent with the updated General Plan. Revised maps and technical studies have been submitted for review. Design review has been completed and the project is progressing through the environmental review phase.
4. Micro-Filtration Reverse Osmosis – The proposed project involves a Conditional Use Permit (CUP) for the development of a new city facility at 2512 E. Washington Avenue to provide advanced treatment for Title 22 quality recycled water produced at the City of Escondido's Hale Avenue Resource Recovery Facility (HARRF) for agricultural uses. The facility would be sized for a total production capacity of 2.0 million gallons per day (mgd) and consists of two separate buildings (one building 14,440 sq. ft., second building 21,775 sq. ft.) that would contain a variety of equipment, pumps, electrical, control and storage rooms. Underground storage tanks (90,000 gallon feed tank, 163,000 gallon inter-process tank, and a 970,000 gallon product storage tank) are also included. Public environmental review commenced concluded on April 6, 2016. A Planning Commission hearing for the Conditional Use Permit is tentatively scheduled for April 26, 2016.
5. Wastewater Collections Yard Expansion – *No change from the following update reported last week:* The project involves development of 1.8 acres of a larger, approximately 15.4-acre site for the construction of a new wastewater collections yard and maintenance facility for the City's Hale Avenue Resource Recovery Facility (HARRF) at 1521 S. Hale Avenue. The proposed facilities will consist of three separate pre-fabricated metal buildings 3,735 sq. ft. - 5,670 sq. ft. for collections; work bays and workshops for regular maintenance of vehicles and equipment. The project would require the processing of a Conditional Use Permit (CUP) and rezone. Public environmental review commenced on March 22, 2016 and will conclude on April 20, 2016. Public hearings are anticipated in summer 2016.

Institutional

1. John Paul the Great Catholic University – *No change from the following update reported last week:* A Conditional Use Permit to expand the campus and student enrollment at 155 W. Grand Avenue was approved by the Planning Commission on December 8, 2015. The proposal includes improvements to the former H. Johnson Building at 131 S. Broadway for studio and classroom space, and the former bank at 200 W. Grand Avenue for administrative offices and a student resource center. The proposed expansion would also increase the student enrollment from 300 to 1,200 students over the next several years. Staff has

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confirmed the availability of water and sewer connections. Staff recently met with the University President regarding potential future expansion plans beyond those previously approved.

2. Calvin Christian Middle/High School – *No change from the following update reported last week:* The project is an expansion involving a 15,500 SF auditorium, multi-use conference center, classrooms, terraces and walkways located at 2000 N. Broadway. Building plans have been submitted for review and comment that include revisions to the auditorium; the grading plans have been approved.
3. Escondido United Reformed Church – *No change from the following update reported last week:* The project is an expansion for a phased, multi-year, master construction/development plan for a new 12,250 SF two-story sanctuary, conversion of existing buildings to a social hall, demolition of an existing social hall/classroom building (approx. 4,620 SF) and construction of approximately 5,250 SF for a nursery, multi-purpose room, classrooms for Sunday school and other associated activities, and bathrooms, and an enclosed 1,835 SF central Atrium/Narthex at 1864 N. Broadway. Building plans have been submitted for review and comment for portions of project, revised architectural designs for the sanctuary have been submitted for review; the grading plans have been approved.

Residential

1. Oak Creek (NUW) – *No change from the following update reported last week:* This project is a 65-unit single family development located at the southeastern corner of Felicita Road and Hamilton Lane. The LAFCO Board unanimously approved the annexation on October 5, 2015. Staff has returned documents to LAFCO memorializing their action that included final paperwork to be completed prior to annexation recordation.
2. Amanda Estates (NUW) – *No change from the following update reported last week:* This project is a 22-unit single family development on Amanda Lane. The LAFCO Board approved the reorganization (annexation) at their meeting on August 3, 2015. Staff has returned documents to LAFCO memorializing their action that included final paperwork to be completed prior to annexation recordation.
3. Pradera – This project consists of a 70-unit single family development located at the northeastern corner of Ash Street and Lehner Avenue. Grading and construction are underway. Three, two-story model homes have been completed and the model complex opened to the public on January 30, 2016. An additional two-story model (Plan 5) has been added to the unit mix and will soon be under construction. A single-story unit will be marketed with this development, but no model home for the single-story unit will be constructed. The developer obtained building permits for the first and second phases involving 16 units and those phases are under construction. Plans for a third and fourth phase have been submitted for review, bringing the total number of units built or under construction to 36.

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4. Zenner - The project is a 40-unit single family development at the northeastern corner of Lehner Avenue and Vista Avenue. The applicant (KB Homes) has submitted the final map, improvement plans and grading plans for staff review and approval. Staff has approved the home designs and plans for constructing an off-site model complex on three separate parcels near the project are nearing completion for staff approval. The annexation was approved by LAFCO on Sept. 14, 2015, and has been recorded by the County Recorder's Office. Proposed street names have been submitted for Planning Division approval.
5. Stella Park Condominiums – *No change from the following update reported last week:* This project is a 65-unit townhome Planned Development located at 2516 S. Escondido Blvd. The Planning Commission recommended denial of the proposal on March 22, 2016. The City Council is tentatively scheduled to consider the project on April 27, 2016.
6. Wohlford – *No change from the following update reported last week:* This project is a 55-unit single family development located on Bear Valley Parkway east of Encino Drive. Staff has reviewed submittals and technical reports from the applicant. A Specific Alignment Plan for Bear Valley Parkway detailing the roadway is under review. Cultural field work has been completed. The consultant has reviewed the applicant's technical reports and has provided comments for revisions and has commenced by-weekly status meetings as the document preparation gets underway. Preparation of the project EIR is on schedule.
7. Latitude II – *No change from the following update reported last week:* This project is a 112-unit multi-family development, located at the northeastern corner of Centre City Parkway and Washington Avenue, and approved by the City Council on August 19, 2015. A Final Subdivision Map has been submitted for review. The applicant will be submitting a boundary adjustment for a property exchange with the adjacent motel owner. Grading plans are nearing approval. Comments have been provided regarding the architectural plans that have been submitted for plan check. The CC&Rs and landscaping plans have been submitted for review.
8. Canyon Grove Estates (Tract 932) – This project is a 179-lot single family residential development on the north side of Vista Avenue east of Conway Drive. Staff approved the substantial conformance determination for the revised tentative map and continues to coordinate with the applicant on the Precise Plan application for final architectural design and landscaping. The applicant has concluded the purchase of mitigation credits at Daley Ranch, and is pursuing acquisitions needed for offsite improvements. A grading permit has been issued and contractors are clearing the site in areas slated for development.
9. Safari Highlands – *No change from the following update reported last week:* This project is a 550-unit single family development located east of the Rancho San Pasqual community and north of the San Diego Safari Park. The project involves 1,100 acres including annexation and Sphere of Influence update for a master planned community with parks, trails, recreation center, fire station, open space, on-site sewer facility for treating a portion of the on-site

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wastewater for irrigation purposes. Planning and Engineering extensions of staff have been funded by the applicant and retained to assist the City in processing the project. Staff met with a representative of the Fish and Wildlife Department to discuss the project. Other outreach efforts have included City of San Diego, San Diego Zoo Safari Park representatives, public agencies and surrounding residents. The City Council approved the consultant contract for preparing the EIR on March 23, 2016. More information about this project is on line at: <http://www.escondido.org/safari-highlands-ranch-specific-plan.aspx>

10. High Pointe (Palos Vista Neighborhood 3) – *No change from the following update reported last week:* This project is a custom-home development with 39 estate lots accessed from Mesa Rock Road. Staff has prepared a bond and fee letter based on the proposed grading and landscape plans, and has sent it to the applicant.
11. Paseo Escondido – This project is a mixed-use 122-unit multi-family planned development at the southeastern corner of Ash Street and Washington Ave. The proposed project consists of 26 one-bedroom and 96 two-bedroom apartments in three four-story buildings, and two 5,000 SF commercial buildings (10,000 SF total) oriented around an outdoor plaza. Additional submittals are required to complete the application and the applicant is conducting a soils analysis, coring and sampling as part of environmental analysis.
12. Del Prado (former Woody's site) – *No change from the following update reported last week:* This project is a 113-unit Planned Development located at the southwestern corner of Brotherton Road and the Centre City Parkway frontage road. The project includes a recreational facility, pool, and open space areas. Staff met with the applicant to address sewer and emergency access and engineering issues. A revised set of plans was submitted responding to staff comments. The Fire Department met with the applicant regarding emergency access. Staff is working with the applicant and SDG&E to design around several underground electric transmission lines that are in close proximity to the project's water and sewer lines. A Mitigated Negative Declaration was issued on March 4, 2016 for a 20-day review period that concluded on March 23, 2016; no substantive environmental comments were received. A Planning Commission public hearing has been scheduled for April 12, 2016.
13. Solutions for Change – *No change from the following update reported last week:* This project is a Planned Development application for 33 affordable multi-family units. It was approved by the Planning Commission on October 13, 2015, and by the City Council November 18, 2015. Building plans have been submitted for review and a comment letter is being prepared. Staff authorized payment of Housing Division funds for reimbursement of applicant's consultant invoices. Staff has preliminarily accepted minor redesign efforts to meet construction costs and is working with the applicant to ensure state financing remains available for the project. Building plan check comments have been forwarded to the applicant involving minor corrections and edits. The funding for the property acquisition has been completed

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14. 701 San Pasqual Valley Rd – *No change from the following update reported last week:* This project is a 19-unit single family development located at 1201 E. 5th Avenue (formerly Tract 898) on 7.2 acres. The application is under review and a letter detailing additional comments and submittal requirements was forwarded to the applicant.
15. Veterans Village of San Diego – *No change from the following update reported last week:* This project is a mixed-use development involving a 54-unit affordable multi-family residential apartment project for military veterans and their families. It includes on-site administration office, business center, club house and other support spaces for the residents; and a small commercial component to support training opportunities offered at the facility at 1556 S. Escondido Boulevard. Building plans have been submitted for review and comment; the grading plans and landscaping plans have been approved.
16. Escondido Gateway – This project is a mixed-use development involving 126 residential units within three, 4-5 story buildings with indoor and outdoor recreational areas and an opportunity for a small (1,000 sq. ft.) commercial/flex space on 2.6 acres (48 dwelling units/acre) located at 700 W. Grand Avenue (former Police Station) across the street from the North County Transit Station. Plans were submitted for the project involving a Specific Plan Amendment, Tentative Map, Planned Development and Development Agreement. Correspondence has been sent to the applicant regarding initial City department comments and the need for additional information to complete the application. The applicant recently met with staff to discuss proposed revisions in response to staff's comments. Revised plans from the applicant are expected to be submitted to Planning staff soon.

Building Division:

1. The Building Department issued 77 permits with a total valuation of \$1,188,746.
2. 24 photovoltaic permits were issued for the week. Building has issued 383 solar permits this year compared to 230 issued for the same time last year.
3. The Building Department staff had another busy week. Inspectors averaged 34 inspections per day with 23 inspections on Friday. Our building counter staff was also busy, averaging 33 counter sign in's per day and 23 on Friday.
4. The Building Division has a current valuation of all issued permits through March of \$9,056,997 compared with \$4,751,243 for same time last year. Through March, the Building Division has processed 979 projects (permits or submittals) compared with 695 processed for the same time last year.
5. The 76 unit condominium complex at 2412 S Escondido Blvd is requesting final inspection and occupancy for one of the three buildings.

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6. The Building Division qualified 8 applicants for the Building Inspector II position and is scheduling interviews for April 21st.
7. Permits were issued for a new single family dwelling at 1352 Magnolia.
8. Permits were issued for the new Model 5 for Lennar at the Pradera development.
9. Permits were requested by KB Homes for the demolition of 3 houses to make way for a new housing tract at the area of Lehner and Vista.
10. Fee estimates were requested for a 3 story 14 unit apartment building at 1316 E Grand Ave.

Code Enforcement:

1. As of April 12, 2016, the total number of open code enforcement cases is 429 cases. During the prior week, 79 new cases were opened, and 40 cases were closed, with a backlog of an additional 27 cases not yet opened for assignment and investigation.
2. There were 31 illegal signs confiscated during the weekend.
3. Last week the Business License Division issued 70 new licenses and received 42 new applications, in addition to 154 renewals.

Public Art:

No updates at this time.

CAPITAL IMPROVEMENTS

Kit Carson Hockey Rink Improvements: *No changes from the following update reported last week.* The vents that were delivered have been manufactured to the wrong specification. The contractor and manufacturer are working to replace the units by this next week.

Washington Park Pool Re-plastering: Work for this project was completed last week, and SD County inspected and approved the project on April 8th. Staff is walking the project site on April 12th to have any problems resolved and turn the site over to Parks staff.

Grape Day Park Playground: The contractor move-in date has been confirmed for Monday, April 18.

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Private Development

Bear Valley Parkway between Boyle Avenue and San Pasqual Valley Road (County Project): *No changes from the following update reported last week.* The irrigation systems are being installed this week along Bear Valley Parkway from Idaho Avenue to San Pasqual Valley Road (ALT 78). New traffic signal poles have been completed for the Idaho Avenue/ Bear Valley Parkway intersection and Idaho Avenue has been reopened to all traffic. The remaining section of roadway between Lloyd Place and Boyle Avenue intersection is having base material placed for the construction of the concrete improvement. The remaining work includes traffic signal conduit installation as well as completing the final storm drain boxes.

2412 South Escondido Boulevard: *No changes from the following update reported last week.* Work has started on the offsite street improvements. Curb and gutter along Escondido Blvd. has started.

Pradera - Lennar Communities: Concrete improvements have been completed along Stanley Avenue between Ash Street and Conway Drive this week, with final pavement installation scheduled for Friday, April 15.

Pacific Ranch- KB Homes: *No changes from the following update reported last week.* The contractor had started the construction of the new sewer main for the model homes along Ash Street between Lehner Avenue and Vista Avenue this past week. Due to a problem with the sewer main tie in elevations, the contractor has had to halt construction. Pipe line installation will resume this week after the engineer has developed a solution. The 1st submittal of the grading plans for the Model Homes was made on Feb. 25th and will be returned to the engineer this week.

Rincon del Diablo 8" & 12" Water Main Construction: The contractor continues to construct water main along Laurashawn Lane, which is a County maintained structure. North Avenue has been returned to service with full vehicle access.

Tract 932 - Canyon Grove Shea Homes Community: The mass grading of the site continues with the work force concentrating on the extension of Vista Avenue.

Broadway and Washington Avenue Ramp Improvements: *No changes from the update reported last week.* The State of California (Caltrans) is reconstructing the northwest curb return to bring into compliance with the mandated standards. The work includes the relocation of storm drain structures as well as relocating traffic signal pole foundations. Work is proceeding and is expecting to be completed soon. The remaining two curb returns on the south east and south west corners will require the same attention. One curb return will be done at a time, expected to be completed this April.

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UTILITIES

The State Department of Water Resources released new water conservation mandates for California water agencies. Escondido's mandated water use reduction was decreased from 20% to 12% (2015-2016 consumption compared to consumption from 2013-2014). This decrease reflects Escondido past and ongoing efforts to conserve water and the region's commitment to water supply development.

PUBLIC SAFETY

Fire:

- This week is Dispatcher Appreciation Week. The Police and Fire Department recognize the important role our public safety dispatchers perform each and every day answering 911 calls. The Escondido Communications Center is the last Police/ Fire combined center in the County. They answer well over 200,000 calls per year, determine the type of emergency from the caller, and then dispatch police or fire personnel as needed. In 2015, fire units were dispatched to more than 14,500 calls for service. Thank you to all our outstanding dispatchers for the service they provide to our community.
- The week is also Volunteer Appreciation Week. The Fire Department's Senior Volunteer Program has been in existence since spring of 2007. We currently have 22 Senior Volunteers who provided 4,927 hours of volunteer service to the fire department in 2015.
- The Fire Department recently graduated 14 residents from the Community Emergency Response Team (CERT) academy held in March. The CERT Academy consisted of 24 hours of training over three weeks (Tuesday and Thursday evenings and one Saturday). The training included: Disaster Preparedness, Small Fire Suppression, Disaster Medical Operations, Light Search and Rescue, Unit Organization – ICS, Disaster Psychology, Terrorism, and Wildland Fire Urban Interface. With the addition of the 14 new members we now have a total of 137 CERT members.

Police:

Incidents

On 4/6/2016, Officer Rouse attempted to stop a bicyclist in the area of Juniper St. and the flood control channel. The bicyclist was the subject of an officer safety bulletin several weeks earlier. The subject ran from officers and was later caught in the 300 block of E. Washington Ave. The subject was booked into county jail on misdemeanor charges.

Events:

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On 4/7/2016, Lieutenant Owens and his wife Kristina attended a ceremony at the Chargers' Practice Facility. The Chargers thanked several law enforcement officers who helped with the Chargers' Play 60 camps throughout the year. Lieutenant Owens received a certificate of appreciation from the Chargers and was lucky enough to win a jersey signed by Danny Woodhead.

