

AGENDA

Escondido City Council Chambers
201 N. Broadway

CALL TO ORDER

FLAG SALUTE

ROLL CALL: Commissioners Bologna, Defrain, Garcia, Inscoc, Israel, Lopez, Simonson, Stephens

APPROVAL OF MEETING MINUTES for October 27, 2016

ORAL COMMUNICATIONS

In addition to speaking during particular agenda items, the public may address the Commission on any item which is not on the agenda provided the item is within the subject matter jurisdiction of the Commission. State law prohibits the Commission from discussing or taking action on such items, but the matter may be referred to the Commission/staff or scheduled on a subsequent agenda. (Please refer to the back page of the agenda for instructions.) Speakers are limited to only one opportunity to address the Commission under Oral Communications.

CURRENT BUSINESS

- 1. RECREATION PROGRAM UPDATE**
(STAFF REPORT - Danielle M. Lopez - Community Services)

- 2. OLDER ADULT SERVICES UPDATE**
(STAFF REPORT - Danielle M. Lopez and Jilaine Hernandez-Community Services)

3. CAPITAL PROJECT UPDATES
(STAFF REPORT - Loretta McKinney – Community Services)

4. NEW PHOTO & VIDEO POLICY
(STAFF REPORT – Danielle M. Lopez – Community Services)

NEW BUSINESS

5. PROPOSED DOG PARK IN ESCONDIDO
(STAFF REPORT – Danielle M. Lopez – Community Services)

COMMISSION MEMBERS COMMENTS

Future Agenda Items

ADJOURNMENT

The date of the next meeting will be **Thursday, April 27, 2017 at 5:00 p.m.** in the Council Chambers - City Hall.

TO ADDRESS THE COMMISSION

The public may address the Community Services Commission on any agenda item. Please complete a Speaker's form and give it to the Minutes Clerk. Submission of Speaker forms prior to the discussion of an item is highly encouraged. Comments are generally limited to 3 minutes.

If you wish to speak concerning an item *not* on the agenda, you may do so under "Oral Communications." Please complete a Speaker's form as noted above.

Handouts for the Community Services Commission should be given to the Minutes Clerk.

To address the Commission, use the podium on either side of the Chambers, STATE YOUR NAME FOR THE RECORD and speak directly into the microphone.

Please turn off all cellular phones and pagers while the meeting is in session.

The Community Services Commission meets quarterly on the fourth Thursday of the month at 5:00 p.m. in the Council Chambers

**CITY HALL HOURS OF OPERATION
Monday – Friday 8 a.m. to 5 p.m.**

If you need special assistance to participate in this meeting, please contact our ADA Coordinator at 837-4643. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility.

Listening devices are available for the hearing impaired – please see the Minutes Clerk.

CITY OF ESCONDIDO

MINUTES OF THE REGULAR MEETING OF THE COMMUNITY SERVICES COMMISSION October 27, 2016

The regular meeting of the Community Services Commission was called to order at 5:00 p.m., Thursday, by Chair Simonson in the City Council Chambers, 201 North Broadway, Escondido, California.

Members present: Chair Simonson, Commissioner DeFrain, Commissioner Bologna, Commissioner Inscoe, Commissioner Lopez, Commissioner Stephens, and Commissioner Israel.

Commissioners absent: Commissioner Jose Garcia.

Staff present: Loretta McKinney, Director of Library and Community Services; Danielle Lopez, Assistant Director of Community Services; Jilaine Hernandez, Supervisor III; Janet Rulien, Administrative Coordinator; and Ty Paulson, Minutes Clerk.

MINUTES:

Moved by Commissioner Lopez, seconded by Commissioner Israel, to approve the minutes of the June 23, 2016, meeting with the correction of the spelling of Merrilyn Carpenter's name. Motion carried unanimously.

ORAL COMMUNICATIONS: None.

CURRENT BUSINESS:

1. RECREATION PROGRAM UPDATE

Assistant Director Lopez provided the Recreation Program Update and requested input.

Commissioner Lopez stated it was nice to see growth on each component.

Commissioner Bologna expressed his enthusiasm with the turnout for the Little League tournament.

Commissioner Israel asked Ms. Lopez if there is any specific explanation for the growth of the programs. Ms. Lopez attributed the growth to fine tuning the programs as well as utilizing social media.

2. CAPITAL PROJECT UPDATE

Director McKinney provided the Capital Project Update and requested input.

Commissioner Lopez questioned whether there were any plans to resurface the Washington Park pool decks. Ms. McKinney replied in the negative, noting that the deck was in good shape but did not look that great.

Commissioner Lopez complimented the improvements made to the Park Avenue Community Center and suggested the curbs be painted.

Commissioner DeFrain expressed her concern with the City having limited basketball courts.

Commissioner Bologna expressed his enthusiasm with Mountain View Park's concessions.

Commissioner Israel asked if shade structures were being placed around the playground in Grape Day Park. Ms. McKinney noted that staff was working with Public Works regarding the costs for shade structures

Commissioner Inscoe and staff discussed the work occurring in Jesmond Dene Park.

Commissioner Stephens and staff discussed the resurfacing of the hockey floors in Kit Carson Park and potential plans for revitalizing the hockey program.

3. OLDER ADULT SERVICES UPDATE SUMMER 2016 – FALL 2016

Supervisor Hernandez provided the Older Adult Services update and requested input.

Commissioner Bologna and Ms. Hernandez discussed the location and timing for the Thanksgiving and Christmas lunch at the Park Avenue Community Center.

Commissioner Lopez asked if a Skype class would be offered at the Community Center. Ms. Hernandez replied that she would look into this. Commissioner Lopez noted that the City's flyer was a great resource for her clients.

Commissioner Stephens asked how old volunteers needed to be to serve the holiday lunches. Ms. Hernandez noted the minimum age was 14.

NEW BUSINESS:

4. RUBBER INFILL USE

Director McKinney referenced the articles provided in the staff report and noted the City uses engineered wood "fibar" with the exception of the two Tiny Tot play areas and the soccer fields at Kit Carson Park. The Commissioner's input was requested.

Commissioner Lopez expressed her concern with potential fire safety issues with rubber infill. Director McKinney noted that she had never encountered fire safety issues with rubber infill.

Commissioner Israel noted that there was enough compelling evidence from studies regarding health concerns about rubber infill and artificial turf. She questioned whether it would be appropriate for the Commission to issue a statement regarding these concerns. Director McKinney noted that the Commission could make a statement anytime.

Discussion ensued regarding a clarification of the City's fields currently being slated for rubber infill or artificial turf.

Commissioner Israel suggested that the statement be geared towards looking at the most natural materials for any projects where rubber infill or artificial turf was being considered.

Chair Simonson felt it would be appropriate for the Commission to make statements on a case-by-case basis and all Commissioners agreed.

5. COMMUNITY SERVICES NEW LOGO

Director McKinney referenced the Community Services new logo, Mission Vision and Values Statement and requested input.

6. RECREATIONS PROGRAM FEES UPDATE

Assistant Director Lopez referenced the Recreation Program Fees Update and noted that City Council had approved the subject fees.

Commissioner Bologna and staff discussed the proposed fees for Jesmond Dene Park.

7. COMMUNITY SERVICES DEPARTMENT FISCAL YEAR 2016-17 BUDGET UPDATE

Director McKinney provided the update as well as providing an overview of what the budget covered and requested input.

8. AMENDMENT TO THE MUNICIPAL CODE PERTAINING TO THE COMMUNITY SERVICES COMMISSION – YOUTH COMMISSIONER POSITION

Director McKinney noted that the recommendation was to reduce the term of office from four years to one year for the youth commissioner.

Chair Simonson felt a one-year term would work well.

COMMISSION MEMBERS COMMENTS:

The Commissioners thanked staff for all of their hard work.

FUTURE AGENDA ITEMS: None.

ADJOURNMENT

The meeting was adjourned at 6:07 p.m. The next regular meeting was scheduled for January 26, 2017 at 5:00 p.m.

Loretta McKinney, Director of
Library and Community Services

Ty Paulson, Minutes Clerk

**COMMUNITY SERVICES
COMMISSION**

Agenda Item No.: 1
Date: January 26, 2017

TO: Chair Simonson and Members of the Community Services Commission

FROM: Danielle Lopez, Assistant Director of Community Services

SUBJECT: Recreation Programs Update

RECOMMENDATION: Receive and file.

BACKGROUND:

Each season the Recreation Division provides opportunities for all ages to engage in high quality programs, classes and activities that promote and encourage healthy living through physical activity, life-long learning and engagement.

The following report highlights some of the accomplishments and upcoming activities for the Recreation Division.

Recreation Classes

- The 2017 Winter/Spring Recreation Guide was delivered to the community and businesses on Tuesday, December 6, 2016. The front cover of the Guide was inspired by the Tiny Tots Pre-School Program and the newly installed Grape Day Park Play Structure.
- Winter/Spring registration opened on December 5, 2016, and has over 600 participants enrolled.
- Thirty-two new classes were offered this Winter/Spring season including: Amazing Athletes, Baton Twirling, Storybook Musical Theatre, Painting with Your Valentine, The Modern Home Movie, and more.
- In an effort to recuperate printing and distribution costs of the Recreation Guide, advertising space is still available for purchase.
- The Second Annual Summer Kick-Off event is slated for Saturday, June 24, 2017. This free community event will be held in Washington Park and will highlight the various classes and activities offered during the summer season.

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East Valley Community Center (EVCC)

- The EVCC was closed the week of December 26, for annual cleaning and maintenance of the gym floor and carpets.
- Classical Academy high school continues to rent the East Valley Community Center Gymnasium for boys and girls basketball practices. They are currently in basketball season and utilize the gym an average of 10 hours per week in addition to hosting two home games.
- Christian Life Academy has returned for basketball season and currently utilizes the EVCC gym for an average of 10 hours per week.
- Heritage Flex Academy continues to rent the dance studio for two hours per week to offer dance classes for their students.

Aquatics Programs – James Stone and Washington Park Pools

Swim Club/Water Polo

- Renegade Aquatics continues to offer competitive Swim Team and Water Polo programs at both James A. Stone and Washington Park pools. Both the Water Polo and the Swim Team operate five days a week averaging 14 hours of use per week. These programs attract athletes from all over North County. The current contract is effective through August 2017.

Learn to Swim Lessons

- Learn to Swim lessons will return in the summer of 2017.

Open Swim

- Open Swim will return in the summer of 2017.

Facility Rental

- Escondido High School, Orange Glen High School and Classical Academy currently rent both pools for Girls Water Polo. Both Escondido High School and Classical Academy High School rent the facilities for an average of 10 hours per week. Orange Glen High School has intermittent use for an average of three hours per week. The current season will end in February.
- High school Swim Team season begins in late February. It is expected that Escondido High School, Classical Academy and San Pasqual High School will use the facilities for swim team use.

Escondido Sports Center (ESC) at Kit Carson Park

Youth Soccer – Ages 3 to 14

- The youth soccer program provides a fun, engaging season of skill building and team sport awareness.
- The fall season ran for 10 weeks, from September 29 – December 17, with 336 participants.
- The winter season begins January 26, and will run for eight weeks. Currently we have 350 participants registered.
- Seventy-five volunteer coaches currently assist with the Youth Soccer Program.

Inline Hockey Leagues

- The youth inline hockey program is currently contracted with San Diego District Hockey League. Per the league, there are 23 teams currently registered for youth inline hockey high school varsity, junior varsity, and middle school divisions.
- The adult inline hockey program, currently run by City staff, consists of 18 teams. The current season began on October 25, 2016, and will run through February 7, 2017. A Spring Season will be held March – June 2017.
- The CIF Roller Hockey season is underway with eight teams registered. The 2016-2017 season will run November 28 – March 8, 2017.

Escondido Skate Park

- Between October 1, 2016 and December 31, 2016, 1,573 participants attended open skate sessions.
- On Saturday, October 29, The Great BMX Pumpkin Jam hosted over 30 BMX riders.
- On Sunday, October 30, the annual Scootoberfest event offered over 40 scooter riders a fun day of giveaways, skill competitions, and camaraderie.
- On Thursday, November 23, Kota Kamp, hosted by the famous Dakota Schutz, a local professional Scooter rider, coached 30 kids. The camp focused on skills specific for scooters.

Upcoming Skate Park Events include:

- Twice a month, "Ride Days" are hosted by various sports shops and companies, including San Diego Motivated, Scooter Farm, Hidden Valley Bicycles, AO Scooters, and The Shop.

Upcoming non-City sponsored events held at Kit Carson Park

- February 11th – Sweet Heart 5k
- February 18th – Dynamic Discs Winter Series (Disc Golf)
- February 25th – SD Humane Society Walk for Animals
- March 25th – Alternatives Walk for Life & 5k run
- March 30th – April 2nd – Escondido East Rotary Club Barbeque

Youth Programs

Tiny Tots Preschool

- The Tiny Tots Preschool Program achieved the participation goal of 90% capacity (119 students) in December 2016. This is a 5% increase in participation from the same time period last year.

ASES Before/After School Program

- During October – December, the program served over 800 students per day, a 3% increase from the same time period last year.
- The success of the program has led to a quality assessment review at Farr Elementary, by the County Office of Education, in an effort to replicate the increasing levels of participation.

Drop-in After School Program

- The program has seen an 8% increase in participation since the beginning of the quarter.

- Credit card payments are now accepted on site, through an online service. This new process is expected to be more convenient for parents and reduce the amount of time staff spends collecting payments, allowing them to further focus on the students.

Youth & Adult Sports

Youth Sports Leagues and Tournaments

Escondido Pop Warner Football (EPW) and the Escondido Soccer Club (ESC) are our busiest youth leagues during the fourth quarter. EPW practices out of Kit Carson Park while ESC practice out of Ryan Park.

- October- December, Kit Carson Park hosted three Triple Crown regional tournaments for girl's fastpitch softball. The tournaments bring in teams from all over the western region of the United States, and saw close to 120 teams and as many as 1800 families.
- The Surf Cup and Commissioners Cup, youth soccer tournaments, held at Ryan Park, hosted a total of 70 teams and 1000 families.

Adult Softball Leagues/Tournaments

- Adult softball participation continues to increase. The winter season brought in a record number of 64 teams.
- Kit Carson Park hosted eight adult level softball tournaments.

PAL Basketball

- Spring registration is currently being accepted through February 4; practices will begin February 21.

Upcoming Events

- January through April, Cal South youth soccer will be holding tournaments nearly every weekend at Ryan Park. These tournaments bring approximately 10,000 families to our community.
- The Cougar Classic high school girl's fastpitch tournament will take place in early March. This tournament brings in 40 high school teams, from San Diego County, for a week long tournament in Kit Carson Park.

Respectfully submitted,



Danielle Lopez
Assistant Director of Community Services

**COMMUNITY SERVICES
COMMISSION**

Agenda Item No.: 2
Date: January 26, 2017

TO: Chair Simonson and Members of the Community Services Commission
FROM: Jilaine Hernandez, Supervisor III
SUBJECT: Older Adult Services Update

RECOMMENDATION: Receive and file.

BACKGROUND:

The mission of the Older Adult Services Division is to provide healthy, vibrant living through meaningful social and community connections. One of the main goals is to foster independence and vitality through participation in programs and services that offer lifelong learning and social and volunteer opportunities for seniors 50+.

Fall 2016 Highlights

Activities - Throughout the fall months, seniors participated in engaging activities including:

- Jingle Jubilee Concert.
- Holiday tree trimming and card making.
- Holiday musical performance and Sing-A-Long with Peter Seltser.
- Holiday Luncheons.

Souper Sacks

Annually, the City of Escondido employees contribute Souper Sack holiday food bags to Escondido Seniors. This year 330 Souper Sacks were collected and given out to the community through Meals on Wheels, San Diego Food Bank, and Senior Living communities.

Fall Food Pantry:

The American Legion Auxiliary, Post 149 and the State Board of Equalization assisted us this past December with food drives at their facilities. Together, they collected over 1,000 lbs. of non-perishable food to help our seniors through the winter months. The Senior Center was overwhelmed and thankful for the nutritious ready-to-eat meals!

Facility Update

- Park Avenue Café exterior signage.
- Exterior paint to the front building.

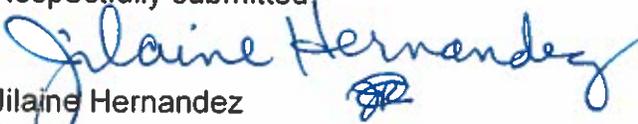
- Roof tiles are currently getting repaired.
- Landscaping for the front of the building and courtyard area are scheduled to be done in the next couple of months.
- The new COPS unit will be assisting with homeless issues.

Winter 2017 Highlights

Activities (January to March) – We will start the year off with fun events:

- January 7, Saturday Night Dances with live entertainment by the Brokers Band.
- January 13, Hat Day where fun, sports, or distinguished hats were worn.
- January 24, Compliment Day, a great way to increase self-esteem.
- February 14, Love Your Heart Event
- February 20, Love Your Pet day
- Coming in March, St. Patrick's Day, Dentist Day, and Planting flowers will be popular activities.

Respectfully submitted,


Jilaine Hernandez
Supervisor III

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**COMMUNITY SERVICES
COMMISSION**

Agenda Item No.: 3
Date: January 26, 2017

TO: Chair Simonson and Members of the Community Services Commission
FROM: Loretta McKinney, Director of Library and Community Services
SUBJECT: Capital Project Update

RECOMMENDATION: Receive and file.

BACKGROUND:

In the October 27, 2016 Capital Project Update, the status of most of the named projects were listed as completed. The following is an update on the active capital projects related to the Community Services Department.

Grape Day Park Tree Carving Project:

Once the Play Equipment project was complete, staff considered carving the old, large tree stump located adjacent to the Vinehenge and new play structure. A local arborist and tree-carving expert provided the City with an estimate of \$15,000 for a simple carving and \$35,000 or more for an elaborate project.

It was suggested that carving designs be obtained from local students and submitted to the tree carver for his review as a feasible project. The viable designs would then be submitted to the City Council for final selection. After working out the details of the procedure to obtain student input and reviewing the remaining funds in the Grape Day Park Play Equipment budget, it was determined that there are no funds to pay for the carving. According to the Community Services and Public Works teams, the tree stump's appearance is attractive enough to remain as is. In the future, the goal will be to place park benches around the stump and leave it as is.

James Stone Pool:

In anticipation of a potential new library being built in the Grape Day Park locale, the original goal of the project, which included upgrades such as expanding the deck area around the pool complex, adding new fencing, bleachers, etc., had been suspended. The project scope became less ambitious and included health and building code upgrades, installing a new sewer line to the street, re-plastering the pools and building a new mechanical building. On December 22, 2016, submitted bids were higher than the available budget. At the January 11, 2017, City Council meeting, based on staff

recommendation, the Council rejected all bids and approved re-scoping the project to re-advertise for bids.

The project is now proceeding with the goal to renovate both existing pools, install the new sewer line, and update the pool equipment required to meet current County Health standards. Staff anticipates advertising the project this week for a bid-opening on February 2, 2017.

Kit Carson Park - Hockey Floor:

In the October 27, 2016 staff report, the Community Services Department reported on this project to purchase a one "demo" floor and one new floor with two new scoreboards.

On two separate occasions, with excellent planning, awesome volunteers, and dedicated staff, the old floors were demolished and the new ones were installed. The scoreboards are on order and should be received and installed by the end of February 2017.

Kit Carson Park - Lighting:

The goal of this project is to install lighting in four parking lots at Kit Carson Park where lighting currently does not exist. The project will include adding conduit for future security camera cabling. In addition, all the lights in the Park will be upgraded to LED's, which will result in longevity of the lights and less cost to operate them. The affected parking lots where new lighting will be installed will be re-paved and the concrete curbing will be re-formed as part of this project's scope. The project is funded from CIP – PDF, is in the final design stages, and will be going out to bid by July 2017.

Washington Park:

At the February 1, 2017 City Council meeting the Housing and Neighborhood Services Department will request the City Council's approval to apply for another round of Housing-Related Park grant funds. If approved, the grant will be submitted on February 23, 2017. If the City is awarded funding from this source, there are several projects in Washington Park that could benefit from the grant funds.

Recreation Building – The interior and exterior of this facility and the grounds immediately surrounding the building are in need of restoration. Some minor upgrades, such as painting the interior, were completed in 2016 by the City's Building Maintenance team. The facility is still in need of new flooring, kitchen cabinets, and restroom upgrades.

Aquatic Center – the exterior of the aquatics center is in dire need of scraping and re-painting.

Staff also reported to the City Council at the January 25, 2016, City Council meeting on research conducted regarding the current skate facility at Kit Carson Park and the need for skate parks in the City. As part of the study, staff held a Skate Plaza Rally in Washington Park on Saturday, January 14, 2017. The Rally was successful and an oral report will be provided to the Community Services Commission at the January 27 meeting.

In conclusion this report provides an update on the active capital improvement projects that are directly affecting programs provided and facilities used by the Community Services Department. Staff will continue to provide updates to the Commission on all existing and new projects.

Respectfully submitted,



Loretta McKinney
Director of Library and Community Services

**COMMUNITY SERVICES
COMMISSION**

Agenda Item No.: 4
Date: January 26, 2017

TO: Chair Simonson and Members of the Community Services Commission
FROM: Danielle Lopez, Assistant Director of Community Services
SUBJECT: Community Services Department Photo and Video Policy Statement

RECOMMENDATION: Receive and file revised Photo and Video Policy statement

BACKGROUND:

On June 23, 2016, the Community Services Commission reviewed and provided input on the Community Services Photo and Video Policy statement. Subsequently, staff submitted the statement to the City Attorney's office for final review and approval. Attached for your review is a redlined copy of the Photo and Video Policy Statement notating the revisions made by the City Attorney's office.

The Photo and Video Policy Statement will be displayed in all facilities where Community Services programs are run and will serve as notification of the policy.

Respectfully Submitted,



Danielle Lopez
Assistant Director of Community Services



Photo & Video Policy Statement

~~Attendance at any~~ By attending any Library Community Services program, constitutes you are granting the Escondido Public Library Community Services permission to photograph or video record for you or and your children, to be photographed, and/or video recorded and to use such images or recordings on the Library Community Services website or elsewhere to publicize the Library Community Services for Escondido Public Library publicity purposes and/or website use.

If you *do not* want you or your children to be photographed or video recorded, please inform a Library Community Services staff person in charge. Names of individuals will not be used in photo captions.

**COMMUNITY SERVICES
COMMISSION**

**Agenda Item No. 5
Date: January 26, 2017**

TO: Chair Simonson and Members of the Community Services Commission
FROM: Danielle Lopez, Assistant Director of Community Services
SUBJECT: Dog Park Overview

RECOMMENDATION: Receive and file.

BACKGROUND:

Per Commissioner Lopez's request to discuss opening an additional dog park in Escondido, the purpose of this report is to provide general information regarding the topic for discussion.

The City's General Plan does not include such features in any of our existing parks nor does it prohibit them. A dog park could be included in any of our existing parks subject to a Master Plan modification.

Below is a list of things to consider when establishing a dog park.

- Size: The recommended minimum size for a dog park varies considerably, but is generally one acre.
- Land suitability and surface type.
- Proximity to residential and commercial areas.
- Water source.
- Parking.
- Drainage.
- Shade.
- Conflict avoidance.
- Protection of natural habitat.
- Geographic distribution.

Start-up costs include but are not limited to:

- Site preparation including parking area.
- Signage.
- Fencing and gates.
- Grass, turf or other ground cover.
- Potable water.

- Irrigation system.
- Field drainage.
- Lighting.
- Benches and tables.
- Dog waste stations and bags.
- Covered trash cans and bags.
- Trash removal.
- Shade trees or structures.

Maintenance costs include, but are not limited to:

- General clean-up: Monday, Wednesday and Friday from 11 a.m. – 1 p.m.
- Mowing: Once per week.
- Exterior and perimeter landscape maintenance.
- Turf renovation/repair.
- Sprinkler repair.
- Light repair.

Mayflower Dog Park, a 1.5 acre park, was dedicated on June 2, 2001. The Park was designed to be developed in phases with a total development cost of \$172,000. The projected maintenance costs were estimated to be \$4,750 per year. In fiscal year 15/16, the annual maintenance cost totaled \$18,405 for staff and approximately \$2,000 for materials. These expenses are based on the landscape maintenance schedule noted above.

Escondido Currently has three dog friendly parks. Mayflower Dog Park, located in North East Escondido, Grape Day Park, located in central Escondido, and Kit Carson Park, located in Southern Escondido. At this time the City does not have plans to open an additional dog park.

Respectfully Submitted,



Danielle Lopez
Assistant Director Community Services